

Umm Said Bakery

P.O.Box : 1444

Date : 12-November-2022

No: USB/2022/498

| | | | | | |
|----------------------|---------------------------------------------------------------------|-----------------------------------------------|--------------------------------------------------|-------------------------------------------|--------------------------|
| Item / Asset Title | Spare parts | a) Expansion <input type="checkbox"/> | b) Capacity enhancement <input type="checkbox"/> | Supplier name : Extra Four S.a.r.l. | CoO : Lebanon |
| Type of Item / Asset | Spare parts | c) Cost reduction <input type="checkbox"/> | d) Replacement <input type="checkbox"/> | Total value : USD 7,170/- | Rate : USD 3.585/50 Mtr. |
| Department | Bakery | e) Office equipments <input type="checkbox"/> | f) Furniture & Fittings <input type="checkbox"/> | Total Qty : 2 Rolls 50 mtr each (100 mtr) | |
| Type of expenditure | Capital <input type="checkbox"/> R Revenue <input type="checkbox"/> | g) Others (specify) <input type="checkbox"/> | | Pur. Memo. No : USB/2022/178 | Date : 16.12.2020 |

Note: Pls attach feasibility study if a/b/c is/are applicable.

1-Spare parts (Belt) is required for smooth/uninterrupted operation of Arabic bread Plants.

2-Extra Four s.a.r.l. is OEM supplier, however the same belt is identified with alternate supplier locally, hence arranging it locally due to price advantage.

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| No | Party Name / Description | Country of Origin | Shipment Term | Currency | Quoted rate/50 m | Negotiated rate/50m | Exchange rate | Quantity Nos | Amount FC | Total - Qar. | Payment Term / Mode | Remarks | | |
|---------------------|--------------------------------|-------------------|---------------|----------|------------------|---------------------|---------------|--------------------------------|-----------|--------------|---------------------------------------|--------------------------------------------------------------------------------------------------------------------|---|---|
| | | | | | | | | | | | | 1 | 2 | 3 |
| 1 | SBJ Middle East Trading, Qatar | Europe | Door to door | QAR | 8,750 | 8,750 | 1.00 | 1 lot (100 mtr roll) | - | 17,500 | 50% advance, balance against delivery | 1-Competitive price 2-Local trader 2-Door to door delivery | | |
| 2 | Extra Four s.a.r.l., Lebanon | Lebanon | Ex-work | USD | 4,100 | 4,100 | 3.68 | 1 lot (2 rolls of 50 mtr each) | 8,200 | 30,176 | 40% advance, balance upon receipt | 1-Clearance and delivery charges will be additional (Appx.QAR. 2,500/-) 2-Freight mentioned in indicative only. | | |
| Shipping & Handling | | | | | | | | 600 | 2,208 | | | | | |
| Total CIF,Doha | | | | | | | | 8,800 | 32,384 | | | | | |

* All the supported quotations are attached

| Party Name / Description | Country of Origin | Shipment Mode | Shipment Term | Negotiated Amount | Exchange rate | Quantity Nos | Amount FC | Total - Qar. | Payment Mode | Date of delivery | Date of arrival | Period of completion |
|--------------------------------|-------------------|---------------|---------------|-------------------|---------------|-----------------|-----------|--------------|--------------|----------------------------|-----------------|----------------------|
| SBJ Middle East Trading, Qatar | Europe | N/A | Door to door | 17,500 | 1.00 | 1 lot (100 mtr) | - | 17,500 | as above | Approx. 5 weeks from order | N/A | |

Supplier selection criteria(s) :

Better quality Lowest bidder Reputed supplier Others (specify) Alternate supplier

| Particulars | Amount (QR) |
|-------------------------------------------------|-------------|
| Budgeted value for the requested capex/ expense | |
| Budget utilized till last purchase | |
| Balance available for this purchase | |
| Proposed as per this purchase memorandum | |
| Surplus/(Deficit) | |

| | | | | | | | | |
|------------------------------|-----------------------------|---------------------------|------------------------------|--------------------------|-----------------|-----------------|-------------------------------|-------------------------|
| Vishnu Prasad | V R Pillai | Shafiq Ahmed | Tayyab Mohammad Azam | Sameer Mohammed | Hamed Bushra | Sabeem Bhat | Khaja | Tariqan Mohammad |
| Senior Officer - Procurement | Senior Manager - Production | Senior Manager-Operations | Senior Manager - Procurement | Senior Manager - Finance | General Manager | General Manager | Ast. Vice President - Finance | Chief Executive Officer |
| 11/15/2022 | 11/15/2022 | 11/15/2022 | 11/15/2022 | 11/20/2022 | 11/21/2022 | 11/21/2022 | 11/22/2022 | 11/22/2022 |