

Dandy Company Ltd

Street No:02, Gate No:160,Industrial Area
Doha-2239
Qatar
44422980

Supplier Invoice

Invoice Number	DCLSDI00039-1222	Supplier Invoice Number	TGQ-00535/12/15
Invoice Date	31/12/2022	Supplier Invoice Date	31/12/2022
Invoice Currency	QAR	Supplier Invoice Amount	4,113.00
Invoice Status	Authorized	Finance Book	DCL_FB
Created By	DE01	Comments	LAUNDRY EXPENSE OF EMPLOYEES FOR THE MONTH OF DEC-2023

Supplier

AL TAMIMI GROUPS
P.O.BOX 22554 DOHA
Qatar

Pay To Supplier

AL TAMIMI GROUPS
P.O.BOX 22554 DOHA
Qatar

S No.	AccountCode/Description/Remarks	Cost Center	Analysis Desc	Uom	Quantity	Rate	Amount
1	42090201803 DC - Staff Welfare Expense LAUNDRY EXPENSE OF EMPLOYEES FOR THE MONTH OF DEC-2023	PROD	General				4,113.00

LAUNDRY EXPENSE OF EMPLOYEES FOR THE
MONTH OF DEC-2023

Amount in QAR

4,113.00

Terms of Payment

30 DAYS

Amount In Words Qatari Riyal Four Thousand One Hundred and Thirteen Only

Authorized Signatory



TAMIMI GROUP

Office # 05, Building No. 1, Financial Square,
Opposite Holiday Villa, C Ring Road, Doha, Qatar.
Phone : 974-44313670 Fax : 974-44313671
E-mail : finance@tamimiservicesgroup.com

Invoice No. TGQ-00535/12/15

INVOICE

Customer

Name **DANDY CO.**

Address

City Doha State Qatar.

Phone

Attn

Cell

Date **31-Dec-22**

Vendor #

Contract # **Service agreement
dated Oct 01,2022**

P.O #

Date

Ref :

Sr.	Description	Per Day Rate Qr.	Amount Qr.
1	To Charge your account for Laundry Services provided during the month as per attached. From December 01, 2022 to December 31, 2022 Laundry Services		4,113.00
Qatari Riyals Four Thousand One Hundred Thirteen and 0/100 Only		Total	4,113.00

Note : If there is any dispute on the amount shown in the invoice, please notify Tamimi Group within three working days of the receipt of the invoice otherwise the invoice amount shall become final and payable in full.

Beneficiary Name Al Tamimi Group
Bank Name The Commercial Bank of Qatar
Branch D Ring Road, Doha, Qatar
Account No 4700248402001
IBAN QA74CBQA000000004700248402001
SWIFT Code CBQQAQQA

Badar Manzoor

Manager Accounts and Finance

Ad
27/12/23

11/1
30/11/23

St No. 2.
Jany

St. 2.
[Signature]

Dandy Co.

[illegible]

Date : 21-Jul-22

SERVICE MEMORANDUM

No: DANDY/2022/018- R1

BASIC DETAILS OF SERVICE MEMO

Nature Service		Laundry Services (Uniform Cleaning) for Dandy employees		Supplier name		Versailles Laundry		Origin : Qatar	
Department		Maintenance		Total value of SM QR		343,440		QR / month :	
Service Type		Renewal <input checked="" type="checkbox"/> / New Service <input type="checkbox"/>		Contract period		DANDY/2017/001		Date : 08-Jan-17	
Quotation		PR #		Service Memo					

REASON/OBJECTIVE OF THIS PURCHASE

Amendment : SM was prepared on the basis of past utilisation however now we have noticed that there is a increase in laundry utilisation. To accommodate increased utilisation we are amending the approved SM.

This SM is prepared to obtain approval for laundry services which we are availing since 2017. Now we are renewing the contract for the year 2022.

Versailles Laundry is our current supplier and has quoted the lowest rate.

RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

QUOTED SERVICE PROVIDER DETAILS

No	Item type	Origin	Service Description	Currency	Supplier Name Versailles Laundry	Supplier Name Top Clean Laundry	Supplier Name AMT Mens	Final Rate in QR	Qty / nos Per Month	Approx expense QR / Month	Approx expense QR / Annual	Remarks
1	Coverall				2.25	8.00	2.50	2.25	700	1,575	18,900	
2	Jeans Pant				1.75	3.00	1.50	1.75	150	263	3,150	
3	Shirt/T Shirt	Qatar	Laundry Services	QAR	1.50	3.00	1.70	1.50	1,568	2,352	28,224	Quantity considered is as per current trend and may vary 25% +/-
4	Trouser				1.50	3.00	1.50	1.50	1,474	2,211	26,532	
5	Lab Coat				2.00	2.00	2.90	2.00	100	200	2,400	
Total										6,601	79,206	

Notes:

RECOMMENDED SERVICE PROVIDER

Supplier Name	Origin	Approx expense	Exchange rate	Rate in QR	Qty / nos	Total - QR	Payment Terms
Versailles laundry	Qatar	79,206	1	79,206	1	79,206	30 days credit
Total		79,206		79,206		79,206	

Supplier selection criteria(s) : ☐ Better quality ☒ Lowest bidder ☐ Reputed supplier ☐ Others (specify)

Budget Details

Particulars	Amount (QR)
Budgeted value for the requested service/expense	200,000
Budget utilized till last purchase	19,846
Balance available for this purchase	180,154
Proposed as per this service memorandum	79,206
Surplus/(deficit)	100,948

AUTHORIZATION / APPROVAL

<i>Mohammed Farouk</i> Manager • HR & Admin 9/17/2022	<i>Sayad Mobin</i> Senior Manager • Finance 9/18/2022	<i>Adnan Meeri</i> General Manager 9/18/2022	<i>Sheikh Mansour</i> Board Member 9/19/2022
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