

**Project Name:** CP10 - Web app for facilitating the creation of ethics applications

**Project Period:** 17/8 - 9/11

**Sponsor(s) or Client:** Judy Kay

**Organisation:** The University of Sydney

**Project Supervisor:** Waheeb Faiz

<b>Background:</b> <i>The context for this project</i>	The current platform for submitting ethics for approval leads to extremely long response times (up to 6 months).
<b>Aim</b> <i>Purpose of the project.</i>	To build a lightweight and streamlined ethics approval platform to lower the response times for approval leading to higher rates of research projects completed
<b>Objectives (SMART):</b> <i>Goals of the project.</i>	Specific: Create an ethics approval platform Measurable: 25% increase in approval speed Achievable: given our combined abilities and coordination we will be able to achieve this goal Relevant: This goal aligns with the project specification Timely: 13 weeks
<b>Success Criteria:</b> <i>What does success look like for the sponsor and how can it be measured.</i>	An ethics approval platform with an intuitive user interface that increases the success rate and approval speed for ethics submissions
<b>Deliverables</b> <i>List the outputs that will be produced as part of the project including the final product or service.</i>	<ul style="list-style-type: none"> <li>• A lightweight and streamlined ethics approval platform which enables users to manage their ethics forms and guides users to complete them.</li> <li>• Weekly status reports for the group process</li> <li>• Individual Contribution report of each team members</li> <li>• The project report and presentation of ethic approval platform</li> </ul>
<b>Scope</b> <i>The work that needs to be accomplished in order to deliver/complete the project.</i>	<ul style="list-style-type: none"> <li>• Login, logout and register functionality</li> <li>• Edit user settings and profile functionality</li> <li>• Manage list of profile ethics functionality</li> <li>• Ethics application and generate pdf/word functionality</li> </ul>
<b>Out Scope</b> <i>Work you are not required to deliver as part of your project</i>	<ul style="list-style-type: none"> <li>• A mobile application</li> <li>• The ethical questions</li> <li>• building up the server and using SQL for database (django has its own built-in functionalities)</li> <li>•</li> </ul>
<b>Milestones</b> <i>Key checkpoints with the client e.g. client deployment, approval deadlines</i>	<ol style="list-style-type: none"> <li>1. Basic Login, logout and register web</li> <li>2. Modify user settings and profile</li> <li>3. Make an ethics application, generate the pdf/word, manage a list of applications</li> <li>4. Client deployment</li> </ol>
<b>Human Resources:</b>	None

<i>Are there other specialist staff or subject matter experts that will participate?</i>	
<b>Other Resources:</b> <i>Are there other resources to be utilized in the project? Data? Equipment?</i>	Online websites and tools to further our skills in Django, Python, HTML and CSS
<b>Reporting/ Meeting Frequency:</b> <i>With what regularity will the team meet with the client and report to the client.</i>	Every week.