

## PURCHASE ORDER

Gulf United Real Estate Investments Comp

PO Box: 1444, Al Meena Street

Doha Qatar

Email:

Tel: 44415000 Fax: 44438137



### PURCHASE ORDER DETAILS

PO No. 5520100752 PO Date 13/11/2023  
PO Amend No. Amend Date  
PO Status Open Type General  
Project Code Offer No  
Project Name Pur Group 107-Maintenance

### TERMS & CONDITIONS

Pay Term within 15 days Due net  
Currency QAR  
Invoice To Gulf United Real Estate I  
Pay Mode Pre-Numbered Check  
Import NO  
INCO Terms None  
Mode of Transport  
Partial Shipment Yes  
Transshipment  
Remarks

### SUPPLIER DETAILS

✓ Supplier Name B R Q TRADING CONTRACTING AND SERVICES WLL  
Supplier Code 20303581  
Contact Person Contact Address  
Tel No. 50778260  
Fax Country DOHA-Qatar  
Mobile  
Email info@brq2020@gmail.com

### ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	SUPPLY & INSTALLATION OF UPVC DOOR	0001	31/12/2023	EA	5.00	2550.00/1	12,750.00
2	00020	SUPPLY & INSTALLATION OF UPVC DOOR	0001	31/12/2023	EA	4.00	2550.00/1	10,200.00

Gross Price 22,950.00

Grand Total 22,950.00

Amount in Words: Qatari Riyal Twenty-Two Thousand Nine Hundred Fifty and Zero dirham Only

For Gulf United Real Estate I

Delivery Address: Gulf United Real Estate I



(Authorized Signatory)

#### Document Level Note :

Your quotation reference is BRQ5923/23-REV-01.  
Scope of work:

✓ Supply and installation of UPVC door for Cascade I & Cascade II compounds, as per attached BOQ. Dimension 1550 X 2200 ( Unit numbers CSI 104, CSI 109, CSI 139, CSI 133, CSI 141, CSII 204, CSII 205, CSII 220 & CSII 214)

Created by: Mohammed Falmuy

Approved By: Abdella Ali Ismail

Gulf United Real Estate Investments Company																	
P.O BOX:1444 Tel: +974-44355503/ Fax: +974-44489706																	
No: GUC/MAIN/2023/ABUHAMOUR/JFVC/17/10/65		SERVICE MEMORANDUM						Date : 17-Oct-2023									
<b>BASIC DETAILS OF SERVICE MEMO</b>																	
Nature Service	Supply and installation of UPVC door for Cascade I & Cascade II compounds, as per attached BOQ, ( Unit numbers CSI 104, CSI 109, CSI 139, CSI 133, CSI 141, CSI 204, CSI 205, CSI 220 & CSI 214)							Supplier Name : .....		COG : .....							
Department	Maintenance							Total value of SM : .....		Unit Rate : .....							
Service Type	Renewal <input type="checkbox"/> New Service <input type="checkbox"/> Building improvement <input checked="" type="checkbox"/>							QTY : .....		Service Memo : .....							
<b>REASON/OBJECTIVE OF THIS PURCHASE</b>																	
The existing doors of recommended units are damaged due to normal usage since the time, therefore maintenance team recommended to replace with new one.																	
<b>RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY</b>																	
<b>QUOTED SERVICE PROVIDER DETAILS</b>																	
No	Supplier Name	Country of origin	Service Description	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in Qr	QTY	UOM	Total - Qr.	Remarks					
1	BRQ TRADING CONTRACTING & SERVICES W.L.L	QATAR	Removing existing 9 no's UPVC doors & supply & installing new UPVC doors	QAR	2,650.00	2,550.00	1.00	2,550.00	9	Lot	22,950.00	15 Days credit. Service warranty for 2 years. 10 years warranty for UPVC materials against any manufacturing defects, one year warranty for accessories.					
2	GLOBAL ISTANBUL TRADING U.P.V.C	QATAR		QAR	2,925.00	2,904.82	1.00	2,904.82	9	Lot	26,143.38	50% Down payment. 30% progressive. 10% after glass delivery, delivery 4 weeks from down payment & site readiness. 10 years for the frame & one year free maintenance.					
3	DOORTECH TRADING W.L.L	QATAR		QAR	3,800.00	3,700.00	1.00	3,700.00	9	Lot	33,300.00	50% Advance upon signing contract. 40% after delivery, 10% installation. 1 Year warranty against manufacturing defects, 1 year functional warranty for hinges, locks & handle.					
* All the supported quotations are attached herewith																	
Notes:																	
<b>RECOMMENDED SERVICE PROVIDER</b>																	
Supplier Name	Country of origin	Negotiated rate	Exchange rate	Rate in Qr	QTY	UOM	Total - Qr.	Payment Terms									
BRQ TRADING CONTRACTING & SERVICES W.L.L	QATAR	22,950	1.00	22,950	9	No's	22,950	15 Days credit. Service warranty for 2 years. 10 years warranty for UPVC materials against any manufacturing defects, one year warranty for accessories.									
Supplier selection criteria(s) :																	
Better quality <input type="checkbox"/> Lowest bidder <input checked="" type="checkbox"/> Reputed supplier <input type="checkbox"/> Others (specify) : .....																	
<b>BUDGET DETAILS</b>																	
Particulars	Amount (Qr)																
Budgeted value for the requested service/expense	52,000																
Budget utilized till last purchase																	
Balance available for this purchase	52,000																
Proposed as per this service memorandum	(22,950)																
Surplus/(deficit)	29,050																
<b>AUTHORIZATION / APPROVAL</b>																	
<table style="width:100%; border: none;"> <tr> <td style="width:20%; vertical-align: top;"> <i>Prepared by:</i>            Mohamed Fahmy            Officer - Procurement            17/10/2023         </td> <td style="width:20%; vertical-align: top;"> <i>Reviewed by:</i>            Tawseef Ahmed            Assistant Manager            17/10/2023         </td> <td style="width:20%; vertical-align: top;"> <i>Checked by:</i>            Fahad Ahmed            Assistant Manager - Finance            22/10/2023         </td> <td style="width:20%; vertical-align: top;"> <i>Checked by:</i>            Abdulla Ali Tawad            General Manager            23/10/2023         </td> <td style="width:20%; vertical-align: top;"> <i>Checked by:</i>            Shabaneh Ahmed            Manager Finance            24/10/2023         </td> <td style="width:20%; vertical-align: top;"> <i>Prepared by:</i>            Tawseef Mohamed            Chief Executive Officer            24/10/2023         </td> </tr> </table>												<i>Prepared by:</i> Mohamed Fahmy Officer - Procurement 17/10/2023	<i>Reviewed by:</i> Tawseef Ahmed Assistant Manager 17/10/2023	<i>Checked by:</i> Fahad Ahmed Assistant Manager - Finance 22/10/2023	<i>Checked by:</i> Abdulla Ali Tawad General Manager 23/10/2023	<i>Checked by:</i> Shabaneh Ahmed Manager Finance 24/10/2023	<i>Prepared by:</i> Tawseef Mohamed Chief Executive Officer 24/10/2023
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