**Adelle Ocampo**

| 0431 133 970 | adelle.oocampo@gmail.com | 1/1A Druid Avenue, Mount Barker, South Australia, 5251 |

**Professional Summary**

*Dependable worker who excels in organization and communication. Is appropriately equipped for a fast-paced work environment and provides attention to daily needs. A fast learner who serves customers effectively with close attention to detail and adapts to their needs and wants. Takes initiative to complete required tasks with a hardworking approach.*

**Skills**

* Coding (MATLAB, C & Python) - Cash register operation
* Project management abilities - Cleaning and Sanitation
* Customer service - Food preparation

**Experience**

*Front of House, Johnny Wishbone December 2019 – March 2020, Strathalbyn, SA*

* + Processed customer transactions through cash register operation and giving back change.
  + Took customers’ orders, in person and via phone.
  + Cleaning around the restaurant, doing dishes, sweeping, mopping wiping down windows and counters.
  + Aided chef, by helping with orders and food preparation.

*Childcare Worker (Work Experience) (2020) - Guardian Childcare & Education, Flinders Street, Adelaide, SA, 5000*

* + Supervised toddlers (1–4-year-olds) on walks, during playtime and nap time.
  + Cleaning the children’s play areas, sleeping areas and outdoor play areas.
  + Prepared children’s food and supervised their mealtimes

**Education**

*Reception – year 10, Tyndale Christian School Strathalbyn – 28 East Terrace, Strathalbyn, SA, 5255*

* + Awarded DUX (2020)
  + Awarded RISE certificate (2018, 2017)
  + Awarded Dux (2018, 2019, 2020)
  + Awarded Australian Math’s Competition Credit (2020)
  + Awarded Australian Defence Force Future Innovators award (2020)

*Year 11 – year 12 graduate (2022), University Senior Collage – Jordan, Kintore Ave, Adelaide SA 5000, SA, 5000*

* + Awarded Academic Achievement (2021, 2022)

*Current (2023), University of Adelaide – Adelaide SA 5000, SA, 5000*

* + Double Degree, First Year
    - Bachelor of Computer Science
    - Bachelor of Project Management

**Extracurriculars and Achievements**

* Awarded House captain (2016)
* Awarded Runner up MVP for Division 1 Norwood Junior Volleyball Club (2020)
* Fostering Dogs, Dusty Paws (2023)

**Qualifications**

* Working with Children’s Check (2020-2025)

**Reference**

Josephine Tayo

Angeljo\_tayo@yahoo.com.au

0434 710 280