

Qatar Food Industries Co. (Oil Division)

No: QF/2023/195

PURCHASE MEMORANDUM

Date : 12-Nov-2023

LAST PURCHASE

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BASIC DETAILS		IF CAPEX, NATURE OF CAPEX	
: Asset Title	Spare Parts	a) Expansion	<input type="checkbox"/> b) Capacity enhancement
: Type of Item / Asset	Spare parts	c) Cost reduction	<input type="checkbox"/> d) Replacement
: Department	Maintenance	e) Office equipments	<input type="checkbox"/> f) Furniture & fittings
: Type of expenditure	Capital <input type="checkbox"/> R. <input checked="" type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify)	<input type="checkbox"/>

Note: Pls attach Feasibility study if a/b/c is/are applicable.

REASON/OBJECTIVE OF THIS PURCHASE

spare parts are required for maintenance of HP 2 units of Compressor for Blow molding machines which are producing 1.8/0.75, 1.6, 3 and 5 liter oil filling of PET bottles. These are essential spare parts for annual requirement for smooth operation. Please refer Annex-I for stock details.

HK Mital is OEM supplier.

There is overall price impact of USD 180 which is equivalent to QAR 662 as compared to last purchase.

Mital is OEM supplier so no other quotes available for comparison

Party Name / Description	Country of Origin	Shipment Term	Currency	Quoted Amount	Negotiated Amount	Exchange rate	Quantity lot:	Total FC	Total - QAR	Payment Term / Mode	Remarks
HK Mital Industries Limited, China / Spare Parts	China	Ex-Work	USD	8,579.00	8,579.00	3.68	1 lot (449 nos)	8,579.00	31,571	30% advance without BG & confirmation of readiness of material before dispatch	1-Cost of QAR 4,500/- (approx.) for clearance, legalisation, insurance, delivery order, transportation etc. any other port/shipping line charges is not included in this PM. 2-The above cost is indicative only. However, the actual cost will be paid by us at the time of clearance/delivery. 3-Spare parts are duty exempted subject to H.S. Code and quota availability & exemption will be arranged. Incase of rejection of application for exemption approval, 5% duty will be paid in cash at the time of clearance. 4-Insurance will be taken care by Business. 5-Partial shipment and payment is acceptable. 6-Supplier is unable to provide freight before material is ready and packed. Therefore, freight mentioned is indicative one and may vary at the time of shipment. However will be paid by us at actual. Incase of urgency, items will be arranged by air and freight paid accordingly. 7-Please refer to offer dtd 15.08.2023 attached for item-wise details.

QUOTED SUPPLIER(S) DETAILS											
Party Name / Description	Country of Origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Quantity lot	Total - QAR	Total - QAR	Payment Term / Mode	Remarks	Period of completion
HK Mital Industries Limited, China / Spare Parts	China	Sea	As above	10,579.00	3.68	1 lot (449 nos)	10,579.00	38,931	As above	As per 2 months from order and advance	Appx. One month by Sea & 3-4 days by air from shipment date

RECOMMENDED SUPPLIER DETAILS											
Party Name / Description	Country of Origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Quantity lot	Total - QAR	Total - QAR	Payment Term / Mode	Date of Shipment	Date of arrival
K Mital Industries Limited, China / Spare Parts	China	Sea	As above	10,579.00	3.68	1 lot (449 nos)	10,579.00	38,931	As above	As per 2 months from order and advance	Appx. One month by Sea & 3-4 days by air from shipment date

BUDGET DETAILS											
Category	Amount (QR)										
Actual value for the requested capex/ expense utilized till last purchase	1,130,000	(940,904)	183,096	150,165							
Balance available for this purchase											
Proposed as per this purchase memorandum plus/(Deficit)											

AUTHORIZATION / APPROVAL

Mr. Tariq Meesri	Abdul Aziz	Tayyab Mohammad Azam	Senior Manager - Procurement	Khaja Bahuddin	Hamed Bushra	Faizan Khatri	General Manager	Farooq Saleem	Executive Purchase	Sunil Kassim	VP- Technical Services & Innovation
Mr. Tariq Meesri	Abdul Aziz	Tayyab Mohammad Azam	Senior Manager - Maintenance	Khaja Bahuddin	Hamed Bushra	Faizan Khatri	General Manager	Farooq Saleem	Executive Purchase	Sunil Kassim	VP- Technical Services & Innovation

No: QFI/2023/122A

PURCHASE MEMORANDUM

Date : 28-September-2023

		PURCHASE MEMORANDUM									
		IF CAPEX / NATURE OF CAPEX									
		a) Expansion					b) Capacity enhancement				
		<input type="checkbox"/> Cost reduction					<input type="checkbox"/> Replacement				
		<input type="checkbox"/> Office equipments					<input type="checkbox"/> Furniture & Fittings				
		<input type="checkbox"/> Others (specify)					<input type="checkbox"/>				
Item / Asset Type of Item / Asset		: Spare Parts					: As per Annex-I				
Department		: Maintenance					: As per Annex-I				
Type of expenditure		: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>					: As per Annex-I				
Pur. Memo. No. : As per Annex-I Date : As per Annex-I											

Note: Please attach feasibility study if a/b/c/e are applicable.

REASON/OBJECTIVE OF THIS PURCHASE

Spare parts are required for maintenance of HP 1 Compressor for Blow molding machines which are producing PET bottles. Spare parts are also included for filling and packing lines of # 1 & 2.

These are essential spare parts for annual requirement for smooth operation.

Please refer Annex-I for stock details.

HK Mital is OEM supplier.

During negotiation, supplier has informed that they have offered their best ex-works price.

There is price impact of USD 1,996 which is equivalent to QAR 7,345 as compared to last purchase price from HK Mital.

Mital is OEM Supplier, However we have found one local supplier with similar spares.

RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY											
QUOTED SUPPLIER(S) DETAILS											
Party Name / Description	Country of Origin	Shipment Term	Currency	Quoted Amount	Negotiated Amount	Exchange rate	Quantity lot	Total FC	Total - QAR	Payment Term / Mode	Remarks
HK Mital Industries Limited, Hongkong - China / Spare Parts	China	Ex-Work	USD	22,255.00	22,255.00	3.68	1 lot (58 nos)	22,255.00	81,898	30% advance without BG & balance on confirmation of readiness of material before dispatch	1-Cost of QAR 4,500/- (approx.) for clearance, legalisation, insurance, delivery order, transportation etc. any other port/Shipping line charges is not included in this PM. 2-The above cost is indicative only. However, the actual cost will be paid by us at the time of clearance/delivery. 3-Spare parts are duly exempted subject to H.S. Code and quota availability & exemption will be arranged. Incase of rejection of application for exemption approval, 5% duty will be paid in cash at the time of clearance. 4-Insurance will be taken care by Business. 5-Partial shipment and payment is acceptable. 6-Supplier is unable to provide freight before material is ready and packed. Therefore, freight mentioned is indicative and may vary at the time of shipment. However will be paid by us at actual. Incase of urgency, items will be arranged by air and freight paid accordingly. 7-Please refer to offer dtd 07.07.2023 attached for item-wise details.
							Apprx. freight	2,000.00	7,360		
							Total CFR, Doha	24,255.00	89,258		

RECOMMENDED SUPPLIER DETAILS											
Party Name / Description	Country of Origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Quantity lot	Amount FC	Total - QAR	Payment Mode	Date of Shipment	Period of completion
HK Mital Industries Limited, Hongkong - China / Spare Parts	China	Sea	CFR	24,255.00	3.68	1 lot (58 nos)	24,255.00	89,258	As above	Aprrx. 2 months from order and advance	Aprrx. One month by Sea & 3-4 days by air from shipment date
Supplier selection criterial(s) :	Lowest bidder	Reputed supplier	Others (specify)	... OEM supplier							N/A
Amount (QR)											
1,130,000 (427,910)											
702,990 (89,258)											
613,732											

AUTHORIZATION / APPROVAL

Signature : 
Sunil Kassim
VP - Technical Services & Innovation

Signature : 
Hamid Bushra
General Manager

Signature : 
Faizan Khaltri
Manager Finance

Signature : 
Tayyab Mohammad Azam
Senior Manager - Procurement

Signature : 
Abdul Aziz
Senior Officer - Procurement

Signature : 
Adrian Meiji
General Manager

Signature : 
Khajah Bahuddin
Asst. Vice President - Finance

Signature :
Tarique Mohammad
Chief Executive Officer