



**MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE,
PUNE -411004**

Minutes of the IQAC Meeting on 10th June 2013

Members Present

Sr. No.	Names of IQAC Committee Members	Designation	Signature
1.	Dr. M. D. Lawrence	Chairperson	
2.	Dr. S. S. Pokharna	IQAC Co-ordinator	
3.	Prof. Madhuri Pawar	Teacher Representative	
4.	Prof. Kamini Bhardwaj	Teacher Representative	
5.	Prof. Kalpana Vaidya	Teacher Representative	
6.	Prof. S. M. Edke	Teacher Representative	
7.	Prof. Charushila Nigudkar	Teacher Representative	
8.	Prof. Gurmeet Kaur	Teacher Representative	
9.	Mrs. S. P. Khese	Senior Administrative Officer	
10.	Mrs. Savita Pujari	Senior Administrative Officer	
11.	Dr. Jugal K. Rathi	Nominees of Stakeholder	

Agenda:

1. Confirmation of Minutes of last IQAC meeting.
2. Proposed for signing Memorandum of understanding with Indo Global Chamber of Commerce.
3. Proposal to design and implement certificate course in Business Taxation and Auditing.
4. Proposed for signing Memorandum of understanding with IACC.
5. Proposal for M.Phil (Commerce) and Ph.d (Commerce) Program.
6. Discussion on workshops and seminar to be organised.

The IQAC coordinator welcomed the members.

Item 1. The minutes of last IQAC meeting were reviewed and corroborated as to efforts in extension activities and entrepreneur club for continuous improvement.

Item 2. MOU with IGCC and its terms and conditions were discussed and agreed upon for collaborating under industry intention / collaboration.

Proposed by – S. M. Edke Seconded by – Kalpana Vaidya

Item 3. To meet the demands of students specializing in specific subjects, certificate course in Business Taxation and Auditing has been designed and implemented.

Proposed by – Madhuri Pawar Seconded by – Gurmeet Kaur

Item 4. Under collaboration and industry tie-ups, MOU with IACC was discussed and its terms and conditions were modified for further finalization.

Proposed by – Kalpana Vaidya Seconded by – Kamini Bhardwaj

Item 5. The research aspect of the college was refurbished to commence the M.Phil. and Ph.D. programs under the research centre for guiding interested research centre for guiding interested research students /candidates. A list of guides was also finalized.

Proposed by – Dr. S. S. Pokharna Seconded by – S. M. Edke

Item 6. The conduction of seminars and workshops for student progression and faculty development was agreed upon to be organized under various departments.

Proposed by – Kalpana Vaidya Seconded by – Madhuri Pawar

Dr. S. S. Pokharna, IQAC Co-ordinator, concluded the meeting by proposing vote of thanks.



**MARATHWADA MITRA MANDAL'S
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Minutes of the IQAC Meeting on 4th October 2013

Members Present

Sr. No.	Names of IQAC Committee Members	Designation	Signature
1.	Dr. M. D. Lawrence	Chairperson	
2.	Dr. S. S. Pokharna	IQAC Co-ordinator	
3.	Prof. Madhuri Pawar	Teacher Representative	
4.	Prof. Kamini Bhardwaj	Teacher Representative	
5.	Prof. Kalpana Vaidya	Teacher Representative	
6.	Prof. S. M. Edke	Teacher Representative	
7.	Prof. Charushila Nigudkar	Teacher Representative	
8.	Prof. Gurmeet Kaur	Teacher Representative	
9.	Mrs. S. P. Khese	Senior Administrative Officer	
10.	Mrs. Savita Pujari	Senior Administrative Officer	
11.	Dr. Jugal K. Rathi	Nominees of Stakeholder	

Agenda:

1. Confirmation of the minutes of the last IQAC meeting.
2. Proposal for purchase of Vridhhi Software for handling Examinations.
3. Proposal for designing and implementation of a certificate course Human Rights in the curriculum.
4. Discussion on NSS activities.
5. Discussion and Planning of workshop on SYBBA Syllabus restructuring.

The IQAC coordinator welcomed the members.

Item 1. Previous IQAC meeting minutes were read and the proposals reviewed for confirmation of activities were planned.

Item 2. The college examination and problems faced by the CEO exam controller were reviewed and the proposal of purchase of Vridhhi software for overcoming the problems and for the smooth conduction of examination was discussed along with comparative analysis and after a few modifications, was finished.

Proposed by – Charushila Nigudkar Seconded by – Madhuri Pawar

Item 3. Impetus for human rights in the curriculum was desired and achieved after the finalization of its corresponding certificate course with the design of structure and syllabus and syllabus implementation.

Item 4. The NSS activities were reviewed and discussed. The committee members were commended for their efforts and were asked to prepare a report on the activities conducted for the academic year.

Proposed by – S. M. Edke Seconded by – Madhuri Pawar

Item 5. The changed SYBBA syllabus on the university website was taken into consideration for FDP for the teachers in order to acquaint themselves and accordingly teach the students during the coming academic year.

Proposed by – Gurmeet Kaur Seconded by – Kalpana Vaidya

Dr. S. S. Pokharna, IQAC Co-ordinator, concluded the meeting by proposing vote of thanks.



**MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE,
PUNE -411004**

Minutes of the IQAC Meeting on 7th January 2014

Members Present

Sr. No.	Names of IQAC Committee Members	Designation	Signature
1.	Dr. M. D. Lawrence	Chairperson	
2.	Dr. S. S. Pokharna	IQAC Co-ordinator	
3.	Prof. Madhuri Pawar	Teacher Representative	
4.	Prof. Kamini Bhardwaj	Teacher Representative	
5.	Prof. Kalpana Vaidya	Teacher Representative	
6.	Prof. S. M. Edke	Teacher Representative	
7.	Prof. Charushila Nigudkar	Teacher Representative	
8.	Prof. Gurmeet Kaur	Teacher Representative	
9.	Mrs. S. P. Khese	Senior Administrative Officer	
10.	Mrs. Savita Pujari	Senior Administrative Officer	
11.	Dr. Jugal K. Rathi	Nominees of Stakeholder	

Agenda:

1. Confirmation of the minutes of the last IQAC meeting.
2. Proposal for establishment of IPR Cell.
3. Review of Feedback Analysis.
4. Approval to depute teaching faculties for workshop.

The IQAC coordinator welcomed the members.

Item 1. The previous IQAR minutes of meeting were reviewed for assessing the conduction of IQAC activities and IQAC Chairman confirmed the progress of activities under IQAC.

Item 2. The need for IPR cell was felt for generating among teachers and students in the world of digitalization. Its proposal was discussed and proposed by the IQAC members.

Proposed by – Kalpana Vaidya Seconded by – Gurmeet Kaur

Item 3. The student feedback was taken by all departments as per schedule and it was reviewed so as to improve upon the discrepancies and strengthen the positive feedback.

Item 4. The deputation of teachers to various workshops was discussed and IQAC members agreed to depute teachers from their departments and their availability.

Proposed by – S. S. Pokharna Seconded by – Kalpana Vaidya

Dr. S. S. Pokharna, IQAC Co-ordinator, concluded the meeting by proposing vote of thanks.



**MARATHWADA MITRA MANDAL'S
COLLEGE OF COMMERCE,
PUNE -411004**

Minutes of the IQAC Meeting on 13th March 2014

Members Present

Sr. No.	Names of IQAC Committee Members	Designation	Signature
1.	Dr. M. D. Lawrence	Chairperson	
2.	Dr. S. S. Pokharna	IQAC Co-ordinator	
3.	Prof. Madhuri Pawar	Teacher Representative	
4.	Prof. Kamini Bhardwaj	Teacher Representative	
5.	Prof. Kalpana Vaidya	Teacher Representative	
6.	Prof. S. M. Edke	Teacher Representative	
7.	Prof. Charushila Nigudkar	Teacher Representative	
8.	Prof. Gurmeet Kaur	Senior Administrative Officer	
9.	Mrs. S. P. Khese	Senior Administrative Officer	
10.	Mrs. Savita Pujari	Nominees of Stakeholder	
11.	Dr. Jugal K. Rathi		

Agenda:

1. Confirmation of the minutes of the last IQAC meeting.
2. Completion of AQAR for 2013-14.
3. Planning and discussion for Preparation of Academic Calendar, College prospectus for new academic year 2014-15.
4. Proposal for Signing Memorandum of understanding with Sakal Times.

The IQAC coordinator welcomed the members.

Item 1. The previous IQAC meeting minutes was reviewed and it was corporate as to the efforts made as per the planning. IQAC Chairman confirmed the activities and proposed the discussion on AQAR 2013-14.

Item 2. The discussion on AQAR 2013-14 was successful in terms of reviewing activities, mentioning the activities in the report, managing the AQAR upload as per the schedule and finally looking at the success of IQAC 2013-14 planning & its implementation.

Item 3. The discussion on preparation of academic calendar, college prospectus for the new academic year 2014-15 was taken up and HODs of various departments were asked to prepare a plan of their departmental activities along with mentioning the departmental profile for the prospectus.

Proposed by – S. M. Edke Seconded by – S. P. Khese

Item 4. MOU with Sakal Times was discussed and finalized and accordingly a schedule was prepared for the conduction and organization of a workshop to invite the spoke person from Sakal Times.

Proposed by – Dr. Jugal Rathi Seconded by – S. M. Edke

Dr. S. S. Pokharna, IQAC Co-ordinator, concluded the meeting by proposing vote of thanks.