

PROJECT INTERNAL APPROVAL FORM

Project Name: HAMAD PORT PROJECT
 Project Code: HPP
 Consultant: TRUST ENGINEERING CONSULTANCY
 Location: Mesaieed
 Date: 26-02-2023
 Time: 03:30 pm
 Subject: Request for Payment
 INV. No.: TRQ23064-P529-19-INV003

Seq.	Trade	Name	Target Date	Comments	Signature
	<input type="checkbox"/> Civil/Structural/ Landscape	Najeer			
	<input type="checkbox"/> Architectural/ Landscape	Umair			
	<input type="checkbox"/> Mechanical	Tarek			
	<input type="checkbox"/> Electrical	Ahmad			
	<input type="checkbox"/> Interior Design	Mariem			
	<input checked="" type="checkbox"/> Quantity Survey	Rakees		Confirmed as per checklist & attached supportive documents	
	<input checked="" type="checkbox"/> QA / QC	Shoeb		Verified as per content of Submittals.	
	<input type="checkbox"/> Tendering/ Estimation	Ehab			
	<input type="checkbox"/> Planning	Abdul Hakkeem			
	<input checked="" type="checkbox"/> Sr. Coordination Engineer	Ahmed Said		Confirmed as per attached documents	

Note :- All Trades to be checked in parallel through soft copy if required.

CLIENT'S REVIEW STATUS

☒ A : Approved
 ☐ B : Approved with comment
 ☐ C : Revise & Resubmit
 ☐ D : Rejected

Sr. Projects Manager

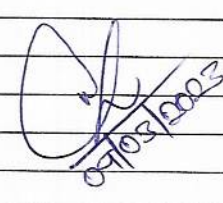
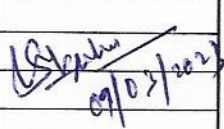
Mahmoud El Nahas



CHECKLIST FOR INVOICE CERTIFICATION



Name of Project	New Hamad Port Project				
Name of subsidiary	Qatar Flour Mills Co.				
Name of Vendor	Trust Engineering Consultancy				
Nature of Scope	Design & Engineering Consultancy Services				
Contract Value	QAR 3,450,000.00				
Invoice Ref. & date	TRQ23064-P529-19-INV003 ddt 22/Feb/2023				
Progressive Claim No.	# 03 (Feb'23)				
Certified Invoice Value	QAR 325,350.00				
Guarantees & Bonds	Bank Guarantees		Guarantee Cheques		Date of Expiry
- Performance Bond	Bank Guarantee	-NIL-	Guarantee Cheque	-NIL-	Expiry -NIL-
- Advance Payment	Bank Guarantee	-NIL-	Guarantee Cheque	-NIL-	Expiry -NIL-
- CAR Insurance	Available	-NIL-	Unavailable	-NIL-	Expiry -NIL-
- PII Insurance	Available	Yes	Unavailable	-NIL-	Expiry Under Renewal
ZAD Ref.	HPP/QFM/TRST/INV/003				
Verified date	09/Mar/2023				

SI No	Description	Checked / Verified		Remarks
		Yes	No	
1	Items description	✓		Q5 
2	Unit of measurement	✓		
3	Quantities / Quantities break up	✓		
4	Unit rate (QAR)	✓		
5	Cumulative value / amount of each items (QAR)	✓		
6	Discounted value / amount of subtotal (QAR)	✓		
7	Final claimed value / Grand total (QAR)	✓		
8	Initial / Revised Contract Value (QAR)	✓		
9	Approved Drawings	✓		
10	Duly signed contract / Work order	✓		
11	Correspondences (mail / letter)	✓		QA/QC 
12'	Material submittal / Method statement	✓		
13	MIR / WIR Status	✓		

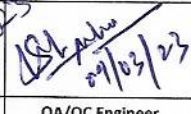
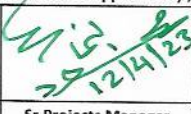
Annexures :-

- 1) Checklist
- 2) Invoice cover sheet
- 3) Summary of Payment Status
- 4) Copy of documents submittal and approval from management (DC1 Presentation and Concept Design Approval)
- 5) Copy of work order / Contract agreement

* Remarks :- Breakup for the certified invoice value

Invoice Claimed Value	Certified Value	Reduction in Claim	Remarks
QAR 325,350.00	QAR 325,350.00		* Certified as per agreed stage payment and work completion

Validated & Approved By :-

 Quantity Surveyor (Mr. Mohamed Rakees)	 QA/QC Engineer (Mr. Shoaib Azhar)	 Sr. Coordination Engineer (Mr. Ahmed Said)	 Sr. Projects Manager (Mr. Mahmoud El Nahas)	Finance	Client	Authorized Signatory
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