

# Zad Holding Company

P.O BOX:1444  
Tel +974-4441 5000/ Fax+974-4443 8137

## Service Memorandum

Date : 10-Feb-2022

Supplier name :  
Total value of SM :  
Rate per month :  
COO :  
Service Memo. :  
Date :

Consultancy services providing for Design, Engineering and authority approvals for new Zad project at HAMAD PORT.

Department : Maintenance ☐ Renewal ☐ New Service ☒ Building Renovation Work ☐

Reason/Objective of this Service : The existing facility of Qatar Flour Mills and Oil refinery has to be shifted from old Doha port to New Hamad port as per the directives of government of Qatar. In order to design and build the facility at allocated land at Hamad port, we need reputed consultant to work on our behalf. Accordingly we are proceeding with appointment of consultant to design and arrange approvals from all authorities based on our conceptual layout of new ZAD projects at Hamad port.

### RISKS/CONCERNS/NON-COMPLIANCE OF SOPS & POLICY

#### QUOTED SERVICE PROVIDER DETAILS

No	Supplier Name	Country of Origin	Service Description	Currency	Initial Offer	Final negotiated offer	Exchange Rate	Rate in QAR	QTY	UOM	Total Amount in QAR	Level	Remarks
1	Trust Engineering Consultancy	Qatar	Design, Engineering and approvals for QFM and Oil refinery facility for New ZAD project at Hamad port	QAR	3,771,640	3,450,000	1.00	3,450,000	1	Lump Sum	3,450,000	L1	1. Management has appointed M/s Trust Engineering consultancy as a Designer of the project and issued a nomination letter dated 14 <sup>th</sup> April 2021. 2. M/s Trust is competitive in offer price and technically qualified having experienced in Design Consultancy services for Strategic Food security facility at Hamad port and their service is as per our expectation in order to complete the project. 3. As M/s Trust agreed to have contract on packages wise so we will proceed only for Environment studies only from full package which is QR 300K and as an when required will proceed for other packages on partial items or for the full hedge scope. 4. Payment terms will be as per attached email received from M/s Trust dtd on 13.12.2021. 5. Consultant to be paid on hourly basis in case of any additional service other than the adopted packages for the special requirements/ meetings with Mawani or Hamad port authority. These cost will reimbursed to client, if full scope contract implemented with M/s Trust. 6. Major Exclusion to service: Performance/Advance bond, any Govt fees, Interior/fitout, Supervision & Inspection, Jetty area facilities, any field monitoring in EIA, process engineering review or design, security system, any change request, soil report & Topographic survey, Project Insurance etc.
2	CEG International	Qatar		QAR	5,470,000	5,535,000	1.00	5,535,000	1	Lump Sum	5,535,000	L2	
3	Dorson Qatar	Qatar		QAR	6,700,000	6,700,000	1.00	6,700,000	1	Lump Sum	6,700,000	L3	

\* All the supported documents are attached herewith

#### RECOMMENDED SERVICE PROVIDER

Supplier Name	Country of Origin	Negotiated rate	Exchange rate	Rate in QAR	QTY	Lump Sum	Total - Or
Trust Engineering Consultancy	Qatar	3,450,000	1.00	3,450,000	1	3,450,000	3,450,000

Supplier selection criteria(s):

Better quality ☐ Lowest bidder ☒ Reputed supplier ☒ Others (specify) ☒ Service is as per our expectation

#### BUDGET DETAILS

We are proceeding for this service as per the direction of management.

Particulars	Amount (QAR)
Budgeted value for the requested service/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this service memorandum	3,450,000
Surplus/(deficit)	(3,450,000)

#### AUTHORIZATION / APPROVAL

<p>Mohamed El Nihay Senior Manager - Projects 22/2/2022</p>	<p>Abdulla Ali Ismail Manager - Investor Relations 22/2/2022</p>	<p>Najmuddin Hussain Vice President - Operations 22/2/2022</p>	<p>Tareq Mohamed Chief Executive Officer 22/2/2022</p>	<p>Shahid M. Mansour Board Member 22/2/2022</p>
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