Template: meeting minutes

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| **Eye Of Sauron meeting minutes**   |  |  | | --- | --- | | Location: | Zoom Call | | Date: | 04/02/2021 | | Time: | 9:10pm | | Attendees: | Austin Derbique, Ryan Schmidt, Kirtus Leyba |   Agenda items   1. Tasks Completed 2. Visualization 3. Finalizing Document  |  |  |  |  | | --- | --- | --- | --- | | Action items | Owner(s) | Deadline | Status | | Task 3 Visualization | Kirtus Leyba | 04/03/2021 | In Progress | | Document Finalizing | Austin Derbique | 04/03/2021 | In Progress | | Task 3 Writing Finalize | Ryan Schmidt | 04/03/2021 | In Progress | |
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