



بنك دخان
DUKHAN BANK

SECURITY PRINTING PRESS

Main Branch

شركات
Corporate

رقم الشيك
Cheque No.
00009915

17-Dec-2023

التاريخ

** RAM BABU YADAV **

Pay to the order of _____
or bearer

إدفعوا لأمر
أو لحامله

** THIRTEEN THOUSAND ONE HUNDRED EIGHT ONLY **

Amount
in words

المبلغ
بالحرروف

ل.ق.
QR

13,108.00

UMMSAID BAKERY

A/C No. 1000-00792-506

Signature _____ التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

00009915 06340200150 00000100000792506

PAYMENT ADVICE

Ummsaid Bakery Qatar

Al Meena Street

P.O. BOX: 1444 Doha Qatar

Email: info@qbake.qa



PAYEE NAME : RAM BABU YADAV

Paym Date: 17.12.2023

104572

Doc.No: 2334044524

RAM BABU

Payment Method :

Doha-Doha

Exch.rate:

Remarks:

Ref. Doc. No	Posting Date	DC Type	Sup. Doc. No	Sup. Doc. Date	Currency	Doc Amount	Adjustment	Pay. Amount
2333002629	17.12.2023	KR	00009915	17.12.2023	QAR	13,108.00		13,108.
Total						13,108.00	0.00	13,108.

Bank Name	AC No.	Cheque No	Cheque Date	Currency	Amount	Remarks
DUKHAN BANK	100000792506	00009915	Dec 17, 2023	QAR	13,108.00	

Amount in Words : Qatar Riyal Thirteen Thousand One Hundred Eight Only

Created

Verified

Authorised

Receiver's Details

Kindly Acknowledge the receipts

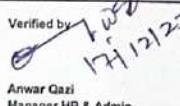
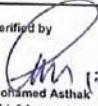
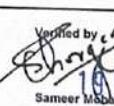
Name :

Signature :

Payment Request Approvals

Pay. Req. Ref	PR Date	Creator	Level 1	Level 2	Level 3	Level 4	Level 5

Resigned date - 7/01/23

FULL AND FINAL SETTLEMENT OF Mr.				Service Period From: 22-03-18 To 25-12-23																																								
TO BE RECEIVED ON	USB			RAM BABU																																								
DEPARTMENT				25-Dec-23	104572 - 5267																																							
DESIGNATION				Production																																								
				Labour																																								
<table border="1"> <tr><td>Basic Salary</td><td>QR</td><td>1,000</td></tr> <tr><td>HRA</td><td>QR</td><td>-</td></tr> <tr><td>Transport Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Telephone Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Cost of Living Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Food Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Other Allowance</td><td>QR</td><td>300</td></tr> <tr><td>Total Package</td><td>QR</td><td>-</td></tr> <tr><td>Service Duration</td><td>QR</td><td>1,300</td></tr> <tr><td>Leave Category</td><td>5 Years 9 Months 3 Days</td><td></td></tr> <tr><td>Appointment date</td><td>30</td><td></td></tr> <tr><td>Joining/Rejoining/Encashment date</td><td>22-Mar-21</td><td></td></tr> <tr><td>Payment Type</td><td>d-Pay Card</td><td></td></tr> </table>						Basic Salary	QR	1,000	HRA	QR	-	Transport Allowance	QR	-	Telephone Allowance	QR	-	Cost of Living Allowance	QR	-	Food Allowance	QR	-	Other Allowance	QR	300	Total Package	QR	-	Service Duration	QR	1,300	Leave Category	5 Years 9 Months 3 Days		Appointment date	30		Joining/Rejoining/Encashment date	22-Mar-21		Payment Type	d-Pay Card	
Basic Salary	QR	1,000																																										
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Joining/Rejoining/Encashment date	22-Mar-21																																											
Payment Type	d-Pay Card																																											
BASIC SALARY																																												
From	1-Dec-23	to	25-Dec-23																																									
FOOD ALLOWANCE	25	days @ QR	32.26	806																																								
From	1-Dec-23	to	25-Dec-23																																									
	25.00	days @ QR	9.68	242																																								
OVERTIME & COMMISSION																																												
Normal	Nov-23	Hours	Dec-23	Amount																																								
Normal	104		84	Nov-23	541.67																																							
Holiday	48		46	Dec-23	437.50																																							
				300.00	287.50																																							
					1,567																																							
LEAVE SALARY																																												
From	22-Mar-21	to	21-Aug-22																																									
(517 x 21) / 344 =	31.56	days @ QR	33.33	1,052																																								
BASIC SALARY																																												
From	21-Sep-22	to	12-Mar-23																																									
(172 x 21) / 344 =	10.50	days @ QR	33.33	350																																								
AIR TICKET																																												
Amount of air fare																																												
Doha-Kathmandu-Doha																																												
SELF																																												
Full Fare QR. 1800					1,800																																							
PRO-RATA LEAVE SALARY																																												
From	22-Mar-23	to	25-Dec-23																																									
(274 x 30) / 335 =	24.54	days @ QR	33.33	818																																								
AIR TICKET																																												
Amount of air fare																																												
DOHA-Kathmandu																																												
SELF					665																																							
Full Fare QR. 2000																																												
AIR TICKET EXIT																																												
Amount of air fare																																												
DOHA-Kathmandu																																												
SELF					1,150																																							
Full Fare QR. 1150																																												
END OF SERVICE BENEFITS																																												
From	22-Mar-2018 to		25-Dec-2023	4,658																																								
(2105 Days)																																												
(1000 x 21 / 26 x 2105/ 365)																																												
Less: Recovery on account of loan and advances paid for expenses as per attached working.																																												
Less: Unauthorized absenteeism 00 day in 2023.																																												
NET TOTAL																																												
(Qrs.Thirteen Thousand One Hundred Eight Only) 13,108																																												
Prepared by  Anasandeep Gazi Accountant	Verified by  Anwar Gazi Manager HR & Admin	Verified by  Mohammed Ashraf Chief Accountant	Verified by  Sameer Mohammed Sr. Finance Manager	Approved by  Rakesh Singh General Manager																																								
I, the undersigned Ram Babu declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary, leave salary and end of service totaling QR.13,108 (Qrs.Thirteen Thousand One Hundred Eight Only) vide Cheque No. _____																																												
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.																																												
Name	RAM BABU																																											
Signature																																												
Date																																												



Ref: CHR/F3RA/23/126

Dated: 6th December 2023

To,

Mr. Ram Babu Yadav
Bakery Division
Labour - Production
Emp. Code: 5267

Subject : ACCEPTANCE OF YOUR RESIGNATION

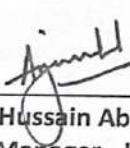
Dear Ram Babu,

This refers to your resignation letter from the company's services.

The Management hereby accepts your resignation. You will be relieved from your responsibilities with effect from the closing hours of 25th December 2023.

You are requested to collect your final settlement after submitting the required internal clearance form to the Finance department.




Anjum Hussain Abedi
Senior Manager - HR & Admin


Saheem Ahmed Bhat
General Manager

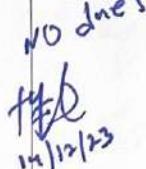
CC:

- Production department
- HR & Admin
- Finance department

Attachments: Internal clearance form.

Internal Clearance Form

Date of Initiation: 11th December 2023

Full Name : Ram Babu Yadav Job Title : Labour Employee Code : 5267 DOJ : 22 nd March 2018 Last working day : 25 th December 2023 Department : Production Business Unit : United Bakeries Reporting to : Abdul Rashid Abdulla Date of leaving :				
Particulars	Condition Of Return	Recoveries If Any	Charge Taken By	Signature Of Head Of Department
DEPARTMENT				 11/12/23
IT • Computer / Laptop • Flash Drive • Email ID Deactivation • Mobile Handset • Sim Card • Telephone • ERP login				
WORKSHOP				
PROCUREMENT • Fuel tag				
STORES				
HR/ADMINISTRATION	From 22/3/21 To 25/12/23 N/A Will not be renewed online. N/A Will be canceled on LWD. N/A			 11/12/23
FINANCE	NO dues!  11/12/23			 11/12/23

Signature (Employee): -

Unit - HR: - Anwar Qazi

**State Of Qatar
Residency Permit**



**دولة قطر
رخصة إقامة**

ID.No: 28252446205 الرقم الشخصي:

D.O.B.: 08/06/1982 تاريخ الميلاد:

Expiry: 18/03/2023 الصلاحية:

جنسية: نيبال الجنسية:

Nationality: NEPAL

Occupation: عامل المهمة:

الاسم: رام بابو ياداف



Name: RAM BABU YADAV

Passport Number: 07650278 رقم جواز السفر:

Passport Expiry: 19/07/2024 تاريخ انتهاء الجواز:

Serial No: 30428252446205 الرقم المسنسل:

Residency Type: عمل نوع الرخصة:

Employer: مكتب امسعد المستقدم:

مدير عام الإدارة العامة للجوازات
General Director of the General
Directorate of Passports

توقيع حامل البطاقة
Holder's signature

राम बाबू यादव

