



بنك دخان
DUKHAN BANK

Main Branch

شركات
Corporate

رقم الشيك
Cheque No. 00009536

Date 26-Mar-2023

التاريخ

SECURITY PRINTING PRESS

Pay to the order of **** BIKRAM B K ****
or bearer

إدفعوا لأمر
أو لحامله

Amount **** THREE THOUSAND FOUR HUNDRED FORTY TWO ONLY ****
in words

المبلغ
بالحروف

رق
QR

3,442.00

UMMSAID BAKERY
A/C No. 1000-00792-506

Signature التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

000095360163402001500000100000792506

Ummsaid Bakery Qatar

Al Meena Street

P.O Box 1444 Doha Qatar

E-mail: info@qbake.qa

كيوبيك
Qbake

Payment Advice

Payment Date : 26.03.2023

Document Number : 2360000285

GL Account :

Payee Name :

Exchange rate :

Remarks : LS BIKRAM BK#6277

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009536	26.03.2023	3,442.00	0.00	3,442.00	QAR
		3,442.00	0.00	3,442.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009536	26.03.2023	3,442.00	QAR
100000792506		Total :	3,442.00	QAR

Amount in words : Qatari Riyal Three Thousand Four Hundred Forty-Two Only

Kindly acknowledge the receipt

Thanking You

Prepared By

[Signature]

Verified By

[Signature]

Authorized By

[Signature]

Receiver's Signature

Document Date/Time:26.03.2023/15:45:45

Ummsaid Bakery

(A subsidiary of Zad Holding Company Q.P.S.C.)

كيوبيك
Qbake

مخبز مسعيد

(مملوك لشركة زاد القابضة ش.م.ق.ع.)

Service Period From: 27-04-20 To 09-04-23			
106041 - 6277	LEAVE SETTLEMENT OF Mr.	USB	BIKRAM BK
TO BE RECEIVED ON	9-Apr-23	Basic Salary	QR 1,000
DEPARTMENT	Production	HRA	QR -
DESIGNATION	Labour	Transport Allowance	QR -
		Telephone Allowance	QR -
		Cost of Living Allowance	QR -
		Food Allowance	QR 300
		Other Allowance	QR -
		Total Package	QR 1,300
		Service Duration	2 Years 11 Months 1 Days
		Leave Category	21
		Appointment date	27-Apr-20
		Joining/Rejoining/Encashment date	27-Oct-21
		Payment Type	d-Pay Card
SALARY			
BASIC SALARY			
From	1-Apr-23	to	9-Apr-23
	9	days @ Qr	33.33
			300
FOOD ALLOWANCE			
From	1-Apr-23	to	9-Apr-23
	9.00	days @ Qr	10.00
			90
LEAVE SALARY FOR 2021-2022			
BASIC SALARY			
From	27-Oct-21	to	28-Mar-23
(517 x 21) / 344 =	31.56	days @ Qr	33.33
			1,052
AIR TICKET			
Amount of air fare			
Doha-Kathmandu-Doha	Economy Class		
SELF			2,000
Full Fare QR. 2000			
NET TOTAL			3,442
(Qrs.Three Thousand Four Hundred Forty Two Only)			
Prepared by	Verified by	Verified by	Verified by
Accountant	Sr. Executive HR	Manager HR & Admin	Chief Accountant
Sameer Mohammed	Wasim	Anwar Qazi	Mohamed Asthak
27 MAR 2023	20/3/23	20/3/23	27 MAR 2023
Sr. Finance Manager			
Approved by			
General Manager			
I, the undersigned Bikram Bk declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling Qr.3,442(Qrs.Three Thousand Four Hundred Forty Two Only) vide Cheque No.			
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.			
Name	BIKRAM BK		
Signature			
Date			

State Of Qatar
Residency Permit



دولة قطر
رخصة إقامة

ID.No: 29752427046 الرقم الشخصي:
D.O.B.: 30/09/1997 تاريخ الميلاد:
Expiry: 30/04/2023 الصلاحية:



Nationality: NEPAL الجنسية:
Occupation: عامل المهنة:

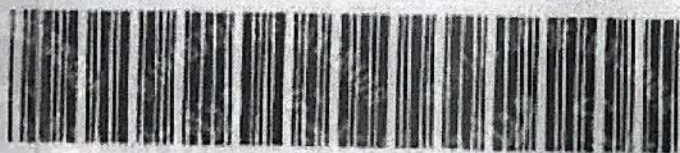
الاسم: بيظرم بي ظي

Name: BIKRAM B K

Passport Number: 10509239 رقم جواز السفر:
Passport Expiry: 12/08/2027 تاريخ انتهاء الجواز:
Serial No: 30229752427046 الرقم المسلسل:
Residency Type: عمل نوع الرخصة:
Employer: مخبز امسيد المستقدم:

مدير عام الإدارة العامة للجوازات
General Director of the General
Directorate of Passports

توقيع حامل البطاقة
Holder's signature





Leave Requisition Form

Part 1 (To be filled by Employee)

Date of Initiation: 14-03-2023

Full Name : BIKRAM BK

Job Title : Labour

Employee Code : 6277

Department : Production

Business Unit : United Bakeries

Leave Type

Annual [v]

Encashment []

Leave Without Pay []

Leave With Pay []

Leave Information

Leave From: 10.04.23

Leave up to: 24.05.23

No of Days: 45

Return to duty date: 25.05.23

Contact Details while on vacation

Telephone No. :

Mobile No. : +977 9806615928

Address : Distt, Syangja, Nepa!

Email ID :

Backup employee during leave period based on discussion with Dept. Head:

Signature of backup employee:



Signature of Employee

Part 2 (Department Approval – to be filled by Department Head)

Remarks (if any):

Signature of Department Head

16/03/23

14-03-2023
Date
Part 3 (Leave Eligibility – to be filled by HR)

DOJ: 27/4/20

Total leave taken :

Passport Expiry : 12/8/23

QID Expiry : 30/4/23

Leave Passage & Dependent Details:

From 27/10/21 To 27/3/23-31.56

Doha - Kathmandu - Doha

Economy Class Air Ticket for self -

Unit – HR & Admin

Part 4 (Final Approval – to be filled by CEO/GM/VP)

No of Days : 45

Signature :

Date : 19/3/23