

ALCAT Logistics Co.

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No: ALCAT-Logistics/Tyre/2023/010

PURCHASE MEMORANDUM

Date:- 11-May-23

BASIC DETAILS		REASON / NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title : Consumable		a) Expansion <input type="checkbox"/>	b) Capacity enhancement <input type="checkbox"/>	Supplier name : United Corporation 1200 R24	COO : CHINA
Type of Item / Asset : Tyre 1200 R24 CHINA Block Pattern		c) Cost reduction <input checked="" type="checkbox"/>	d) Replacement <input type="checkbox"/>	Total value : 142,400/-	Rate 712/-
Department : Workshop		e) Office equipments <input type="checkbox"/>	f) Furniture & Fittings <input type="checkbox"/>	Total Qty : 200	
Type of expenditure : Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>		g) Others (specify) :		Pur. Memo. No : ALCAT-Logistics/Tyre/2023/006	Date 29-Mar-23

Note: Pls attach feasibility study if a/b/c where applicable

REASON / OBJECTIVE OF THIS PURCHASE

- Approval of Management to maintain a inventory at strategic level, we are purchasing 1200 R24 China Block Pattern tires for replacing tires of box trailers and rear axle of tractor head.
- The quantity purchased under this PM is 368 shall cover the 46 units of tractor head/box trailer.
- These china tires were purchased previously and performance was found good as per expectation.
- These Tires are changed as per the standard period policy which is rear tires are changed in 6 months for tractor head rear and box trailer.
- Sri No 01,02 and 03 tire rejected due to all position zig zag tire as we required for block pattern tire for on/off road operation application.

RISK/CONCERN/NON-COMPLIANCE OF SOPs or POLICY

QUOTE SUPPLIER DETAILS												
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in Qr	Quantity Nos	Total - Qr.	Payment Term / Mode	Remarks
1	MANNAI TRADING - 1200 R24 DOUTRO (Aayan Leasing Co)	China	N/A	QAR	630	630	1.00	630	368	231,840	90 Days	Rejected due to All Position zig zag pattern Tire
2	AL MUFTAH TRADING - 1200 R24 TRACMAX (Aayan Leasing Co)	China	N/A	QAR	635	635	1.00	635	368	233,680	90 Days	Rejected due to All Position zig zag pattern Tire
3	TEYSEER MOTORS - 1200 R24 TRACMAX (Aayan Leasing Co)	China	N/A	QAR	675	675	1.00	675	368	248,400	90 Days	Rejected due to All Position zig zag pattern Tire
4	UNITED COOPERATION - 1200 R24 LANDER	China	N/A	QAR	712	705	1.00	705	168	118,440	90 Days	1- Material Quality found suitable . 2- Competitive Price
5	SHAIL PRIME TRADING - 1200 R24 ROADKING	China	N/A	QAR	730	705	1.00	705	200	141,000	90 Days	1- Material Quality found suitable . 2- Competitive Price
6	OSAJAN EQUIPMENT - 1200R24 TTF	China	N/A	QAR	720	705	1.00	705	368	259,440	90 Days	Tire Pattern is Not suitable for the Operation Due to not fully on/off road
7	IMALCO - 1200R24 TRANSTONE	China	N/A	QAR	755	755	1.00	755	368	277,840	90 Days	Price advantage in ordering with SN-4 & SN-5
8	TEYSEER MOTORS - 1200 R24 ANYTYRE	China	N/A	QAR	790	790	1.00	790	368	290,720	90 Days	Price advantage in ordering with SN-4 & SN-5
9	JAIDAH MOTORS - 1200 R24 TECHSHIELD (Aayan Leasing Co)	China	N/A	QAR	830	830	1.00	830	368	305,440	90 Days	Price advantage in ordering with SN-4 & SN-5
10	INTERNATIONAL Tire Center - 1200 R24 Double Coin (Aayan Leasing Co)	China	N/A	QAR	1,150	1,150	1.00	1,150	368	423,200	90 Days	Price advantage in ordering with SN-4 & SN-5

* All the supported quotations should be attached

RECOMMENDED SUPPLIER DETAILS												
Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in Qr	Quantity in Nos	Total - Qr.	Payment Mode	Date of shipment	Date of arrival	Period of completion
UNITED COOPERATION - 1200 R24 LANDER	China	Delivery	N/A	705	1.00	705	168	118,440	As per above			
SHAIL PRIME TRADING - 1200 R24 ROADKING	China	Delivery	N/A	705	1.00	705	200	141,000	As per above			
Total								259,440				

Supplier selection criteria(s):
Better quality ☒ Lowest bidder ☒ Reputed supplier ☐ Others (specify) ☐

BUDGET DETAILS	
Particulars	Amount (QAR)
Budgeted value for the requested Capex/expense	2,764,867
Budget utilized till last purchase	(356,180)
Balance available for this purchase	1,908,687
Proposed as per this purchase memorandum	(259,440)
Surplus/(Deficit)	1,649,247

AUTHORIZATION / APPROVAL

Abdul Munaf Sr. Accounts Officer 14/05/2023	Mansoor Manager 14/05/2023	Tayyab Mohammad Azam Senior Manager - Procurement 14/05/2023	Abu Ahmed Saleh Manager Finance 15/05/2023	Hamed Bushra General Manager 15/05/2023	Khaja Bahaudin Asst. Vice President - Finance 15/05/2023	Tariq Mohammad Chief Executive Officer 16/05/2023	Sheikh Mansoor Board Member 17/05/2023
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