

ADEEL

D.O.B: 04/30/1981 | Nationality: Pakistani | Religion: Islam |

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Hyderabad, Sindh - Pakistan

SUMMARY

I am an energetic, ambitious person who has developed a mature and responsible approach to any task that I undertake, or situation that I am presented with, I am excellent in working with others to achieve a certain objective on time and with excellence in a progressive organization. I am active & hardworking.

EDUCATION

JANUARY 2012 - JANUARY 2013 DIPLOMA (OIL & GAS TECHNOLOGIES NATIONAL INSTITUTE OF MANAGEMENT SCIENCE) LAHORE PAKISTAN

JANUARY 2008 - DECEMBER 2008 DIPLOMA (PETROLEUM ENGINEERING (OIL & GAS) ALLIED INSTITUTE OF TECHNICAL TRAINING) LAHORE, PAKISTAN

January 2007 - December 2007 DIPLOMA (HEALTH SAFETY & ENVIRONMENT ALLIED INSTITUTE OF TECHNICAL TRAINING) LAHORE, PAKISTAN.

JANUARY 2005 - DECEMBER 2006 BACHELOR OF SCIENCE HYDERABAD, PAKISTAN. (UNIVERSITY OF SINDH JAMSHORO)

JANUARY 2000 - DECEMBER 2000 DIPLOMA (COMPUTER SCIENCE APPRENTICESHIP TRAINING CENTRE) HYDERABAD, PAKISTAN.

CERTIFICATES / COURSES

Certificate of Six month Safety & Health

Certificate of six month (Typing 35WPM)

Certificate of six month office Procedure & Management

Certificate of Safety Health & Environment

Nebosh IGC (UK Certification) 2022

Certificate of IT Computer Science

Typing 35 WPM

Fire Fighting Training / First Aid Training

English Language & Mathematics

Adobe Photoshop CS

Volunteer:

Safety volunteering, SHE department

First aid and firefighting Training in SHE department.

Civil defense firefighting Training

Life Saving roles & Safety Trainings

KEY SKILLS

Textile Dyes Application testing (Exhaust Method, Pad Chemical method, Printing method, Thermofix Method, Lather Dying) Dying), Dyes Shade Correction , Laboratory Skills , Good Laboratory Practice (GLP) GLP), Time Management , Microsoft Office Textile chemicals testing , Instrumental skills Good Manufacturing Practice (GMP), Lab safety awareness, Emulsion binder testing , Document Management , Laboratory Management , Corrective and Preventive Action (CAPA) Conduct dyes & Digital Ink & binder trials , Quality Assurance Analysis , Data color , absorption UV spectrophotometer Document Management (maintain SOPs, Prepare testing method) Records Management , Textile dyes and chemical tester, Audit preparation (ISO 9001) 9001), Industrial Safety, Quality control analyst, Safety Trainings, Spectro photo matter, Raw material testing , Check Compliance of product, Supervisory Skills, Cashier, Account Assistant , finished product testing, Emulsion binder testing and its Lab trial. Production Plant Machine Operating /Supervisor , Safety first Life Saving Roles, Prepare of certificate of analysis on system and Manual, AS400 system work (Inventories , COA, Gate passes, work orders, internal NC) Tester of chemicals, Emulsion, Pigment, Ink dye, Indigo dye, textile dyeing application, Tester of chemicals, Emulsion, Pigment, Ink dye, Indigo dye, textile dyeing application, Samples Collect and Packing of lab Samples, sealing and labeling on Product. Storeroom management, Manage shelf life of Lab Samples and Standardization. Shift Scheduling of Staff . Office work. Calibration of lab equipment's follow SPO's guidelines & Police security.

WORK EXPERIENCE

Analyst / Data Entry / Internet Browsing / Documentation/ Filing / Audit Preparation/Work on AS400 System Inventories/ Environment Coordinator, Safety Volunteer, MS office work. Archroma Pakistan Ltd May 2019 –Continue

Responsibilities:

Quality Testing Raw Materials of Textile Dyes Dyeing & Printing Applications, Pigment Application, Textile Chemical Finish Goods Testing, Emulsion/Binder Finish Product testing, Inkpresso dye testing, Audit preparation, Working AS400 System on Prepare Certificate of analysis all finish goods Dyes, chemical, Emulsion, Inkpresso. Monthly and yearly prepare of FTR report, work orders on AS400 system, Internal NCR of finish Product, Gate pass create on AS400 system, MS Office work & manage weekly & monthly Shift Scheduling of QA & Pigment Plant Staff, Lab standards & Reference Samples manage on store & System, Manage Documentation & Sops. Manage ECO testing Result of dyes, chemical, and Pigment. Prepare & update Specification of chemical, dyes, Pigment, & Emulsion etc.

Compiled data from source documents prior to data entry.

Identify, corrected, and reported data entry error.

Scanned and stored files and records electronically to reduce paper files and secure data.

Prepare Product SOPs / Manage Shelf life of Product

Samples Handling

Lab Assistant / Data Entry Operator / Analyst Clariant Pakistan Ltd May 2002 – Apr 2017

Responsibilities:

Quality Testing of Textile Dyes Dyeing & Printing Applications, Pigment Application, Textile Chemical Finish Goods Testing, Emulsion/Binder Finish Product Testing, Inkpresso Dye Testing, Audit preparation, 2 Month work on Pigment Plant as a Plant operator. Work on AS400 System on Prepare Certificate of analysis all finish goods Dyes, Chemical, Emulsion, Pigment, Inkpresso. Monthly and yearly prepare of FTR report, generate work orders on AS400 system, Create Internal NCR of finish Product, Gate pass create on AS400 system, MS Office work & manage weekly & monthly Shift Scheduling of QA & Pigment Plant Staff, Lab standards & Reference Samples manage on store & System, Manage Documentation & SOPs. Manage ECO testing Result of dyes, chemical, and Pigment. Prepare & update Specification of chemical, dyes, Pigment, & Emulsion. Cultivated communication among senior managers and floor supervisors to encourage optimal productivity, Reviewed job specifications to properly set up machines.

To methods involved use of the following equipment.

VISCOMETER DV-II+ PRO VISCOMETOR (BROOKFIELD), MOISTUR ANALYSER (METTLER TOLEDO), pH METER (METROHM)

UV-1800 SPECTROPHOTOMETER, SEDIMENTATION DUST MEASURING SYSTEM SP-3(LORENZ) MEBGERATEBAU MATHIS LABOMAT AUTO DYING AND SPOTEST MACHINE, WERNER MATHIS AG LATHER MACHINE, WERNER MATHIS AG STEEMER MACHINE

KONICA MINOLTA SPECTROPHOTOMETER CM-3700D(MESURMENTS), DYES DYINGS AND LIQUID SOLUTION STERNTH PICK AND SHADE DIFFERNCE, DATA COLOR, WERNER MATHIS AG PAIDER MACHINE, VOLUMETIC FLASK, GLASS BEAKER, PIPED, FLASK, PIPED FILLER & PRINTING DYES PRINTING MACHIN, HIGH TEMPERATURE DISPERSES DYES DYING MACHIE & OTHERS etc.

Police Department Superintendent of Police Department. 2014 - 2017.

Responsibilities:

Office work in HRC Branch and Police Security. Check matter of city police station Cases and court matter.