



300491

ALCAT
CONTRACTING

Emp Name Bakari Sallo Emp Code _____

Job No. _____

DAILY LABOUR CARD

Designation Heavy Duty Driver Month September Year 2023

Dates	REGULAR TIME				OVER TIME		SIGNATURE	
	IN	OUT	IN	OUT	O.T1	O.T2	Employee	Supervisor
(1)		<u>Friday</u>						
2	6:am			6:pm	ABm		<u>BS</u>	
3	6:am			6:pm	ZF-64		<u>BS</u>	
4	6:am			6:pm	ABm		<u>BS</u>	
5	6:am			6:pm	ZF-65		<u>BS</u>	
6	6:am			6:pm	ABm		<u>BS</u>	
7	6:am			6:pm	u u		<u>BS</u>	
(8)		<u>Friday</u>						
9	6:am			6:pm	ZF-64		<u>BS</u>	
10	6:am			6:pm	ZF-65		<u>BS</u>	
11	6:am			6:pm	ABm		<u>BS</u>	
12	6:am			6:pm	AIZAROM		<u>BS</u>	
13	6:am			6:pm	ZF-64		<u>BS</u>	
14	6:am			6:pm	u u		<u>BS</u>	
(15)		<u>Friday</u>						
16	6:am			6:pm	ZF-64		<u>BS</u>	
17	6:am			6:pm	ZF-65		<u>BS</u>	
18	6:am			6:pm	u u		<u>BS</u>	
19	6:am			6:pm	ZF-24		<u>BS</u>	
20	6:am			6:pm	ZF-65		<u>BS</u>	
21	6:am			6:pm	ABm		<u>BS</u>	
(22)		<u>Tuesday</u>						
23	6:am			6:pm	ABm		<u>BS</u>	
24	6:am			6:pm	u u		<u>BS</u>	
25	6:am			6:pm	AIZAROM		<u>BS</u>	
26	6:am			6:pm	u u		<u>BS</u>	
27	6:am			6:pm	ABm		<u>BS</u>	
28	6:am			6:pm	u u		<u>BS</u>	
(29)		<u>Tuesday</u>						
30	6:am			6:pm	ABm		<u>BS</u>	
31	+	-	-	+	/	+	-	1

Signature:

Total Days _____

Supervisor:

O.T 1hrs _____

Foremen:

O.T 2hrs _____

Site Engineer:

Project Manager:

PURCHASE ORDER

Alcat Contracting Company

PO Box: 00681, Al Umma Office Building, C-Ring

Doha Qatar

Email: info@alcatqatar.com

Tel: 44434241 Fax: 44412872



ALCAT
CONTRACTING

PURCHASE ORDER DETAILS				TERMS & CONDITIONS			
PO No.	SS30101660	PO Date	12/10/2023	Pay Term	within 30 days Due net		
PO Amend No.		Amend Date		Currency	QAR		
PO Status	Open	Type	General	Invoice To	Alcat Contracting Company		
Project Code	PR-312	Offer No		Pay Mode			
Project Name	ZF-055 -Road Maintenance - Doha South 8	Pur Group	140-Project	Import	NO		
SUPPLIER DETAILS							
Supplier Name	GATE WAY MIDDLE EAST GROUP			INCO Terms	DAP-Deliver at Place		
Supplier Code	20300793			Mode of Transport			
Contact Person				Partial Shipment	Yes		
Tel No.	55889936			Transshipment			
Fax	44320631			Remarks			
Mobile	44321560						
Email	mohdaziz@aljabor.qa						

ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1.1	00010	Hiring of Trailer Truck	0000	07/10/2023	MON	12.00	12,000.00	144,000.00
1.2	00020	Hiring of Trailer Truck	0000	07/10/2023	MON	12.00	12,000.00	144,000.00
1.3	00030	Hiring of Trailer Truck	0000	07/10/2023	MON	12.00	12,000.00	144,000.00
1.4	00040	Hiring of Trailer Truck	0000	07/10/2023	MON	12.00	12,000.00	144,000.00
1.5	00050	Hiring of Trailer Truck	0000	07/10/2023	MON	12.00	12,000.00	144,000.00
1.6	00060	Hiring of Trailer Truck	0000	07/10/2023	MON	12.00	12,000.00	144,000.00
Gross Price								864,000.00
Grand Total								864,000.00

Amount in Words: Qatari Riyal Eight Hundred Sixty-Four Thousand and Zero dirham Only

For Alcat Contracting Company

Delivery Address : Alcat Contracting Company

Created by: Tarek Ziad Algharib

Approved By: Hossam Banna

Oct 15, 2023

9:15:15 AM

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(Authorized Signatory)

Document Level Note :

- 1.RATE PER TRAILER: QAR12000/MONTH+ DRIVER ACTUAL PAID SALARY WITH OVERTIME
- 2.TOTAL OF 260 HOURS/MONTH (26 DAYS*10 HOURS MIN. PER DAY)
- 3.IF THE TRAILER WORK MORE THAN THE MONTHLY HOURS, ADDITIONAL HOURS SHALL BE PAID PRO-RATA@ 46 QAR/HOUR INCLUDING FRIDAYS
- 4.IF THE TRAILER WORKED LESS THAT 10 HOURS A DAY (MIN HOURS), 12000 QAR SHALL BE PAID
- 5.THE ABOVE-MENTIONED HIRING PERIOD MAY VARY BASED ON SITE REQUIREMENTS AND THE PAYMENT SHALL BE MADE FOR THE ACTUAL WORKING PERIOD CERTIFIED BY SITE
- 6.DRIVER SALARY SHALL BE PAID ON ACTUAL BASIS, IT DOESN'T INCLUDE END OF SERVICE BENEFITS AND ANY OTHER BENEFIT, THIS IS TO BE PAID BY GATE AWAY MIDDLE EAST GROUP
- 7.DIESEL TO BE PROVIDED BY ACC, ANY DIESEL SUPPLIED DUE TO THE USE OF WAQOD ONLINE SHALL BE INVOICED WITH SUPPORTING DOCUMENTS TO ACC AND SHALL BE PAID BY ACC AS WELL
- 8.TIRE REPLACEMENT AFTER INITIAL INSPECTION SHALL BE DONE BY ACC, HOWEVER, ANY TIRES IDENTIFIED BEFORE START IS IN THE RESPONSIBILITY OF MIDDLE EAST GROUP TO SUPPLY
- 9.BREAKDOWN, PREVENTIVE MAINTENANCE, OIL CHANGE, ENGINE REPAIR, ISTEMARA RENEWAL, VEHICLE INSURANCE AND ANY OTHER ASSOCIATED COSTS SHALL BE DONE BY GATE WAY.
- 10.IN THE EVENT GATEWAY MIDDLE EAST GROUP SUPPLIES THE PARTS, ACC SHALL DEDUCT THE MECHANICS HOURLY COST FOR THE REPAIR.
- 11.IF ANY MAJOR BREAKDOWN HAPPENS WHERE ACC DOES NOT HAVE THE IN-HOUSE ABILITY TO DO AS ITS INTERNAL GARAGE, GATEWAY IS RESPONSIBLE FOR REPAIRING, SUCH BREAKDOWN DAYS SHALL BE DEDUCTED AND NOT PAID BY ACC UNTIL THE TRAILER IS OPERATIONAL.
- 12.ATTACHED ANNEXURE 1 FORMS PART OF THIS LPO.
- 13.PAYMENT: 30 DAYS FROM SUBMISSION OF INVOICE AND TIMESHEET
- 14.KINDLY ACKNOWLEDGE THE RECEIPT & ACCEPTANCE OF THIS LPO BY RETURN.
MR NO. 302201.

557-0145-
89

ALCAT CONTRACTING CO.



ALCAT CONTRACTING

Project

Requestor

Purpose

SIGNATURE

MATERIAL REQUISITION

No. 302201 /s

Annex-

General Manager

Project manager

Verified By Technical

Note : Requisition should be submitted 5 days before to the procurement dept. in order to get the material on time.

Note : Please mention the previous requisition no. & date if it is already requested the same material.

PURCHASE ORDER

ALCAT Contracting Company
PO Box : 681, Al Fereej Building, C-Ring Road,
Doha Qatar



PURCHASE ORDER DETAILS				TERMS & CONDITIONS			
PO No.	ACCLDPO0023-1022	PO Date	05/10/2022	Pay Term	30 DAYS		
PO Amend No.		Amend Date		Pay Mode	CHECK		
PO Status	DRAFT	PO Type	GENERAL	Currency	QAR		
Project Code	PR-304	Offer No		Invoice To	ALCAT Contracting Company		
Project Name	QDVC-Asphalt works Apron Shoulder at Doha Airbase			Import	NO		
SUPPLIER DETAILS							
Supplier Name	GATE WAY MIDDLE EAST GROUP						
Supplier code	VD001665	Contact Address		Mode of Transport			
Contact Person	MR. MOHAMMED EL AZIZ	P.O.BOX 3008, DOHA,		Partial Shipment	YES		
Tel No.	44321560			Transshipment	NO		
Fax	44320631	QATAR		Remarks			
Mobile	55889336	Email	mohdaziz@aljabor.qa				

ITEM DETAILS

S.No	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value	Discount	Net Value
1	SRHIEQ0022-HIRING OF TRAILER TRCUKS	1	10/10/2022	MNTH	12.00	12,000.00	144,000.00	0.00	144,000.00
2	SRHIEQ0022-HIRING OF TRAILER TRCUKS	1	10/10/2022	MNTH	12.00	12,000.00	144,000.00	0.00	144,000.00
3	SRHIEQ0022-HIRING OF TRAILER TRCUKS	1	10/10/2022	MNTH	12.00	12,000.00	144,000.00	0.00	144,000.00
4	SRHIEQ0022-HIRING OF TRAILER TRCUKS	1	10/10/2022	MNTH	12.00	12,000.00	144,000.00	0.00	144,000.00
5	SRHIEQ0022-HIRING OF TRAILER TRCUKS	1	10/10/2022	MNTH	12.00	12,000.00	144,000.00	0.00	144,000.00
6	SRHIEQ0022-HIRING OF TRAILER TRCUKS	1	10/10/2022	MNTH	12.00	12,000.00	144,000.00	0.00	144,000.00

GRAND TOTAL 864,000.00

Amount In Words : Eight Hundred Sixty-Four Thousand Riyal Only

Delivery Address :

For ALCAT Contracting

(Authorized Signatory)

Document Level Note :

1. RATE PER TRAILER: QAR 12,000/MONTH + DRIVER ACTUAL PAID SALARY WITH OVERTIME.
2. TOTAL 260 HOURS/MONTH (26 DAYS x 10 HOURS MIN. PER DAY).
3. IF THE TRAILER WORK MORE THAN MONTHLY TOTAL 260 HOURS, ADDITIONAL HOURS SHALL BE PAID PRO-RATA @ QAR 46/HOUR INCLUDING FRIDAYS.
4. IF THE TRAILER WORK LESS THAN MINIMUM HOURS, AMOUNT OF QAR 12,000/MONTH SHALL BE PAID.
5. THE ABOVE MENTIONED HIRING PERIOD MAY VARY BASED ON SITE REQUIREMENT AND THE PAYMENT SHALL BE MADE FOR ACTUAL WORKING PERIOD CERTIFIED BY SITE.
6. DRIVER SALARY SHALL BE PAID ON ACTUAL BASIS. IT DOES NOT INCLUDE END OF SERVICE BENEFIT AND ANY OTHER BENEFIT AND THAT TO BE PAID BY GATEWAY MIDDLE EAST GROUP.

Prepared By Emil Garcia

17/10/2022 08:32:07 PM

Approved By Shahbaz Ahmad

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7. DIESEL TO BE PROVIDED BY ACC. ANY DIESEL SUPPLIED DUE TO THE USE OF WOQOD ONLINE SHALL BE INVOICED WITH SUPPORTING DOCUMENTS TO ACC AND SHALL BE PAID AS WELL.
8. TIRE REPLACEMENT AFTER INITIAL INSPECTION SHALL BE DONE BY ACC. HOWEVER, ANY TIRES IDENTIFIED BEFORE START SHALL BE THE RESPONSIBILITY OF GATEWAY MIDDLE EAST GROUP TO SUPPLY.
9. BREAKDOWN, PREVENTIVE MAINTENANCE, OIL CHANGE, ENGINE REPAIR, ISTEMARA RENEWAL, VEHICLE INSURANCE AND ANY OTHER ASSOCIATED COSTS SHALL BE DONE BY GATEWAY MIDDLE EAST GROUP.
10. IN THE EVENT GATEWAY MIDDLE EAST GROUP SUPPLIES THE PARTS, ACC SHALL DEDUCT THE MECHANIC'S HOURLY COST FOR THE REPAIR.
11. IF A MAJOR BREAKDOWN HAPPENS WHERE ACC DOES NOT HAVE THE IN-HOUSE ABILITY TO DO IN ITS INTERNAL GARAGE, GATEWAY MIDDLE EAST GROUP IS RESPONSIBLE FOR REPAIRING. SUCH BREAKDOWN DAYS SHALL BE DEDUCTED AND NOT BE PAID BY ACC UNTIL THE TRAILER IS OPERATIONAL.
12. ATTACHED ANNEXURE 1 FORMS AN INTEGRAL PART OF THIS LPO.
13. PAYMENT: 30 DAYS FROM THE SUBMISSION OF INVOICE AND TIMESHEET.
14. KINDLY ACKNOWLEDGE THE RECEIPT AND ACCEPTANCE OF THIS LPO BY RETURN.
* MR NO. 171074.



Prepared By

Emil Garcia

17/10/2022

08:32:07 PM

Approved By Shahbaz Ahmad

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SITE : JOB 384 QDVC - ASPHALT WORKS FOR APRON SHOULDER IN DOHA AIR BASE
REQUESTED BY : MR. TAREK
DATE : 15/10/2022

PROCUREMENT DEPARTMENT