

# Madhurima Shinoj



## Contact Details

✉ madhurimachandran23@gmail.com

☎ +917594055445

📍 Nalakathu House  
Kurishumukku  
PO Ramanthali  
kannur,Kerala-670308

**DOB :** 30-4-XXXX

**Nationality :**Indian

## Educational Qualification

- **MBA Human Resource Management**  
Affiliated to VTU University  
Sreedevi Institute of Technology ,Manglore  
20XX-20XX  
score -90%
- **Bachelor of Business Management**  
Affiliated to Kannur University  
ITM Arts and Science College ,Kannur  
20XX-20XX  
Score-87%
- **Higher Secondary Education- XII Commerce**  
Board Of Higher Secondary Education  
GHSS Ramanthali, Kannur  
20XX-20XX  
Score-95%

## Additional Qualification

- **Diploma In Hospital Administration**  
TUV SUD Certified  
International School Of Skill Development ,Kochi  
June 2024-December 2024

## Career Objective

To work for a recognized and esteemed organization which would enhance my quality and competitiveness and help me to explore my capabilities and also share my knowledge for the benefit of the organization.

## Work Experience

- **Soft Skill Trainer**  
International School Of Skill Development,kochi  
Jan.2024- Present

Responsibilities:

- Employability Training
- Personality Development Training
- Confidence Coaching
- Vocal and Verbal communication Taining

## Skills

- MS Office
- Tally 7.2
- Presentation Skill
- Coaching skill
- Administrative Skill

## Languages Known

- English
- Malayalam
- Hindi
- Tamil
- kannada

## Projects

- Done a Project on "Employees Performance Appraisal" from Western India Pvt Ltd,2015
- Done a Project on "Advertisement" from Payyanur Khadi Center,2013

## Achievements

- Participated in National level management fest INSIGNIA 20XX
- Coordinator of National level management fest ECHELON 20XX
- Participated in various seminars and workshops

## Reference

- Emran Ali  
Chairman  
KB Apparels ,Dhaka  
Mob.+8801678400524

## Hobbies

- Travelling
- Painting
- Writing stories and Poems