Ionic Product

Open Information

Date	Reference
2017-06-23	ION/HR-17:02071 Uen
Your Date	Your Reference

Attending to this matter
GA/FS VishvaMohan

DOJ : 23 Nov 2012

DOR : 23 June 2017

Name : Poonam Kumari
Emp-No : 1889

Resignation Acceptance

Dear Poonam Kumari,

We refer to your resignation letter dated 22-May-2017. The same has been accepted with regret and as discussed & agreed with your manager, you stand relieved from the services of the Company w.e.f. 23-June-2017.

As per the terms of appointment, you were required to give 60 days notice to the company. As you stand relieved from the Company on 23-June-2017, which is earlier than the required 60 days notice period, the shortfall in notice will be adjusted from your Full and Final. Your relieving shall be subject to clearance of all dues and settlement of your account.

Intimation of the above is being sent to ION/HR Salary Group.

Thanking You,

Yours Faithfully,

For IONIC PRODUCT PRIVATE LIMITED

VishvaMohan
VP - HR SSC
ION HR

This is an electronically generated letter and shall be deemed accepted. In case you require any clarification / further information, please contact your reporting manager

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