

Dandy Company Ltd

Street No:02, Gate No:160,Industrial Area
Doha-2239
Qatar
44422980

Supplier Invoice

Invoice Number DPFSDI00023-1122
Invoice Date 30/11/2022
Invoice Currency QAR
Invoice Status Authorized
Created By IMRANSARGURO

Supplier Invoice Number 04599
Supplier Invoice Date 30/11/2022
Supplier Invoice Amount 6,500.00
Finance Book DPF_FB
Comments

Supplier

QATAR SECURITY & GUARDING SERVICES
CO WLL
P.O.BOX 22747, DOHA,
Qatar
44666645/44568283

Pay To Supplier

QATAR SECURITY & GUARDING SERVICES
CO WLL
P.O.BOX 22747, DOHA,
Qatar
44666645/44568283

S No.	AccountCode/Description/Remarks	Cost Center	Analysis Desc	Uom	Quantity	Rate	Amount
1	43090200408 GA - Security and guarding Service HIRING CHARGES FOR SECURITY GUARDS FOR THE MONTH OF NOVEMBER 2022 (02 NOS.)	ADMIN-DPF	General		2.000	3,250.0000	6,500.00

HIRING CHARGES FOR SECURITY GUARDS FOR
THE MONTH OF NOVEMBER 2022 (02 NOS.)

Amount in QAR

6,500.00

Terms of Payment

30 DAYS

Amount in Words Qatari Riyal Six Thousand Five Hundred Only

Authorized Signatory



CR No: 21126

INVOICE

Customer

Name	PREMIER PLASTIC FACTORY		
Email:			
	CR 6573	POB	1444
Phone	44603700	Mob: 55492652	

Date Forwarded	30/11/2022
Month of	NOVEMBER
From	1
To	30

[illegible]

2

Payment Details

- ☐ Cash
☐ Cheque
☐ Credit Card

Bank DOHA BANK

Acc no. **225/354395/01/31/00**

IBAN no. **QA63DOHB022503543950010031000**

swift code **DOHBQAQA**

Office Use Only

ANTO ROCHA - Admin Manager



www.qtr-s.com

		MONTHLY ATTENDANCE		LOCATION : DANDY PREMIER PLASTIC FACTORY																																	
		DOC.SUP/ATT-01																																			
REPORTED BY:		MR. Arun		PROJECT SUPERVISOR																																	
				MONTH:																																	
				Nov-22																																	
QATAR SECURITY & GUARD SERVICES CO. WILL.																																					
NO	EMP. NO	NAME	DESIGNATION	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	TOTAL			
1	7867	KIVINDYO MUTANA	SECURITY	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30				
2	11073	ROBERT SSEGANE	SECURITY	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	P	30					
				2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	2	60				
REMARKS																																					
No Deficiency																																					
Prepared by Arun																																					
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<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>Approved by:</p> </div> <div style="width: 45%;"> <p>Signature:</p> </div> </div>																																					

No: DPF/SM/012

SERVICE MEMORANDUM

Date : 03-Feb-2022

BASIC DETAILS OF SERVICE MEMO

LAST PURCHASE/SERVICE MEMO

Nature Service	Hiring 2 Security Guards for gate and premises management (New Industrial Area Street 2)		Supplier name	: Qatar Security Services WLL	
Department	HR and Admin		Total value of SM	: QAR 78,000 Rate per month : 6,500	
Service Type	Renewal <input checked="" type="checkbox"/>	or	Contract period	: 01st March 2021 to 28th Feb 2022.	
	New Service <input type="checkbox"/>		Service Memo.	: DPF/SM/009 Date : 18-Feb-21	

REASON/OBJECTIVE OF THIS PURCHASE

This is for hiring security guards through third party for Premier Plastic Factory for premises and gate management services. Purchase Department has arranged 4 quotations from different service providers to compare the monthly rate. Qatar Security & Guarding Services (QTRS) has quoted us the least rate (3,250 QAR) and is currently providing their security guard services and their services are good.

RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

Nil

QUOTED SERVICE PROVIDER DETAILS

No	Supplier Name	Service Description	Currency	Quoted rate	Negotiated rate	Qty Nos	Rate in Qr	Service Period in months	Total - Qr.	Remarks
1	Qatar Security & Guarding Services	Hiring of External Security Guards	QAR	3,250	3,250	2	6,500	12	78,000	
2	Elite Security Services		QAR	3,450	3,450	2	6,900	12	82,800	
3	Amico Security Services		QAR	3,450	3,450	2	6,900	12	82,800	
4	Qatar Security Services WLL		QAR	3,600	3,600	2	7,200	12	86,400	

* All the supported documents are attached herewith

Notes:

This contract is from 01st March 2022 to 28th Feb 2023.

RECOMMENDED SERVICE PROVIDER

Supplier Name	Negotiated rate	Exchange rate	Rate in Qr	Service Period in months	Total - Qr.	Payment Terms
Qatar Security & Guarding Services	3,250	2.00	6,500	12	78,000	25 Days Credit

Supplier selection criteria(s):

Better quality ☐ Lowest bidder ☒ Reputed supplier ☒ Others (specify) ☐ Service is as per our expectation.

BUDGET DETAILS

Particulars	Amount (QR) 2022	Amount (QR) 2023
Budgeted value for the requested service/expense	78,000	-
Budget utilized till last purchase	-	-
Balance available for this purchase	78,000	-
Proposed as per this service memorandum	65,000	13,000
Surplus/(deficit)	13,000	(13,000)

The contract will spill over for two months till Feb 2023. The same will be taken in 2023 budget.

AUTHORIZATION / APPROVAL

Mohammad Isahq Executive - Human Resource 2/7/2022	Mohammad Farooq Manager - HR & Admin 2/7/2022	Imran Mirza Asst. Manager - Purchase 2/7/2022	Khayam Akhtar Production Manager 2/7/2022	Arif Amirali Dadani Manager Finance 2/7/2022	Aliqar Kappari Commercial Manager 2/9/2022	Najmul Hossain Vice President - Operations 2/9/2022	Khaja Bakaubdin Asst. Vice President - Finance 2/13/2022	Tariq Muhammad Chief Executive Officer 2/13/2022
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