

# ADEWUNMI DANIEL ODULEYE

aduna686@gmail.com | +2348034592051 | [www.linkedin.com/in/adewunmi-oduleye-97179bb9](https://www.linkedin.com/in/adewunmi-oduleye-97179bb9)

<https://github.com/adewumidaniel>

## PROFESSIONAL SUMMARY

---

Committed expert with proven aptitude in Data manipulation using tools like Excel, SQL, Power BI, and Tableau for informed decision making, time management, and trend monitoring. Proficient in problem resolution and constructing visual representations. Superb oral and written communicator with a solid foundation in fostering constructive connections and surpassing objectives.

## SKILLS

---

- |                        |                                    |  |
|------------------------|------------------------------------|--|
| • Documentation Review | • Data Analysis                    | • Data Entry                           |
| • Data Manipulation    | • Quality Improvement              | • Advanced Excel                       |
| • Data interpretation  | • QC testing                       | • Power BI experience                  |
| • Customer focus       | • SQL Knowledge                    | • PowerPoint proficiency               |
| • Critical thinking    | • Data Validation                  | • Data Visualization and Presentations |
| • Problem-solving      | • Quality Control Data Compilation |  |

## WORK EXPERIENCE

---

Global Accelerex Limited

*Position: Business Analyst*

Ikeja, Nigeria

September 2019 – Present

- Gather and analyze data for potential business expansion
- Identify specific business opportunities and ways to capitalize on them
- Influence stakeholders to support business projects
- Assist with project management for selected projects
- Coordinate with different departmental teams to improve productivity
- Test business processes and recommend improvements
- Convert roadmap features into smaller user stories
- Write clear and well-structured business requirements and documentation
- Identify automation opportunities
- Create reports, dashboards and visualizations to help others understand business performance
- Analyze process issues and bottlenecks to make improvements
- Communicate and validate requirements with relevant stakeholders
- Develop and maintain reporting tools
- Perform data discovery, analysis and modeling
- Collaborate with product managers on roadmap planning and workforce optimization

## EXTRA-CURRICULARS & VOLUNTEERING EXPERIENCE

---

Quantum Analytics Nigeria

*Intern: Junior Data Analytics (Remote)*

Ikeja, Nigeria

August 2022

- Interpret data, analyze results using statistical techniques and provide ongoing reports.
- Develop and implement databases, data collection systems, data analytics and other strategies that optimize statistical efficiency and quality.
- Identify, analyze, and interpret trends or patterns in complex data sets.
- Filter and “clean” data by reviewing computer reports, printouts, and performance indicators to locate and correct code problems.
- Data Visualization for decision making.

## EDUCATION

---

Adekunle Ajasin University  
*Program*  
Business Administration  
*Bachelor of Science (BSc)*

Akungba, Nigeria  
February 2008 – May 2012

## CERTIFICATION

---

- Diploma in Facility Management (Dip.FM)
- Chartered Facility Manager (CFM)
- Associate chartered Institute of Chartered Project and Facility Management (ACICPFM)
- Analyze Data to Answer Questions
- Ask Questions to Make Data-Driven Decisions
- Share Data Through the Art of Visualization
- Foundations: Data, Data, Everywhere
- Data Analyst Fellowship Training
- Data Analyst by Google
- Productivity Essential with Microsoft 365

## LANGUAGE

---

English ----- *Advance*