

Adelia A. Henderson

adelia.alayne@gmail.com

Objective

Dedicated and efficient journalism undergraduate seeking position related to writing, editing, social media, website work and collaboration.

Education

B.A | AUGUST 2015 - CURRENT | MERCER UNIVERSITY — MACON, GA.

- Major: Journalism - Minors: Criminal Justice; Law and Public Policy
- 3.8 cumulative GPA – Dean's List, President's List
- Phi Eta Sigma Honor Society member (must have 3.5 freshman GPA for invitation)
- "The Mercer Cluster" copy editor and writer
- 2018-19 Georgia Press Educational Foundation Scholarship Recipient, Morris Award
- Anticipated Graduation: May 13, 2019

COLLEGE PREP DIPLOMA | MAY 2015 | JONES COUNTY HIGH SCHOOL — GRAY, GA.

- Graduated as Salutatorian (~ 300 graduates)
- Studies included two years of American Sign Language
- 2015 Macon Telegraph Golden Eagle Journalism Winner

Skills & Abilities

- Microsoft Suite, Google Suite
- Adobe Premiere, Audition, Photoshop
- DSLR photography and graphic design
- Python coding, HTML and CSS
- Content creation and curation
- Data entry and analysis
- Writing, publishing, and interviewing skills
- Concentrated studies in criminal justice and law
- Detail-oriented, comfortable with deadlines
- Oral and written communication skills
- Editing experience: print, online, and visual
- Multimedia production and social media

Experience

INTERN | GEORGIA SECRETARY OF STATE | MAY 2018 - JULY 2018

- Assisted the Secretary of State's office with upkeep of records/licensing. Included general office duties, handling of sensitive information, screening applicants, assigning licenses and other duties as assigned.

COPY EDITOR | THE MERCER CLUSTER | OCT 2017 - CURRENT

- Proofread all newspaper articles for any errors and AP Style before publication. Edit articles with quick turnaround in order to meet publication deadlines, and communicate effectively with all editors, writers and staff members.

VOLUNTEER | HOWARD HIGH SCHOOL NEWSPAPER | JAN 2018 - MAY 2018

- Served as a mentor to the high school newspaper staff. Assigned articles to the students, edited and proofread for content and style, and published articles on their online publication.

STUDENT WORKER | MERCER STUDENT LOAN OFFICE | MAY 2016 - CURRENT

- Part-time position, working collections/upkeep of current federal and institutional student loan customers.

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