

Technical Education and Skills Development Authority

DAILY TIME RECORD May 1 - May 31, 2021

Note : ^^^ All the computations below are
in hours and minutes format.

* - Indicator of LT/UT

Employee No. : 1998-9880

Name : JUSTO, JR., ADELINO R.

Position:

Office:

Work Schedule :

1st Half Work Schedule : flexi

2nd Half Work Schedule : flexi

		Morning		Afternoon		Length of Work	Late	Equiv from Table	Under Time	Equiv from Table	Others		
Date	Day	In	Out	In	Out						Remarks	Status	Holidays
1	Sat												Sat LH
2	Sun											RestDay	Sun
3	Mon	07:55 ¹			17:26 ¹	08:00							
4	Tue	08:59 ¹			17:56 ¹	07:57			00:03	0.006			
5	Wed	07:40 ¹			17:58 ¹	08:00							
6	Thu	07:37 ¹			17:32 ¹	08:00							
7	Fri											1	
8	Sat											RestDay	Sat
9	Sun											RestDay	Sun
10	Mon	07:27 ¹			17:32 ¹	08:00							
* 11	Tue	08:27 ¹			17:43 ¹	08:00						[OB : 2021-OB]	
12	Wed	07:53 ¹			17:03 ¹	08:00							
13	Thu												LH
14	Fri	10:57 ¹			18:23 ¹	06:26			01:34	0.196			
15	Sat											RestDay	Sat
16	Sun											RestDay	Sun
17	Mon											1	
18	Tue											1	
19	Wed											1	
20	Thu											1	
21	Fri											1	
22	Sat											RestDay	Sat
23	Sun											RestDay	Sun
24	Mon											1	
25	Tue											1	
26	Wed											1	
27	Thu											1	
28	Fri											1	
29	Sat											RestDay	Sat
30	Sun											RestDay	Sun
31	Mon											1	

T O T A L

Length Of Work : 0062:23 Under Time : 01:37 Lates : 00:00 Special Holiday : 0 Absences : 12
Day Work : 10 UT Frequency : 2 Late Frequency : 0 Legal Holiday : 2 Rest Day : 9
Equiv Under Time : 0.202 Equiv Lates : 0.000

I CERTIFY on my honor that the above is a true and correct report of the hours of work performed,
record of which was made daily at the time of arrival at and departure from office.

JUSTO, JR., ADELINO R.

(Date)

(Date)

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