



بنك دخان
DUKHAN BANK

SECURITY PRINTING PRESS

Main Branch

شركات
Corporate

رقم الشيك
Cheque No.
00009536

26-Mar-2023

التاريخ

Pay to the order of ** BIKRAM B K **
or bearer

إدفعوا لأمر
أو لحامله

Amount ** THREE THOUSAND FOUR HUNDRED FORTY TWO ONLY **
in words

المبلغ
بالحرروف
R.Q.
QR

3,442.00

UMMSAID BAKERY

A/C No. 1000-00792-506

Signature التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

00009536 01634020015 00000100000792506

Ummsaid Bakery Qatar
 Al Meena Street
 P.O Box 1444 Doha Qatar
 E-mail: info@qbake.qa



Payment Advice

Payment Date : 26.03.2023

Document Number : 2360000285

GL Account :

Payee Name :

Exchange rate :

Remarks : LS BIKRAM BK#6277

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009536	26.03.2023	3,442.00	0.00	3,442.00	QAR
		3,442.00	0.00	3,442.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009536	26.03.2023	3,442.00	QAR
100000792506		Total :	3,442.00	QAR

Amount in words : Qatari Riyal Three Thousand Four Hundred Forty-Two Only

Kindly acknowledge the receipt
 Thanking You

Prepared By

Verified By

Authorized By

Receiver's Signature

Document Date/Time: 26.03.2023/15:45:45

Ummsaid Bakery

(A subsidiary of Zad Holding Company Q.P.S.C.)

كيوبيك
Qbake

مخبر مسعود

(مملوك لشركة زاد القابضة ش.م.ق.ع.)

		Service Period From: 27-04-20 To 09-04-23				
106041 - 6277 LEAVE SETTLEMENT OF Mr.		USB	BIKRAM BK			
TO BE RECEIVED ON	9-Apr-23	Basic Salary	QR	1,000		
DEPARTMENT	Production	HRA	QR	-		
DESIGNATION	Labour	Transport Allowance	QR	-		
		Telephone Allowance	QR	-		
		Cost of Living Allowance	QR	-		
		Food Allowance	QR	300		
		Other Allowance	QR	-		
		Total Package	QR	1,300		
		Service Duration	2 Years 11 Months 1 Days			
		Leave Category	21			
		Appointment date	27-Apr-20			
		Joining/Rejoining/Encashment date	27-Oct-21			
		Payment Type	d-Pay Card			
SALARY						
BASIC SALARY						
From	1-Apr-23	to	9-Apr-23			
	9	days @ QR	33.33	300		
FOOD ALLOWANCE						
From	1-Apr-23	to	9-Apr-23			
	9.00	days @ QR	10.00	90		
LEAVE SALARY FOR 2021-2022						
BASIC SALARY						
From	27-Oct-21	to	28-Mar-23			
(517 x 21) / 344 =	31.56	31.56 days	33.33	1,052		
AIR TICKET						
Amount of air fare						
Doha-Kathmandu-Doha		Economy Class		2,000		
SELF						
Full Fare QR. 2000						
NET TOTAL						
(Qrs.Three Thousand Four Hundred Forty Two Only)						
Prepared by	Verified by	Verified by	Verified by	Approved by		
Ansandeen	Wasim	Anwar Qazi	Mohamed Asthak	Sameer Mohammed		
Accountant	Sr. Executive HR	Manager HR & Admin	Chief Accountant	Sr. Finance Manager		
			27 MAR 2023	Saneem Bhat		
				General Manager		
I, the undersigned Bikram Bk declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling Qr.3,442 (Qrs.Three Thousand Four Hundred Forty Two Only) vide Cheque No.						
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.						
Name	BIKRAM BK					
Signature						
Date					

State Of Qatar
Residency Permit



دولة قطر
رخصة إقامة

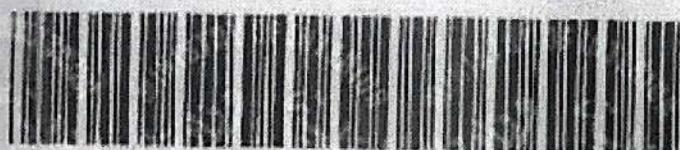
ID.No: 29752427046 الرقم الشخصي:
D.O.B.: 30/09/1997 تاريخ الميلاد:
Expiry: 30/04/2023 الصلاحية:
جنسية: نيبال
Nationality: NEPAL
Occupation: عامل المهنة:
الاسم: بيكرام بي ظى



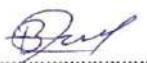
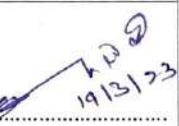
Name: BIKRAM B K

Passport Number: 10509239 رقم جواز السفر:
Passport Expiry: 12/08/2027 تاريخ انتهاء الجواز:
Serial No: 30229752427046 الرقم المسلسل:
Residency Type: عمل نوع الرخصة:
Employer: مخيز امسعید المستلم:
 مدير عام الادارة العامة للجوازات
General Director of the General
Directorate of Passports

توقيع حامل البطاقة
Holder's signature



Leave Requisition Form

Part 1 (To be filled by Employee)		Date of Initiation: 14-03-2023
Full Name : BIKRAM BK		
Job Title : Labour	Employee Code : 6277	
Department : Production	Business Unit : United Bakeries	
Leave Type		
Annual [V]	Encashment []	Leave Without Pay []
Leave With Pay []		
Leave Information		
Leave From: 10.04.23	Leave up to: 24.05.23	No of Days: 45
Return to duty date: 25.05.23		
Contact Details while on vacation		
Telephone No. :	Mobile No. : +977 9806615928	
Address : Distt, Syangja, Nepal		Email ID :
Backup employee during leave period based on discussion with Dept. Head:		Signature of backup employee:
 RECEIVED		
 Signature of Employee		
Part 2 (Department Approval – to be filled by Department Head)		
Remarks (if any):		
 16/03/23 14-03-2023		
Date		
Part 3 (Leave Eligibility – to be filled by HR)		
DOJ : 27/4/20	Total leave taken :	
Passport Expiry : 12/8/23	QID Expiry : 30/4/23	
Leave Passage & Dependent Details: From 27/10/21 To 20/3/23 - 31:56 Doha - Kathmandu - Doha Economy Class Air Ticket for Self -		
 Unit – HR & Admin		
Part 4 (Final Approval – to be filled by CEO/GM/VP)		
No of Days : 45	Signature :	Date : 19/3/23