ACADEMY
HALOGEN
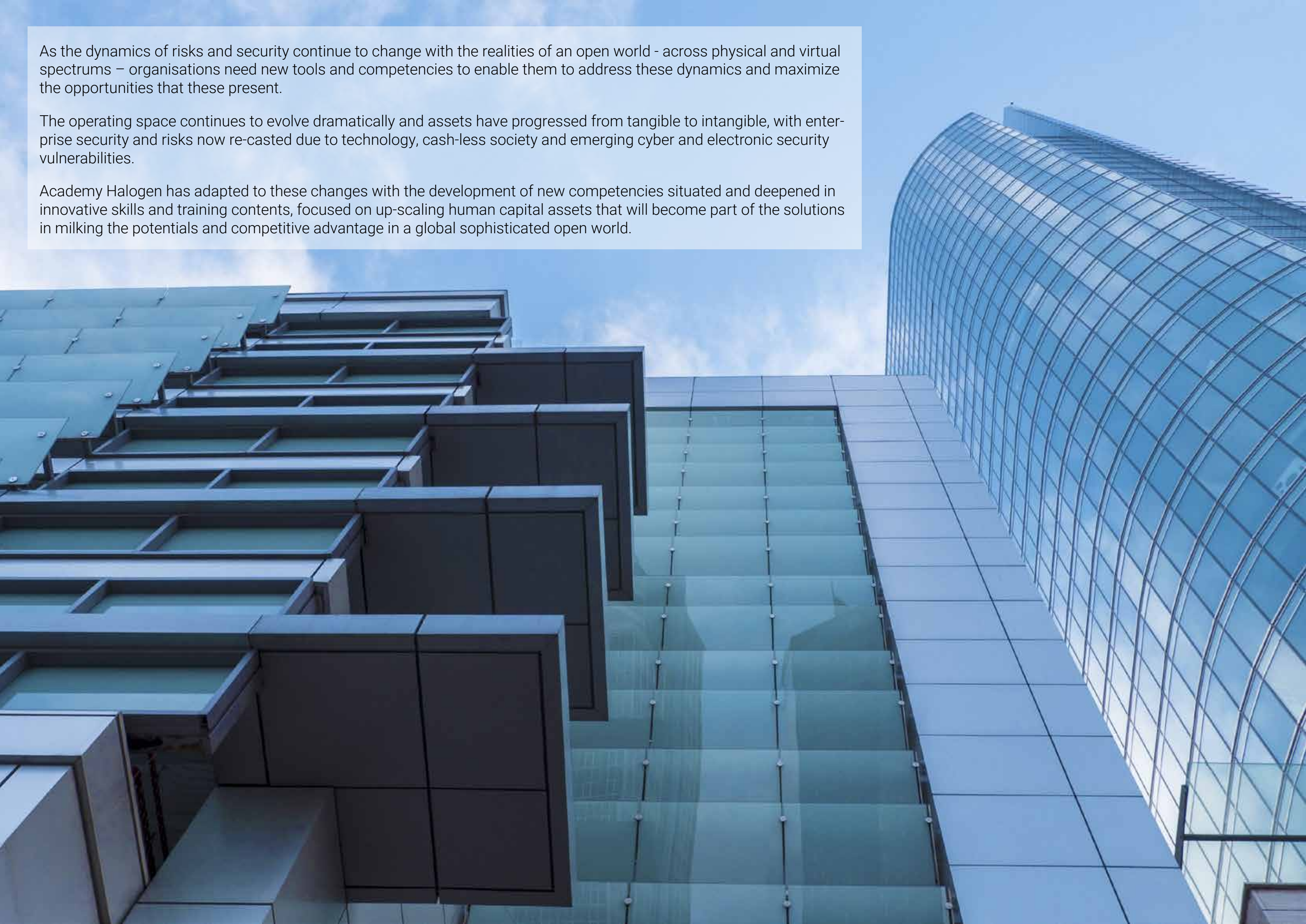RISK • POLICY • STRATEGY

TRAINING BROCHURE

2018

Creating knowledge in pursuit of safety in an open world...

As the dynamics of risks and security continue to change with the realities of an open world - across physical and virtual spectrums – organisations need new tools and competencies to enable them to address these dynamics and maximize the opportunities that these present.

The operating space continues to evolve dramatically and assets have progressed from tangible to intangible, with enterprise security and risks now re-casted due to technology, cash-less society and emerging cyber and electronic security vulnerabilities.

Academy Halogen has adapted to these changes with the development of new competencies situated and deepened in innovative skills and training contents, focused on up-scaling human capital assets that will become part of the solutions in milking the potentials and competitive advantage in a global sophisticated open world.

ACADEMY HALOGEN

Academy Halogen is an institution that demonstrably shapes the agenda for risk management and security practice across the industry's value chain.

We do this via;

- Thought Leadership

- Creating and disseminating new knowledge via capacity building across key competencies

- Becoming a space for research, reflections and policy dialogues.

- Establishing the standard in the practice of security.

Our school offers programmes for both basic and advanced professionals that seek to enhance their skills, competencies, experiences and qualifications in the security and risk management space.

A certificate from Academy Halogen guarantees a solid foundation in the study of risk management and security.

Through our courses, we groom and provide professionals and competent talents that redefines security education.

PROGRAMMES WE OFFER

1. Security Training

   ◊ Security Cadet Training

   ◊ Guards Continuous Education

   ◊ Sector Security Training Specifics [Such as Manufacturing, Financial, Oil & Gas, Aviation, Government/Public Sectors etc.]

   ◊ Security Seminar/Workshop

   ◊ Specialized Security Training – CPP, CPO, Technical, Electronic & IT Security, Defensive Driving Skills, etc.

2. We also offer the following in partnership with Highfield Awarding Body for Accreditation [HABC] UK:

   ◊ HABC Level 2 International Award in CCTV Operations (Public Space Surveillance)

   ◊ HABC Level 2 International Award in Security Guarding

   ◊ HABC Level 3 International Certificate in Close Protection

3. Risk Management Certification. We offer the following in partnership with Institute of Risk Management [IRM] UK

   ◊ International Certificate in Enterprise Risk Management

   ◊ International Diploma in Enterprise Risk Management

4. EXECUTIVE EDUCATION

   ◊ Asset Management

   ◊ Information Governance

   ◊ Leadership in Cyber Security

   ◊ Cyber Security for Executives

   ◊ Business Continuity

COMPETENCIES TRAINING

◊ Introduction to Security

◊ Basic Security Awareness Training

◊ Corporate Investigation& Reporting

◊ Risk Management For Security

◊ Personal & Family Security

◊ Health & Safety at Work – Basic Introduction

◊ Leadership

◊ Customer Service in a Security Company

◊ Emotional Intelligence

◊ Team Work

◊ Performance Review in a Security Company

◊ Managing Employee Performance in a Security Company

◊ Developing Proposals for Security Business

◊ Profiling for Security Staff

◊ Business Communication Skills & Reporting

◊ Presentation Skills

◊ Contingency & Emergency Planning

◊ Effective Line Management

◊ Convergence of Security & Information Security

Certificate in Cybersecurity Policy
Certificate in Cybersecurity Management
Certificate in Cybersecurity Technology
Certificate in Cybersecurity in Intelligence & Digital Forensics
Diploma in Cybersecurity Policy
Diploma in Cybersecurity Management
Diploma in Cybersecurity Technology
Diploma in Cybersecurity in Intelligence & Digital Forensics
Nanodegree in Cybersecurity Policy
Nanodegree in Cybersecurity Management
Nanodegree in Cybersecurity Technology
Nanodegree in Cybersecurity in Intelligence & Digital Forensics

LIST OF PROGRAMMES

SECURITY AND RISK MANAGEMENT

INTRODUCTION TO SECURITY
BASIC SECURITY AWARENESS TRAINING
CORPORATE INVESTIGATION AND REPORTING
RISK MANAGEMENT FOR SECURITY
PERSONAL AND FAMILY SECURITY
HEALTH & SAFETY AT WORK–BASIC INTRODUCTION
PROFILING FOR SECURITY STAFF
CONTIGENCY AND EMERGENCY PLANNING
FORM (FUNDAMENTALS OF RISK MANAGEMENT)
EMBEDDING RISK MANAGEMENT
PRACTICAL RISK APPETITE AND TOLERANCE
RISK CHAMPIONS
STRATEGIC INSIGHTS INTO CYBER RISK
EFFECTIVE RISK REGISTERS AND ASSESSMENT
ROOT CAUSE ANALYSIS LEVEL 1
ROOT CAUSE ANALYSIS LEVEL 2
RISK REPORTING
RISK AND RESILIENCE
CHOOSING AND USING KEY RISK INDICATORS

MARKET ENGAGEMENT

CUSTOMER SERVICE IN A SECURITY COMPANY
DEVELOPING PROPOSALS FOR SECURITY BUSINESS
SECTORS' SECURITY TRENDS
QUALITY MANAGEMENT SYSTEMS
ADVANCED BUSINESS COMMUNICATION STYLE
IMPRESSIVE PRESENTATION AND PUBLIC SPEAKING SKILLS
ENHANCING CORPORATE SOCIAL RESPONSIBILITY THROUGH EFFECTIVE BRAND MANAGEMENT
BUILDING A WINNING SALES (VALUE) PROPOSITION
CRUCIAL SALES SKILLS AND BEHAVIOURS
EFFECTIVE PERSUASION AND INFLUENCING SKILLS
BUSINESS ACUMEN
CROSS-SELL, UP-SELL AND CUSTOMER VALUE OPTIMISATION
EFFECTIVE BUSINESS WRITING
NEGOTIATION SKILLS
SALES EFFECTIVENESS THE SOLUTION-LED PARADIGM

MANAGEMENT & LEADERSHIP

LEADERSHIP
PERFORMANCE REVIEW IN A SECURITY COMPANY
MANAGING EMPLOYEE PERFORMANCE
BUSINESS COMMUNICATION SKILLS AND REPORTING
EFFECTIVE LINE MANAGEMENT
INTRODUCTION TO MANAGEMENT AND EFFECTIVE LEADERSHIP SKILLS
MANAGING, LEADING AND WORKING WITH PERSONALITY TYPES
EFFECTIVE ADMINISTRATION AND TASK MANAGEMENT
STRATEGIC LEADERSHIP SKILLS FOR THE 21ST CENTURY LEADER
DEVELOPING EXECUTIVE MANAGEMENT CAPACITY
STRATEGIC COMMUNICATIONS MANAGEMENT
EFFECTIVE INSTITUTIONAL AND ORGANIZATIONAL DEVELOPMENT
PERFORMANCE MANAGEMENT: MANAGING THE APPRAISAL PROCESS
DEVELOPING AND IMPLEMENTING COMPETENCY FRAMEWORK
MANAGING CHANGE, PEOPLE AND PROCESS
SENIOR EXECUTIVE RETREATS AND WORKSHOPS
STRATEGIC THINKING: NEW MODELS FOR MANAGERS AND LEADERS
ADVANCED COACHING AND MENTORING TECHNIQUES
ADMINISTRATIVE SKILLS FOR ASSISTANTS
BUSINESS LEADERSHIP AND INFLUENCE
DEVELOPING NEW MANAGERS
SUPERVISING OTHERS
STRATEGIC THINKING
LEADERSHIP

TECHNOLOGY

CONVERGENCE OF PHYSICAL & INFORMATION SECURITY
INTRODUCTION TO SECURITY TECHNOLOGY
CERTIFICATE IN CYBERSECURITY POLICY
CERTIFICATE IN CYBERSECURITY MANAGEMENT
CERTIFICATE IN CYBERSECURITY TECHNOLOGY
CERTIFICATE IN CYBERSECURITY INTELLIGENCE & DIGITAL FORENSICS
DIPLOMA IN CYBERSECURITY POLICY
DIPLOMA IN CYBERSECURITY MANAGEMENT
DIPLOMA IN CYBERSECURITY TECHNOLOGY
DIPLOMA IN CYBERSECURITY IN INTELLIGENCE & DIGITAL FORENSICS
NANODEGREE IN CYBERSECURITY POLICY
NANODEGREE IN CYBERSECURITY MANAGEMENT
NANODEGREE IN CYBERSECURITY TECHNOLOGY
NANODEGREE IN CYBERSECURITY IN INTELLIGENCE & DIGITAL FORENSICS

SOFT SKILLS & COMPETENCIES

EMOTIONAL INTELLIGENCE
TEAM WORK
PRESENTATION SKILLS
ORGANISATIONAL AND PERSONAL MANAGEMENT
CREATIVITY AND INNOVATION AT WORK
CORPORATE ETIQUETTE AND PROTOCOL MANAGEMENT
COACHING & MENTORING
CRITICAL THINKING
CREATIVE PROBLEM SOLVING
PERSONAL BRANDING

OUR TRAINING METHODS

Our training programmes have been designed as a process of mutual learning on a basis of non-formal education and participant-centred methodologies. Active participation and in-depth reflections are key to our training programmes. HSSM&T's training methodology and structure are:

- Base Line Competency & Assessment Framework, to include self-awareness checks, analysis of strengths and weaknesses

- Syndicate/Case Studies

- Discussions

- Practice-Based Exercises

- Course Review & Evaluations

Training Approaches…

- Facilities: Our trainings are delivered and undertaken in appropriate environments, equipped for purpose and conducive to effective learning and complies with Health and Safety requirements

- Trainers: Only approved trainers deliver our programmes against stringent specifications and the trainers themselves have successfully completed a formal training or instructional qualification on these programmes. Our people are from the Academia, Secret Service, Federal Road Safety Corps, Police, Military and the core Protection Practitioners Group.

- Training Methodology: In addition to the requirements of each section, and programme element, the training programmes include practical sessions, case studies, video display to enhance learning, pre-reading materials and training evaluation components. These are common techniques used in training design to promote the integration of material and background preparation as a way of maximizing in-class time for discussion

- Training Evaluation: As the majority of content in our training programmes are focused on the application of learned knowledge, our programmes have evaluation elements to them

INDIVIDUAL LEARNING PLAN

An effective individual learning plan (ILP) is at the heart of our training and assessments, learning, and support. It helps the learner to become an active, motivated partner in learning.

The ILP is:

- a personalised, flexible route map to guide each learner's journey

- a dynamic working document, owned and used by the learner, supported by tutors and employers

- a record of learning goals and progression routes, initial and diagnostic assessment information, learning targets, progress and achievements within different contexts for learning

- a communication aid between the learner and others who support the learning process in various contexts

- a way of making and reinforcing links and connections between topics, subject and personal, learning and thinking skills.

Our ILP includes:

- learning targets with outcomes and timescales, and details of how success will be determined (success criteria)

- details of the resources, support and guidance the learner will use

- details of where and how the learning will take place

- viewing every assessment as a learning opportunity and to plan for the next steps in learning

- reflections on what, and how are learnt; what went well and why; what went less well and why

Our tutors use ILPs to:

- listen to learners' voices, review performance and respond to learners' needs

- integrate processes around the learner: initial and diagnostic assessment, action planning, additional support needs, learner performance, progression options and exit information

- match teaching and learning to learners' strengths and needs, and ensure that learners are on the right programmes and achieving according to expectations

- plan opportunities for learners to extend their learning into contexts such as the workplace, community or leisure activities

- plan opportunities for progression to further learning.

Our Learners use ILPs to:

- take ownership of their own learning

- recognise the value of prior experiences

- make sense of new experiences and understand how they learn

- plan to practise skills and gain confidence by applying them in a range of different contexts such as the workplace

- identify and understand barriers to learning, and where they can find support to remove them
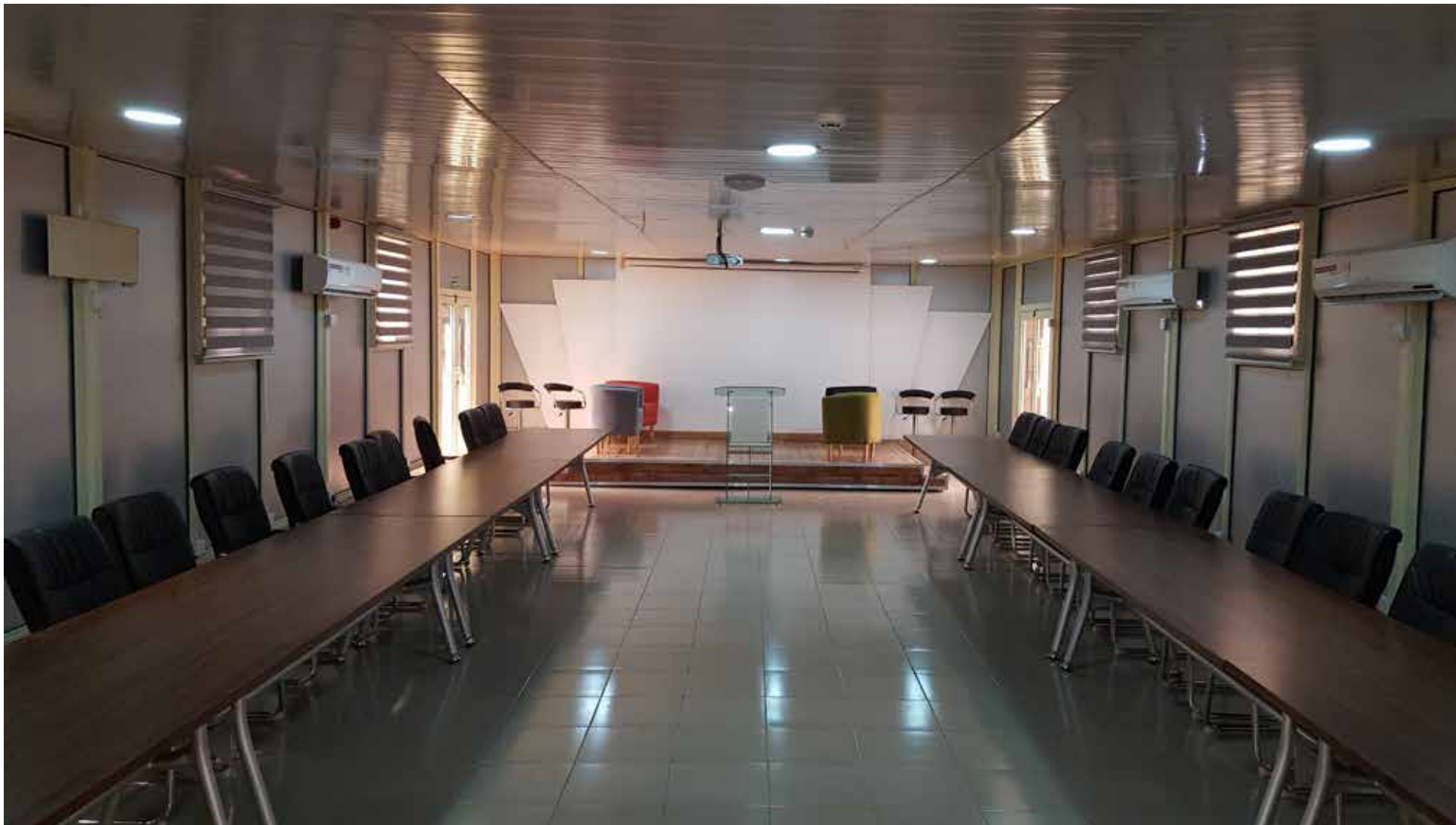
- measure their own success.

OUR ORGANIZATIONAL VALUES

At ACADEMY HALOGEN we have at the centre of our business strategy three core organizational values, which are;

- Quality: We are committed to providing services of high quality ensuring that we are distinctive from other outfits, as our services comply and meet standards set by regulatory bodies in Nigeria and abroad

- Customer focus: We are strongly commitment to the needs of our customers, we pay attention to the needs of and perception of our services by customers; we value feedbacks and utilize them in serve review and development

- Operational Excellence. We value the effective management of our business operations; our management and staff strive to ensure that everyone is committed to what ACADEMY HALOGEN stands for and we demonstrate this in the way and manner we do our work.

OUR FACILITIES

Our facilities are comfortable and fully equipped, with a large open space and garden, projectors and screens, comfortable chairs, tables and canteen.

Our environment is ideal for corporate events, seminars, workshops and corporate training.

Today, A formidable Global Best Practice Digital Group

The Halogen Group is a global digital group with its core competencies and strong foot print in Enterprise Security Risk Management (ESRM). Halogen Group offers solutions that promote safety in an open and continuously volatile world. From over 25 years of legacy in manned guarding and protection of physical assets, Halogen is West Africa's undisputed number 1 name in integrated end to end enterprise security risk management solutions.

A Fully Integrated Group of Specialist Companies Providing End to End Solutions in Enterprise Security Risk Management to a Post Digital Market

As the leader in the West African security solutions market, Halogen Group continually focuses on delivering valued solutions across the security industry's value chain as the number one risk management and integrated safety and security solutions group

Halogen has further strengthened its position as undisputed market leaders in the security solutions space by embarking on massive strategic redesign of its businesses, centered around a vision of deep transformation in both our business architecture, practice and overall value proposition

The Power of One:

Shared Passion, Cutting Edge Expertise, Thought Leadership, Practice Leadership, Innovation Leadership

Today, Halogen, by leveraging its matchless knowledge of the security solutions market and by harnessing the most advanced global know how, has consolidated into a formidable holding group, with each of its specialized businesses offering core expertise and highly differentiated services and solutions to their respective niche segments in a vast and increasingly complex and diversified security risk market place.

As distinct business entities, Halogen Group's companies are authoritative practice leaders and thought leaders in their respective sub markets. They however further demonstrate a powerful service delivery edge through leveraging unique synergies and shared strengths with other businesses within the group in a powerful community of practice model that we proudly call THE POWER OF ONE

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