

## PURCHASE ORDER

Ummsaid Bakery Dubai

PO Box: 393497, Building 25, Street 29, DIP 2

Dubai Utd.Arab Emir.

Email: Tel:04 8833303 Fax: 04 8878751



PURCHASE ORDER DETAILS				TERMS & CONDITIONS													
PO No.	5550202516	PO Date	21/09/2023	Pay Term	within 15 days Due net												
PO Amend No.		Amend Date		Currency	AED												
PO Status	Open	Type	General	Invoice To	Ummsaid Bakery Dubai												
Project Code		Offer No		Pay Mode	Pre-Numbered Cheques												
Project Name		Pur Group	139-NONE	Import	NO												
SUPPLIER DETAILS																	
Supplier Name	PRESTIGE LABOUR SUPPLY																
Supplier Code	20301406																
Contact Person		Contact Address P.O.BOX 6368, DUBAI,															
Tel No.	+97143419596																
Fax	+97143419597	Country	-Utd.Arab Emir.	Mode of Transport													
Mobile	+971506844676																
Email	malka@prestigeservices.ae																
ITEM DETAILS																	
S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value									
1.1	00010	550002195 - LABOUR SERVICES	0000	22/09/2023	EA	1.00	20,005.12	20,005.12									
Gross Price								20,005.12									
Tax (5%)								1,000.26									
Grand Total								21,005.38									

Amount in Words: Uae Dirham Twenty-One Thousand Five and Thirty-Eight fils Only

For Ummsaid Bakery Dubai

Delivery Address : Ummsaid Bakery Dubai

(Authorized Signatory)

Document Level Note :  
August 2023.

Created by: Ajmal Valiyakath

Approved By: Abraham Puthoor

Ummraid Bakery Dubai Branch										
P.O BOX No:393497 ,Building No: 25 Street No: 29 Dubai Investment Park -2,Dubai,UAE 00971 4 88 333 03										
Date : 18-07-2023										
No:	UBD /SMI/2023/027									
BASIC DETAILS OF SERVICE MEMO										
Nature of Service	Outsourced manpower service									
Department	HR & Admin									
Service Type	Renewal <input checked="" type="checkbox"/> or New Service <input type="checkbox"/>									
REASON FOR REINSTATEMENT OF THIS BUSINESS										
Extension of service of outsourced helpers from outsourcing manpower supply company - 01 August 2023 to 31 August 2023										
REASON FOR CANCELLATION OF ORDER OF 01/07/2023										
Nil										
QUOTED OR RECOMMENDED SERVICE PROVIDERS										
No	Supplier Name	Country of origin	Service Description	Currency	Exchange Rate	No of helpers required	Quoted Rate Per helper Per Month (AED)	Negotiated Rate Per Helper Per month (AED)	Total amount for 24 helpers for one month (AED)	Remarks
1	Primary Technical Services LLC	UAE	Hiring of outsourced helpers	AED	1	24	2,400	2,400	57,600	Accommodation, Transportation and other expenses by Supplier
2	Prestige Labour Supply			AED	1	24	2,400	2,400	57,600	Accommodation, Transportation and other expenses by Supplier
3	Loyal Labor supply Services LLC			AED	1	24	2,400	2,400	57,600	Accommodation, Transportation and other expenses by Supplier
Total Value of the Service Memorandum for one month										
* All the supported documents are attached herewith										
Notes:										
1. Helpers from outsourced companies are deployed based on operational requirement from production/dispatch department.										
2. Eighteen helpers are taken to process the orders from Modern Bakery ( TPL Business) and Six helpers are taken to meet the operational deficit of helpers in lieu with BP 2023.										
3. Primary Technical services LLC,Prestige Labour Supply & Loyal Labor Supply Services LLC are giving the best rates, helpers are taken from any of the three suppliers as per our requirement and availability of helpers,with food handling experience and OHC issued by Dubai Health authority . AED 2,400/- is the monthly rate for each helper.										
4. AED 57,600/- will be the total value for 24 helpers, for the period 01 August 2023 to 31 August 2023 (one Month). Outcources helpers will be working for 12 hours daily, { including 3 hours daily overtime} for 6 days in a week.										
5. Above rates from suppliers are locked for a period of 12 months, from the period 01 January 2023 till 31 December 2023.										
6. Monthly Cost of outsourced helper is lower by ( AED 88.75/- per head) v/s monthly cost of our own helper. There is an average savings of approximately AED 2,130/- per month.										
7. Actual payment amount may vary, if number of helpers deployed are changed as per operational requirement and if they work on off Days and Public Holidays ( If public holiday falls on any of the days other than production off day). Overtime during public holidays and off days will be paid as per rate agreed in the contract.										
8. 5% VAT charges will be added to above values.										
Supplier selection criterias :		<input checked="" type="checkbox"/>							Budget Details	
Better quality	Lowest Bidder	<input type="checkbox"/>	Reputed supplier		Others [Specify]				Remarks	
Particulars										
Budgeted value for the requested service/expense										AED - 60,000/-
Budget utilized till last purchase										Abraham Puttoor
Balance available for this purchase										Khalja Bahruddin
Proposed as per this service memorandum										Asst. Vice President - Finance
Surplus/(deficit)										19/07/2023

Tanveer M. S. *[Signature]*  
Tanveer Mohammad  
Chief Executive Officer  
19/07/2023

Tanveer M. S. *[Signature]*  
Samir Mohammed  
Senior Manager - Finance  
19/07/2023

Tanveer M. S. *[Signature]*  
Samir Mohammed  
Senior Manager - Finance  
19/07/2023

Tanveer M. S. *[Signature]*  
Samir Mohammed  
Chief Accountant  
19/07/2023

Tanveer M. S. *[Signature]*  
Samir Mohammed  
Assistant Manager - HR & Admin  
18/07/2023