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Employee Guidelines

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Employee Manual Handbook Table of Contents

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The Employee Recognition Program Guidelines are provided to guide Texas A&M University departments with the development and implementation of recognition program(s). These guidelines are provided as a tool to assist departments with their recognition efforts and do not imply that each department must have a recognition program.

Employee Recognition Program Guidelines - Division of ...

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Employee Use & Engagement Guidelines

Communication. Communicate your rules and guidelines to your employees to ensure they serve their purpose. Hold a company meeting to announce your proposed company policies and solicit input.

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Employee General Work Rules - BizFilings

Recordkeeping Requirements. EEOC Regulations require that employers keep all personnel or employment records for one year. If an employee is involuntarily terminated, his/her personnel records must be retained for one year from the date of termination.

Recordkeeping Requirements - EEOC Home Page

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