



GOVERNMENT OF PAKISTAN
MINISTRY OF DEFENCE PRODUCTION
PAKISTAN ORDNANCE FACTORIES BOARD WAH CANTT

JOB OPPORTUNITIES

Pakistan Ordnance Factories (Wah Cantt, Havelian Cantt & Sanjwal Cantt) a huge defence industrial complex in Public sector, is looking for enthusiastic, energetic, motivated and creative talent for the following positions on regular basis:

Sr. NO	Post Available	BPS	Qualifications / Expertise	Max Age Limit 21-06-2020	Quota Distribution	
					Province / Region	No of Vac
1	Manager Fire Fighting	18	i. Graduate Engineer with one year diploma / Certificate of Fire Technology from a recognized institute. ii. 05 years experience of Fire Fighting in Managerial capacity.	35 Years	Punjab	01
2	Specialist -General Surgery 01 -Nephrologist 01 -Oncologist - 01 -Cardiologist- 01	18	i. MBBS or equivalent recognized by PMDC. ii. FCPS/Post Graduate lower diploma in the relevant specialty. iii. 03 years post qualification experience in the relevant field.	35 Years	Punjab Sindh (R) Total	03 01 04
3	Dental Officer	18	i. BDS or equivalent recognized by PMDC. ii. Post Graduate lower diploma in the relevant specialty iii. 03 years post qualification experience in the relevant field.	35 Years	Punjab	01
4	Medical Officer	17	MBBS or equivalent recognized by PMDC.	30 Years	Punjab KP Sindh (R) Baloch Ex-FATA Total	05 01 02 01 01 10
5	Assistant Manager Technical	17	BSc Engg or equivalent in Mechanical / Electrical / Electronics / Metallurgy / Mechatronics / Industrial & Manufacturing / Environmental Sciences.	30 Years	Merit Punjab KP Sindh (U) Sindh (R) Baloch Ex-FATA G.B AJK Total	05 24 05 04 05 03 01 01 01 49
6	Assistant Manager Chemical	17	BSc Engg or equivalent in Chemical Technology / MSc Chemistry.	30 Years	Merit Punjab KP Sindh (U) Sindh (R) Total	02 10 02 01 02 17
7	Assistant Manager Civil	17	BSc Engg or equivalent in Civil Technology / Public Health Engg.	30 Years	Punjab KP Sindh (U) Sindh (R) AJK Total	02 01 01 02 01 07
8	Assistant Programmer / Assistant Manager	17	MS (18 years education) in Computer Engg, Computer Science, IT, Software Engg OR BS in Computer Engineering, Computer Science, Software Engg (16 years education), Artificial Intelligence & Data Sciences, GIS & Remote Sensing with min three years experience.	30 Years	Punjab KP Sindh (U) Total	01 01 01 03

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9	Assistant Manager Admin	17	MBA / MPA / MA Admin Science / Economics / BS Finance & Accounting /MSc Leadership & Management.	30 Years	Merit Punjab KP Sindh (U) Sindh (R) <u>Baloch</u> Total	01 06 01 02 02 <u>01</u> 13
10	Assistant Manager Welfare	17	Master Degree Sociology / Social Work / Anthropology / Psychology / BSc Horticulture / Agriculture/LLB.	30 Years	Merit Punjab Sindh (U) Ex-FATA KP Total	01 03 01 01 <u>01</u> 07
11	Technical Officer (Boiler)	16	Diploma of Associate Engineering in relevant technology (Class-I Boiler Certificate)	35 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch <u>Ex-FATA</u> Total	02 10 02 03 03 01 <u>01</u> 22
12	Nursing Instructor	16	i. Matriculate Grade "A" Nurse, registered Midwife ii. One year tutor course recognized by Pakistan Nursing Council.	28 Years	KP	01
13	Nursing Sister	16	03 Years Diploma from Nursing Council of Pakistan	28 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA <u>G.B</u> TOTAL	03 17 02 04 03 03 02 <u>01</u> 35
14	Asstt Private Secretary	16	Graduate with 100 w.p.m. shorthand & 50 w.p.m typing speed.	28 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA TOTAL	01 08 02 03 01 02 <u>01</u> 18
15	Assistant News Editor	16	i. Graduate ii. 03 years journalist experience as Sub-Editor.	28 Years	Punjab	01
16	Stenotypist	14	Intermediate with 80 w.p.m. shorthand & 40 w.p.m typing speed.	28 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA <u>AJK</u> TOTAL	03 12 03 04 04 02 01 <u>01</u> 30
17	Asstt. Technical Officer (Boiler)	14	Diploma of Associate Engineering in relevant technology (Class-II Boiler Certificate)	30 Years	Punjab Sindh (U) Sindh (R) KP <u>Baloch</u> TOTAL	01 01 02 01 <u>01</u> 06

18	Chargeman-Chem	12	B.Sc. with Chemistry OR Diploma of Associate Engineering in Chemical Technology	25 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA G.B AJK TOTAL	08 57 11 15 14 08 02 01 02 118
19	Chargeman-Engg	12	Diploma of Associate Engineering in Mechanical/Electrical/Electronics / Metallurgy / Instrument/Drafting/Computer Hardware / Computer Information Technology / Designing / Foundry & Pattern Making / Wood working / Refrigeration & Air Conditioning / Auto & Diesel / Graphic & Printing / Welding and Sheet Metal.	25 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA G.B AJK TOTAL	25 179 31 43 42 21 10 03 07 361
20	Chargeman-Civil	12	Diploma of Associate Engineering in Civil Technology	25 Years	Merit Punjab Sindh (U) Baloch Ex-FATA AJK TOTAL	01 08 02 02 01 01 15
21	Chargeman-Supply Wing	12	B.A / B.COM	25 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA TOTAL	02 10 02 02 02 01 01 20
22	Chargeman-Horticulture	12	BSc Horticulture	25 Years	Punjab	01
23	Chargeman-Fire Fighting	12	i. Graduate. ii. Height at least 5' 6" iii. Does not wear spectacles	25 Years	Merit Punjab Sindh (R) KP Baloch AJK TOTAL	01 07 01 02 01 01 13
24	Chargeman-Paramedics	12	Matriculate, ex-serviceman with TT Class-II, or Electro Medical Technician from EME Corp or ORA Class-I.	35 Years	Punjab Sindh (U) Sindh (R) Baloch Ex-FATA TOTAL	04 01 02 01 01 09
25	Radiographer	12	Matriculate, ex-serviceman with TT Class-I / II and specialization in relevant field.	35 Years	Punjab	01
26	Data Control Supervisor	12	BS (16 years education) in Computer Engg, Electrical Engg (with Specialization in Computer), Computer Science, Information Technology, Software Engg.	25 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA AJK TOTAL	01 10 02 01 02 01 01 01 19

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27	Draughtsman	10	Matric with two years Certificate regular Course of Draughtsman ship in Mechanical / Civil/Electrical.	25 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch <u>AJK</u> TOTAL	02 09 02 04 02 02 <u>01</u> 22
28	Health Inspector	9	Matric, Retired NCO of Medical trade who has passed Hygiene & Sanitation Assistant Course.	30 Years	Punjab	01
29	Telephone Operator	9	i. Matric ii. 40 w.p.m typing speed iii. 02 years experience in relevant field.	25 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA <u>AJK</u> TOTAL	02 13 01 02 03 02 01 <u>01</u> 25
30	Security Supervisor	9	Middle Pass retired JCO	35 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA G.B <u>AJK</u> TOTAL	07 62 12 19 12 09 05 02 <u>03</u> 131
31	U.D.C	11	Intermediate with typing speed of 30 w.p.m.	25 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA G.B <u>AJK</u> TOTAL	06 47 07 12 11 07 02 01 <u>03</u> 96
32	L.D.C	9	Matric with typing speed of 30 w.p.m.	25 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA G.B <u>AJK</u> TOTAL	18 120 22 28 27 19 08 03 <u>05</u> 250
33	Godown Keeper	7	Matric with Science	25 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch Ex-FATA G.B <u>AJK</u> TOTAL	13 91 14 21 21 11 06 02 <u>03</u> 182

34	Security Assistant	7	Matric Pass retired NCO	30 Years	Merit Punjab Sindh (U) Sindh (R) KP Baloch <u>Ex-FATA</u> TOTAL	02 11 01 02 02 01 01 20
35	Mid Wife	6	Registered Midwife OR “B” Grade Nurse OR Lady Health Visitor.	25 Years	Sindh (U) <u>Baloch</u> TOTAL	02 01 03

IMPORTANT TO NOTE:

- i. Woman, Disable, Minority quota will be observed as per instructions of the Government.
- ii. Relaxation in upper age limit will be admissible as per prevailing Rules.
- iii. The implementation of 02% disable quota in **BPS-15 & below** will be adhered except the posts mentioned at **Sr.17, 23,30 & 34**
- iv. Age will be calculated with effect from closing date of receipt of application i.e. **21 June' 2020**
- v. For categories at Sr.No.**01 to 10**, selected candidate will have to execute a Prescribed **Bond/Undertaking** to the effect that he/she would serve POFs for a minimum period of 05 Years, if required by POFs, failing which he /she would refund all the amount spent on his /her training plus penalty as prescribed in the Bond/Undertaking.
- vi. The degrees must be from HEC recognized and reputed institutes/universities duly verified by concerned authority. Candidates of all the engineering disciplines must have valid PEC Membership.
- vii. Those having foreign spouse are ineligible.
- viii. No TA / DA shall be admissible for the test /interview.
- ix. Government servants and contract employees who have completed 02 years continuous Government service on the closing date for receipt of application should apply online, however they will have to provide NOC at the time of test / interview. Age relaxation will be granted as per prevailing rules.
- x. Result awaited applicants are in-eligible to apply. Only eligible candidates will be called for test / interview **through SMS, therefore active mobile number should be mentioned on application Form. However POF will take no responsibility for non receipt of SMS due to any reason.**
- xi. Apply online through POF Website i.e. www.pof.gov.pk latest by **21-06-2020**
- xii. Direct applications will not be entertained.
- xiii. For any clarification, please contact on Phone # **051-905524206.**

Director HRM