



INFORMATION BROCHURE

CSAB-2022 SPECIAL ROUNDS

for

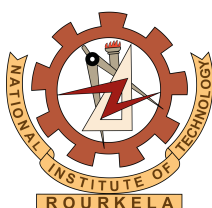
NITs, IIST, IIITs, SPAs, & GFTIs

Academic Year 2022 – 23

August 23, 2022

Organized by

NATIONAL INSTITUTE OF TECHNOLOGY ROURKELA
ODISHA, 769008, INDIA



Approved by the Core Committee of the Central Seat Allocation Board (CSAB) 2022.

Tentative Schedule for CSAB - 2022 Special Rounds for NITs, IEST, IIITs, SPAs, and GFTIs

CSAB - 2022 Special Rounds will be conducted only for NITs, IEST, IIITs, SPAs, and GFTIs (except IITs) after completion of all the JoSAA Rounds as per the following schedule:

Event	Date
Display of Vacancies after JoSAA Rounds	24 Oct 2022 (Mon)
Registration, Payment of Special Round Enrollment Fee (IAF-I + SRPF) and Choice Filling, Physical Verification of PwD Candidates STARTS	24 Oct 2022 (Mon)
Registration, Payment of Special Round Enrollment Fee (IAF-I + SRPF) and Choice Filling, Physical Verification of PwD Candidates ENDS	27 Oct 2022 (Thu) (17:00 hrs)
Display of CSAB Special Round-I Seat Allotment Result	29 Oct 2022 (Sat) (17:00 hrs)
a) Exercising Willingness in CSAB Special Round-I Candidates can exercise any one of the following willingness options: <ul style="list-style-type: none"> • FREEZE • SLIDE • FLOAT • Surrender Allotted Seat and Participate in CSAB Special Round-II • Surrender Allotted Seat and NOT Participate in CSAB Special Round-II • Seat NOT allotted in Special Round-I, and NOT WILLING TO PARTICIPATE IN THE SPECIAL ROUND-II 	29 Oct 2022 (Sat) (17:00 hrs) <i>to</i> 31 Oct 2022 (Mon) (12:00 hrs)
b) Online Reporting: Payment of Institute Admission Fee-II, Document Upload, and Responding to queries of Document Verifying Officer (if any) c) Physical Verification of PwD Candidates	
Last day to respond to the queries of Document Verifying Officer (CSAB Special Round-I)	01 Nov 2022 (Tue) (12:00 hrs)
Display of CSAB Special Round-II Seat Allotment Result	03 Nov 2022 (Thu) (17:00 hrs)
a) Online Reporting: Payment of Institute Admission Fee-II, Document Upload, and Responding to queries of Document Verifying Officer (if any) b) Physical Verification of PwD Candidates	03 Nov 2022 (Thu) (17:00 hrs) <i>to</i> 05 Nov 2022 (Sat) (12:00 hrs)
Last day to respond to the queries of Document Verifying Officer (CSAB Special Round-II)	06 Nov 2022 (Sun) (12:00 hrs)
a) Physical Reporting at Allotted Institutes for all candidates who have confirmed their seats through JoSAA - 2022 and/or CSAB Special Rounds 2022 b) Balance Fee Payment by the candidates at the allotted institute c) Checking the respective Institute websites for commencement of classes and other details	04 Nov 2022 (Fri) (10:00 hrs) <i>to</i> 09 Nov 2022 (Wed) (17:00 hrs)

Important Notice for Physical Verification Process and Schedule for PwD Candidates in CSAB - 2022

PwD candidates would be allowed a longer time duration along with the choice for selection of the institute where they would like to report for physical verification of their PwD status vis-à-vis the information mentioned in the documents uploaded by the candidates, as per the following schedules. Please read the CSAB Special Rounds 2022 Information Brochure properly for adhering to all the requirements.

Those PwD candidates, whose certificates have not been physically verified in JoSAA Rounds, are required to be physically verified for their PwD status as per the following procedure:

- (i) Physical verification process starts from 24 Oct 2022 and continues through the counseling rounds of CSAB - 2022 Special Rounds.
- (ii) Each JEE (Main) 2022 qualified PwD candidate is required to complete this process latest by the end of the counseling round in which they are allocated a seat (if any), failing which the allotted seat shall be canceled.
- (iii) Before candidates come for physical verification, they are required to register on the CSAB - 2022 portal.
- (iv) Candidates are required to choose one reporting center in NIT+ System (for physical verification), date, as well as time (FN/AN) using the link available on the CSAB - 2022 portal before coming for physical verification.
- (v) The verification can be done in **one** of the following two intervals:
 - a. **Interval 1:** Between 24 Oct 2022 to 27 Oct 2022 (both days inclusive).
 - b. **Interval 2:** During the actual Special Rounds of counselling: Each candidate seeking to get the benefit of the PwD category is required to complete this process latest by the end of the Special Round of counseling in which they are allocated seats (if any).
- (vi) It is the candidates' responsibility to plan their travel such a way that the physical verification is completed by the last day of the counseling round in which they are allotted seats (if any) [Please refer to the schedule of CSAB - 2022 Special Rounds as mentioned on the website <https://csab.nic.in>]. No exceptions shall be made in this regard.

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Acronyms

JoSAA Joint Seat Allocation Authority.

CSAB Central Seat Allocation Board.

VC Verification Center.

SAF Seat Acceptance Fee.

PAF Partial Admission Fee.

SREF Special Round Enrollment Fee.

SRPF Special Round Processing Fee.

IAF-I Institute Admission Fee-I.

IAF-II Institute Admission Fee-II.

1 Introduction

The Central Seat Allocation Board (CSAB), erstwhile Central Counselling Board (CCB), has been constituted by the Ministry of Education, Government of India, for coordinated admissions to various undergraduate degree programs in engineering, technology, and architecture in NITs, IIST, IITs, SPAs, and GFTIs (called as, the NIT+ system) based on Joint Entrance Examination (Main) (JEE (Main)) rank. In the academic year 2015-16, the CSAB of NIT+ system and Joint Admission Board (JAB) of IITs have entered into a Memorandum of Understanding to facilitate the joint seat allocation and counselling through Joint Seat Allocation Authority (JoSAA).

JoSAA - 2022 will jointly admit candidates for the first year of Engineering/Technology and Architecture/Planning Programs of IITs and NIT+ system (list displayed on the website: <https://josaa.nic.in>) for the academic session 2022-23 via an online portal (<https://josaa.nic.in>). Admission to IITs through JoSAA - 2022 will be based on the JEE(Advanced) ranks whereas admission to the NIT+ system will be based on JEE (Main) ranks of the candidates. There will be six rounds of JoSAA counselling.

Apart from JoSAA - 2022 counselling process, CSAB - 2022 is also responsible for the following centralized seat allocation processes.

1. **CSAB Special Rounds:** Upon completion of JoSAA - 2022 counselling, if any seats remain vacant in the NIT+ system (excluding seats of IITs), two special rounds called CSAB Special Rounds will be conducted by the CSAB - 2022 through its own online portal (<https://csab.nic.in>).
2. **CSAB Supernumerary Round:** The CSAB Supernumerary round counselling will be conducted by CSAB - 2022 through its online portal (<https://csab.nic.in>) for admission to supernumerary seats in selected NITs (NIT Durgapur, NIT Calicut, SVNIT Surat) for candidates with state of eligibility as Union Territories of Dadra & Nagar Haveli, Daman & Diu, Lakshadweep & Kandvi, and the Andaman & Nicobar Islands.
3. **CSAB NEUT Rounds:** CSAB - 2022 will conduct CSAB NEUT rounds through its online portal (<https://csab.nic.in>) to allocate seats of AICTE approved Institutes under the scheme of “Reservation of seats in Degree Level Technical Courses for States / UTs lacking such facilities in the AICTE-approved institutions” to the candidates of the North-Eastern states and Union Territories.

The Central Seat Allocation Board (CSAB - 2022) has been constituted with the Director, National Institute of Technology Rourkela, as its Chairperson vide Office

Memorandum F-37-1/2021-TS.III, dated 24 March 2022, by the Ministry of Education, Govt. of India.

This document lays down the procedure/rules for **CSAB - 2022 Special Round** for the NIT+ System which will start after the completion of the 6th round of JoSAA - 2022. Candidates are advised to read this **Information Brochure** carefully and visit CSAB - 2022 website (<https://csab.nic.in>) regularly for updates. The entire counselling process will be conducted ONLINE ONLY.

2 General Guidelines

- (i) CSAB - 2022 will be conducting two Special Rounds of seat allotment for which a FRESH REGISTRATION IS MANDATORY as per the schedule given on CSAB - 2022 website. The tentative schedule is given in Annexure-1.
- (ii) Candidates who are NOT Indian Nationals (by birth or naturalized) and/or OCI/PIO card holders, whether or not they have studied 10+2 level or equivalent in India or abroad, are not eligible for seat allocation through CSAB Special Rounds to NITs, IEST, IIITs, SPAs, and GFTIs.
- (iii) **Candidates are strongly advised to keep their login credentials such as login ID and password completely confidential to avoid any misuse. CSAB - 2022 will not be held responsible for misuse of the login credentials by anyone, and losses/damages consequently, if any.**
- (iv) If the information submitted by any candidate is found to be incorrect, false or fraudulent, the seat allotted (if any) is liable to be cancelled. Moreover, such candidates will no longer be considered eligible for admission and will also be liable for legal action.
- (v) Rules related to reservation are as per the norms of the Government of India.
- (vi) Change of category tag from PwD to non-PwD may be permitted only if the candidate has not availed the benefit of Compensatory time and/or the Services of Scribe in JEE (Main) 2022. If the candidate had availed the benefit of Compensatory time and/or the Services of Scribe in JEE (Main) 2022, then the candidature shall be canceled.
- (vii) During the registration, candidates other than those whose documents have been verified at a verification center of the NIT+ System during JoSAA rounds can update their State of Eligibility, Nationality, Gender and Category/PwD (only from Beneficiary to non-Beneficiary Category as per Annexure-4)

- (viii) The requirement of qualifying National Aptitude Test in Architecture (NATA) 2022 for admission into first year of B.Arch degree program is exempted for participating institutes (PI) admitting students based on JEE Main Paper-II through CSAB - 2022.
- (ix) Candidates are advised to visit the websites of respective Institutes to know details about the fee structure, fee waiver related rules, campus life, internship, placement opportunities, and infrastructure such as department laboratories, libraries, hostels, sports facilities, etc., to have first-hand information on them before choice filling. CSAB - 2022 shall not be responsible for the same.
- (x) CSAB - 2022 has not appointed any other external agencies/agents for carrying out any activities, except those stated in the information brochure. Any candidate seeking assistance from such unauthorized agencies/agents shall be doing so at their own risk and cost. CSAB - 2022 shall neither entertain queries in this regard, nor will it be held responsible regarding the same.
- (xi) CSAB - 2022 Special Round counselling will be conducted ONLINE through its website <https://csab.nic.in> ONLY. Candidates are cautioned against similarly looking websites having look-alike abbreviations/domains/websites/URLs and other phishing websites.
- (xii) In case of any doubt or confusion about interpretation of any of the rules/content in this document, the decision/interpretation of CSAB - 2022 shall be final and binding.
- (xiii) In case of any dispute arising out of the seat allocation process at any stage up to the final allocation of institute and/or program, the decision of Chairman, CSAB - 2022 shall be final and binding.
- (xiv) All legal cases arising from the CSAB - 2022 will be subjected to the courts having jurisdiction over Rourkela.

Note: All the candidates who have accepted and paid the Partial Admission Fee against the JoSAA - 2022 allotted seats and do not want to participate in CSAB - 2022 Special Round, need to complete the admission formalities as instructed by the allotted institute (refer to the website of the allotted institute and follow its instructions).

3 Eligible Candidates for CSAB-2022 Special Rounds

All candidates who were eligible for JoSAA as per JEE (Main) 2022 Ranks and as per eligibility criteria given in Annexure-2 and Annexure-5 are eligible for participating in CSAB - 2022 Special Rounds. The details of specific TYPES of eligible candidates are mentioned below.

- (i) **Type-1.** Candidates who did not register in JoSAA - 2022 rounds but are eligible as per the eligibility criteria.
- (ii) **Type-2.** Candidates who have participated in JoSAA - 2022 but have not been allotted any seat.
- (iii) **Type-3.** Candidates who have participated in JoSAA - 2022 and have been allotted seats but cancelled due to non-payment of Seat Acceptance Fee.
- (iv) **Type-4.** Candidates who have exercised the EXIT option during JoSAA - 2022.
- (v) **Type-5.** Candidates who have participated in JoSAA - 2022 and have been allotted seats in any IIT and later
 - a. their seats have been CANCELLED after document verification, OR
 - b. they have WITHDRAWN from their allotted seats, OR
 - c. they have taken admission therein.
- (vi) **Type-6.** Candidates who have participated in JoSAA - 2022 and have been allotted seats in NIT+ System and have already SECURED ADMISSION at the allotted institute by paying the Seat Acceptance Fee and Partial Admission Fee.
- (vii) **Type-7.** Candidates who have participated in JoSAA - 2022 and have been allotted seats in NIT+ system and later they have WITHDRAWN from their allotted seats.
- (viii) **Type-8.** Candidates who have participated in JoSAA - 2022 and have been allotted seats in NIT+ System but later their seats have been CANCELLED after document verification and have not been allotted any seat in any of the subsequent JoSAA rounds (with their updated credentials provided they fulfill the eligibility).
- (ix) **Type-9.** Candidates who have participated in JoSAA - 2022 and have been allotted seats in NIT+ System and have paid Seat Acceptance Fee and successfully completed document verification but their seats have been CANCELLED due to non-payment of Partial Admission Fee.

Note: Type-6 candidates will be participating in CSAB Special Rounds while retaining their seats for which they have already secured admission after JoSAA rounds. In case, a new seat is allotted in CSAB Special round, then their retained seats will **AUTOMATICALLY GET CANCELLED** and candidates will not have any claim on the previously secured/retained seats (refer Annexure-1).

If a candidate fails to register for the CSAB Special Rounds as per the schedule given on CSAB - 2022 website, she/he will not be considered in any of CSAB Special Rounds of counselling.

4 CSAB Special Round Counselling Process

The counselling process involves the following stages:

- (i) Online Registration
- (ii) Payment of SREF (IAF-I and SRPF)
- (iii) Online Choice Filling and Locking
- (iv) Special Round-I
 - a. Seat Allotment
 - b. Choose Willingness Option
 - c. Document Uploading
 - d. Payment of IAF-II
 - e. Online Reporting and Document Verification
- (v) Special Round-II
 - a. Seat Allotment
 - b. Document Uploading
 - c. Payment of IAF-II
 - d. Document Verification and Online Reporting
- (vi) Physical Reporting at the Allotted Institute

4.1 Online Registration

- (i) All eligible candidates are required to do a fresh registration online for participation in **Special Rounds** through CSAB portal (<https://csab.nic.in>) as per the schedule. **Earlier registration done on JoSAA portal is NOT valid for CSAB Special Rounds.**
- (ii) During Registration, candidates other than those whose documents have been verified at a verification center of the NIT+ System during JoSAA rounds, can update their State of Eligibility (XII Passing Place), Nationality, Gender and Category/PwD (only from Beneficiary to non-Beneficiary Category). Refer to **Annexure-4** for further details.

4.2 Payment of Special Round Enrollment Fee (IAF-I and SRPF)

After registration, all the candidates are required to pay the Special Round Enrollment Fee using Net Banking / Debit card / Credit card or State Bank of India e-challan.

The CSAB Special Round Enrollment Fee is ₹ 38,000/- for GEN/GEN-EWS/OBC-NCL candidates and ₹ 18,000/- for SC/ST/PwD candidates. It includes Institute Admission Fee-I and a non-refundable Special Round Processing Fee of ₹ 3,000/-. Since Type-6, 7, 8 and 9 eligible candidates have already paid SAF in JoSAA - 2022, the balance SAF (excluding the JoSAA processing charge, as applicable) for such candidates will be adjusted as part of CSAB - 2022 Special Round Enrollment Fee. Such candidates are required to pay the differential Special Round Enrollment Fee at the time of registration. In addition to this fee, candidates whose categories were changed (as mentioned in the following table) during Online Document Verification in JoSAA-2022 (for the NIT+ System) and have not confirmed their seats by paying PAF, are required to pay ₹ 20,000/-, which is the difference in SAF for GEN/GEN-EWS/OBC-NCL and SC/ST/PwD candidates. This amount is to be paid along with the Special Round Enrollment Fee.

Candidate's Category BEFORE JoSAA-2022 Document Verification	Candidate's CHANGED Category AFTER JoSAA-2022 Document Verification
GEN-PwD	GEN
GEN-EWS-PwD	GEN-EWS
GEN-EWS-PwD	GEN
OBC-NCL-PwD	OBC-NCL
OBC-NCL-PwD	GEN
SC-PwD	GEN
ST-PwD	GEN
SC	GEN
ST	GEN

Note:

- At the time of payment of Special Round Enrollment Fee, candidates are required to enter details of their bank account (Name of Account Holder, Account Number, IFSC, Name of the Bank) in which they wish to receive their refund amount, if any, from CSAB - 2022. They are also required to upload scanned copy of a cancelled cheque/stamped front page of passbook, of the same bank account.
- Candidates whose categories were changed (as mentioned in the preceding table) during Online Document Verification in JoSAA-2022 (for the NIT+ System) and have confirmed their seats by paying PAF, must have paid this difference amount of ₹ 20,000/- at the time of PAF payment.

4.3 Online Choice Filling and Locking

After the completion of fee payment, all the candidates are required to fill in their **FRESH CHOICES**. The previously filled Choices during JoSAA - 2022 rounds (if any) stand **NULL AND VOID** and hence will **NOT** be considered for allotment in CSAB - 2022 special rounds. Candidates are advised to carefully fill their FRESH CHOICES and save them frequently during the process.

- Registered candidates will be able to fill in their choices. All the programs of the NIT+ System for which they are eligible will be displayed to them, irrespective of vacancy status. Candidates are also advised to check the special eligibility criteria, if any, for the academic programs before filling their choices.
- The vacant seat matrix displayed to the candidates is tentative. Some additional vacant seats may be available at a later stage of counselling. Therefore, candidates are advised to fill in their choices of seats irrespective of the vacancy status.

- (iii) The candidates who have **SECURED** admission in JoSAA - 2022 rounds are also eligible to participate in **CSAB SPECIAL ROUNDS**. Such candidates, while retaining currently allotted seat, are also required to fill their choices of seats afresh. All valid choices will be shown to the candidates except the last **SECURED** seat at NIT+ System after JoSAA rounds. The last **SECURED** JoSAA seat will automatically be considered as the last choice for seat allotment. The willingness option (FLOAT/SLIDE/FREEZE) exercised by the candidates during JoSAA rounds stand NULL AND VOID for CSAB Special Rounds and all the filled in choices in the CSAB Special Rounds will be considered for allotment.
- (iv) Candidates MUST “lock” their choices on or before the last day of choice filling. If the candidates do **NOT** lock their choices, their last saved choices will be locked automatically upon reaching the deadline for choice filling (as per the CSAB - 2022 special round schedule). Once locked, the choices filled by the candidates cannot be edited. Candidates willing to edit their locked choices may do so by submitting an online request in the CSAB portal well before the choice filling deadline. An OTP will be sent to the registered mobile number and email, which can be used to validate the unlock request. Once validated, candidate’s choices will be unlocked. Candidates will NOT be allowed to edit their choice-list after the deadline for choice filling, i.e., candidates CANNOT change the order of their choices OR add any more choices OR delete any choices from their choice-list after the deadline for choice filling. Candidates are strongly discouraged from sharing their login information/credentials with others.
- (v) Candidates must fill and save at least one choice of seat to be considered for seat allotment. Candidates who failed to fill and save at least one choice will **NOT** be considered for seat allotment and admission in CSAB Special Round.
- (vi) Candidates must **download and take a printout** of their locked choices. This printout consists of the terms and conditions as agreed by the candidates during choice filling.

4.4 Special Round-I

4.4.1 Seat Allotment

- (i) Seat Allotment result will be published ONLINE only. Candidates can view their allotment status after logging in the CSAB - 2022 Portal by using their login credentials.
- (ii) Seat allotment will be carried out according to JEE (Main) - 2022 ranks (CRL) for the vacant seats.

- (iii) Conversion of Allotted Seat Category / Quota will be applicable as per JoSAA - 2022/CSAB - 2022 Business Rule.
- (iv) Candidates who have SECURED seats by the last round (6th round) of JoSAA - 2022 and are not participating in CSAB - 2022 Special Rounds, will undergo category upgradation against their SECURED seats. This means that their earlier allotted seats will be retained in the same program and in the same institute, but the seat category may be upgraded. For example, if a candidate has been allotted a seat in Computer Science and Engineering at NIT Rourkela under OBC-NCL seat category, the candidate's allotted seat category may be upgraded to OPEN seat category while retaining the seat to Computer Science and Engineering at NIT Rourkela, even if the candidate has not participated in CSAB Special Round.

4.4.2 Choose Willingness Option

Candidates who have been allotted seats in Special Round-I are required to exercise one out of the following **FIVE WILLINGNESS OPTIONS** as per the CSAB - 2022 schedule:

- (i) **FREEZE:** Candidate **ACCEPTS** the allotted seat and does not want to participate in the next round of seat allocation. Such candidates will NOT be considered for Special Round-II.
- (ii) **SLIDE:** Candidate **ACCEPTS** the allotted seat and wishes to participate in the next round of seat allotment for a higher preferred choice of seat in the same allotted institute. In case a higher preferred choice is not allotted in the next round, the candidate will continue with the accepted seat.
- (iii) **FLOAT:** Candidate **ACCEPTS** the allotted seat and wishes to participate in the next round of seat allotment for a higher preferred choice of seat in the same or any other institute. In case a higher preferred choice is not allotted in the next round, the candidate will continue with the accepted seat.
- (iv) **SURRENDER AND PARTICIPATE IN SPECIAL ROUND-II:** Candidate **REJECTS** the allotted seat and wishes to participate in Special Round-II. Seat allotted in JoSAA - 2022 or CSAB - 2022 Special Round-I will be **cancelled**. Allotment in Special Round-II will be considered from the choices higher than the surrendered seat.
- (v) **SURRENDER AND NOT PARTICIPATE IN SPECIAL ROUND-II:** Candidate **REJECTS** the allotted seat and does not wish to participate in Special Round-II. Seat allotted in JoSAA - 2022 or CSAB - 2022 Special Round-I will be **cancelled**. No new allotment will be made in Special Round-II in such cases.

Note: Willingness option iv (SURRENDER AND PARTICIPATE IN SPECIAL ROUND-II) and option v (SURRENDER AND NOT PARTICIPATE IN SPECIAL ROUND-II) can be exercised only before the payment Institute Admission Fee-II.

The following willingness is applicable only for those candidates who have NOT BEEN ALLOTTED any seat in Special Round-I.

- (i) **NOT WILLING TO PARTICIPATE in Special Round-II:** Those candidates who have not been allotted any seat in JoSAA - 2022 rounds (**NIT+ System**)/CSAB - 2022 Special Round-I can exercise the option of “**NOT WILLING TO PARTICIPATE in Special Round-II**”, if they desire. This implies that the candidate exits the seat allocation process.

4.4.3 Document Uploading

Candidates with willingness option Freeze/Slide/Float are required to upload the necessary documents on their CSAB-2022 portal. This step is NOT applicable for the candidates whose documents have been already verified in NIT+ System during JoSAA-2022 rounds 1-6. This is also not applicable for the candidate who have exercised the willingness option SURRENDER AND PARTICIPATE IN SPECIAL ROUND-II or SURRENDER AND NOT PARTICIPATE IN SPECIAL ROUND-II.

Candidates are required to upload the following documents in PDF/JPEG format:

- (i) Class X MarkSheet/Certificate or Aadhaar Card or Birth Certificate (for verification of Date of Birth)
- (ii) Class XII MarkSheet and Certificate (Qualifying Examination)
- (iii) Certificate of category (SC/ST/OBC-NCL/GEN-EWS), if applicable, as per Government of India format available on the JoSAA - 2022/CSAB - 2022 website, issued by the competent authority.

- **Incase of OBC-NCL/GEN-EWS category, the certificate must be issued on or after April 01, 2022.**
- Caste certificate (SC/ST/OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC/ST/OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate in the format available on JoSAA - 2022/CSAB - 2022 website.

- ST certificates from Tamil Nadu State must be issued by the concerned Revenue Divisional Officer.
- (iv) Original Certificate for Persons with Disabilities (PwD), if applicable, issued by the competent authority. Refer JoSAA - 2022/CSAB - 2022 website for format.
- (v) Crossed/cancelled Bank Cheque copy/Image of stamped page of Bank Passbook with account details.
- (vi) Medical Certificate (in specified format available on JoSAA - 2022/CSAB - 2022 website).
- (vii) Passport (if applicable).
- (viii) Admit card of JEE (Main).

In addition to the above documents, the verifying officials will also check the special eligibility conditions, if any, for all the choices including and above the seat allotted to the candidate.

Note: If the original certificates are not in English/Hindi, English/Hindi version/translation of such certificates, duly certified by the Principal/Director or other competent authority of the graduating Institute, will be required during the document verification process.

The uploaded documents will be verified only after successful payment of Institute Admission Fee-II, and the final status (**Seat Confirmation/Seat Cancellation**) will be reflected in the candidates' login portal on CSAB - 2022. **It is the sole responsibility of the candidate to upload the appropriate documents and respond timely to any query raised during the online verification process.** Candidates are required to check their CSAB - 2022 login portal frequently to respond to the queries, if any. In addition, the original documents will be verified for confirmation of seat allotment at the time of physical reporting at the Admitting Institute.

4.4.4 Payment of IAF-II

After seat allotment of Special Round-I, if the candidate exercises the willingness option **FREEZE/SLIDE/ FLOAT** and has uploaded all the required documents, she/he **MUST** pay the **Institute Admission Fee-II** using Net Banking/Debit Card/Credit Card or State Bank of India e-challan. The INSTITUTE ADMISSION FEE-II is ₹ 37,000/- for GEN/GEN-EWS/OBC-NCL candidates and ₹ 17,000/- for SC/ST/PwD candidates. However, Type-6 eligible candidates are not required to pay

INSTITUTE ADMISSION FEE-II as they have already paid PAF during JoSAA rounds.

Note: After payment of Institute Admission Fee-II, candidates are required to ensure Successful Online Reporting and Document Verification to provisionally confirm their seats as mentioned in Section 4.4.5, otherwise the seats will be cancelled.

4.4.5 Online Reporting and Document Verification

- (i) After seat allotment in Special Round-I, if the candidate opts for **FREEZE/SLIDE/FLOAT** and pays **Institute Admission Fee-II**, her/his uploaded documents will be verified **ONLINE** by the officials of the Verification Centers, as per the CSAB - 2022 schedule, and the final status (Seat Confirmation/Seat Cancellation) will be reflected in the candidates' login portal on CSAB - 2022.
- (ii) Document verification is applicable for the candidates whose documents have not been verified in NIT+ System during JoSAA - 2022 rounds 1–6. It is also applicable for the candidates whose documents have been verified in NIT+ System during JoSAA - 2022 Rounds 1–6 but there is a change in credential/category/basic information related to the candidacy, at the time of CSAB - 2022 Special Round registration.
- (iii) During document verification process, there may be **queries raised** by the Verifying Officers. The candidates must resolve the queries **by responding through their CSAB - 2022 login portal** as per the schedule given on CSAB - 2022 website.
- (iv) It is the sole responsibility of the candidate to keep checking her/his reporting or document verification status and provide the necessary documents/information to the Verification Center official, if required, as per the schedule given on CSAB - 2022 website.
- (v) The candidate is not required to visit the Allotted Institute after Special Round-I, even if a candidate has chosen “**FREEZE**” and her/his status of Online Reporting/Document Verification is successful. Physical reporting at the admitting institute shall be done after Special Round-II, details of which will be available on respective websites of the Institutes.
- (vi) After seat allotment in Special Round-I, if the candidate opts for “**SURRENDER AND PARTICIPATE IN SPECIAL ROUND – II**” then her/his currently allotted seat (from Special Round-I or retained/secured seat from JoSAA - 2022) will be **CANCELLED** but the candidate will still be eligible for Special Round-II.

- (vii) After seat allotment in Special Round-I, if the candidate opts for “**SURRENDER AND NOT PARTICIPATE IN SPECIAL ROUND-II**” then her/his currently allotted seat (from Special Round-I or retained/secured seat from JoSAA - 2022) will be **CANCELLED** and candidate will **NOT** be eligible for Special Round-II.
- (viii) Candidates who have SECURED their seats successfully during JoSAA-2022 by paying PAF and are participating in CSAB-Special Rounds, if DO NOT choose any of the options FREEZE/SLIDE/FLOAT/SURRENDER AND PARTICIPATE IN SPECIAL ROUND-II/SURRENDER AND NOT PARTICIPATE IN SPECIAL ROUND-II, they will be AUTOMATICALLY MOVED to Special Round-II with FLOAT as their default willingness option.
- (ix) If a candidate (other than those specified in point no. (viii) of Section 4.4.5) has been freshly allotted a seat in Special Round-I and

does not select any of the willingness options **FREEZE/SLIDE/FLOAT/SURRENDER AND PARTICIPATE IN SPECIAL ROUND-II/SURRENDER AND NOT PARTICIPATE IN SPECIAL ROUND-II**,

OR

selects a willingness option (**FREEZE/SLIDE/FLOAT**) but does NOT pay **Institute Admission Fee-II**,

OR

selects a willingness option **FREEZE/SLIDE/FLOAT**, pays the Institute Admission Fee-II but **DOES NOT respond timely to the queries of Verification Center Officials** regarding her/his document verification **as per the schedule given on CSAB - 2022 website**,

then her/his seat will be CANCELLED, and the candidate will NOT be considered for next round of seat allotment.

4.5 Special Round-II

Candidates who are allotted seats for the **FIRST TIME** in the CSAB Special Round-II are required to go through the DOCUMENT UPLOADING, PAYMENT OF INSTITUTE ADMISSION FEE-II and ONLINE REPORTING AND DOCUMENT

VERIFICATION through their CSAB - 2022 portal. The steps are similar to that of Special Round-I as presented in this information brochure. Document verification will be done in the online mode by Verification Centers. Further, candidates are required to respond to queries (if any) put forward by the Verification Center Officials.

These steps are also **MANDATORY** for those candidates who have exercised willingness option “**SURRENDER AND PARTICIPATE IN SPECIAL ROUND-II**” after CSAB - 2022 Special Round-I allotment, and fresh seats are allotted to them in CSAB Special Round-II, provided such candidates did not go through document verification in NIT+ System during JoSAA rounds.

4.6 Physical Reporting at the Allotted Institute

After completion of CSAB Special Rounds (I & II), candidates who have confirmed allotted seats are required to report at the allotted Institute for admission (as per the schedule given on CSAB - 2022 website). They are required to check the instructions available on the websites of the Allotted Institutes and complete all the admission modalities/formalities. They are also required to pay the balance Institute Fee (as applicable), failing which their allotment may be cancelled and no refund will be admissible.

5 Fee Adjustment and Refund

- (i) The Special Round Enrollment Fee includes Institute Admission Fee-I and Special Round Processing Fee of Rs. ₹ 3,000/-. The Special Round Processing Fee is **NON-REFUNDABLE AND NON-ADJUSTABLE** towards the admission fee of allotted Institute.
- (ii) If the candidates who have deposited Fees against the allotted seats in any of the IITs during JoSAA Rounds are allotted seats in the CSAB Special Rounds, the fee deposited during JoSAA rounds will NOT be adjusted in the fee of the newly Allotted Institute in CSAB-Special Round. In such cases candidates have to go through the refund process and refund rules of IITs, if any.

If refund is admissible, the fee paid by the candidates during JoSAA - 2022 (for NIT+ System) and CSAB - 2022 Special Rounds (except the Special Round Processing Fee) will be refunded after the following deductions, as applicable.

- (i) Upon acceptance of the offered seat as indicated by successful payment of Seat Acceptance Fee in JoSAA Rounds (for NIT+ System), the JoSAA processing fee of ₹ 3,000/- will be deducted from the fee paid.

- (ii) After the payment of Seat Acceptance Fee in JoSAA Rounds (for NIT+ System), if the candidate withdraws the allotted seat OR fails to pay the Partial Admission Fee after successful document verification, ₹ 3,000/- will be deducted from the fee paid.
- (iii) If a candidate has been allotted a seat in CSAB Special Round-I OR retained the JoSAA seat in NIT+ System but,
- did not complete online reporting, OR
 - document verification during Special Round-I is unsuccessful, OR
 - the candidate exercises the willingness option SURRENDER AND NOT PARTICIPATE IN SPECIAL ROUND-II, OR
 - the candidate exercises the willingness option SURRENDER AND PARTICIPATE IN SPECIAL ROUND-II and NO seat is allotted to the candidate in CSAB Special Round-II,

then ₹ 3,000/- will be deducted from the fee paid.

NOTE: There shall be NO refund from CSAB - 2022 for those candidates,

- who fail to join the allotted institute after the completion of CSAB Special Round-II

OR

- who have been allotted seats in Special Round-II and fail to pay the Institute Admission Fee-II

OR

- the seat is cancelled due to ineligibility or inappropriate documents or not responding to queries of the verifying officials timely, during Document Verification of Special Round-II.

The deposited fees, for such candidates, will be transferred to the allotted institutes after deducting the processing charges of ₹ 3,000/- each for JoSAA - 2022 Rounds and CSAB - 2022 Special Rounds. The refund, if any, for such candidates shall be governed by the participating/admitting institutes.

6 Contact us

Chairman, CSAB - 2022

National Institute of Technology Rourkela

Rourkela - 769 008, Odisha, India.

<https://csab.nic.in>

csab2022@nitrkl.ac.in

Annexure-1

Agreement to be executed by candidates for participating in CSAB-2022 Special Round

I, (Name of the candidate), JEE (Main) 2022 Roll
No S/D/o
resident of do hereby solemnly affirm and
state as follows:

1. That, I have secured admission in
(Program)
of (Institute)
2. That, I have opted to go for Special Round of CSAB–2022 for admission in NITs /
IIST Shibpur / IITs / GFTIs.
3. That, I have read the CSAB–2022 Special Round Information Brochure thoroughly
and shall be bound by the rules of CSAB–2022 Special Round.
4. That, I am doing registration and will pay the Special Round Enrollment fee, fill
and lock the fresh choices **as per the schedule given on CSAB–2022 website.**
5. I shall upload the required documents and respond to query(ies), if any, raised by
verifying officer during online document verification process, if not done earlier.
6. **That if a new seat is allotted in Special rounds then I SHALL HAVE
NO CLAIM on the previously SECURED seat in JoSAA rounds.**
7. That, I am well aware of the Fee Structure and waiver applicable at the Institutes
which I have opted as my choices for seat allocation
8. I am fully aware of CSAB–2022 Special Round refund rules.

**Performance in Class XII (or equivalent) examination
(Applicable only for candidates seeking admission to NIT+ System)**

1. Candidates must PASS class XII exam with the following subjects:
 - (a) For B.E./B.Tech. Programs:
 - i. Physics
 - ii. Mathematics
 - iii. Any one of Chemistry, Biology, Biotechnology, Technical Vocational Subject
 - iv. A language subject
 - v. Any subject other than the above four
 - (b) For B. Plan. Program:
 - i. Mathematics
 - ii. Other four subjects
 - (c) For B. Arch. Program:
 - i. Physics
 - ii. Chemistry
 - iii. Mathematics
 - iv. Other two subjects
2. The candidates who have appeared in the Class XII (or equivalent) Board examination in the year 2020, 2021 or 2022 will be eligible for admission through CSAB-2022 provided they fulfill all other eligibility requirements.

List of documents to be uploaded by candidates for registration/online reporting (for admission to NIT+ System)

1. Class X Mark Sheet/Certificate, Aadhaar Card (for Date of Birth)
2. Class XII Mark Sheet and Certificate (Qualifying Examination)
3. Certificate of category (SC/ST/OBC-NCL/GEN-EWS), if applicable, as per Government of India format, available on the CSAB-2022 website, issued by the competent authority.

In case of OBC-NCL/GEN-EWS category, the certificate must be issued on or after April 01, 2022.

Please note that

- (a) Caste certificate (SC / ST / OBC-NCL) issued by Maharashtra State must be validated by Social Welfare department (in case of SC and OBC-NCL category) and Tribal Welfare department (in case of ST category) of Maharashtra Government. The SC / ST / OBC-NCL candidates of Maharashtra State have to produce their caste validity certificate in the format available on CSAB-2022 website.
 - (b) ST certificates from Tamil Nadu state must be issued by the concerned Revenue Divisional Officer.
4. Original Certificate for Persons with Disabilities (PwD), if applicable, issued by the competent authority. Refer CSAB-2022 website for format.
 5. Crossed Bank Cheque copy / Image of Passbook with bank account details
 6. Medical Certificate (in specified Format available on CSAB-2022 format)
 7. Passport (if applicable)
 8. Admit card of JEE (Main)

In addition to the above documents, the verifying officials will also check the special eligibility conditions if any, for all the choices including and above the seat allotted to the candidate.

Note: If the original certificates are not in English/Hindi, English/Hindi version/translation of such certificates, duly certified by the Principal/Director or other competent authority of the graduating Institute, will be required during the verification of documents.

Annexure-4

Category Conversion from Beneficiary to Non-Beneficiary

For candidates whose category document is found to be invalid OR who do not produce a valid category document [as per the format given on CSAB 2022 web portal], the category tag will be changed (for the purpose of seat allocation) as shown below:

Category tag		Reason
Assigned	Changed to	
GEN-PwD	GEN	Invalid PwD certificate
GEN-EWS	GEN	Invalid EWS certificate
GEN-EWS-PwD	GEN-PwD	Invalid EWS certificate but valid PwD certificate
GEN-EWS-PwD	GEN-EWS	Invalid PwD certificate but valid GEN-EWS certificate
GEN-EWS-PwD	GEN	Both PwD and GEN-EWS certificates are invalid
OBC-NCL-PwD	OBC-NCL	Invalid PwD certificate but valid OBC-NCL certificate
OBC-NCL-PwD	GEN-PwD	Valid PwD certificate but invalid OBC-NCL certificate
OBC-NCL-PwD	GEN	Both PwD and OBC-NCL certificates are invalid
SC-PwD	SC	Invalid PwD certificate but valid SC certificate
SC-PwD	GEN-PwD	Valid PwD certificate but invalid SC certificate
SC-PwD	GEN	Both PwD and SC certificates are invalid
ST-PwD	ST	Invalid PwD certificate but valid ST certificate
ST-PwD	GEN-PwD	Valid PwD certificate but invalid ST certificate
ST-PwD	GEN	Both PwD and ST certificates are invalid
OBC-NCL	GEN	Invalid OBC-NCL certificate
SC	GEN	Invalid SC certificate
ST	GEN	Invalid ST certificate

Note: Change of category tag from PwD to non-PwD may be permitted only if the candidate has not availed the benefit of Compensatory time and/or the Services of Scribe in JEE (Main) 2022. If the candidate had availed the benefit of Compensatory time and/or the Services of Scribe in JEE (Main) 2022, then the candidature shall be canceled.

Class XII and equivalent examinations

1. The final examination of the 10+2 system, conducted by a Central or State Board recognized by the Association of Indian Universities (<https://aiu.ac.in/>).
2. Intermediate or two-year Pre-University examination conducted by a Board or University recognized by the Association of Indian Universities.
3. Final examination of the two-year course of the Joint Services Wing of the National Defence Academy.
4. Senior Secondary School Examination conducted by the National Institute of Open Schooling with a minimum of five subjects.
5. Any Public School, Board or University examination in India or in a foreign country recognized as equivalent to the 10+2 system by the Association of Indian Universities.
6. Higher Secondary Certificate (HSC) vocational examination.
7. A Diploma recognized by the All India Council for Technical Education (AICTE <https://www.aicte-india.org>) or a State Board of Technical Education of at least 3 years duration.
8. General Certificate Education (GCE) examination (London, Cambridge or Sri Lanka) at the Advanced (A) level.
9. High School Certificate Examination of the Cambridge University or International Baccalaureate Diploma of the International Baccalaureate Office, Geneva.
10. Candidates who have completed Class XII (or equivalent) examination outside India or from a Board not specified above should produce a certificate from the Association of Indian Universities to the effect that the examination they have passed is equivalent to the Class XII examination.
11. In case the Class XII examination is not a public examination, the candidate must have passed at least one public (Board or Pre-University) examination earlier.

Annexure-6

MEDICAL CERTIFICATE (to be issued by a Registered Medical Practitioner)					
<u>GENERAL EXPECTATIONS</u>					
Candidates should have good general physique. In particular,					
1. Chest measurement should not be less than 70 cm, with satisfactory limits of expansion and contraction.					
2. Vision should be normal. In case of defective vision, it should be corrected to 6/9 in both eyes or 6/6 in the better eye. Colour blind and uni-ocular (having vision in only one eye) persons are restricted from admission to certain courses.					
3. Hearing should be normal. Defective hearing should be corrected.					
4. Heart and lungs should not have any abnormality and there should be no history of mental illness and epileptic fits.					
1.	(a)	Name of the candidate:			(b) Gender:
2.	Identification Mark (a mole, scar or birthmark), if any				
3.	Major illness/operation, if any (specify nature of illness/operation)				
4.	Height in cm:		Weight in kg:		Blood Group:
5.	Past History		(a) Mental illness (b) Epileptic Fit		
6.	Chest	(a) Inspiration in cm		(b) Expiration in cm	
7.	Hearing				
8.	(Vision with or without glasses:)	(Right Eye)	(Left Eye)	(Colour Blindness)	Unioocular vision (having vision in only one eye)
9.	Respiratory System				
10.	Nervous System				
11.	Heart	(a) Sounds		(b) Murmur	
12.	Abdomen (a) Liver (b) Spleen	Hernia			Hydrocele
13.	Any other defects:				
Certificate of Medical Fitness					
<input type="checkbox"/> The candidate fulfils the prescribed standard physical fitness, medical fitness and is FIT for admission to Engineering/Architecture/ Pharmaceuticals/ Science Course					
<input type="checkbox"/> The candidate does not fulfil the prescribed standard of physical fitness/medical fitness and is unfit/temporarily unfit for admission due to following defects:					
_____ Doctor's Name		_____ Signature		_____ Date	_____ Registration No.
				_____ Seal	

**Institutes Admitting Candidates Through
CSAB-2022 Special Round (Academic Year 2022–23)**

National Institute of Technology (NITs)	
1	Dr. B. R. Ambedkar National Institute of Technology Jalandhar
2	Malaviya National Institute of Technology Jaipur
3	Maulana Azad National Institute of Technology Bhopal
4	Motilal Nehru National Institute of Technology Allahabad
5	National Institute of Technology Agartala
6	National Institute of Technology Calicut
7	National Institute of Technology Delhi
8	National Institute of Technology Durgapur
9	National Institute of Technology Goa
10	National Institute of Technology Hamirpur
11	National Institute of Technology Karnataka, Surathkal
12	National Institute of Technology Meghalaya
13	National Institute of Technology Nagaland
14	National Institute of Technology Patna
15	National Institute of Technology Puducherry
16	National Institute of Technology Raipur
17	National Institute of Technology Sikkim
18	National Institute of Technology Arunachal Pradesh
19	National Institute of Technology Jamshedpur
20	National Institute of Technology Kurukshetra
21	National Institute of Technology Manipur
22	National Institute of Technology Mizoram
23	National Institute of Technology Rourkela
24	National Institute of Technology Silchar
25	National Institute of Technology Srinagar
26	National Institute of Technology Tiruchirappalli
27	National Institute of Technology Uttarakhand
28	National Institute of Technology Warangal
29	Sardar Vallabhbhai National Institute of Technology Surat
30	Visvesvaraya National Institute of Technology Nagpur
31	National Institute of Technology Andhra Pradesh
32	Indian Institute of Engineering Science and Technology, Shibpur

Indian Institute of Information Technology (IIITs)	
1	Atal Bihari Vajpayee Indian Institute of Information Technology & Management, Gwalior
2	Indian Institute of Information Technology Kota
3	Indian Institute of Information Technology Guwahati
4	Indian Institute of Information Technology Kalyani
5	Indian Institute of Information Technology Kilohrad, Sonapat
6	Indian Institute of Information Technology Una
7	Indian Institute of Information Technology Sri City, Chittoor
8	Indian Institute of Information Technology Vadodara
9	Indian Institute of Information Technology Allahabad
10	Indian Institute of Information Technology, Design & Manufacturing Kancheepuram
11	Pt. Dwarka Prasad Mishra Indian Institute of Information Technology, Design & Manufacture Jabalpur
12	Indian Institute of Information Technology Manipur
13	Indian Institute of Information Technology Tiruchirappalli
14	Indian Institute of Information Technology Lucknow
15	Indian Institute of Information Technology Dharwad
16	Indian Institute of Information Technology Design & Manufacturing Kurnool
17	Indian Institute of Information Technology Kottayam
18	Indian Institute of Information Technology Ranchi
19	Indian Institute of Information Technology Nagpur
20	Indian Institute of Information Technology Pune
21	Indian Institute of Information Technology Bhagalpur
22	Indian Institute of Information Technology Bhopal
23	Indian Institute of Information Technology Surat
24	Indian Institute of Information Technology Agartala
25	Indian institute of information technology Raichur
26	Indian Institute of Information Technology, Vadodara International Campus Diu

School of Planning & Architecture (SPAs)	
1	School of Planning & Architecture, Bhopal
2	School of Planning & Architecture, New Delhi
3	School of Planning & Architecture, Vijayawada

Other Technical Institutes Funded Fully or Partially by Central or State Governments {Other Government Funded Technical Institutes (GFTIs)}	
1	Assam University, Silchar
2	Birla Institute of Technology, Mesra, Ranchi
3	Gurukula Kangri Vishwavidyalaya, Haridwar
4	Indian Institute of Carpet Technology, Bhadohi
5	Institute of Infrastructure, Technology, Research and Management-Ahmedabad
6	Institute of Technology, Guru Ghasidas Vishwavidyalaya (A Central University), Bilaspur, Chhattisgarh
7	J.K. Institute of Applied Physics & Technology, Department of Electronics & Communication, University of Allahabad - Prayagraj
8	National Institute of Electronics and Information Technology, Aurangabad
9	National Institute of Advanced Manufacturing Technology, Ranchi
10	Sant Longowal Institute of Engineering and Technology, Punjab
11	Mizoram University, Aizawl
12	School of Engineering, Tezpur University, Napaam, Tezpur
13	Shri Mata Vaishno Devi University, Katra, J&K
14	International Institute of Information Technology, Naya Raipur
15	University of Hyderabad, Hyderabad
16	Punjab Engineering College, Chandigarh
17	Jawaharlal Nehru University, Delhi
18	International Institute of Information Technology, Bhubaneswar
19	Central Institute of Technology Kokrajar, Assam
20	Puducherry Technological University, Puducherry
21	Ghani Khan Choudhary Institute of Engineering and Technology, Malda, West Bengal
22	Central University of Rajasthan, Rajasthan
23	National Institute of Food Technology, Entrepreneurship and Management, Sonapat
24	National Institute of Food Technology, Entrepreneurship and Management, Thanjavur
25	North Eastern Regional Institute of Science and Technology, Nirjuli-Itanagar, Arunachal Pradesh
29	Indian Institute of Handloom Technology (IIHT), Varanasi
30	Chhattisgarh Swami Vivekanand Technical University (CSVТУ), Bilai
31	Institute of Chemical Technology, Mumbai: Indian Oil Odisha Campus, Bhubaneswar
32	North-Eastern Hill University, Shillong
33	Central University of Jammu, J&K