

Period From 17-Mar-21 To 15-Aug-22	
LEAVE ENCASHMENT	YAM BAHADUR G T
UPTO	15-Aug-22 0/6295
DEPARTMENT	Operations
DESIGNATION	Driver

Basic salary	QR	1,800
HRA	QR	-
Transport Allowance	QR	-
Telephone Allowance	QR	-
Cost of Living Allowance	QR	-
Other Allowance	QR	200
Total Package	QR	2,000
Service Duration	4 Years 10 Months 30 Days	
Leave Category	21	
Appointment date	16-Sep-17	
Joining/Rejoining/Encashment date	17-Mar-21	

LEAVE ALLOWANCE

From	17-Mar-21	Excess leave 0 Days	to	15-Aug-22	Qr
(517 x 21) / 344 =	31.56	days @ Qr	31.56	days	60.00
					1,894






AIR TICKET

Amount of air fare					1,800
Doha-Kathmandu-Doha		Economy Class			
Self					
Full Fare QR. 1800					

NET TOTAL

3,694

(Qrs.Three Thousand Six Hundred Ninety Four Only)

Prepared by	Verified by	Verified by	Verified by	Verified by
				
Siddik Abdul Karim Executive - Finance	Abdul Munaf. K Sr.Executive - Finance	Danish Wahid Manager - HR & Operations	Abu Ahmed Saleh Finance Manager	Hamed Boshrai General Manager

2360000048

I, received with thanks from ALCAT LOGISTICS COMPANY, the sum of Qrs 3,694(Qrs.Three Thousand Six Hundred Ninety Four Only)towards my Leave Encashment from 17-Mar-21 to 15-Aug-22 vide Cheque No. / Bank tranfer.

Name **YAM BAHADUR G T**

Signature _____

Date _____