

Ref No:- ALC/May/01(Document Number)

Date 31-May-25

Summary for online payment of Leave Encashment									
Sr No	Employee code	Name of Employee	Designation	Start Date	Encashment Upto	Leave Salary	Amount in QAR		Mode of Payment
							Air Fare	Total	
1	6728	Gopi Shrestha	Trailer Driver	30-Sep-23	27-Feb-25	1,894	2,470	4,364	Dpay
2	6736	Sanjeev Das	Trailer Driver	7-Oct-23	6-Mar-25	1,894	2,880	4,774	Dpay
3	6731	Pancha Narayan Syngtan	Trailer Driver	30-Sep-23	27-Feb-25	1,894	2,470	4,364	Dpay
4	6730	Prakash Bahadur Baskota	Trailer Driver	30-Sep-23	27-Feb-25	1,894	2,470	4,364	Dpay
5	6723	Raj Kumar Tamang	Trailer Driver	8-Aug-23	5-Jan-25	1,894	2,350	4,244	Dpay
6	6748	Subas Nlure	Trailer Driver	5-Nov-23	5-Apr-25	1,894	2,880	4,774	Dpay
7	6743	Tika Prasad Shwakti	Trailer Driver	17-Oct-23	16-Mar-25	1,894	2,880	4,774	Dpay
8	6740	Syed Hassan Jansyed Zamin Jan	Trailer Driver	17-Oct-23	17-Mar-25	1,894	2,420	4,314	Dpay
9	6741	Harjinder Singh	Trailer Driver	17-Oct-23	17-Mar-25	1,894	2,800	4,694	Dpay
10	6628	Naran Bahadur Thapa	Trailer Driver	23-Oct-23	9-Apr-25	1,894	2,880	4,774	Dpay
11	6342	Harjit Singh	Trailer Driver	6-Mar-24	13-Mar-25	1,800	2,800	4,600	Dpay
12	6600	Rajbabu Sah Kanu	Trailer Driver	31-Jul-23	21-Jan-25	1,894	2,350	4,244	Dpay
13	6750	Shakil Khan Muhammad Rafiq	Trailer Driver	20-Nov-23	20-Apr-25	1,894	2,420	4,314	Dpay
14	6758	Muhammad Asif Iqbal Muhammad Iqbal	Camp Boss	1-Jan-24	1-Jun-25	2,104	2,250	4,354	Dpay
Total						26,632	36,320	62,952	




Prepared by  
Executive Finance



Verified by  
Sr. Executive Finance



Verified by  
Manager - Finance



Approved by  
General Manager

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Ref: May-2025 -01

Date 28-May-2025

Summary for online payment of Leave Encashment								
						Amount in QAR		Mode of Payment
Sr No	Employee code	Name of Employee	Designation	Encashment Upto	Leave Salary	Air Fare	Total	
1	1888	NAGNOBI YALLAIYA	CLEANER	2-May-2025	1,200	2,800	4,000	DUKHAN CARD
2	3143	BHIM BAHADUR TAMANG	BURNER MAN	1-May-2025	1,710	2,600	4,310	DUKHAN CARD
Total					2,910	5,400	8,310	

Prepared By  
r. Accounts Officer

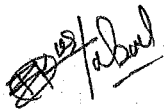
Verified By  
Manager - Finance

Approved By  
General Manager

## ALCAT Employee Leave Encashments

Month of May 2025					Amount in QAR			
Sr No	Employee code	Name of Employee	Days	Encashment Upto	Leave Salary	HRA	Air Fare	Total
1	3385 ✓	Nishanth Padmanabhan ✓	30 ✓	21-May-25 ✓	3,000.00 ✓	1,500.00 ✓	2,450.00 ✓	6,950.00 ✓
2	3482 ✓	Buddha Bahadur Gautam ✓	60 ✓	03-Aug-24 ✓	3,000.00 ✓	- ✓	1,830.00 ✓	4,830.00 ✓
3	4136 ✓	DIPAK BOHORA ✓	60 ✓	11-May-25 ✓	3,000.00 ✓	- ✓	2,600.00 ✓	5,600.00 ✓
4	4518 ✓	Md. Fajlol Hoqe Md. Hasen Ali ✓	51 ✓	01-Jun-25 ✓	1,870.00 ✓	- ✓	2,540.00 ✓	4,410.00 ✓
5	4529 ✓	Chaudhry Arshad Jutt Ali Muhammad ✓	51 ✓	28-Dec-24 ✓	2,550.00 ✓	- ✓	1,850.00 ✓	4,400.00 ✓
6	4604 ✓	Shuakur Ali ✓	51 ✓	02-Jun-25 ✓	1,700.00 ✓	- ✓	2,540.00 ✓	4,240.00 ✓
7	4642 ✓	Srinivas Attem ✓	51 ✓	20-May-25 ✓	2,550.00 ✓	- ✓	2,800.00 ✓	5,350.00 ✓
8	4684 ✓	Violeto Villaro Abensay ✓	42 ✓	05-Nov-24 ✓	4,900.00 ✓	1,400.00 ✓	3,200.00 ✓	9,500.00 ✓
9	4873 ✓	Miraj Ul Islam ✓	42 ✓	20-Jan-25 ✓	1,400.00 ✓	- ✓	1,680.00 ✓	3,080.00 ✓
10	4874 ✓	Abdul Baqi Abdul Wadood ✓	42 ✓	09-Mar-25 ✓	1,400.00 ✓	- ✓	2,800.00 ✓	4,200.00 ✓
12	4882 ✓	Muhammad Salman Qureshi ✓	42 ✓	16-Apr-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
13	4883 ✓	Habib Ullah Shabbir Hussain ✓	42 ✓	26-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
16	4885 ✓	Muhammad Waqas Munir Ahmad ✓	42 ✓	12-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
14	4886 ✓	Muhammad Kamran Abdul Majeed Khan ✓	42 ✓	07-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
15	4888 ✓	Muhammad Naeem Muhammad Rafiq ✓	42 ✓	21-Apr-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
11	4892 ✓	Asraf Ali Alauddin Miya ✓	42 ✓	22-Apr-25 ✓	1,680.00 ✓	- ✓	2,380.00 ✓	4,060.00 ✓
17	4896 ✓	Jawed Ali Akhtar ✓	42 ✓	22-Apr-25 ✓	1,400.00 ✓	- ✓	2,380.00 ✓	3,780.00 ✓
18	4900 ✓	Manoj Kumar God Jleshwar God ✓	42 ✓	11-May-25 ✓	1,680.00 ✓	- ✓	2,380.00 ✓	4,060.00 ✓
19	4908 ✓	Pradeep Singh Balbir Singh ✓	42 ✓	28-Apr-25 ✓	2,100.00 ✓	- ✓	2,380.00 ✓	4,480.00 ✓
20	4912 ✓	Shamim Alam Mahboob Alam ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,380.00 ✓	3,780.00 ✓
21	4914 ✓	Muhammad Mujahid Door Muhammad Khan ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
22	4915 ✓	Muhammad Shafique Muhammad Sharif ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
23	4916 ✓	Muhammad Atif Rehman Gul ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
24	4917 ✓	Muhammad Shakir Zar Muhammad ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
25	4918 ✓	Amir Habib Said Habib ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
26	4919 ✓	Rasheed Khan Yousaf ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00 ✓
27	4921 ✓	Shyam Kishor Yadav ✓	42 ✓	28-May-25 ✓	1,400.00 ✓	- ✓	2,600.00 ✓	4,000.00 ✓
28	101070 ✓	Sami Abdul Wahab Saeed ✓	30 ✓	20-May-25 ✓	11,000.00 ✓	4,000.00 ✓	17,800.00 ✓	32,800.00 ✓
29	101125 ✓	Bassam Bou Reslan ✓	30 ✓	01-May-25 ✓	4,600.00 ✓	- ✓	2,450.00 ✓	7,050.00 ✓
30	101286 ✓	Walid Siaga ✓	30 ✓	22-Apr-25 ✓	4,600.00 ✓	1,200.00 ✓	2,450.00 ✓	8,250.00 ✓
31	101289 ✓	Sai Prasad Venkatasubramanian ✓	30 ✓	09-May-25 ✓	3,500.00 ✓	1,500.00 ✓	2,380.00 ✓	7,380.00 ✓
Total					74,130.00	9,600.00	88,620.00	172,350.00

Prepared by


Ahamed Rikas  
Accountant

Verified by


Md Shahbaz  
Manager- Finance

Approved by


Dr. Hoss Chebli Banna  
General Manager