

Qatar Flour Mills Co.

Service Memorandum (SM)

Date: 21/12/2016

Nature Of Service: Maintenance Service

Objective Of The Service: Preventive maintenance for smooth operation.

Reference No. QFM/SM/2016/034

Department: QFM-Mills

Service Provider: QFM-Mills

Quoted Rate in QAR: 37,000/Year x3 years =111,000

Negotiated Rate in QAR: 111,000 (for 3 years)

Total Amount in QAR: 111,000 (for 3 years)

Payment Mode: Thrice a year in advance.

All the supported Quotations are attached

RECOMMENDED SERVICE PROVIDER

No. 01

Service Provider: ETA Melco Elevator Doha Co WLL

Rate in QAR: 111,000 (for 3 years)

Exchange Rate: 1

Total in QAR: 111,000 (for 3 years)

Payment Mode: Thrice a year in advance.

Service Provider Selection Criteria.

- Better Quality ☒ Lowest Bidder ☐ Reputed Supplier ☒ Others (Specify) ☐
- 1) Annual maintenance required for Mitsubishi elevators for total of 4 numbers.(starting from 01/01/2017 to 31/12/2019)
 - 2) Service charges includes preventive maintenance spares such as Worms, Gears, Thrusts, Bearing, Break, Magnet Coils, Brake shoes, windings, rotating elements, Contacts, Coils, resistance for operating motor circuits, magnet frames etc. Any other spares required such as Car enclosure (including car panels, Door panels, Hung ceilings, Handrail, Mirrors, Ashtray & Flooring) will be charged separately.
 - 3) They are authorized distributor of Mitsubishi elevators and are providing service for past many years.
 - 4) For details please refer to maintenance contract Ref: UFT/M12440/43/SPS/Z01289.
 - 5) Contract will be automatically renewed unless otherwise notified in writing to the contractor/ or if there is any hike in consumables or services.

Particulars	Amount (QAR)
Budgeted value for the requested service/capex	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this service memorandum	
Surplus/(Deficit)	

Head-Tech. Services: *[Signature]*

Factory Manager: *[Signature]*

Procurement Manager: *[Signature]*

General Manager: *[Signature]*

VP Finance: *[Signature]*

Chief Executive Officer: *[Signature]*

Vice Chairman: *[Signature]*

for