

Dandy Company Ltd

Street No:02, Gate No:160,Industrial Area
Doha-2239
Qatar
44422980

Supplier Invoice

Invoice Number	DPFSDI00019-1222	Supplier Invoice Number	2159
Invoice Date	31/12/2022	Supplier Invoice Date	31/12/2022
Invoice Currency	QAR	Supplier Invoice Amount	8,991.00
Invoice Status	Authorized	Finance Book	DPF_FB
Created By	IMRANSARGURO	Comments	

Supplier

MBC SERVICE TRADING & CONTRACTING
P.O.BOX 80090, DOHA,
Qatar
44647673

Pay To Supplier

MBC SERVICE TRADING & CONTRACTING
P.O.BOX 80090, DOHA,
Qatar
44647673

S No.	AccountCode/Description/Remarks	Cost Center	Analysis Desc	Uom	Quantity	Rate	Amount
1	42020100079 DC - Hired - Manpower Store Dept. helpers allocated charges for the month of DECEMBER 2022	STRMPM-DPF	General		25.000	111.0000	2,775.00
2	43020100079 GA - Hired - Manpower Hiring of casual staff for the month of DECEMBER 2022	ADMIN-DPF	General		56.000	111.0000	6,216.00

Hiring of casual staff for the month of DECEMBER 2022

Amount in QAR

8,991.00

Terms of Payment

30 DAYS

Amount in Words Qatari Riyal Eight Thousand Nine Hundred and Ninety-One Only

Authorized Signatory



MBC SERVICE TRADING & CONTRACTING

INVOICE

P.O.Box: 80090
Fax: +974 4464 7673
Email: mbcleaningqatar@gmail.com
Tel: +974 4464 7673 | +974 7760 9709 | +974 66294880

DATE	31/12/2022
INVOICE #	2159
JOB CARD #	

BILL TO
M/S.DANDY COMPANY (DPF)
P.O.BOX : 2239
DOHA-QATAR
TEL--+974 44603600

DESCRIPTION	QUANTITY	RATE	TOTAL
CHARGES FOR SUPPLIED CASUAL STAFFS FOR DANDY COMPANY (DPF) AT NEW IND.AREA ST-NO.02 FOR THE MONTH OF DECEMBER'2022 (81)	81	111.00	8,991.00
			Subtotal
QAR.EIGHT THOUSAND NINE HUNDRED AND NINETY ONE ONLY.			Total

received

01/01/2023

y

Make all cheques payable to MBC Service Trading & Contracting
Barwa Bank | A/C #: 100000418437 | IBAN: QA20BRWA00000000100000418437

1/1/23

Thank you for your business!



DANDY (PLASTIC DIVISION) NEW IND.AREA TIMESHEET FOR DECEMBER'2022

NEW IND.AREA	DECEMBER'2022																													TOTAL		
	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30		
1 AKBER HOSEN	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	25
2 IMAM	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	28
3 MONIK MAH	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	28
	3	2	3	3	3	3	3	2	3	3	3	3	3	3	3	0	3	3	3	2	3	3	3	3	3	3	3	0	3	3	31	

N.L.B.C 10th
MONTH OF DECEMBER

S/N	DAY	NIGHT	S/NO	DAY	NIGHT
1	3-		1		
2	FRI	2-	2		
3		3-	3		
4		3-	4		
5		3-	5		
6		3-	6		
7		3-	7		
8		3-	8		
9	FRI	2-	9		
10		3-	10		
11		3-	11		
12		3-	12		
13		3-	13		
14		3-	14		
15		3-	15		
16	FRI	-	16		
17		3-	17		
18	REGIONAL DAY		18		
19		3-	19		
20		3-	20		
21		3-	21		
22		3-	22		
23	FRI	2-	23		
24		3-	24		
25		3-	25		
26		3-	26		
27		3-	27		
28		3-	28		
29		3-	29		
30	FRI	-	30		
31		3	31		
31	UNINATIONAL	281			WEDNESDAY

DANDY PLASTIC FACTORY

P.O BOX:2239
Tel +974-44142015 / Fax+974-44821808

SERVICE MEMORANDUM

No:	DPF/2022/010	BASIC DETAILS OF SERVICE MEMO			SERVICE MEMORANDUM			Date : 03-Dec-2022
Nature Service	Hiring of External Labour for Production	Department - Dec 2022			Supplier name : NBC/Bayqila			LAST PURCHASE/SERVICE MEMO
Department	Production				Total value of SM	QR 53,936	Rate per helper :	QR 9.75 per hour
Service Type	Renewal	<input checked="" type="checkbox"/>	OR	New Service	<input type="checkbox"/>		Contract period :	1 Nov-22
							Service Memo. :	DPF/2022/009
							Date :	25-Oct-22
REASON/OBJECTIVE OF THIS SERVICE								
<p>This SM is for approving the hiring of 1 external manpower for Production department. Currently, we have open position for 3 labours. We have given offer to 1 local candidate and his sponsor change is under process. Meanwhile we have hired him through third party and utilising him for Production purposes. This SM is being processed to streamline his payment during the month of December 2022 (01 Dec 2022 till 31 Dec 2022).</p>								
RISKS/CONCERN/NON-COMPLIANCE OF SOPS or POLICY								
<p>I We will prefer to source maximum number of manpower from the consultants with minimum rate however if they fail to provide the required numbers we will avail the services from local service providers or any other supplier with the above approved rates.</p>								
<p>RECOMMENDED SERVICE PROVIDER</p>								
No	Supplier Name	Service Description	Currency	Country of Origin	Unit Price for the month (11 days)	Unit Price/ Person	Price/Hour	No of Man days Total - Qr.
1	NBIC Service Trading & Contracting	External	QAR	Qatar	3,441	111.00	9.25	31 3,441
2	Well Wish Trading Contracting	External	QAR	Qatar	3,441	111.00	9.25	31 3,441
3	Bangla Cleaning Services W.L.L	Manpower	QAR	Qatar	3,441	111.00	9.25	31 3,441
4	Al Aqam Company Cleaning	External	QAR	Qatar	3,720	120.00	10.00	31 3,720
<p>* All the supposed documents are attached herewith</p>								
<p>Note:</p>								
<p>I We will prefer to source maximum number of manpower from the consultants with minimum rate however if they fail to provide the required numbers we will avail the services from local service providers or any other supplier with the above approved rates.</p>								

No	Supplier Name	Service Description	Currency	Country of Origin	Unit Price for the month (11 days)	Unit Price/ Person	Price/Hour	No of Man days Total - Qr.
1	NBIC Service Trading & Contracting	External	QAR	Qatar	3,441	111.00	9.25	31 3,441
<p>Supplier selection criterias:-</p>								
<p>Better quality <input type="checkbox"/> Lowest bidder <input checked="" type="checkbox"/> Required supplie <input type="checkbox"/> Others (specify) <input type="checkbox"/></p>								
<p>BUDGET DETAILS</p>								
Particulars				Amount (QAR)	Remarks: If not budgeted, please justify			
Budgeted value for the requested service/expense				10,500				
Actual utilized till last service				10,500				
Balance available for this service				3,441				
Proposed as per this service memorandum				7,059				
Surplus/(deficit)								
<p>AUTHORIZATION / APPROVAL</p>								

Adnan Mezgi
General Manager
12/5/2022

Aliusige Kapas
Commercial Manager
12/5/2022

Khatijah Adith
Production Manager
12/4/2022

Tariq Saini
Senior Manager - Human Resources
12/4/2022

Mohammed Benok
Manager - HR & Admin
12/4/2022