



بنك دخان
DUKHAN BANK

Main Branch

شركات
Corporate

رقم الشيك
Cheque No. 00009619

Date 27-Apr-2023 التاريخ

Pay to the order of **** SIKAM LIMBU HASTA BAHADUR LIMBU ****
or bearer

إدفعوا لأمر
أو لحامله

Amount **** ONE THOUSAND ONE HUNDRED NINE ONLY ****
in words

المبلغ
بالحروف

رق
QR

1,109.00

UMMSAID BAKERY
A/C No. 1000-00792-506

Signature التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

⑈00009619⑈01:634020015:⑈00000100000792506⑈

Ummsaid Bakery Qatar

Al Meena Street

P.O Box 1444 Doha Qatar

E-mail: info@qbake.qa

كيوبيك
Qbake

Payment Advice

Payment Date : 27.04.2023

Document Number : 2360000383

GL Account :

Payee Name :

Exchange rate :

Remarks : LE SIKAM LIMBU#5349

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009619	27.04.2023	1,109.00	0.00	1,109.00	QAR
		1,109.00	0.00	1,109.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009619	27.04.2023	1,109.00	QAR
100000792506		Total :	1,109.00	QAR

Amount in words : Qatari Riyal One Thousand One Hundred Nine Only

Kindly acknowledge the receipt

Thanking You

Prepared By

[Signature]

Verified By

[Signature]

Authorized By

[Signature]
Receiver's Signature

Document Date/Time:27.04.2023/10:28:06

Ummsaid Bakery

(A subsidiary of Zad Holding Company Q.P.S.C.)

**كيوبيك
Qbake****مخبز مسعيد**

(مملوك لشركة زاد القابضة ش.م.ق.ع.)

Service Period From: 26-10-22 To 16-04-23			
LEAVE ENCASHMENT	USB	OF Mr.SIKAM LIMBU	
UPTO	16-Apr-23		104664 - 5349
DEPARTMENT	Production		
DESIGNATION	Labour		



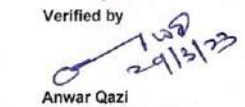
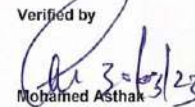


Basic salary	QR	1,000	
HRA	QR	-	
Transport Allowance	QR	-	
Telephone Allowance	QR	-	
Cost of Living Allowance	QR	-	
Food Allowance	QR	300	
Other Allowance	QR	-	
Total Package	QR	1,300	
Service Duration	4 Years 11 Months 22 Days		
Leave Category	21		
Appointment date	25-Apr-18		
Joining/Rejoining/Encashment date	26-Oct-22		
Payment Type	d-Pay Card		

LEAVE ALLOWANCE				Qr
From	26-Oct-22	to	16-Apr-23	
(172 x 21) / 344 =	10.50	days @ Qr	33.33	350

HOUSE RENT ALLOWANCE				Qr
From	26-Oct-22	to	16-Apr-23	
	10.50	days @ Qr	-	0

AIR TICKET PRORATA BASIS				Qr
Amount of air fare				759
Doha-Kathmandu-Doha	Economy Class			
Self				
Full Fare QR. 2280				

NET TOTAL			1,109
(Qrs.One Thousand One Hundred Nine Only)			

Prepared by	Verified by	Verified by	Verified by	Verified by	Approved by
 Anwar Qazi Accountant	 Wasim Sr. Executive HR	 Anwar Qazi Manager HR & Admin	 Mohamed Asthak Chief Accountant	 Sameer Mohammed Sr. Finance Manager	 Sameer Mohammed General Manager

I, the undersigned Sikam Limbu declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling Qr.1,109(Qrs.One Thousand One Hundred Nine Only) vide Cheque No.

I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.

Name	SIKAM LIMBU
Signature	_____
Date	_____

ص.ب: ١٤٤٤، الدوحة، قطر. الهاتف: ٥٠٠٠ ٤٤٤١ +٩٧٤، الفاكس: ٤٩٧٣ ٤٤٣١ +٩٧٤ | سجل تجاري رقم: ٤٣٩٧٣

P.O. Box: 1444, Doha, Qatar. Tel.: +974 4441 5000, Fax: +974 4431 4973, E-mail: info@qbake.qa | Website: www.qbake.qa | C.R. No. : 43972

State Of Qatar
Residency Permit



دولة قطر
رخصة إقامة

ID.No: 29452438590 الرقم الشخصي:
D.O.B.: 22/02/1994 تاريخ الميلاد:
Expiry: 22/04/2023 الصلاحية:
الجنسية: نيبال

Nationality: NEPAL

Occupation: عامل المهنة:

الاسم: سيكام ليمبو هاستا باهادور ليمبو

Name: SIKAM LIMBU HASTA BAHADUR LIMBU





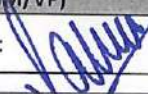
Passport Number: 08319364 رقم جواز السفر:
Passport Expiry: 31/12/2024 تاريخ انتهاء الجواز:
Serial No: 30429452438590 الرقم المسلسل:
Residency Type: عمل نوع الرخصة:
Employer: شركه مطلعن الدقيق القطريه المستقدم:

مدير عام الإدارة العامة للجوازات
General Director of the General
Directorate of Passports

توقيع حامل البطاقة
Holder's signature



Leave Requisition Form

Part 1 (To be filled by Employee)		Date of Initiation:	
Full Name : <u>Silkam Limbu</u>		Employee Code : <u>5349</u>	
Job Title : <u>Labour</u>		Business Unit : <u>Ummsaid Bakery</u>	
Department : <u>Production</u>			
Leave Type			
Annual []		Encashment [✓] Leave Without Pay [] Leave With Pay []	
Leave Information			
Leave From:	Leave up to :	No of Days :	Return to duty date:
Contact Details while on vacation			
Telephone No. :		Mobile No. :	
Address :		Email ID :	
Backup employee during leave period based on discussion with Dept. Head:		Signature of backup employee:	
 17-03-23		 Signature of Employee	
Part 2 (Department Approval – to be filled by Department Head)			
Remarks (if any):			
 Signature of Department Head		14/03/23 Date	
Part 3 (Leave Eligibility – to be filled by HR)			
DOJ : <u>25/4/18</u>		Total leave taken :	
Passport Expiry : —		QID Expiry : —	
Leave Passage & Dependent Details:			
<u>From 26/10/22 To 16/4/23 - 10.50</u> <u>Doha - Kathmandu - Doha</u> <u>Economy class Air Ticket for self ✓</u>			
		 Unit – HR & Admin	
Part 4 (Final Approval – to be filled by CEO/GM/VP)			
No of Days :	Signature : 	Date : <u>16/3/23</u>	