

Dear Zain,

Please find enclosed email for your reference and action.

Regards

Anjum

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From: Tarique Mohammad <tarique@zad.qa>

Sent: Monday, October 2, 2023 3:04:43 PM

To: Anjum Hussain <anjum@zad.qa>

Subject: RE: approval required for personal loan request of QFI employee whose wife suffered electric shock accidentally

ok

Tarique Mohammad

Chief Executive Officer



Zad Holding Company Q.P.S.C.

P.O. Box – 1444, Doha – Qatar

Tel: +974 4448 9666, Fax: +974 4443 8137

Email: tarique@zad.qa | Web: www.zad.qa

From: Anjum Hussain <anjum@zad.qa>

Sent: Monday, October 2, 2023 11:12 AM

To: Tarique Mohammad <tarique@zad.qa>

Subject: approval required for personal loan request of QFI employee whose wife suffered electric shock accidentally

Dear Sir,

We have received a personal loan request from QFI employee whose wife suffered electric shock accidentally.

Employee needs loan to continue he medical treatment. Adnan Meerji has recommended to provide loan. The loan amount is covered by EOSB.

Employee details are :

Name	Prabhu Prasad Gupta
Emp Code	6231
Designation	Labour
Date of Joining	01-Feb-20
Nationality	Nepal
Reason for Personal Loan	For medical treatment of Wife

Basic (QAR)	1,000
Gross Salary (QAR)	1,400
Amount Requested (QAR)	3,000
Loan to be Granted (QAR)	2,900
Total EOSB (as on date)	2,961
75 % of EOSB	2,221
Deduction per month (QAR)	350
Number of Installments for recovery (months)	8
GM Recommendation	Yes
Current Employees Under Loan	3
Current Loan Amount Pending To Be Recovered (QAR)	7,840/-

Submitting this employee request for your consideration and approval.

Thanks and Regards,

Anjum Hussain

Senior Manager - Human Resources & Admin



Zad Holding Company Q.P.S.C

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