

Service Period From: 16-09-18 To 05-06-25																																																							
FULL AND FINAL SETTLEMENT OF Mr. USB		MOHAMED JABIR ALATHIRUTHI																																																					
TO BE RECEIVED ON		5-Jun-25	104864 - 5519																																																				
DEPARTMENT		Sales																																																					
DESIGNATION		Van Salesman																																																					
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;">Basic Salary</td> <td style="width: 10%; text-align: right;">QR</td> <td style="width: 10%; text-align: right;">1,500</td> <td style="width: 20%;"></td> </tr> <tr> <td>HRA</td> <td style="text-align: right;">QR</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td>Transport Allowance</td> <td style="text-align: right;">QR</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td>Telephone Allowance</td> <td style="text-align: right;">QR</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td>Cost of Living Allowance</td> <td style="text-align: right;">QR</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td>Food Allowance</td> <td style="text-align: right;">QR</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td>Other Allowance</td> <td style="text-align: right;">QR</td> <td style="text-align: right;">-</td> <td></td> </tr> <tr> <td>Total Package</td> <td style="text-align: right;">QR</td> <td style="text-align: right;">1,500</td> <td></td> </tr> <tr> <td>Service Duration</td> <td colspan="3" style="text-align: right;">6 Years 8 Months 20 Days</td> </tr> <tr> <td>Leave Category</td> <td colspan="3" style="text-align: right;">30</td> </tr> <tr> <td>Appointment date</td> <td colspan="3" style="text-align: right;">16-Sep-18</td> </tr> <tr> <td>Joining/Rejoining/Encashment date</td> <td colspan="3" style="text-align: right;">13-Nov-24</td> </tr> <tr> <td>Payment Type</td> <td colspan="3" style="text-align: right;">D-PAY</td> </tr> </table>				Basic Salary	QR	1,500		HRA	QR	-		Transport Allowance	QR	-		Telephone Allowance	QR	-		Cost of Living Allowance	QR	-		Food Allowance	QR	-		Other Allowance	QR	-		Total Package	QR	1,500		Service Duration	6 Years 8 Months 20 Days			Leave Category	30			Appointment date	16-Sep-18			Joining/Rejoining/Encashment date	13-Nov-24			Payment Type	D-PAY		
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SALARY																																																							
BASIC SALARY From 1-Jun-25 to 5-Jun-25 5 days @ Qr 50.00 250																																																							
OVERTIME & COMMISSION																																																							
OVERTIME	Hours	Amount																																																					
		May-25	Jun-25																																																				
Normal	0	0.00	0.00																																																				
Holiday	30	281.25	0.00																																																				
			281																																																				
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	May-25	Jun-25																																																					
	508		508																																																				
LEAVE SALARY																																																							
BASIC SALARY From 13-Nov-24 to 5-Jun-25 (204 x 30) / 335 = 18.27 days @ Qr 50.00 914																																																							
AIR TICKET EXIT Amount of air fare DOHA-Mumbai SELF Full Fare QR. 1400 1,400																																																							
END OF SERVICE BENEFITS																																																							
From 16-Sep-2018 to 05-Jun-2025 (2455 Days) (1500 x 21 / 26 x 2455 / 365) Less: One month notice period to be paid Less: Recovery on account of loan and advances paid for expenses as per attached working. Less: Unauthorized absenteeism 00 day in 2025.																																																							
NET TOTAL			11,502																																																				
(Qrs.Eleven Thousand Five Hundred Two Only)																																																							
Prepared by	Verified by	Verified by	Approved by																																																				
 Jerrish A Khadar Sr.Fin Executive	 Anwar Qazi Manager HR & Admin	 Mohamed Safdar Asst. Manager - Finance	 Sameer Mohammed Sr. Finance Manager																																																				
 Adnan Meerji General Manager																																																							
I, the undersigned Mohamed Jabir Alathiruthi declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary, leave salary and end of service totaling Qr.11,502(Qrs.Eleven Thousand Five Hundred Two Only) vide Cheque No.																																																							
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.																																																							
Name MOHAMED JABIR ALATHIRUTHI																																																							
Signature _____																																																							
Date _____																																																							