



## GOODS RECEIPT

Plant Name : Dandy Company Ltd

Plant Code : 1030

Vendor : 0020300819

Vendor Name : HI-TECH AUTOMATION TRADING &amp; CONT

Reference Doc : 5100301592

Purchasing Group : 139

Pur. Grp Desc : NONE

Telephone No :

Delivery Note : HI-T/SR/061/2023

Bill Of Landing :

Comments :

GR Number : 5000045522

Doc. Date : Nov 25, 2023

Pstng Date : Nov 25, 2023

GR/GI slip number :

Item	Material	Material Description	Stor. Loc	Batch	Mvt. Type	Spl Ind	Asset	Cost Center	Qty	Unit	Remarks
Item	Material	Material Description	Stor. Loc	Batch	Mvt. Type	Spl Ind	Asset	Cost Center	Qty	Unit	Remarks
0001		FIRE RATED DOOR			101		2200003		2	EA	

570564 7343



# هائي تك اوتوميشن للتجارة والمقاولات ذ.م.م

## Hi-Tech Automation Trading & Contracting Co. W.L.L

### INVOICE

M/s. DANDY COMPANY LTD  
Post Box No. 2239  
Doha - Qatar.

No: HI-T/SR/061/2023

Date: 16.11.2023

P.O No: DCLLDPO134-0823

S.NO	PARTICULATS	QTY	UNIT	RATE	AMOUNT Qrs.
	Amount charged towards completion of following work:				
1	CPOTBM0011- FIRE RATED DOOR	2	NOS	3,600.00	7,200.00
TOTAL ==>					7,200.00

TOTAL AMOUNT: Riyals Seven Thousand Two Hundred Only.

BENEFICIARY : Hi-Tech Automation Trading & Contracting Co.W.L.L.  
BANK NAME : DOHA BANK, Main Branch, DOHA - QATAR.  
ACCOUNT NO: 202-138461-1-10-0  
IBAN NO: QA93 DOHB 0202 0138 4610 0100 1000 0  
SWIFT CODE: DOHBQAQA

For Hi-Tech Automation Trading & Contracting Co. W.L.L.

These are the fire rated doors fixed  
in new dispatch area and mezzanine floor  
Plant 2.

This work is completed  
19/11/23 PM is attached along with invoice  
Please process payment.

Please do the needful for Capital assets.





هابي تك اوتوميشن للتجارة والمقاولات ذ.م.م.  
Hi-Tech Automation Trading & Contracting Co. W.L.L

## COMPLETION CERTIFICATE

Vendor Name: Hi- Tech Automation Trading & Contracting Co. W.L.L.  
Address: P.O Box- 31302, Doha, Qatar  
Tel/Fax: +974 44515261

Customer Name: Dandy Company Ltd  
Address: P.O Box- 2239, Doha, Qatar  
Tel/ Fax: +974 44422980

**Subject: Fabrication, Supply & Installation of Fire  
rated G.I Steel Doors at Plat-2 & Dispatch Area.**

**Work Completion Date: 16- November-2023**

**Purchase Order Number: DCLLDPO0134-0823.**

This is to certify that the contractor Hi- Tech Automation Trading & Contracting Co. W.L.L is considered to have completed all obligation in terms of the scope of work and deliverables defined the above referred Purchase Order document. The above job is successfully completed, acceptable and passed the requirements based on the criteria and quality of the job.

Date: 18- November-2023  
Doha, Qatar.

Customer Name: Dandy Company Ltd.

Signature:



Contractor: Hi- Tech Automation Trading & Contracting Co. W.L.L.

Signature:

P.O. Box: 31302, Doha - Qatar, Tel. / Fax: +974 44515261 C.R.No: 109298  
Email : info.hatcco@gmail.com, finance.hatcco@gmail.com, www.hatcco.com



# هائي تيك اوتوميشن للتجارة والمقاولات ذ.م.م. Hi-Tech Automation Trading & Contracting Co. W.L.L

## WARRANTY

M/s: Dandy Company Ltd.

Completion Date: 16-November- 2023

P.O Box: 2239, Doha, Qatar.

Start up Date: NA

Doha, Qatar

**Sub Contract/ Purchase Order: DCLLDPO0134-0823, Dated: 20-08-2023.**

Dear Sirs,

This is to certify that the contractor Hi- Tech Automation Trading & Contracting Co. W.L.L. warrants the workmanship & Materials for Fabrication, Supply & Installation of Fire Rated G.I Steel Doors with frames for Plant-2 & Dispatch Area as per the above mentioned Purchase Order.

This Warranty does not cover any misuse or/ and improper handling or/ and installation by others or/ and natural disasters or/ and accidents. The Warranty Period will be 360 days on the workmanship & Materials from the date of completion of installation.

Date: 18- November- 2023

Doha, Qatar.



**For Hi- Tech Automation Trading & Contracting Co. W.L.L**

# PURCHASE ORDER

Dandy Company Ltd

PO Box: 2239, Street 2, Gate No. 160

Doha Qatar

Email:

Tel: 44422980 Fax:



## PURCHASE ORDER DETAILS

## TERMS & CONDITIONS

PO No. 5100301592 PO Date 05/09/2023  
PO Amend No. Amend Date  
PO Status Open Type General  
Project Code Offer No  
Project Name Pur Group 139-NONE

Pay Term PMNTAGCOMP  
Currency QAR  
Invoice To Dandy Company Ltd  
Pay Mode  
Import NO  
INCO Terms None  
Mode of Transport  
Partial Shipment Yes  
Transshipment  
Remarks PM-074-2023

## SUPPLIER DETAILS

Supplier Name HI-TECH AUTOMATION TRADING & CONTRA CO W.L.L  
Supplier Code 20300819  
Contact Person Contact Address P.O.BOX 31302,,  
Tel 66605233  
Fax Country DOHA,-Qatar  
Mobile  
Email

## ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	FIRE RATED DOOR	0001	18/11/2023	EA	2.00	3600.00/1	7,200.00

Gross Price 7,200.00

Grand Total 7,200.00

Amount in Words: Qatari Riyal Seven Thousand Two Hundred and Zero dirham Only

For Dandy Company Ltd

Delivery Address : Dandy Company Ltd

(Authorized Signatory)

Document Level Note :

PM-074-2023  
Ramco PO# DCLLDPO0134-0823

Created by: Yakub Mohammad

Approved By: Saadain Waris

# Dandy Company Ltd.

Industrial Area | Street No 02 | Building No 160 | P.O. Box No 2239 | Doha - Qatar.  
Tel: +974 44603600, Fax: +974 44603700.

Date : 13-Aug-2023

No: PM-074-2023

## BASIC DETAILS

Item / Asset Title : Plant-2 Mezzanine floor and Loading Area Fire Rated door  
Type of Item / Asset : Plant-2 Mezzanine floor and Loading Area Fire Rated door  
Department : Maintenance  
Type of expenditure : Capital ☒ Revenue ☐

## PURCHASE MEMORANDUM

a) Expansion ☐ b) Capacity enhancement ☐  
c) Cost reduction ☐ d) Replacement ☐  
e) Office equipment ☐ f) Furniture & Rftrigs ☐  
g) Others (specify) ☐

## IF OPEN NATURE OF CONVE

Supplier name : First Time  
Total value QR :  
Total Qty :  
Pur. Memo. No :  
Date :  
Rate :  
Date :

## REASON/OBJECTIVE OF THIS PURCHASE

Seeking approval to purchase mezzanine floor and Loading Area Fire Rated door for Plant-2. The existing Mezzanine floor and Loading Area Aluminum doors in Plant-2 have suffered extensive damage, necessitating their replacement. The absence of these doors exposes the production hall to external elements, impacting operations. Despite attempts at internal repairs, the Mezzanine floor door is beyond salvage and must be replaced. The Loading Area door, installed in 2018, has also deteriorated significantly, with damaged hinges, a broken frame, and gaps causing dust ingress. These issues were flagged during internal and external audits. Addressing these concerns is crucial for maintaining operational efficiency, safety, and compliance. Therefore, the timely acquisition of new, durable doors is recommended to restore functionality and uphold standards. The purchase is essential to ensure a secure and controlled environment within the production facility.

## RISKS/CONCERNS/COMPLIANCE OF SOPS/POPOLY

No	Party Name	Shipment Term	Currency	Quoted rate	Exchange rate	Rate in QR	Quantity Unit	Total - QR	Payment Terms	Remarks
1	Party Name : Hitech Automation	DDP	QAR	3,850	3,600	1	3,600	2	7,200	100% after Completion of Work
2	Party Name : Earthling	DDP	QAR	5,500	5,500	1	5,500	2	11,000	1. Advance - 75% of the total amount. 2.15% on delivery of materials. 3.10% on completion.
3	Party Name : Urooj Trading and Contracting W.L.L	DDP	QAR	5,300	5,300	1	5,300	2	10,600	60% Advance. Balance after completion of work

\* All the supported quotations should be attached

Party Name	Shipment Mode	Currency	Quoted rate	Exchange rate	Rate in QR	Quantity/ Unit	Total - QR	Payment Terms
Hitech Automation Trading & Contracting Co.W.L.L	Road	QAR	3,600	1	3,600	2	7,200	100% After Completion of Work
TOTAL							7,200	

Supplier selection criteria(s) :

Better quality Lowest bidder

Reported supplier Others (specify)

Amount (QR)

25,000

Budgeted value for the requested Capex/expense

25,000

Budget utilized till last purchase

(7,200)

Balance available for this purchase

17,800

Proposed as per this purchase memorandum

Surplus/(Deficit)

17,800

RECOMMENDED SUPPLIER DETAILS

APPROVAL

REMARKS: If not budgeted, please justify

Yalub Mohammed  
Sr. Executive Procurement  
13/08/2023

Auf Hussain  
Senior Manager - Procurement  
13/08/2023

Najeed  
Assistant Manager - Maintenance  
13/08/2023

Sayed Mobin  
Senior Manager - Finance  
15/08/2023

Saadat Warts  
General Manager  
16/08/2023