



Undertaking for Personal Loan

Employee Details

Date	:	27/06/22	
Full Name	:	ABULKALAM ABULKHAIR	
Job Title	:	DRIVER	Employee Code : 805
Department	:	STORE-RMPM	Business Unit : QDC
DOJ	:	11/06/16	Request Loan Amount: QAR 8,000

Salary Details

Current Basic Salary :	QAR	2,100	Current Gross Salary :	QAR	2,200
EOSB as on date:	27/06/22		Total EOSB amount (QAR) :	QAR	10,256
Granted Loan Amount:	QAR	5,000	Monthly Deduction :	QAR	500

Verified & Checked by HRBP.

I undersign agrees to pay back the loan QAR 5000 taken by me against my monthly salary and / End of Service Benefit in ...10.... monthly installments (Should not Exceed 12 installment). I authorize the company to recover the remaining amount of loan in the event of my tendering resignation/termination from the services of the company from my full and final Settlement

Employee Signature:

Date: