

DocType : RE Invoice - Gross & Normal documents			
Doc. Number	2351000259	Company Code	1101
Doc. Date	31.03.2023	Posting Date	31.03.2023
Calculate Tax	<input type="checkbox"/>	Fiscal Year	2023
Ref. Doc.	2174	Period	03
Doc. Currency	QAR		

Line	Account	Account short text	Cost Trr	Order	Account	Text	Assignment	Vendor	Cost	Profit Ctr
1	31 20300697	NBC SERVICE TRADING	VO		6,327.00	HIRING EXTERNAL MANPOWER FOR MARCH 2023				
2	81 401106	VC-Hired - Manpower	VO 1101001600		6,327.00		23510002592023	20300697		1101001



Tel: +974 4464 7673 | +974 7760 9709 | +974 66294880

DATE	31/03/2023
INVOICE #	2174
JOB CARD #	

TEL-+974 44603600

Make all cheques payable to MBC Service Trading & Contracting
Barwa Bank | A/C #: 100000418437 | IBAN: QA20BRWA000000000100000418437

MBC SERVICE TRADING & CONTRACTING



DANDY (PLASTIC DIVISION) NEW IND AREA TIMESHEET FOR MARCH'2023

MARCH'2023		1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	TOTAL
NEW IND AREA																																	
1	SHA JALAL	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	29
2	MONIK MAHA	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	28
		2	2	0	2	2	2	2	2	2	0	2	2	2	2	2	2	2	2	2	2	2	2	2	1	2	2	2	2	2	2	2	57

March, 2023

MBC

		DAY	NIGHT
1	Manik Shah Jalal	2	
2	Manik Shah	2	
3	Friday		
4	Manik Shah	2	
5	Manik Shah	2	
6	Manik Shah Jalal	2	
7	Manik Shah Jalal	2	
8	Manik Shah Jalal	2	
9	Manik Shah Jalal	2	
10	Friday		
11	Manik Shah Jalal	2	
12	Manik Shah Jalal	2	
13	Manik Shah Jalal	2	
14	Manik Shah Jalal	2	
15	Manik Shah Jalal	2	
16	Manik Shah Jalal	2	
17	Manik Shah Jalal	2	
18	Manik Shah Jalal	2	
19	Manik Shah Jalal	2	
20	Manik Shah Jalal	2	
21	Manik Shah Jalal	2	
22	Manik Shah Jalal	2	
23	Shah Jalal	1	
24	Manik Shah Jalal	2	
25	Manik Shah Jalal	2	
26	Manik Shah Jalal	2	
27	Manik Shah Jalal	2	
28	Manik Shah Jalal	2	
29	Manik Shah Jalal	2	
30	Manik Shah Jalal	2	
31	Manik Shah Jalal	2	

APRIL 2023

MBC

	Day
1	Manik Shah Jalal 2 Saturday
2	Manik Shah Jalal 2 Sunday
3	Manik Shah Jalal 2 Monday
4	Manik Shah Jalal 2 Tuesday
	Wednesday
	Thursday
	Friday
	Saturday
	Sunday
	Monday
	Tuesday
	Wednesday
	Thursday
	Friday
	Saturday
	Sunday

PURCHASE ORDER

Premier Plastic Production Company

PO Box: 6983, Gate No. 157, Street No 2,

Doha Qatar

Email: Tel:44142015 Fax: 44821808



PURCHASE ORDER DETAILS

PO No. 5110101040 PO Date 31/03/2023
PO Amend No. Amend Date
PO Status Open Type General
Project Code Offer No
Project Name Pur Group 143-HR & Admin

SUPPLIER DETAILS

Supplier Name MBC SERVICE TRADING & CONTRACTING
Supplier Code 20300697
Contact Person HUNAIS Contact Address P.O.BOX 80090, DOHA,
Tel No. 44647673
Fax 44647673 Country -Qatar
Mobile 77609709
Email mbeccleaningqatar@gmail.com

TERMS & CONDITIONS

Pay Term within 30 days Due net
Currency QAR
Invoice To Premier Plastic Production
Pay Mode Pre-Numbered Check
Import NO
INCO Terms None
Mode of Transport
Partial Shipment Yes
Transshipment
Remarks SM# DPF/2022/011

ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1.1	00010	550000472 - HIRING OF LABOUR	0000	19/04/2023	DAY	57.00	111.00	6,327.00

Gross Price 6,327.00

Grand Total 6,327.00

Amount in Words: Qatari Riyal Six Thousand Three Hundred Twenty-Seven and Zero dirham Only

For Premier Plastic Productio

Delivery Address : Premier Plastic Productio

(Authorized Signatory)

Document Level Note :

SM# DPF/2022/011
Finance email : Mon 03-04-2023 09:28

Created by: Riyaz Mehdi

Approved By:

DANDY PLASTIC FACTORY

P.O BOX-2339
Tel +974-44142015 / Fax+974-48021838

No:	DPF/2022/011	DATE OF SERVICE MEMO		DATE: 12 Dec 2022	
Supplier name	External Maintenance Supply for the year 2022 (Contract)		LAST PURCHASE/REORDER INFO		
Department	Plant/Maintenance/Repair		Supplier name		MBC/Sunstar/Bangla
Service Type	Renewal	OR	New Service	Contract value at 1st	QAR 1,443
				Contract period	March 2022 to March 2023
				Service Month	18/01/2023 to 10-Mar-23

REASON/OBJECTIVE OF THIS SERVICE

This SM is to source 2 external maintenance for factory cleaning and hygiene activities.
This SM is from 1st January 2023 till 31st December 2023.

RISK/COMPLIANCE/CONFORMANCE OF SOPS OR POLICY

This SM is for 12 months, in case of any increase in per hour rates, we will reissue the SM.

QUOTED SERVICE PROVIDER DETAILS

No	Supplier Name	Service Description	Currency	Country of Origin	Unit Price for the monthly (bidder)	Unit Price/ Day/Service	Price/Hour	No of Man days	Total - QP	Service Period in Months	Remarks
1	Jalibc Service Trading & Contracting	External Maintenance	QAR	Qatar	3,443	111.00	9.25	750	81,030	12	30 days credit
2	Jawal Wash Trading Contracting & Cleaning W.L.L	External Maintenance	QAR	Qatar	3,443	111.00	9.25	750	81,030	12	30 days invoicing and 15 days credit
3	Bangla Cleaning Services W.L.L	External Maintenance	QAR	Qatar	3,443	111.00	9.25	750	81,030	12	30 days invoicing and 15 days credit

* All the submitted documents are attached herewith

RECOMMENDED SERVICE PROVIDER

No	Supplier Name	Service Description	Currency	Country of Origin	Unit Price for the monthly (bidder)	Unit Price/ Day/Service	Price/Hour	No of Man days	Total - QP	Service Period in Months	Remarks
1	Jalibc Service Trading & Contracting	External Maintenance	QAR	Qatar	3,443	111.00	9.25	750	81,030	12	30 days credit
2	Jawal Wash Trading Contracting & Cleaning W.L.L	External Maintenance	QAR	Qatar	3,443	111.00	9.25	750	81,030	12	30 days invoicing and 15 days credit
3	Bangla Cleaning Services W.L.L	External Maintenance	QAR	Qatar	3,443	111.00	9.25	750	81,030	12	30 days invoicing and 15 days credit

Supplier selection criteria(s):

Best quality ☐ Lowest bidder ☒ Others (specify):

BUDGET DETAILS

Particulars	Amount (QAR)
Budgeted value for the requested service/expense	121,545
Budget utilized till last service	-
Balance available for this service	121,545
Proposed in per this service memorandum	81,030
Surplus (deficit)	40,515

Remark: If not budgeted, please justify

AUTHORIZATION / APPROVAL

Prepared By:	Tarique Nasser	Senior Manager - Human Resources	28/12/2022
Reviewed By:	Imran Mirza	Asst. Manager - Purchase	28/12/2022
Approved By:	Khalid Alkhatir	Production Manager	28/12/2022
Checked By:	Amir Amirul Dahan	Manager Finance	28/12/2022
Discussed By:	Aliqasim Kapat	Commercial Manager	28/12/2022
Approved By:	Adnan Moeji	General Manager	02/01/2023