

No: QI/2025/122

PURCHASE MEMORANDUM

Date : 27/08/2025

Item / Asset Title : Sugar		Supplier name : AI Durrah Sugar		COO - Saudi Arabia	
Type of Item / Asset : Sugar		Total value : USD 751,444/-		Rate : USD 549/MT CPT - AI Bayt Sugar	
Department : OFI		Total Qty : 2004 MT			
Type of expenditure : Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>		Pur. Memo. No : QI/2025/101		Date : 17/07/2025	

REASON/OBJECTIVE OF THIS PURCHASE

- 1-Saudi Origin Sugar (Saudi Sugar Brand) (IC45) is being purchased for Dandy & Qbake to maintain physical stock levels as per their requirements.
- 2-Saudi Sugar has been approved by both the companies.
- 3-There is price impact of USD 28/MT x 450 MT = USD 12,600/- equivalent to QAR 45,990/- as compared to last purchase.
- 4-Stock coverage report is attached.
- 5-Sugar purchase approval document attached.

RISKS/CONCERNS/COMPLIANCE OF SOPs or POLICY

QUOTED SUPPLIER(S) DETAILS									
No	Party Name	Brand	Shipment Term	Currency	Quoted Rate/MT	Exchange rate	Negotiated Rate/MT	Quantity MT	Remarks
1	United Sugar, Saudi Arabia / Sugar, Saudi	Saudi Sugar	CPT	USD	584.00	3.65	577.00	450	100% Advance prior to shipment Against copies of documents 1-Cost QAR,2,000/trailer (apprx.) for clearance, delivery Order,insurance, transportation etc. any other port/shipping line charges is not included in this PM. 2-The above cost is indicative only.However actual will be paid by us at the time of clearance. 3-Quantity tolerance +/-5% acceptable 4-Partial shipment and payment allowed 5-5% VAT and taxes if any will be paid by us additionally. 6-insurance will be taken care by BU finance.
2	Durrah Advanced Development Co., Saudi Arabia / Sugar, Saudi	AI Bayt Sugar	CPT	USD	584.00	3.65	584.00	450	100% Against copies of shipping documents
3	Momin Oils, UAE	Renuka	CFR	USD	585.00	3.65	585.00	450	100% Against copies of shipping documents
4	AS Inpex, India	Renuka	CFR	USD	590.00	3.65	590.00	450	100% Against copies of shipping documents
5	We Three Foodstuff, India	Renuka	CFR	USD	594.00	3.65	594.00	450	100% Against copies of shipping documents (before dispatch)

\* All the supported quotations are attached

RECOMMENDED SUPPLIER DETAILS									
Party Name	Brand	Shipment Mode	Shipment Term	Exchange rate	Price in QAR/MT	Quantity MT	Amount FC	Total -Qr.	Payment Mode
United Sugar, Saudi Arabia / Sugar, Saudi	Saudi Sugar	Road	CPT	3.65	2,106	450.00	259,650	947,723	As above
Total						450.00	259,650	947,723	

Supplier selection criteria(s) :  
Better quality ☐ Lowest bidder ☒ Reputed supplier ☐ Others (specify) ☒ Approved quality

BUDGET DETAILS	
Particulars	Amount (QAR)
Budgeted value for the requested Capex/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	

AUTHORIZATION / APPROVAL

Khulid Wase	Michael Mascarenhas	Tayyab Mohammad Azam	Atif Hussain	Hamed Bushra	Adnan Meerji	Khaja Bahaudin	Tarique Mohammad	Ahmed Osman	Sheikh Mansoor
Sr. Executive Procurement	Assistant Manager - Contract Execution - Export	Senior Manager - Procurement	Senior Manager - Finance	Head Procurement	General Manager	Asst. Vice President - Finance	Chief Executive Officer	Business Advisor	Board Member
31/08/2025	31/08/2025	31/08/2025	01/09/2025	01/09/2025	01/09/2025	01/09/2025	02/09/2025	02/09/2025	02/09/2025