Template: meeting minutes

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| **Eye Of Sauron meeting minutes**   |  |  | | --- | --- | | Location: | Slack Call | | Date: | 03/29/2021 | | Time: | 9:32pm | | Attendees: | Austin Derbique, Ryan Schmidt, Kirtus Leyba |   Agenda items   1. Completing Task 3 2. Final Report Writing 3. Task 2?  |  |  |  |  | | --- | --- | --- | --- | | Action items | Owner(s) | Deadline | Status | | Finish Task 3 Code | Ryan Schmidt | 04/01/2021 | In Progress | | Start Task 2 | Kirtus Leyba | 04/01/2021 | In Progress | | Finish Final Document Task 3 Writing | Austin Derbique | 04/02/2021 | In Progress | | Record Demo Video for Task 1 | Ryan Schmidt | 03/31/2021 | In Progress | | Final Report Final Pass | Kirtus Leyba | 04/03/2021 | In Progress | |
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