

PURCHASE ORDER

Alcat Contracting Company

PO Box: 00681, Al Umma Office Building, C-Ring

Doha Qatar

Email: info@alcatqatar.com

Tel: 44434241 Fax: 44412872



PURCHASE ORDER DETAILS

PO No. 5530101612 PO Date 03/10/2023
 PO Amend No. Amend Date
 PO Status Open Type General
 Project Code Offer No
 Project Name Pur Group 104-General

TERMS & CONDITIONS

Pay Term within 60 days Due net
 Currency QAR
 Invoice To Alcat Contracting Company
 Pay Mode Pre-Numbered Check
 Import NO
 INCO Terms None
 Mode of Transport
 Partial Shipment Yes
 Transshipment
 Remarks

SUPPLIER DETAILS

Supplier Name GRAPHICAL TRADING CO.WLL
 Supplier Code 20300617
 Contact Person Contact Address
 Tel No. 44519912
 Fax 44319854 Country DOHA-Qatar
 Mobile 74064356
 Email sales@graphicaltrading.com

ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	450002444 - BLACK FILE 3" (BOX/30 PCS)	0001	04/10/2023	BOX	5.00	125.00/1	625.00
2	00020	450002448 - WHITE BINDER 2D 50MM	0001	04/10/2023	EA	30.00	7.50/1	225.00

Gross Price 850.00

Grand Total 850.00

Amount in Words: Qatari Riyal Eight Hundred Fifty and Zero dirham Only

For Alcat Contracting Company

Delivery Address : Alcat Contracting Company

(Authorized Signatory)

Document Level Note :

1. PRICE BASED ON PREVIOUS PO REF. 5530101230, DATED: 16/06/2023.
2. DELIVERY TO OUR MAIN OFFICE, OUR CONTACT PERSON Mr. Emil Mob: 50653014
4. PAYMENT TERMS : 60 DAYS CREDIT FROM THE DATE OF DELIVERY & SUBMISSION OF INVOICE ALONG WITH THE DELIVERY NOTE.
5. ALCAT RESERVES ITS RIGHT TO MODIFY QUANTITY AS MENTIONED IN THIS LPO AT ANY POINT OF TIME AND / OR TO CANCEL THIS LPO, IF REQUIRED.
6. THE SUPPLIER AGREES AND UNDERSTANDS THAT UNUSED OR EXTRA MATERIAL SHALL BE TAKEN BACK, IF REQUESTED BY ALCAT, DUE TO REASONS BEYOND THE

Created by: Bhinwaraj Tanwar

Approved By: Hossam Banna

Oct 3, 2023

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CONTROL OF ALCAT.
7. ATTACHED ANNEXURE 1 FORM PART OF THIS LPO.
8. KINDLY ACKNOWLEDGE THE RECEIPT & ACCEPTANCE OF THIS LPO BY
RETURN.
*MR NO-305458.



Created by: Bhinwaraj Tanwar

Approved By: Hossam Banna



ALCAT CONTRACTING CO.

MATERIAL REQUISITION

No. 305458 /s

DATE: 5/10/38

Project : Main Office - 901

Requestor : Bhishwaraj Tanwar

Purpose	For office use
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SIGNATURE: _____

Approval:

General Manager

Project manager

Verified By Technical:

[illegible]

Proposed Suppliers:

Project Site Justification if required.

Reserved for Procurement Department

Identified vendors During "Tender Stage:

Note : Requisition should be submitted 5 days before to the procurement dept. in order to get the material on time.

Note : Please mention the previous requisition no. & date if it is already requested the same material.

IF029 REV 01, DATED 1st JAN. 2014

Copy Distribution

White: Proc.Dept., Green: Stores, Pink: Book

PURCHASE ORDER

Alcat Contracting Company

PO Box: 00681, Al Umma Office Building, C-Ring

Doha Qatar

Email: info@alcatqatar.com

Tel: 4413241 Fax: 4412872



PURCHASE ORDER DETAILS

PO No. 5530101230 PO Date 16-07-2023
 PO Amend No. Amend Date
 PO Status Open Type General
 Project Code Offer No
 Project Name Pur Group 104-General

TERMS & CONDITIONS

Pay Term within 60 days Due net
 Currency QAR
 Invoice To Alcat Contracting Company
 Pay Mode Pre-Numbered Check
 Import NO
 INCO Terms None
 Mode of Transport
 Partial Shipment Yes
 Transshipment
 Remarks

SUPPLIER DETAILS

Supplier Name GRAPHICAL TRADING CO.WLL
 Supplier Code 20300617
 Contact Person MARZOOK Contact Address
 Tel No. 44519912
 Fax 44319854 Country DOHA-Qatar
 Mobile 74064356
 Email sales@graphicaltrading.com

ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	450002442 - L FOLDER A4	0001	19/07/2023	EA	1,000.00	0.30/1	300.00
2	00020	450002443 - SHORT HAND NOTE 5 X 8"	0001	19/07/2023	EA	100.00	1.50/1	150.00
3	00030	450002444 - BLACK FILE 3" (BOX/30 PCS)	0001	19/07/2023	BOX	4.00	125.00/1	500.00
4	00040	450002445 - WHITE BINDER 2D 38MM	0001	19/07/2023	EA	30.00	6.39/1	191.70
5	00050	450002446 - WHITE BINDER 2D 16MM	0001	19/07/2023	EA	30.00	5.95/1	178.50
6	00060	450002447 - WHITE BINDER 2D 25MM	0001	19/07/2023	EA	30.00	6.25/1	187.50
7	00070	450002448 - WHITE BINDER 2D 50MM	0001	19/07/2023	EA	25.00	7.50/1	187.50
8	00080	450002449 - INDEX 1 TO 15	0001	19/07/2023	PAA	50.00	1.45/1	72.50
9	00090	450002450 - INDEX 1 TO 10	0001	19/07/2023	PAA	50.00	2.45/1	122.50
10	00100	450002451 - LAMINATION SHEET A4 CLEAR (PKT/100 PCS)	0001	19/07/2023	PAC	5.00	21.96/1	109.80
11	00110	450002453 - BIND COVER HARD BLACK (PKT/100 PCS)	0001	19/07/2023	PAC	5.00	13.00/1	65.00

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Jul 22, 2023

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PO Number: 5530101230

Date: 16/07/2023

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
12	00120	450002454 - REGISTER A3 2 QR	0001	19/07/2023	EA	100.00	3.75/1	375.00
13	00130	450002455 - TEN COLOR CLEAR INDEX DIVIDER -010 T	0001	19/07/2023	PAA	50.00	1.50/1	75.00
14	00140	450002456 - CD LABEL STICKER (PKT 100 PCS)	0001	19/07/2023	PAC	5.00	25.00/1	125.00
15	00150	450000313 - PIN REMOVER	0001	19/07/2023	EA	50.00	1.25/1	62.50
16	00160	450002457 - SCALE- 30CM	0001	19/07/2023	EA	50.00	0.75/1	37.50

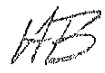
Gross Price 2,740.00

Grand Total 2,740.00

Amount in Words: Qatari Riyal Two Thousand Seven Hundred Forty and Zero dirham Only

For Alcat Contracting Company

Delivery Address : Alcat Contracting Company


 (Authorized Signatory)

Document Level Note :

1. PRICE BASED ON YOUR QUOTATION REF. GTC/RSO/027-23,DATED:17/06/2023.
2. DELIVERY TO OUR MAIN OFFICE. OUR CONTACT PERSON Mr Emil Mob:-50653014
3. PAYMENT TERMS : 60 DAYS CREDIT FROM THE DATE OF DELIVERY & SUBMISSION OF INVOICE ALONG WITH THE DELIVERY NOTE.
4. ALCAT RESERVES ITS RIGHT TO MODIFY QUANTITY AS MENTIONED IN THIS LPO AT ANY POINT OF TIME AND / OR TO CANCEL THIS LPO, IF REQUIRED.
5. THE SUPPLIER AGREES AND UNDERSTANDS THAT UNUSED OR EXTRA MATERIAL SHALL BE TAKEN BACK, IF REQUESTED BY ALCAT, DUE TO REASONS BEYOND THE CONTROL OF ALCAT.
6. ATTACHED ANNEXURE 1 FORM PART OF THIS LPO.
7. KINDLY ACKNOWLEDGE THE RECEIPT & ACCEPTANCE OF THIS LPO BY RETURN.
8. *MR NO-308507



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Jul 22, 2023

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PROCUREMENT DEPARTMENT

SITE : GENERAL
REQUESTED BY : Bhinwaraj Tanwar
DATE : 04/07/2023

BID ANALYSIS													
[1]			[2]			[3]			REMARKS				
Supplier Name			GRAPHICAL TRADING CO. WILL			SKYMAC					AL OBAIDLY TRADING		
Sr.No	Material Description	Unit	Qty	Original Price	Negotiated Price	Value	Original Price	Negotiated Price	Value	Original Price	Negotiated Price	Value	
1	L FOLDER A4	Nos	1,000	0.30	0.30	300.00	0.38	0.38	380.00	0.40	0.40	400.00	
2	SHORT HAND NOTE 5 X 8"	Nos	100	1.50	1.50	150.00	1.40	1.40	140.00	1.50	1.50	150.00	
3	BLACK FILE 3" (BOX/30 PCS)	Box	4	125.00	125.00	500.00	130.00	130.00	520.00	135.00	135.00	540.00	
4	WHITE BINDER 2D 38MM	Nos	30	6.39	6.39	191.70	7.75	7.75	232.50	11.00	11.00	330.00	
5	WHITE BINDER 2D 25MM	Nos	30	6.25	6.25	187.50	7.50	7.50	225.00	10.00	10.00	300.00	
6	WHITE BINDER 2D 50MM	Nos	25	7.50	7.50	187.50	8.25	8.25	206.25	12.00	12.00	300.00	
7	WHITE BINDER 2D 16MM	Nos	30	5.95	5.95	178.50	6.75	6.75	202.50	9.00	9.00	270.00	
8	INDEX 1 TO 15	Set	50	1.45	1.45	72.50	2.30	2.30	115.00	2.75	2.75	137.50	
9	INDEX 1 TO 10	Set	50	2.45	2.45	122.50	1.75	1.75	87.50	2.00	2.00	100.00	
10	LAMINATION SHEET A4 CLEAR (PKT/100 PCS)	Pkt	5	22.00	21.96	109.80	25.00	25.00	125.00	17.00	17.00	85.00	
11	BIND COVER HARD BLACK (PKT/100 PCS)	Pkt	5	13.00	13.00	65.00	50.00	50.00	250.00	18.00	18.00	90.00	
12	REGISTER A5 2 QR	Nos	100	3.75	3.75	375.00	4.30	4.30	430.00	4.75	4.75	475.00	
13	TEN COLOR CLEAR INDEX DIVIDER-010 T	Set	50	1.50	1.50	75.00	2.25	2.25	112.50	2.50	2.50	125.00	
14	CD LABEL STICKER (PKT/100 PCS)	Pkt	5	25.00	25.00	125.00	22.00	22.00	110.00	30.00	30.00	150.00	
15	PIN REMOVER	Nos	50	1.25	1.25	62.50	1.50	1.50	75.00	2.00	2.00	100.00	
16	SCALE- 30CM	Nos	50	0.75	0.750	37.50	1.00	1.00	50.00	0.75	0.75	37.50	
Remarks :													
1) Price in Red uploaded only for Comparison													
Remarks						2,740.00			3,261.25			3,590.00	
Total Cost						2,740.00			3,261.25			3,590.00	
Delivery						Ex-Stock			Ex-Stock			Ex-Stock	
Payment Terms						Credit 60 days from the date of delivery			Credit 30 days from the date of delivery			Credit 30 days from the date of delivery	
Recommendation From the responsible :													
Proposed Supplier & Reason													
Supplier No./Name GRAPHICAL TRADING CO. WILL													
Lowest Price													
Finance													
General Manager													