Template: meeting minutes

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| **Eye Of Sauron meeting minutes**   |  |  | | --- | --- | | Location: | Slack Call | | Date: | 03/13/2021 | | Time: | 1:21pm | | Attendees: | Austin Derbique, Ryan Schmidt, Kirtus Leyba |   Agenda items   1. Task Selection 2. Starting with task 3 3. Google Doc with midterm document info 4. Repository Setup  |  |  |  |  | | --- | --- | --- | --- | | Action items | Owner(s) | Deadline | Status | | Setup task 3 environment | Austin Derbique | 3/14/2021 | In Progress | | Lay out task 3 skeleton | Kirtus Leyba | 3/14/2021 | In Progress | | Begin Task 3 Pros and Cons section | Ryan Schmidt | 3/17/2021 | In Progress | | Start Writing Midterm Report | Kirtus Leyba | 3/17/2021 | In Progress | |  |  |  |  | |
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