



بنك دخان
DUKHAN BANK

Main Branch

شركات
Corporate

رقم الشيك
Cheque No. 00009615

27-Apr-2023

التاريخ

Date _____

Pay to the order of
or bearer

** SAGAR CHAULAGAI SITA DEVI CHAULAGAI **

إدفعوا لأمر
أو لحامله

Amount
in words

** ONE THOUSAND FOUR HUNDRED EIGHTEEN ONLY **

المبلغ
بالدرروف

J.Q.
Q.R.

1,418.00

Signature _____ التوقيع

UMMSAID BAKERY

A/C No. 1000-00792-506

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

00009615016340200150000100000792506

Ummsaid Bakery Qatar
 Al Meena Street
 P.O Box 1444 Doha Qatar
 E-mail: info@qbake.qa



Payment Advice

Payment Date : 27.04.2023

Document Number : 2360000379

GL Account :

Payee Name :

Exchange rate :

Remarks : LE SAGAR
 CHAULAGAI#5367

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009615	27.04.2023	1,418.00	0.00	1,418.00	QAR
		1,418.00	0.00	1,418.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009615	27.04.2023	1,418.00	QAR
100000792506		Total :	1,418.00	QAR

Amount in words : Qatari Riyal One Thousand Four Hundred Eighteen Only

Kindly acknowledge the receipt
 Thanking You

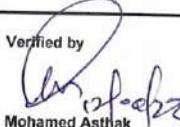
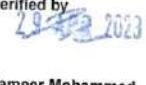
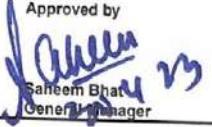
Prepared By

Verified By

Authorized By

Receiver's Signature

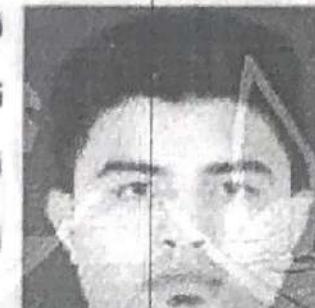
Document Date/Time: 27.04.2023/09:49:02

Service Period From: 06-09-22 To 14-04-23																																										
LEAVE ENCASHMENT	USB	OF Mr.SAGAR CHAULAGAI																																								
UPTO		14-Apr-23	104682 - 5367																																							
DEPARTMENT		Production																																								
DESIGNATION		Labour																																								
<table border="1"> <tr><td>Basic salary</td><td>QR</td><td>1,000</td></tr> <tr><td>HRA</td><td>QR</td><td>-</td></tr> <tr><td>Transport Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Telephone Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Cost of Living Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Food Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Other Allowance</td><td>QR</td><td>300</td></tr> <tr><td>Total Package</td><td>QR</td><td>1,300</td></tr> <tr><td>Service Duration</td><td colspan="2">4 Years 11 Months 20 Days</td></tr> <tr><td>Leave Category</td><td colspan="2">21</td></tr> <tr><td>Appointment date</td><td colspan="2">25-Apr-18</td></tr> <tr><td>Joining/Rejoining/Encashment date</td><td colspan="2">6-Sep-22</td></tr> <tr><td>Payment Type</td><td colspan="2">d-Pay Card</td></tr> </table>				Basic salary	QR	1,000	HRA	QR	-	Transport Allowance	QR	-	Telephone Allowance	QR	-	Cost of Living Allowance	QR	-	Food Allowance	QR	-	Other Allowance	QR	300	Total Package	QR	1,300	Service Duration	4 Years 11 Months 20 Days		Leave Category	21		Appointment date	25-Apr-18		Joining/Rejoining/Encashment date	6-Sep-22		Payment Type	d-Pay Card	
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LEAVE ALLOWANCE <table border="1"> <tr><td>From</td><td>6-Sep-22</td><td>to</td><td>14-Apr-23</td></tr> <tr><td>(220 x 21) / 344 =</td><td>13.43</td><td>days @ QR</td><td>33.33</td></tr> <tr><td></td><td></td><td></td><td>448</td></tr> </table>				From	6-Sep-22	to	14-Apr-23	(220 x 21) / 344 =	13.43	days @ QR	33.33				448																											
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AIR TICKET <table border="1"> <tr><td>Amount of air fare</td><td></td></tr> <tr><td>Doha-Kathmandu-Doha</td><td>Economy Class</td></tr> <tr><td>Self</td><td></td></tr> <tr><td>Full Fare QR. 2280</td><td>970</td></tr> </table>				Amount of air fare		Doha-Kathmandu-Doha	Economy Class	Self		Full Fare QR. 2280	970																															
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NET TOTAL <hr/> <p>(Qrs.One Thousand Four Hundred Eighteen Only)</p> <hr/>																																										
Prepared by  Mansoor Accountant	Verified by  Anwar Qazi Manager HR & Admin	Verified by  Mohamed Asthak Chief Accountant	Verified by  Sameer Mohammed Sr. Finance Manager	Approved by  Saleem Bhat General Manager																																						
<p>I, the undersigned Sagar Chaulagai declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling QR.1,418(Qrs.One Thousand Four Hundred Eighteen Only) vide Cheque No.</p> <p>I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.</p>																																										
Name	SAGR CHAULAGAI																																									
Signature																																										
Date																																										

**State Of Qatar
Residency Permit**



دُوَلَةُ قَطْرٍ

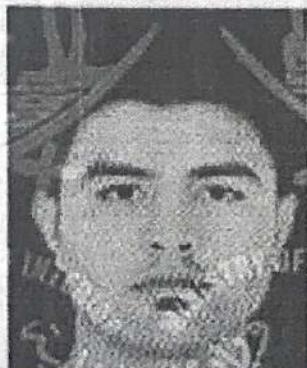
ID.No:	29052444962	الرقم الشخصي:	
D.O.B.:	13/08/1990	تاريخ الميلاد:	
Expiry:	22/04/2023	الصلاحية:	
Nationality:	NEPAL	الجنسية:	نيبال
Occupation:	عامل	المهنة:	
الاسم: ساغر شاولاغاي سينا نيفي شاولاغاي			

Name: SAGAR CHAULAGAI SITA DEVI CHAULAGAI

Passport Number:	09508832	رقم جواز السفر:
Passport Expiry:	20/01/2026	تاريخ انتهاء الجواز:
Serial No:	30429052444962	الرقم المسلسل:
Residency Type:	عمل	نوع الرخصة:
Employer:	شركة مطاحن الدقيق القطريه	المستقدم:

**مدير عام الإدارة العامة للجوازات
General Director of the General Directorate of Passports**

توقيع حامل البطاقة
Holder's signature





Leave Requisition Form

Part 1 (To be filled by Employee)

Date of Initiation: 24-03-2023

Full Name : Sagar Chaulagai

Job Title : Labor Employee Code : 5367

Department : Production Business Unit : United Bakeries

Leave Type

Annual [] Encashment [✓] Leave Without Pay [] Leave With Pay []

Leave Information

Leave From: Leave up to : No of Days: Return to duty date:

Contact Details while on vacation

Telephone No. : Mobile No. :

Address : Email ID :

Backup employee during leave period based on discussion with Dept. Head: Signature of backup employee:



Signature of Employee

Part 2 (Department Approval – to be filled by Department Head)

Remarks (if any):

Signature of Department Head

29-03-2023

Date

Part 3 (Leave Eligibility – to be filled by HR)

DOJ: 25/4/13 Total leave taken:

Passport Expiry: — QID Expiry: —

Leave Passage & Dependent Details: 14/4/23 - 13/4/23

From 6/4/22 To 13/4/23
Doha - Kathmandu - Doha

Economy Class Air Ticket for staff.

W.B.
21/4/23

Unit - HR & Admin

Part 4 (Final Approval – to be filled by CEO/GM/VP)

No of Days: Signature:

Date: 24/3