

M/s Qatar Detergent Company WLL Street No: 10, Gate No: 23, Industrial Area, Doha Qatar Tel: +974 44238777 Fax: +974 44601921											
QDCSM003-0522					SERVICE MEMORANDUM						
DATE : 09-05-2022					LAST PURCHASE/SERVICE MEMO						
Nature Service Service and Spare Parts Supply for LINX Inkjet Printer					Supplier name : _____ COO : Qatar						
Department QDC Production IMC					Total value of SM : _____						
Service Type Renewal <input type="checkbox"/> or New Service <input checked="" type="checkbox"/>					Contract period : _____						
Service Memo : _____					Date : _____						
REASON/OBJECTIVE OF THIS PURCHASE											
Service and Supply of Spare Parts for LINX Inkjet Printer 8940 IP65 - Production IMC											
RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY											
QUOTED SERVICE PROVIDER DETAILS											
No	Supplier Name	Country of Origin	Service Description	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in Qr	Service Nos	Total - Qr	Remarks
1	Ramelie Packing Machinery		Service Kit	QAR	2,850.00	2,700.00	1.00	2,700.00	1.00	2,700.00	30 Days net
2	Ramelie Packing Machinery		LINX Drying Ink 1240	QAR	305.00	155.00	1.00	155.00	1.00	155.00	
3	Ramelie Packing Machinery	Qatar	Service Charge	QAR	250.00	100.00	1.00	100.00	1.00	100.00	
* All the supported documents are attached herewith											
Notes: 1											
RECOMMENDED SERVICE PROVIDER											
Supplier Name	Country of Origin	Negotiated rate	Exchange rate	Rate in Qr	Service Nos	Total - Qr	Payment Terms				
Ramelie Packing Machinery	Qatar	2,955	1.00	2,955	1	2,955	30 Days Credit				
Supplier selection criteria(s): Better quality <input type="checkbox"/> Lowest bidder <input type="checkbox"/> Reputed supplier <input type="checkbox"/> Others (specify) <input checked="" type="checkbox"/> M/S: Ramelie is the sole distributor and Authorized Service and Spare Parts provider for LINX Machines.											
BUDGET DETAILS											
Particulars											
Budgeted value for the requested service/expense											
Budget utilized till last purchase											
Balance available for this purchase											
Proposed as per this service memorandum											
Surplus/(deficit)											
AUTHORIZATION / APPROVAL											

Mohamed Nabil
Purchase Manager
5/9/2022

belal Ayyubi
Manager Finance
5/9/2022

Hamdy Abou Al Qasim
General Manager
5/10/2022