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No.: GUC/MAN/AMC/07/27/2020/073

SERVICE MEMORANDUM

DETAILED DETAILS OF SERVICE MEMO		LAST 12 MONTHS SERVICE MESS		Date : 17-Aug-2020						
Nature Service	Two years maintenance contract for pest control service for GUC residential properties	Supplier name :	Doha Pest Control Service:							
Department	Maintenance	Total value :	187,000	Rate : 37,400/Year						
Service Type	<input checked="" type="checkbox"/> Renewal <input type="checkbox"/> New Service	Contract Period :	5							
Reason/Objective of this Service	For minimizing and removing a wide range of undesirable insects in order to keep premises pest free for GUC Properties (Cascade I, Cascade II, Sapphire, Diamond, Pearl Garden, Ruby, Nejma Building and Ewaan Garden)	Service Memo. No. :	GUC/MC/05/2016	Date : 22-May-16						
RISK/CONTINGENCY PLAN FOR MAINTENANCE CONTRACT										
No	Party Name	Service Description	Currency	Quotated rate	Negotiated rate	Exchange rate	Rate in Qr.	Service Period In Years	Total - Qr.	Remarks
1	Doha Pest Control	Annual maintenance contract pest control service quarterly visit	QAR	37,400	35,600	1.00	35,600	2	71,200	
2	Pan Trading Contracting		QAR	55,200	49,680	1.00	49,680	2	99,360	Doha pest control services is existing provider for above said property
3	Beecker Public Safety		QAR	150,700	135,700	1.00	135,700	2	271,400	

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- 1 Contract Period:** Starting from 26-Aug-2020 to 25-Aug-2022, [2 Years period]. The service memorandum will be automatically renewed unless there is change in written.

2 Exit Clause: GUC reserves the right to terminate contract by sending one month written notice.

Supplier selection criteria(s):							Supplier selection details			Service Period			Payment	
Party Name		Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in Cr.	In years	Total - Cr.						
Doha Pest Control				35,600	1.00	35,600	2.00	71,200	30 Days credit from submission of Invrc					
<input checked="" type="checkbox"/> Better quality		<input checked="" type="checkbox"/> Lowest bidder	<input checked="" type="checkbox"/> Reputed supplier	<input checked="" type="checkbox"/> Others (specify) <input type="text"/>										
Particulars													Amount (INR)	
Budgeted value for the requested service/expense													37,400	
Budget utilized till last purchase													(14,970)	
Balance available for this purchase													22,430	
Proposed as per this service memorandum													(14,833)	
Supplier's / client's													7,557	

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8-Aug-2020

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