

# UMM SAID BAKERY

APPROVAL FOR WRITING OFF INVENTORY AS ON 10-12-2023

S.No	Item Code	Item Description		Item Category	UOM	Qty	Rate	Value	Reason for write off & Subsequent action taken
1	FGCNM002	Vanilla Muffins-PP		FG	Pack	3,864	1.65	6,376	<b>Reason for write off</b> As per the direction of Baladiya, Mini muffins with mentioned quantities were disposed due to higher preservative level. <b>Action taken to resume production</b> Sample with low level of preservative was sent to Baladiya approval. The approval received for the samples provided considering required preservative level standard.
2	FGCNM003	Chocolate Muffins-PP		FG	Pack	2,403	1.67	4,013	The production was restarted considering Baladiya requirement. <b>Followup action taken to abide with Baladiya requirement</b> Close monitoring is practised for the products with different level of preservative to match up with our product shelf life. Parallelly, process of sending the sample is practiced to check the different level of preservative and its respective shelf life with the help of external laboratory.
		Total				6,267		10,389	

REQUESTED BY

MANAGER - PRODUCTION



ASST. MANAGER - QUALITY



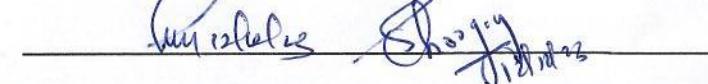
GENERAL MANAGER



SR. MANAGER - OPERATION



SR. MANAGER - FINANCE



RECOMMENDED BY

ZAD FINANCE

CHIEF EXECUTIVE OFFICER

APPROVED BY

