

Qatar Food Industries (Oil Plant)

P.O.Box 1444
Contact 44415000

No:QF/SM/2024/016

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BASIC DETAILS OF SERVICE MEMO

LAST PURCHASE

Nature Service	Environmental Monitoring Services	Supplier name	Global Trade & Technology
Department	Production	Total value of SM	: QAR 33,600
Service Type	Renewal <input checked="" type="checkbox"/> or New Service <input type="checkbox"/>	Contract period	: One Year (Period 1/4/2023 to 31/3/2024)
		Service Memo.	: QF/SM/2023/007
		Date	: 21/03/2024

REASON/OBJECTIVE OF THIS PURCHASE

1. Renewal of environmental monitoring service for Oil Plant.
2. Inspection & Certification of Indoor Air Quality, Real time ambient air quality, Stack monitoring will be done quarterly & noise monitoring on monthly basis & report will be submitted to the Ministry.
3. Please refer to quota on Q133-7119-QFI-EMS-03-24 Rev01 for details.
4. Service period from 1st April 2024 to 31st March 2025.
5. There is price advantage of QAR 11,000 as compared to last purchase.
6. Par al payment will be based on the submission of invoices with test report.

RISKS/ CONCERNS/ NON-COMPLIANCE OF SOPs or POLICY

QUOTED SERVICE PROVIDER DETAILS										
No	Supplier Name	Service Description	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in FC	Service Period in months	Total - Qr.	Remarks
1	Global Trade & Technology WLL (Glotech)	Environmental Monitoring Services	QAR	26,000	22,600	1	N/A	12	22,600	Existing supplier for Environmental Monitoring
2	SGS Qatar		QAR	26,680	26,680	1	N/A	12	26,680	
3	Hanadi Elect. & Technical Services		QAR	35,000	32,000	1	N/A	12	32,000	Price advantage ordering with Global Trade & Technology WLL
4	Alkhebra Consulting LLC		QAR	35,300	35,300	1	N/A	12	35,300	

* All the supported documents are attached herewith

RECOMMENDED SERVICE PROVIDER				Payment Terms
Supplier Name	Negotiated rate	Exchange rate	Rate in Qr	
Global Trade & Technology WLL (Glotech)	22,600	1.00	22,600	Against Invoice ✓

Supplier selection criteria(s) ;

Better quality ☐ Lowest bidder ☒ Others (specify) ☒ Service is as per our expectation

BUDGET DETAILS	
Particulars	Amount (QR)
Budgeted value for the requested service/expense	36,000
Budget utilized till last purchase	-
Balance available for this purchase	36,000
Proposed as per this service memorandum	(22,600)
Surplus/(deficit)	13,400

AUTHORIZATION / APPROVAL			
Farooq Saleem Executive Purchase 12/03/2024	Devendra Somvanshi Plant Manager 18/03/2024	Tayyab Mohammad Azam Senior Manager – Procurement 20/03/2024	Faizaan Khatri Manager Finance 20/03/2024
	Hamed Bushra General Manager 20/03/2024	Adnan Meerji General Manager 20/03/2024	Khaja Bahaudin Asst. Vice President - Finance 21/03/2024
			Tarique Mohammad Chief Executive Officer 24/03/2024