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| **SHIPPER’S LETTER OF INSTRUCTION** |

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| Contoso Logistics PTE LTD (Cargo Division)  30 Airline Road Singapore Changi Airport,819830  Phone no: 6545 0532 |

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Description automatically generated

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| **Schedule A: Shipper Letter of Instruction** | | |
| SHIPPER: UPS Inc.  SHIPPER ZIPCODE: 411223 | SHIPMENT\_TRACKING\_NO:  {{ tracking\_no }} | |
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| ULTIMATE\_CONSIGNEE:  {{ Consignee\_name }} | COUNTRY OF ULTIMATE DESTINATION:  Singapore | |
| FORWARDING\_AGENT: |  | |
|  |  | |
| **Schedule B: Description of Commodities** | | |
| **Item** | | **Quantity** |
| {{ item\_1 }}  {{ item\_2 }} | | {{ item\_1\_qty }}  {{ item\_2\_qty }} |
| SPECIAL INSTRUCTIONS:  {{ special\_instructions }} | | VERIFICATION DOCUMENT:  {{ verification\_document }} |
| SHIPPER INSTRUCTIONS IN CASE OF INABILITY TO DELIVER CONSIGNMENT: | | COLLECTION DATE:  {{ collection\_date }} |
| SIGNATURE: | |  |
| Notes:  The Shipper or the Authorized Agent hereby authorizes the above named Company, in the name and on his behalf to prepare any export documents to sign and accept any documents relating to said shipment and forward the shipment in accordance with the conditions of carriage and the tariffs of the carriers employed. The shipper guarantees payment of all collect charges in the event the consignee refuses payment. Hereunder the sole responsibility of the Company is to use reasonable care in the selection of carriers, forwarders agents and others to whom it may entrust the shipment. ​ | | |