

**LEASEHOLDER INFORMATION & EMERGENCY CONTACT FORM**

To enable us to manage the building effectively please complete the below fields and return to us at the address below or email: [em@psandb.co.uk](mailto:em@psandb.co.uk).

Property Address	Flat 2, 119 Brighton Road Worthing
Name of Registered Leaseholder	Amy Scott
Correspondence Address for Registered Leaseholder	Flat 2, 119 Brighton Road Worthing
Registered Leaseholder's Landline No. Home & Work	M. 07525475334 W. 07912896053 01273 470101
Mobile No.	07525475334
Preferred Email Address	amy-hs@outlook.com
Please confirm that we may use email to correspond with you, including sending Notices and financial information such as requests for payments/statements?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Does the Registered Leaseholder occupy the flat?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Agents Details (If Applicable)	Spratt and Son
Tenants Name (If Applicable)	—
Tenants Landline No. Home & Work	—
Tenants Mobile No.	—
Tenants Email Address	—
Alternative/ Emergency Contact Details	Name: Carrie Reynolds Address: 1 Orchard Gardens Rustington Phone Number: 07584208239
Key Holder	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Key Holder at Property	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO
Did the Registered Leaseholder complete this form?	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
Leaseholder - Signature and Date	amyh 9/08/2025