	Service Period From: 24-01-18 To 02-11-24		
104460 - 5166	LEAVE SETTLEMENT OF Mr.	USB	SHRWAN KUMAR KOHAR

TO BE RELEIVED ON	2-Nov-24
DEPARTMENT	Production
DESIGNATION	Labour

Basic Salary	QR	1,000
HRA	QR	-
Transport Allowance	QR	-
Telephone Allowance	QR	-
Cost of Living Allowance	QR	-
Food Allowance	QR	300
Other Allowance	QR	-
Total Package	**QR**	**1,300**
Service Duration		5 Years 11 Months 1 Days
Leave Category		30
Appointment date		24-Jan-18
Joining/Rejoining/Encashment date		24-Jan-23
Payment Type		D-PAY

SALARY

BASIC SALARY

From	1-Nov-24	to	2-Nov-24	
	2	days @ Qr	33.33	67

FOOD ALLOWANCE

From	1-Nov-24	to	2-Nov-24	
	2.00	days @ Qr	10.00	20

LEAVE SALARY

BASIC SALARY

From	24-Jan-23	to	25-Dec-23	
(335 x 30) / 335 =		30.00 days		
	30.00	days @ Qr	33.33	1,000

AIR TICKET

Amount of air fare
Doha-Kathmandu-Doha Economy Class
SELF 2,220
Full Fare QR. 2220

NET TOTAL 3,307

(Qrs.Three Thousand Three Hundred Seven Only)

Prepared by	Verified by	Verified by	Verified by	Approved by
Mohamed Faheem	Anwar Qazi	Mohammad Safdar	Sameer Mohammed	Adnan Meerji
Sr.Fin Executive	Manager HR &Admin	Asst. Manager - Finance	Sr. Finance Manager	General Manager

I, the undersigned Shrwan Kumar Kohar declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling Qr.3,307(Qrs.Three Thousand Three Hundred Seven Only) vide Cheque No. .....

I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.

Name SHRWAN KUMAR KOHAR

Signature _____

Date _____