

Asset Disposal Form

Date : 24-Dec-2025

Particulars of the Asset

QAR

Description	: Window Air Conditions	Proposed Disposal Value	:	-
Identity No, if any	: 1400207, 1400208, 1400210, 1400211, 1400225, 1400228, 1400229,	Total number of units	:	7
Model	:	Total Proposed Disposal Value	:	-
Year of purchase	: 2011, 2012 :	Total Purchase Cost	:	11,450
Proposed date Disposal	: After approval	<i>As on date of transfer;</i>		
		Total Accumulated Depreciation	:	11,450
		Book Value of the Item	:	-
		Gain/(Loss) based on book value	:	-

Prepared by;

Name : Mohammed Rukon Uddin

Signature :

Verified by;

Name : Rehman Ali

Signature :

Reason/Objective of the disposal (to be filled by maintenance department)

We have carried out a thorough physical verification of all air conditioners installed at various locations, including accommodation areas at all sites (ST-2 and ST-27), factory premises, warehouses at all locations, the Admin Office, Sales Office, and R&D Office. The physical verification was compared with the asset records maintained in the books. We have identified 7 short air conditions in physical count. These assets were likely disposed of in the past or became unserviceable due to wear and tear, and the same may not have been communicated to the Finance team for removal from the books. All existing air conditioner assets have been tagged with their respective accounting asset codes for easy identification and future reference. We request management's approval to dispose of the above-mentioned seven air conditioners from the books of accounts.

Signature

Asst. Manager - Maintenance

Sr. Manager - Human Resources

Sr. Manager - Finance

General Manager

Sr.No	Asset	Asset Description	Inventory Number	Capitalized On	Planned Useful Life	Purchase Cost	Depreciation	Net Book Value
1	1400207	WINDOW A/C 1.5 TON	FURFIX-128 0	01.08.2011	4	1,600.00 QAR	-1,600.00 QAR	0.00 QAR
2	1400208	WINDOW A/C 1.5 TON	FURFIX-129 0	01.08.2011	4	1,600.00 QAR	-1,600.00 QAR	0.00 QAR
3	1400210	WINDOW A/C 1.5 TON	FURFIX-130 0	01.08.2011	4	1,600.00 QAR	-1,600.00 QAR	0.00 QAR
4	1400211	WINDOW A/C 1.5 TON	FURFIX-131 0	01.08.2011	4	1,600.00 QAR	-1,600.00 QAR	0.00 QAR
5	1400225	Window A/C GENERAL BT10000	FURFIX-144 0	01.07.2012	5	1,700.00 QAR	-1,700.00 QAR	0.00 QAR
6	1400228	Window A/C BT 18000	FURFIX-147 0	01.08.2012	5	1,675.00 QAR	-1,675.00 QAR	0.00 QAR
7	1400229	Window A/C BT 18000	FURFIX-148 0	01.08.2012	5	1,675.00 QAR	-1,675.00 QAR	0.00 QAR
		Total				11,450.00	-	11,450.00