

Qatar Foods Industries Co.

P.O. Box - 1444
Contact 44415000

17.05.2023

LAST PURCHASE

PURCHASE MEMORANDUM

No: QFI/2023/097

BASIC DETAILS

Item / Asset Title : Spare Parts
Type of Item / Asset : Spare Parts
Department : Maintenance
Type of expenditure : Capital ☐ Revenue ☒

IF CAPEX NATURE OF CAPEX
a) Expansion ☐ b) Capacity enhancement ☐
c) Cost reduction ☐ d) Replacement ☐
e) Office equipment's ☐ f) Furniture & fittings ☐
g) Others (specify) ☐

Note: Pls attach feasibility study if a/b/c is/are applicable

Supplier name : Italpack Srl
Total value : Euro 114.72
Total Qty : 1 pc
Rate : Euro 114.72 Ex-work
Pur. Memo. No : QFI-2022-171
Date : 06.04.2022
COO : Italy

REASON/OBJECTIVE OF THIS PURCHASE

1-Spare parts (Solero Valve) are required for maintenance of Italpack Packing Machine during the year to ensure trouble free operation.
2-Italpack is OEM supplier
3-There is increase in price. However supplier has agreed to maintain same last price for this order.

RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

1-Italpack is OEM Supplier, therefore, there are no alternate quotes available. 100% advance payment without BG needs to be paid to the supplier for arranging the material.

REMARKS

1-Cost QAR. 600/- (approx) for clearance, legalisation, insurance, DO or any other charges not included in this PM.
2- The above cost is indicative only. However actual will be paid by us at the time of clearance.
3-Consumables are not duty exempted hence 5% duty will be paid at the time of clearance, however will try for exemption if approved.
4-Details as per PI No. 547 dated 15/05/2023 attached.
5-Insurance will be taken care by Business Unit.
6-Freight is not considered as it is planned with existing order No. QFI/2023/026 wherever possible. If not then freight will be additional and paid at actual.

QUOTED SUPPLIER(S) DETAILS

No	Party Name / Description	Country of Origin	Shipment Term	Currency	Quoted Amount	Negotiated Amount	Exchange rate	Quantity Lot	Amount PC	Total - Qr.	Payment Term / Mode	Remarks
1	Italpack Srl, Italy / Consumables	Italy	Ex-works	Euro	126.50	114.72	3.97	2	229.44	911	Advance without BG	
Total Ex-works										911		

RECOMMENDED SUPPLIER DETAILS

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Quantity Lot	Amount PC	Total - Qr.	Payment Term	Date of shipment	Date of arrival	Period of completion
Italpack Srl, Italy / Consumables including servicing	Italy	Air	Ex-works	229.44	1.00	As above	229.44	911	As per above	Approx 2-3 weeks from PO and advance	Approx. 4-5 days from dispatch	N/A
Total Ex-works										911		

BUDGET DETAILS

Supplier selection criteria(s):	Reputed supplier	Others (specify)	Amount (Qr)
Better quality			50,000
Lowest bidder			(17,420)
Particulars			32,580
Budgeted value for the requested Capex/expense			(911)
Budget utilized till last purchase			31,669
Balance available for this purchase			
Proposed as per this purchase memorandum			
Surplus/(Deficit)			

AUTHORIZATION / APPROVAL

Adnan Moerji
General Manager
31/05/2023

Hamed Bushra
General Manager
31/05/2023

Fahim Kasmy
Senior Manager - Finance
31/05/2023

Faisal
Assistant Manager - Finance

Tayyab Mohammad Azam
Assistant Manager - Finance

Faraz Ahmed