

September 30, 2022

The Human Resource Manager

Ghana Tertiary Education Commission

Accra

Dear Madam,

APPLICATION FOR EMPLOYMENT

I write to apply for employment at the Ghana Tertiary Education Commission. I worked as a National Service Personal from September 2021 to August 2022 and had extension of service for a month. Upon completion of the National Service, and subsequent extension, the Deputy Director-General has attached me to a team with the task of developing Database Management Systems to facilitate decision-making for the Commission.

I am a web developer with 2 years of non-industry and 1 year industry experience developing user-friendly websites and database management systems. Please consider the highlight of my work experience:

- Successful hall and hostel booking and management website.
- Online School Library web app
- Greelawn Hospital receipt system

At GTEC:

- Post Retirement application to GTEC website
- Accessors database management system
- Tech Support

Subject to the above, kindly see attached my Curriculum Vitae. It would be a pleasure to learn more about GTEC's need and provide tech solutions. I would welcome the chance to provide further insight into my technical abilities and personal attributes.

Thank you for considering my application.

Yours faithfully,

Joel Obuamah Addy

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