

# M2 Meeting #2– Stand up and finalise planning

## Meeting Details

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**Date:**

4/9/2020

**Platform:**

MS Teams

**Members Attended:**

Adrian Vong  
Callum Ackland  
Giacomo Pirrone  
Matthew Walters  
Sovatharo Huy

**Members in Apologies:**

None

## Meeting Discussion Items

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#	Item Details
1	Organise JIRA for next sprint
2	Stand-up was conducted.

## Action Items

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#	Due	By	Item Details
1	ASAP	Callum	JIRA needs to be set up for the new sprint as soon as possible.

## Discussion Notes