

<b>Ummsaid Bakery Dubai Branch</b> P.O Box No: 393497, DIP-2, Dubai - U.A.E Tel: +971 4 8833 303, Email: contact@rise-uae.ae												
No: UBD/SM/2022/036		<b>SERVICE MEMORANDUM</b>					Date : 22-11-2022					
BASIC DETAILS OF SERVICE MEMO						LAST PURCHASE/SERVICE MEMO						
Nature Service	Solid Garbage Waste Collection (Skip Services)					Supplier name:	Master skip services LLC		COO:	U.A.E		
						Total value of SM	: 19,200 Dhs					
Department	Production					Contract period	: 01-Jan-2022 to 31-Dec-2022		Rate per trip	: 40 Dhs		
Service Type	Renewal <input checked="" type="checkbox"/> or New Service <input type="checkbox"/>					Service Memo.	: UBD/SM/2021/032		Date:	27-10-2022		
REASON/OBJECTIVE OF THIS PURCHASE												
1) Monthly charges mentioned are after considering required minimum trips of 30 per skip. Any additional trips will be chargeable extra at the rate of AED 39 per trip. 2) Two skips are required to collect the garbage waste on daily basis. 3) Service is considered for one year starting from 01-JAN-2023 to 31-DEC-2023. 4) Above charges covers for 2 skips on an annual basis, And the charges are based on 5 CBM skips. 5) Security deposit for 2 skips 3000 Dhs (1500 Dhs/Skip) has already been paid Initial stage. 6) All other terms & conditions as per the quotation no: CTMS 4387 dated on 08-11-2022.												
RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY												
Garbage waste collection (skip services) is mandatory as per the municipality requirement.												
QUOTED SERVICE PROVIDER DETAILS												
No	Supplier Name	Country of Origin	Service Description	Currency	Quoted rate/trip	Negotiated rate/trip	Exchange rate	Rate In AED	Total No: of trips per months	Total - AED.	Remarks	
1	Master Skip Services LLC	UAE	Solid Garbage Waste Collection (Skip Services)	AED	39.00	39.00	1.00	39.00	60	28,080	1) 5 % VAT amount is exclusive. 2) For Annual service charges :- No: of skips SCBM = 2 nos. No. of trips required for each skips = 30 x 2 nos=60 Unit price /per trip = 39 Dhs. Total = 60 Trips X 39 Dhs x 12 Months = 28,080. 3) Security deposit of AED 1500 Dhs for each skip is already paid before (2 x 1500 = 3000 Dhs). 4) Monthly minimum value is based on our service requirement. 5) Dubai Municipality tipping fees (Government fees) = AED 110/trip.	
2	MR Skips Waste Services.	UAE		AED	55.00	55.00	1.00	55.00	60	39,600	1) 5 % VAT amount is exclusive. 2) Minimum monthly rental value should be AED 3,300. 3) Security deposit- 1000 dhs/skip (2 x 1000 = 2000 Dhs) have to be paid extra. 4) Dubai Municipality tipping fees (Government fees) = AED 125/trip.	
3	Concept Zone Waste Collection Services LLC	UAE		AED	75.00	75.00	1.00	75.00	60	54,000	1) 5 % VAT amount is exclusive. 2) Security deposit- 1000 dhs/skip (2 x 1000 = 2000 Dhs) have to be paid extra. 3) Dubai Municipality tipping fees (Government fees) = AED 125/trip.	
* All the supported documents are attached herewith Notes: 1. Contract Period: 01-January-2023 to 31-December 2023 (1 year). 2. All other terms & conditions as per the reference number: CTMS 4387.												
RECOMMENDED SERVICE PROVIDER												
Supplier Name		Country of Origin	Negotiated rate	Exchange rate	Rate in AED	Total No: of trips per months	Total - AED.	Payment Terms				
Master Skip Services LLC		UAE	39	1.00	40	60	28,800	30 Days Credit				
Supplier selection criteria(s) ;												
Better quality <input type="checkbox"/> Lowest bidder <input checked="" type="checkbox"/> Reputed supplier <input checked="" type="checkbox"/> Others (specify) <input checked="" type="checkbox"/> Service is as per our expectation												
BUDGET DETAILS												
Particulars						Amount (AED)						
Budgeted value for the requested service/expense												
Budget utilized till last purchase												
Balance available for this purchase												
Proposed as per this service memorandum												
Surplus/(deficit)												

Ajmal .	Shahid Malik	Azeem .	Shakir Shaikh	Sameer Mohammed	Abraham Puthoor	Khaja Bahauddin	Tarique Mohammad
Executive Purchase	Production Manager	Chief Accountant	Assistant Manager • Finance	Senior Manager • Finance	Dy General Manager	Asst. Vice President - Finance	Chief Executive Officer
11/22/2022	11/22/2022	11/22/2022	11/22/2022	11/22/2022	11/23/2022	11/24/2022	11/27/2022

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<b>No:</b> UBD/SM/2022/037/REV 1				<b>SERVICE MEMORANDUM</b>				<b>Date : 01-03-2023</b>			
<b>BASIC DETAILS OF SERVICE MEMO</b>											
<b>Nature Service</b>		<b>Disposal/Tipping Fees of General Waste in Emirate of Dubai (Government Fees)</b>						<b>Supplier name:</b> Master Skip Services LLC			
								<b>COO:</b> U.A.E			
								<b>Total value of SM</b> : 82,800 Dhs			
								<b>Rate per trip</b> : AED 110 / trip (Exclusive 5% VAT)			
<b>Department</b>		<b>Production</b>						<b>Contract period</b> : 01-Jan-2022 to 31-Dec-2022			
<b>Service Type</b>		<b>Renewal</b> <input checked="" type="checkbox"/> or <b>New Service</b> <input type="checkbox"/>						<b>Service Memo.</b> : UBD/SM/2022/001			
								<b>Date</b> : 13-01-2022			
<b>REASON/OBJECTIVE OF THIS PURCHASE</b>											
1) Dubai Municipality has implemented a new tipping fees/Disposal charges to be borne by the customer/waste generator and is payable in advance to Dubai Municipality before dumping the waste to the landfill. 2) The starting date of 'Tipping fees/Disposal charges in DUBAI is from 01-JAN-2022. 3) Disposal rate per trip for 5CBM skip is AED 110/- (Including admin fee) & 5% VAT Exclusive. 4) We have existing 2nos of 5CBM skip with an average of 30 trips monthly for each skips, Excluding extra trip. 5) The current average monthly trips will be 60 (30 trips for each 5CBM skip) and we have to pay in advance an amount of AED 6,600/- (60 trips x 110 Dhs) monthly to the Master Skip Services L.L.C. 6) Master Skip Services L.L.C is our existing AMC vendor (SM reference - 'UBD-SM-2022-036') for solid garbage waste collection and they can have the access to pay the charges to 'Dubai Municipality'. 7) Proposed Service Memorandum is for the period 1st JAN to 31st DEC 2023.											
<b>RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY</b>											
1) It is mandatory applicable as per the Dubai Municipality rules and regulations											
<b>QUOTED SERVICE PROVIDER DETAILS</b>											
No	Supplier Name	Country of Origin	Service Description	Currency	Quoted rate/trip	Negotiated rate/trip	Exchange rate	Rate in AED	Total No: of trips per month	Total - AED.	Remarks
1	Master Skip Services LLC (Government Fees)	UAE	Disposal/Tipping Fees of General Waste disposal in Emirate of Dubai	AED	110.00	110.00	1.00	110.00	60	79,200	• 5% VAT amount is exclusive. • Rate per trip for 5CBM skip is AED 110/- • Average no. of trips for each 5CBM skip is 60 (30 trips x 2 nos. of 5CBM Skips). • Total Monthly Amount to be paid in advance to Master Skip Services will be AED6,600/- ( 60 trips x 110 Dhs). • Total Amount Per Annum will be AED79,200/-(12 Months x 6,600 Dhs). • AED 110/- per trip will be charged for any extra trips.
* All the supported documents are attached herewith Notes: 1- Copy of Dubai Municipality Executive council Resolution No. (58) of 2017. 2- Tipping/Disposal charges details from the supplier as per the quotation reference no: CTMS 4387 dated on 08-11-2022.											
<b>RECOMMENDED SERVICE PROVIDER</b>											
Supplier Name		Country of Origin	Negotiated rate	Exchange rate	Rate in AED	Total No: of trips per month	Total - AED.	Payment Terms			
Master Skip Services LLC (Government Fees)		UAE	110	1.00	110	60	79,200	Monthly Advance			
Supplier selection criteria(s) ; Better quality <input type="checkbox"/> Lowest bidder <input type="checkbox"/> Reputed supplier <input type="checkbox"/> Others (specify) <input checked="" type="checkbox"/> Government Fees											
<b>BUDGET DETAILS</b>											
Particulars						Amount (AED)					
Budgeted value for the requested service/expense											
Budget utilized till last purchase											
Balance available for this purchase											
Proposed as per this service memorandum											
Surplus/(deficit)											

Ajmal  
Ajmal,  
Executive Purchase  
01/03/2023

Shahid Malik  
Shahid Malik  
Production Manager  
01/03/2023

Azeem  
Azeem,  
Chief Accountant  
01/03/2023

Shakir Shaikh  
Shakir Shaikh  
Assistant Manager - Finance  
03/03/2023

Sameer Mohammed  
Sameer Mohammed  
Senior Manager - Finance  
06/03/2023

Abraham Puthoor  
Abraham Puthoor  
Dy General Manager  
06/03/2023

Khaja Bahauddin  
Khaja Bahauddin  
Asst. Vice President - Finance  
07/03/2023

Tarique Mohammad  
Tarique Mohammad  
Chief Executive Officer  
07/03/2023