

MSc Projects in Management Science: Research Ethics Questionnaire**Part A**

Name(s) of student(s) on project:

Name of Client (if applicable):

Title or topic of project:

1. Please confirm that you have read the code of practice '[Research Ethics at Lancaster: a code of practice](#)' and are willing to abide by it in relation to the project. *Tick box.*

- 2a. Does your research project involve human participants (including all types of interviews, questionnaires, focus groups, records relating to humans, use of Internet or secondary data observation, etc.)? *Select from options.*

- 2b. If the research involves human participants, please confirm that portable devices (laptop, tablet, USB drive, etc) will be encrypted as per the Lancaster University ISS standards where they are used for identifiable data. *Tick box.*

- 2c. If the research involves human participants, are any of the following relevant? *Tick all that apply.*
 - The involvement of vulnerable participants or groups, such as children, people with a learning disability or persons in a dependent relationship.
 - The sensitivity of the research topic (e.g. participants' sexual, political or legal behaviour or their experience of violence or exploitation).
 - The gender, ethnicity, language or cultural status of participants.
 - Access to records of personal or other confidential information (including genetic or other biological information) concerning identifiable individuals, without their knowledge or consent.
 - Any other potential areas of ethical concern? (Please give brief description below)

3. Are any of the following potential areas of ethical concern relevant to your research? *Tick all that may apply.*

- Could the funding source be considered controversial? ☐
- Does the research involve lone working or travel to area where researchers may be at risk (e.g. countries that the UK Foreign & Commonwealth Office advises against travelling to)? If yes, give details below.
- Any other potential areas of ethical concern? Please give brief details below.

4. Please select ONE appropriate option for this project and take any action indicated below:-

(a) Low risk, no potential concerns identified

i.e. the research does not involve human and/or non-human participants and you have not ticked any parts of question 3. → You do not need to complete Part B and this signed form should now be submitted to the Department.

(b) Potential ethical concerns, review by Department required

i.e. the research involves human participants and/or you have ticked one or more parts of question 3. → You should now complete Part B of this form and submit the whole, signed form to the Department when completed.

MSc Projects in Management Science: Research Ethics Questionnaire**Part B**

NB. This part should only be completed if you have selected option 4(b) in Part A of the questionnaire. The information provided will be reviewed by the Department, to ensure that no further issues arise. If further information is required, the Department will contact you directly via email.

5. Please state the aims and objectives of the project? (no more than 150 words required)

6. Please explain why you consider the ethical risk to be low, with particular reference to any areas of potential concern highlighted in questions 2 and 3 (Part A). For example, what steps will be taken to hold and report on personal data in a confidential manner?

7. If your research involves human participants (including data), please summarise how participants will be recruited and consent obtained. For example, how has the client obtained consent from its customers to use their data to undertake marketing or similar research? For example, if people will be surveyed as part of the project, how will they be informed of the use of their responses?

8. If you have any other relevant information please provide details below:

Signature(s) and name(s) of all students for this project:



Arnaud Da Silva

11th of June, 2024

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Signature(s)

Name(s)

Date

Please submit this completed questionnaire to [Moodle](#) (it can be completed together if on the same project).

Please address any queries to your supervisor or Jackie Clifton j.clifton@lancaster.ac.uk.

Signature of academic supervisor:

..... Ahmed Kheiri

Signature(s)

Name(s)

Date