

28 Jul 2013

The College Secretary
College of Fine Arts
Diliman, Quezon City

Sir/Madam:

Please be informed that the student of your college/unit whose name formerly appeared in official records as DANIELLE HANNAH MATEO DY-LIACCO (and with student number 201278015) has the legal name of DANIELLE DY-LIACCO as established through documents submitted to our office. The move to reflect the change of the student's name in official records was necessitated by the following event(s)/circumstance(s):

- Nullity of Marriage of Parents

To avoid any untoward incidents in the future (such as those related to applications for abroad/bar/government examinations, scholarships/grants, and or employment) the student is required to use consistently his/her legal name in all transactions in the University. All his/her records in the University must be updated. Likewise, his/her official transcript of records and his/her diploma shall bear his/her legal name.

The pertinent documents listed below are consolidated with his/her other records in the Records Section of this Office

- Marriage Contract

Thank you.

Very truly yours,

EVANGELINE C. AMOR, Ph.D

University Registrar

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