

# ADDISON DEVINE

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## WORK EXPERIENCE

### **Sales Associate**

#### **Coach America**

July 2019 - December 2019

Worked on the sales floor helping customers find products and showing them what I thought would fit their style. Also worked in the stockroom with the inventory, organized customer information, and did other clerical work.

### **Administrative Assistant**

#### **Devine Brothers Inc.**

July 2014 - August 2019

Assisted the CFO with archiving past taxation and corporate documentation; provided customer service to incoming calls and customers, and assisted in preparing documentation for the public bidding process.

### **Freelance Work**

November 2019 - Present

Worked on a few outside projects during free time. Commissioned to create illustrations, logos, and newsletters in Adobe Illustrator and InDesign.

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## AWARDS AND SCHOLARSHIPS

### **Excellence in Art Award**

Academy of Notre Dame de Namur, 2018

### **Design for Excellence Nominee**

Drexel University, 2018

### **Dean's List**

Drexel University,

Spring 2019 - Spring 2020

### **Portfolio Scholarship**

Drexel University

## TOOLS

### **Adobe Creative Suite**

Sketch

HTML/CSS

Microsoft Office

## SKILLS

Logo Design

Branding

Typography

Web Design

Illustration

Photography

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## EDUCATION

### **Current Student**

#### **Drexel University**

September 2018 - June 2022

Major in Graphic Design

Minors in Fine/Studio Arts & Marketing

GPA: 3.71

## EXTRACURRICULAR ACTIVITIES

### **Athlete**

#### **Drexel University Rowing Team**

September 2018 - Present

A recruit for Drexel University Women's Division 1 crew team. Also participated in 4 years of high school crew.

### **Volunteer**

#### **The Salvation Army**

March 2019 - May 2019

Assisted with the kids in the after school daycare program. Helped them with their homework, played games with them, and served them snacks.