

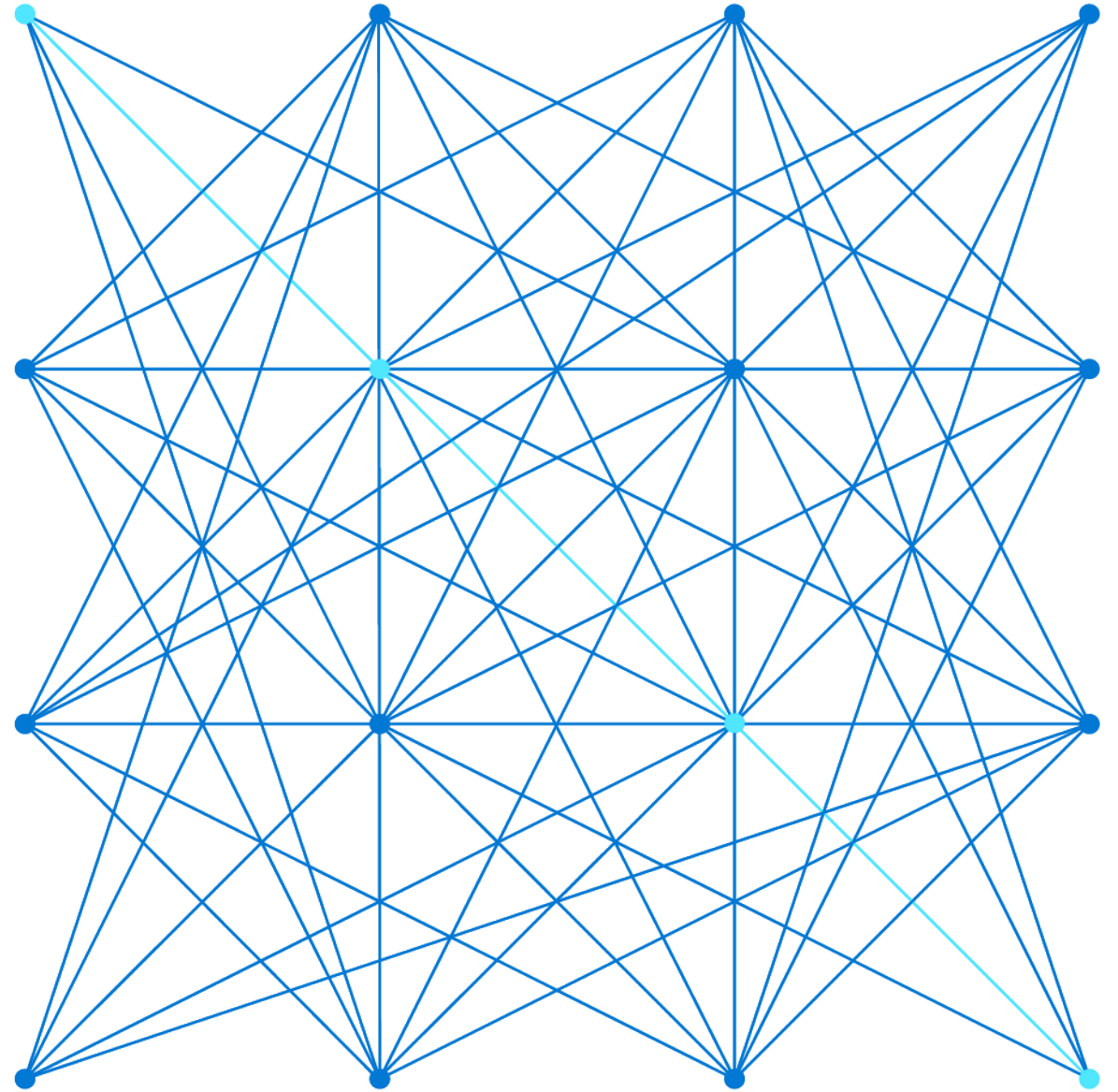
Online Role-based training resources:

Microsoft Learn

<https://docs.microsoft.com/en-us/learn/>

DA-100 Analyzing Data with Power BI

<Name>, <Title>



Module 11: Create and Manage Workspaces

Learning Objectives

You will learn the following concepts:

- Workspaces
- Sharing and Managing Power BI Assets

Lesson 1: Creating Workspaces

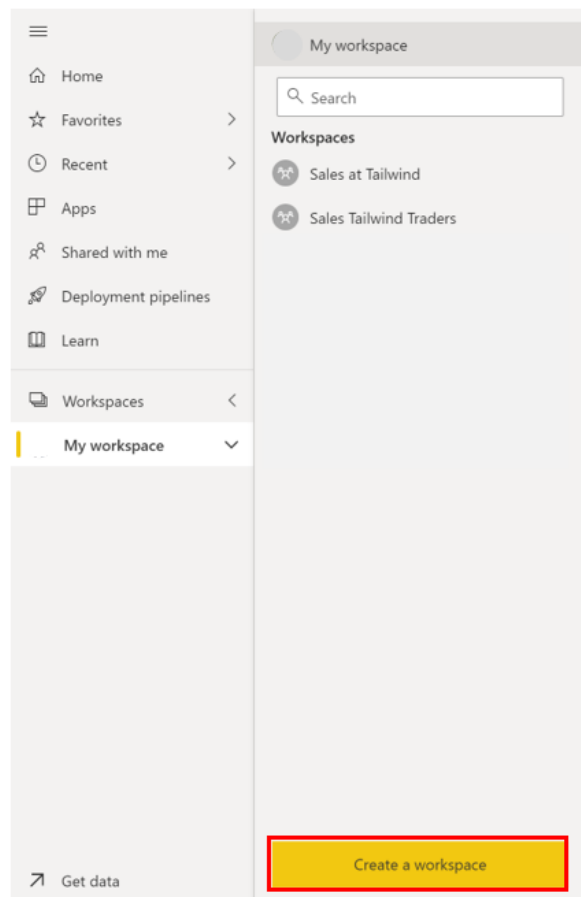


Introduction to Workspaces

- A centralized repository to:
 - Collaborate with colleagues and teams.
 - Create collections of reports and dashboards.
- Workspaces provide the following benefits:
 - Share and present reports in a single environment.
 - Enable the highest level of security.
 - An environment for housing reports and dashboards for use by others.


Create a Workspace

Make reports easily viewable and sharable.



Create a workspace

YOU'RE CREATING AN UPGRADED WORKSPACE
Enjoy new features, better sharing options, and improved security controls.
[Revert to classic](#) | [Learn more](#)

Workspace image

[Upload](#)
[Delete](#)

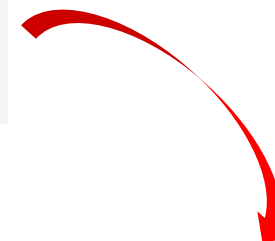
Workspace name










Description

[Learn more about workspace settings](#)

Advanced ▼

[Save](#) [Cancel](#)



NAME ↑	ACTIONS	OWNER	SENSITIVITY	INCLUDED IN APP
 ☆ keysales01	       		--	<input checked="" type="checkbox"/> Yes

Assign Workspace Roles

- Roles determine what a user can do in a workspace, so teams can collaborate.
- Key roles include:
 - Admin.
 - Member.
 - Contributor.
 - Viewer.

Access

Sales at Tailwind

Add admins, members, or contributors. [Learn more](#)

Enter email addresses

Member










Add

Search

NAME	PERMISSION
Bob Joe	Admin

Close

Create Apps

NAME ↑		ACTIONS	OWNER	SENSITIVITY	INCLUDED IN APP
	☆ keysales01	       		--	<input checked="" type="checkbox"/> Yes

Create app

✓ Successfully published

Sales at Tailwind
Give people the link below, or direct them to Apps > Get apps in the Power BI service.

https://app.powerbi.com/Redirect?action=OpenApp&appId=a690311

Copy

Go to app

Close

Configure and Update a Workspace App

- How do you update a published App?
 - Navigate back to the workspace.
 - Make any necessary updates.
 - Click **Update App** (previously called Publish App).



Update app

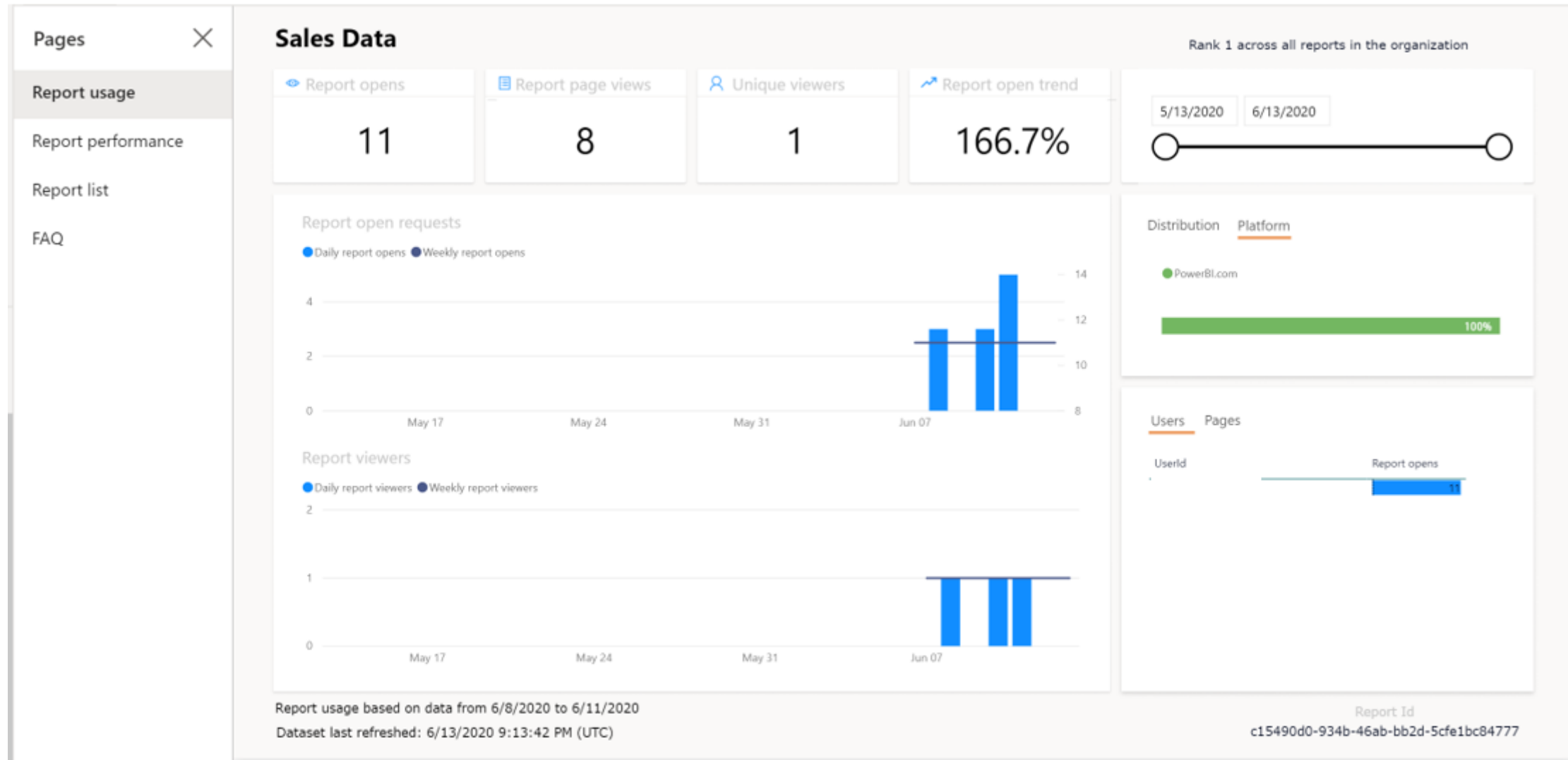
Review Questions

- Q01 – How is the admin workspace different from other types of workspace roles?
- A01 – Admins are the only role that can remove users.
- Q02 – What is the best description of a workspace?
- A02 – A workspace is a centralized location or repository that allows you to collaborate with colleagues and teams to create collections of reports, dashboards, etc.

Lesson 2: Sharing and Managing Assets

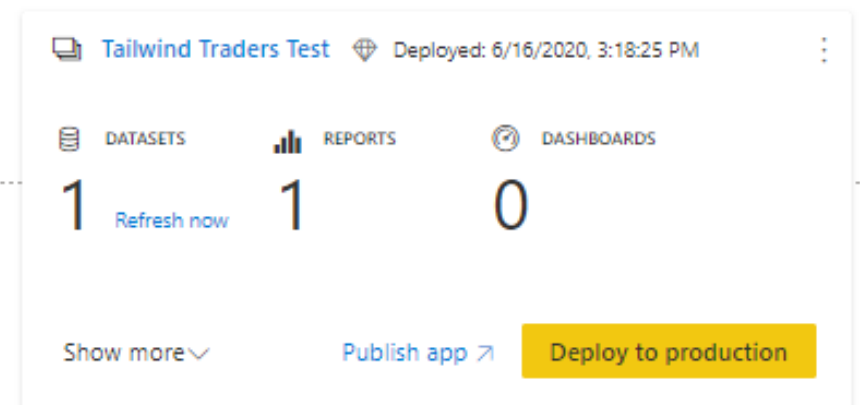
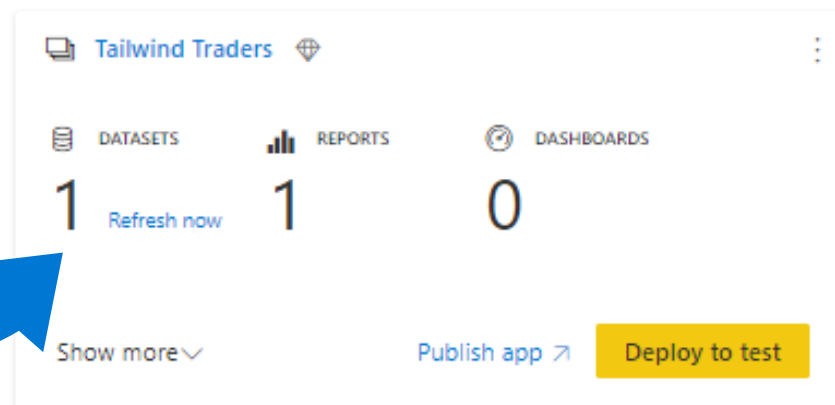
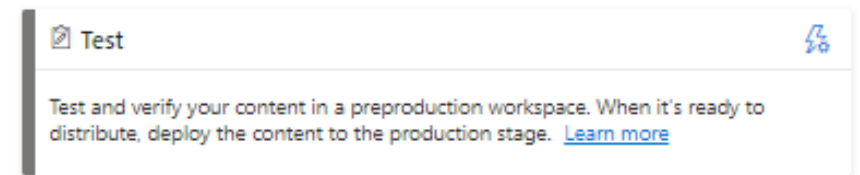
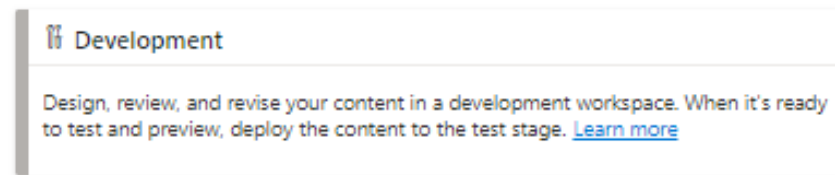
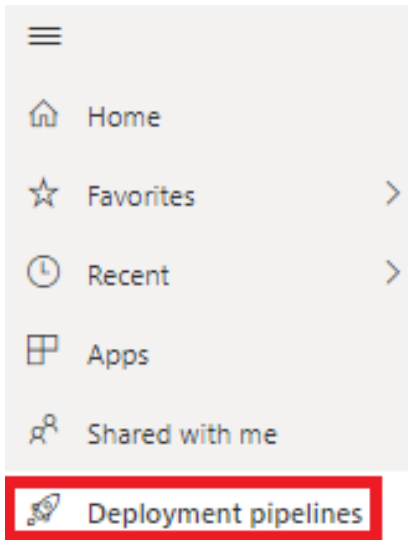


Monitor Usage and Performance

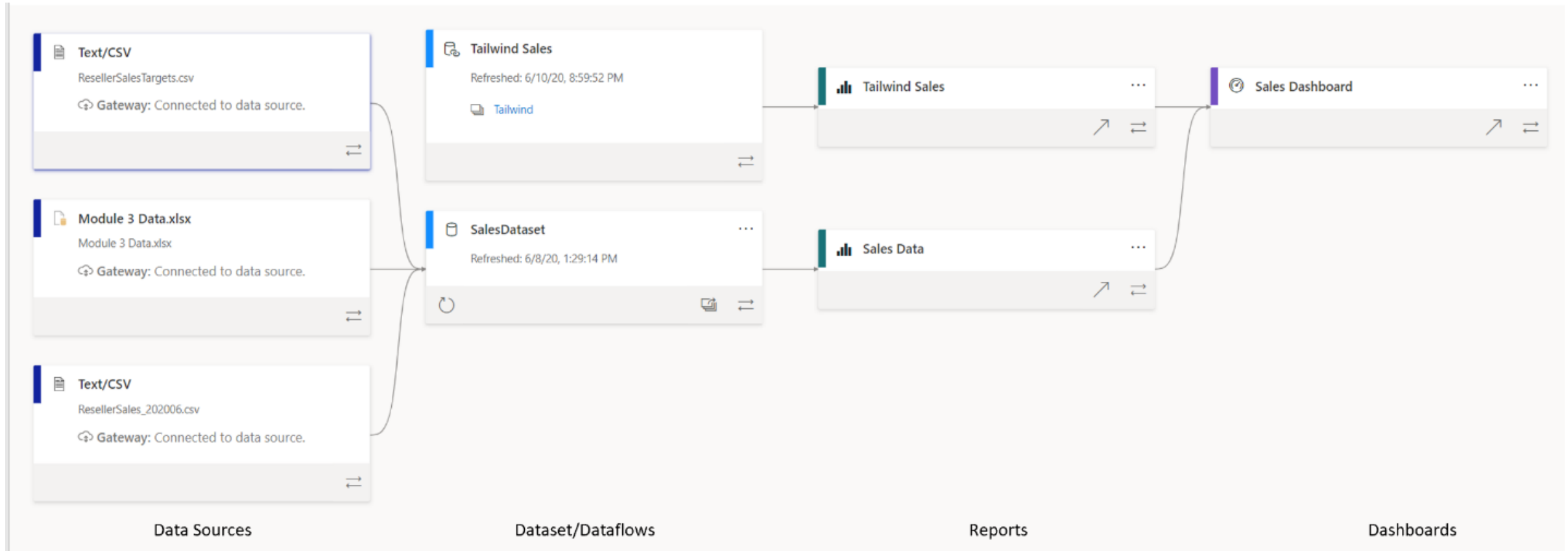


Development Lifecycle Strategy

Manage content in dashboards, reports, and datasets in different environments.

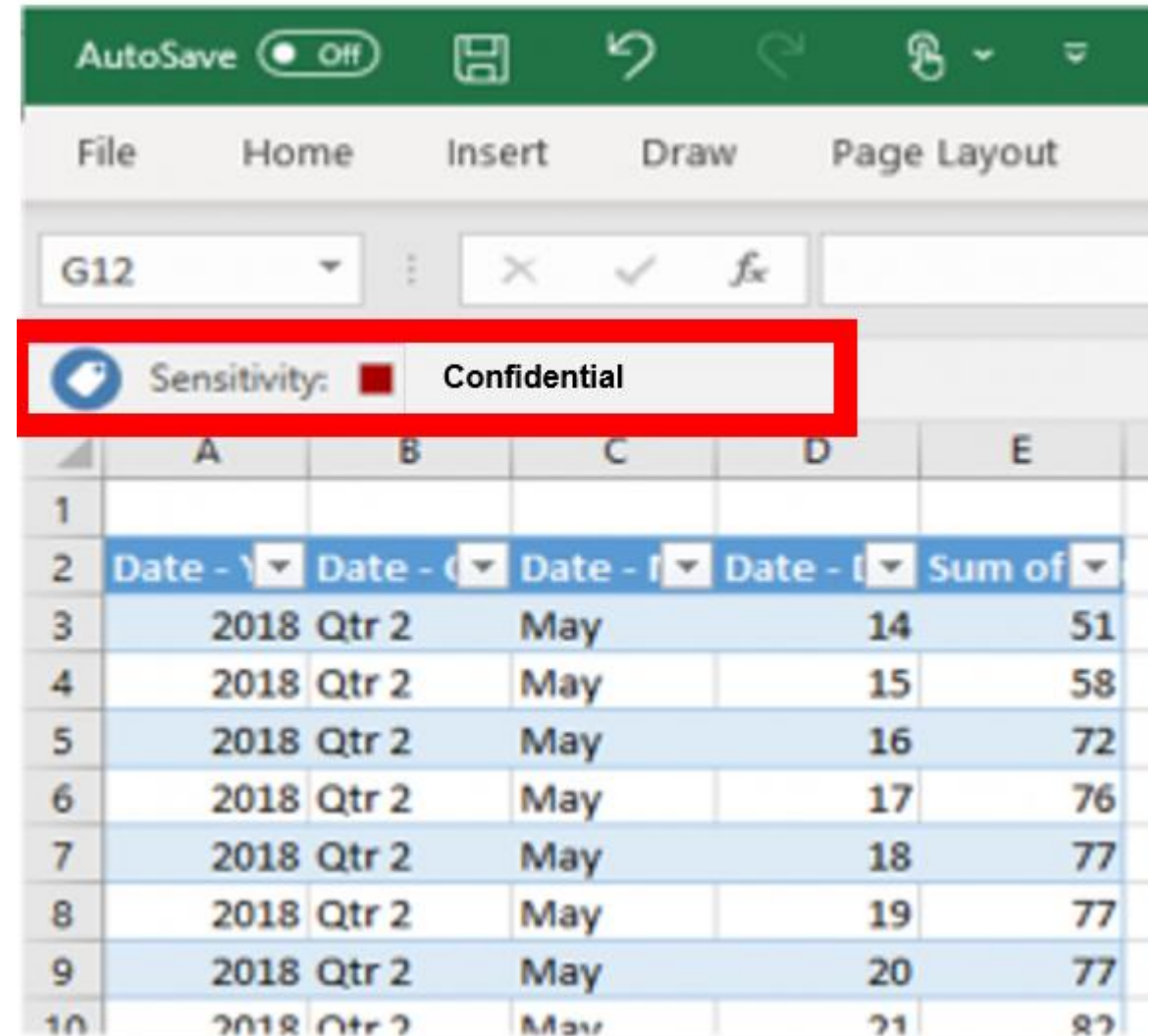


Viewing Data Lineage



Data Protection

- Secure sensitive data:
 - Sensitivity labels.
 - Encryption and watermarks.
 - Cloud Ap security.



The screenshot shows the Microsoft Excel interface. At the top, the 'AutoSave' toggle is set to 'Off'. The ribbon includes 'File', 'Home', 'Insert', 'Draw', and 'Page Layout'. Below the ribbon, the active cell is 'G12'. A red box highlights the 'Sensitivity: Confidential' label, which includes a shield icon with a keyhole. Below this, a table is visible with columns A through E. The table has a header row (row 2) and data rows (rows 3-10). The data in the table is as follows:

	A	B	C	D	E
1					
2	Date - 1	Date - 2	Date - 3	Date - 4	Sum of
3	2018 Qtr 2		May	14	51
4	2018 Qtr 2		May	15	58
5	2018 Qtr 2		May	16	72
6	2018 Qtr 2		May	17	76
7	2018 Qtr 2		May	18	77
8	2018 Qtr 2		May	19	77
9	2018 Qtr 2		May	20	77
10	2018 Qtr 2		May	21	82

Review Questions

- Q01 – What feature in Power BI service can you use to troubleshoot the flow of data from its source to destination?
- A01 – View Lineage
- Q02 – A key tenant of Data protection is sensitivity labels, which specifies what?
- A02 – Which data can be exported.

Lab: Publishing and Sharing Power

BI Content

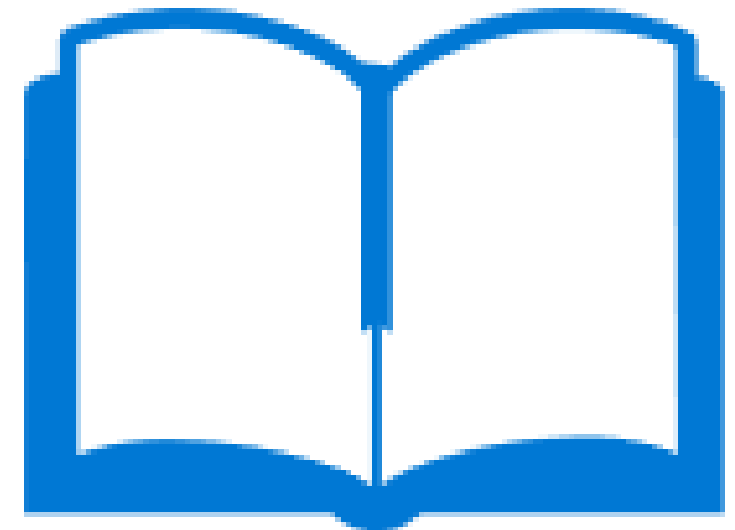
Module Overview

We covered the following concepts:

- Workspaces
- Sharing and Managing Power BI Assets

References

- DA-100 Create and manage Workspaces in Power BI
<https://docs.microsoft.com/en-us/learn/modules/create-manage-workspaces-power-bi/>



Azure Technical Trainer Role Based Training