

IIT PATNA GUEST HOUSE				
TYPE OF ACCOMODATION	Cat "A"	Cat "B"	Cat "C"	Cat "D"
Double Bedded room with attached Bathroom (Single Occupancy)	N.A.	450/-	550/-	1000/-
Double Bedded room with attached Bathroom (Double Occupancy)	N.A.	550/-	700/-	1100/-
Double Bedded room without attached Bathroom (Single Occupancy)	N.A.	350/-	450/-	900/-
Double Bedded room without attached Bathroom (Double Occupancy)	N.A.	450/-	550/-	1000/-

CATEGORIES OF GUEST			
Category	Eligibility	Approving Authority	Payment Mode
<b>Cat"A**"</b>	<b>VIP Guest</b>	<b>Director</b>	<b>Institute</b>
<b>Cat "A"</b>	Guest invited by the institute for academic, administrative work and for campus interview	Director/Registrar	Institute/official
<b>Cat"B"</b>	Guest/Individual visiting institute in connection with scheme project/ Consultancy/ short term courses, seminars & conference etc.	Director/Registrar	By SRIRU through project/ respective coordinator/by the guest.
<b>Cat"C"</b>	Employee, Students parents/ Guardians and Alumni Guest from other academics institutes offered accommodation on reciprocal basis	In charge Guest House / Registrar	By the individual before checking out. If charges are not paid by the guest then person making the booking is required to clear the bill.
<b>Cat"D"</b>	Guest not covered under above categories	For individual-Manager GH and for block booking through authority. In charge Guest House/ Registrar	By the individual-If charges are not paid by the guest then the person recommending is required to clear the bill.

Note:

1. Priority for accommodation will be accorded to guest covered Under Cat "A" & Cat "B".
2. The management of the guest house may at its discretion, Cancel a booking or offer alternate accommodation.
3. Normally a booking the GH can be made for a period of 3 days this can be extended upto a maximum for a period of 7 days and beyond that with the approval of the Competent Authority.
4. Cat. D Guest will be preferably discouraged.
5. Outside food is not allowed.

🚩 All rates are on per person basis

## **Revised Rates and Menu for Guest House**

**The revised food-rates of guest house are as follows:**

- **Bed Tea** – Rs 10/-
- **Breakfast** - Rs 50/-     Add-on: **Omelet**- Rs 10/- (1 pc)

The following items will be available at the breakfast everyday:

Toasted Bread, Butter, Corn-flex, Milk, Banana

- **Normal Veg Meal (Lunch & Dinner)** – Rs 75/- (salad, rice, roti, dal, 1 sabji, 1 bhaji, papad, curd, 1 sweet)

- **Add ons -**
  - Fish curry (2 pc)**- Rs 30/-
  - Chicken curry (2pc)**- Rs 30/-
  - Egg curry (2pc)**     -     Rs 25/-
  - Paneer curry (4pc)** - Rs 25/-

## **Menu for guest house**

<b>Day</b>	<b>Special Breakfast</b>	<b>Non-Veg item for Lunch</b>	<b>Non-Veg item for Dinner</b>
<b>Monday</b>	Poha	Fish	Egg
<b>Tuesday</b>	Aloo-Paratha ,Curd	Chicken	Chicken
<b>Wednesday</b>	Dosa (Masala),sambhar,chutney	Fish	Fish
<b>Thursday</b>	Plain Paratha, Sabji	Fish	Egg
<b>Friday</b>	Poha	Chicken	Chicken
<b>Saturday</b>	Idli	Fish	Egg
<b>Sunday</b>	Puri, Chana Masala	Chicken	Chicken

### **Timing (will be strictly followed)**

	<b>Reporting time</b>	<b>Serving time</b>
<b>Break-fast</b>	<b>Previous day by 8:00 pm</b>	<b>7:30 am-9:00 am</b>
<b>Lunch</b>	<b>Same day by 8:30 am</b>	<b>12:30pm - 2:30pm</b>
<b>Dinner</b>	<b>Same day by 4:00 pm</b>	<b>7:30 pm - 9:30 pm</b>

# भारतीय प्रौद्योगिकी संस्थान पटना

## INDIAN INSTITUTE OF TECHNOLOGY PATNA

### REQUEST FOR GUEST HOUSE ACCOMMODATION

Name(s) of the Visitor(s) / Guest(s)					
Designation(s) of the Visitor(s) / Guest(s), Department / Company affiliation & Address(s) with contact phone no./ e-mail ID, if any					
Purpose of visit <i>(enclose copy of official letter(s), where applicable)</i>					
Date & Time of Arrival					
Date & Time of Departure					
Type of occupancy preferred <i>(Please note that each room has only one double bed)</i>			No. of rooms required		
The payment will be made by (Indentor/ guest/institute/project fund)					
<b>Food</b>	Veg.	Non.Veg	No. of Breakfast	No. of Lunch	No. of Dinner
Tick / give no.					
<p>Countersignature of the concerned HOD/HOS (in case the purpose of visit is official)</p>			<p style="text-align: center;">Signature of the Indentor with date</p> <p>Name : _____</p> <p>Designation : _____</p> <p>Department/Section : _____</p> <p>Contact Phone No. / e-mail ID, if any: _____</p>		

### For official use

Room (s) allotted	Room No(s). .....
Period	From ..... to .....
Category recommended (A/B/C/D)	Invited by the institute / Project related/ Employee, students guardians, alumni, other academics institutes

Office Note:

\_\_\_\_\_  
Signature of Incharge Guest House with Date

**Approval of the Registrar**