

Umm Said Bakery													
P.O.Box : 1444													
13/04/2023													
PURCHASE MEMORANDUM													
BASIC DETAILS				IF CAPEX, NATURE OF CAPEX				LAST PURCHASE					
Item / Asset Title	: Sunflower Oil			a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>	Supplier name	: QATAR FOOD INDUSTRIES		COO: Qatar		
Type of Item / Asset	: Raw Material			c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>	Total value	: QAR. 108,500/-		Rate : QAR. 7.75/-Ltr		
Department	: Bakery - Production			e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>	Total Qty	: 14,000 Ltr				
Type of expenditure	: Capital <input type="checkbox"/> I Revenue <input checked="" type="checkbox"/>			g) Others (specify)	<input type="checkbox"/>			Pur. Memo. No	: USB/2022/525		Date : 15/12/2022		
Note: Pls attach feasibility study if a/b/c is/are applicable.													
REASON/OBJECTIVE OF THIS PURCHASE													
<p>1-Sunflower Oil is required for Half Cooked Chapati and other institutional products(KFC, Hardees, Burger Bun, Five Guys) etc.</p> <p>2-Ordered quantity will provide coverage for approx. 6 months consumption.</p> <p>3-There is cost advantage of approx. QAR. 17,500/- (QAR 1.00/- per LTR which is approx. 12.90%) as compared to last purchase.</p> <p>4-Delivery will be based upon production delivery schedule.</p>													
RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY													
<p>1-Going ahead with single quotation other as 3 locally approved suppliers were also contacted for quotation but they did not respond with quotation.</p>													
QUOTED SUPPLIER(S) DETAILS													
No	Party Name / Description		Country of origin	Shipment Term	Currency	Quoted rate/Ltr	Negotiated rate/Ltr	Exchange rate	Quantity Ltr	Amount FC	Total - Qar.	Payment Term / Mode	Remarks
1	Qatar Food Industries	Sunflower Oil (5Ltr x 4 Pcs)	Qatar	Door to door	QAR	6.75	6.75	1.00	17,500	N/A	118,125	45 Days Credit	Partial Delivery and Partial payment is acceptable.
RECOMMENDED SUPPLIER DETAILS													
Party Name / Description		Country of origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Quantity Ltr	Amount FC	Total - Qar.	Payment Mode	Date of shipment	Date of arrival	Period of Completion
Qatar Food Industries		Sunflower Oil (5Ltr x 4 Pcs)	Qatar	Road	Door to door	6.75	1.00	17,500	N/A	118,125	45 Days Credit	N/A	As per production schedule
Supplier selection criteria(s); Better quality <input type="checkbox"/> Lowest bidder <input type="checkbox"/> Reputed supplier <input type="checkbox"/> Others (specify) <input checked="" type="checkbox"/> ... Approved Quality													
BUDGET DETAILS													
Particulars													
Budgeted value for the requested capex/ expense				Amount (QAR)									
Budgeted utilized till last purchase													
Balance available for this purchase													
Proposed as per this purchase memorandum													
(Surplus/ Deficit)													
AUTHORIZATION / APPROVAL													

Khalid Wase	Mohammed Omer	Tayyab Mohammad Azam	Sameer Mohammad	Shafiq Ahmed	Hamed Bushra	Saheem Bhat	Khalid	Tayyab Mohammad	Shiekh Mansoor
Officer - Procurement	Asst. Manager - Purchasing	Senior Manager - Procurement	Senior Manager - Finance	Senior Manager-Operations	General Manager	General Manager	Khalid	Asst. Vice President - Finance	Chief Executive Officer
13/04/2023	13/04/2023	13/04/2023	15/04/2023	16/04/2023	16/04/2023	16/04/2023	16/04/2023	Tariq Mohammad	Board Member

# PURCHASE ORDER



Umm said Bakery Qatar

PO Box: 1444, Al Meena Street  
Doha Qatar

Email: info@qbake.qa

Tel: 44415000 Fax: 44438137

## PURCHASE ORDER DETAILS

PO No.	5550103516	PO Date	13/04/2023
PO Amend No.		Amend Date	
PO Status	Open	Type	General
Project Code		Offer No	
Project Name		Pur Group	126-Store

## SUPPLIER DETAILS

Supplier Name	QATAR FOOD INDUSTRIES CO.		
Supplier Code	20100007		
Contact Person	QATAR FOOD INDUSTRIES C Contact Address P.O Box - 1444		
Te.			
Fax		Country	DOHA-Qatar
Mobile			
Email			

## ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No.	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	100000378 - SUNFLOWER OIL .	0001	24/05/2023	L	10,500.00	6.75/1	70,875.00
<b>Gross Price</b>								70,875.00
<b>Grand Total</b>								70,875.00

Amount in Words: Qatari Riyal Seventy Thousand Eight Hundred Seventy-Five and Zero dirham Only

For Umm said Bakery Qatar

Delivery Address : Umm said Bakery Qatar

(Authorized Signatory)

Document Level Note :  
USB/2023/066

Created by:

Approved By: Saheem Ahmed Bhat

# PURCHASE ORDER

Ummsaid Bakery Qatar

PO Box: 1444, Al Meena Street

Doha Qatar

Email: info@qbake.qa

Tel: 44415000 Fax: 44438137



## PURCHASE ORDER DETAILS

PO No.	5550103119	PO Date	12/02/2023
PO Amend No.		Amend Date	
PO Status	Open	Type	General
Project Code		Offer No	
Project Name		Pur Group	126-Store

## SUPPLIER DETAILS

Supplier Name	QATAR FOOD INDUSTRIES CO.		
Supplier Code	20100007		
Contact Person	QATAR FOOD INDUSTRIES C Contact Address P.O Box - 1444		
Tele. no.			
Fax		Country	DOHA-Qatar
Mobile			
Email			

## ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	100000321 - SEMOLINA ROUGH 1X25KG .	0001	01/04/2023	KG	500.00	3.32/I	1,660.00
<b>Gross Price</b>								1,660.00
<b>Grand Total</b>								1,660.00

Amount in Words: Qatari Riyal One Thousand Six Hundred Sixty and Zero dirham Only

For Ummsaid Bakery Qatar

Delivery Address : Ummsaid Bakery Qatar

(Authorized Signatory)

**Document Level Note :**

AGAINST RAMCO PO : USBLDPO0114-0722 (FOR BACKLOG)

Created by:

Approved By: Saheem Ahmed Bhat



# Umm Said Bakery

P.O.Box : 1444

No: USB/2023/013

## PURCHASE MEMORANDUM

22/11/2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX							
Item / Asset Title	Vegetable Oil	a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>	Supplier name	QATAR FOOD INDUSTRIES	COO:	LAST PURCHASE
Type of Item / Asset	Raw Material	c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>	Total value	QAR. 780,000/-	Rate	QAR. 6.50/-Ltr
Department	Bakery - Production	e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>	Total Qty	120,000 Ltr		
Type of expenditure	Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify)	<input type="checkbox"/>			Pur. Memo. No	USBLDPO0112-1122	Date	17/11/2022
Note: Pls attach feasibility study if a/b/c is/are applicable.									

### REASON/OBJECTIVE OF THIS PURCHASE

- 1-Vegetable Oil (Palm Olien in IBC) is required as the primary ingredient of all Bakery products.
- 2-The stocks in IBC are delivered back to back based upon daily production requirement, therefore, inventory for IBCs is not maintained in store. In order to take care of any surge in requirement, separate stock of Palm Olein in 18L tins is maintained.
- 3-The quantity in this PM will provide coverage for 2 months period.
- 4-There is cost advantage of approx. QAR. 60,000/- (QAR 0.50/- per Ltr which is approx. 7.14%) as compared to last purchase.
- 5-QFI has informed that they will maintain 3 months inventory with them for USB's requirement (communication attached). However, they have agreed to offer discount on the available stock as well.
- 6-Delivery will be based upon production delivery schedule.

### RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

3rd quotation not available

No	Party Name / Description		Country of origin	Shipment Term	Currency	Quoted rate/Ltr	Negotiated rate/Ltr	Exchange rate	Quantity Ltr	Amount FC	Total - Qar.	Payment Term / Mode	Remarks	
1	Qatar Food Industries	Vegetable Oil (IBC (1x1000 Ltr)	Qatar	Door to door	QAR	6.00	6.00	1.00	120,000	N/A	720,000	45 Days Credit	Partial Delivery and Partial payment is acceptable.	
2	Najmah Firdous	Vegetable Oil (TIN (1x18 Ltr)	Malaysia	Door to door	QAR	6.39	6.39	2.00	120,001	N/A	766,566	46 Days Credit	Price advantage in ordering from Najmah Firdous	

\* All the supported quotations are attached

Party Name / Description		Country of origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Quantity Ltr	Amount FC	Total - Qar.	Payment Mode	Date of shipment	Date of arrival	Period of Completion	
Qatar Food Industries	Vegetable Oil (IBC (1x1000 Ltr)	Qatar	Road	Door to door	6.00	1.00	120,000	N/A	720,000	45 Days Credit	N/A	As per production schedule	Schedule will be provided to the supplier as per bakery production schedule to be provided at the time of order confirmation.	

Supplier selection criteria(s);

Better quality      Lowest bidder

Reputed supplier

Others (specify)

... Approved Quality

### Particulars

Budgeted value for the requested capex/ expense	Amount (QAR)
Budgeted utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
(Surplus/ Deficit)	

### BUDGET DETAILS

AUTHORIZATION / APPROVAL									
Khalid Wase	Mohammed Omer	Tayyab Mohammad Azam	Sameer Mohammad	Shaqiq Ahmed	Hamed Bushra	Saleem Bhat	Khaja	Tariqah Mohammad	Sheikh Mansoor
Officer - Procurement	Asst. Manager - Purchase	Senior Manager - Procurement	Senior Manager - Finance	Senior Manager - Operations	General Manager	General Manager	Khaja Bahauddin	Tariqah Mohammad	Sheikh Mansoor
22/01/2023	22/01/2023	22/01/2023	23/01/2023	23/01/2023	24/01/2023	24/01/2023	Asst. Vice President - Finance	Chief Executive Officer	Board Member
							24/01/2023	25/01/2023	25/01/2023

# PURCHASE ORDER



Ummsaid Bakery Qatar  
PO Box: 1444, Al Meena Street  
Doha Qatar

Email: info@qbake.qa

Tel: 44415000 Fax: 44438137

## PURCHASE ORDER DETAILS

PO No.	5556103757	PO Date	24/05/2023	Pay Term	Within 45 days Due net		
PO Amend No.		Amend Date		Currency	QAR		
PO Status	Open	Type	General	Invoice To	Ummsaid Bakery Qatar		
Project Code		Offer No		Pay Mode	Pre-Numbered Check		
Project Name		Pur Group	126-Store	Import	NO		
<b>SUPPLIER DETAILS</b>							
Supplier Name	QATAR FOOD INDUSTRIES CO.					INCO Terms	None
Supplier Code	20100007					Mode of Transport	
Contact Person	QATAR FOOD INDUSTRIES C Contact Address P.O Box - 1444					Partial Shipment	Yes
Tel						Transshipment	
Fax						Remarks	
Mobile							
Email							

## ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00070	100000365 - VEGETABLE OIL .	0001	01/07/2023	L	180,000.00	5.50/1	990,000.00
						Gross Price		
						990,000.00		
						Grand Total		
						990,000.00		

Amount in Words: Qatari Riyal Nine Hundred Ninety Thousand and Zero dirham Only

For Ummsaid Bakery Qatar

Delivery Address : Ummsaid Bakery Qatar

(Authorized Signatory)

Document Level Note :  
USB 2023-088

Created by: WAMIQ

Approved By: Saheem Ahmed Bhat

Jun 9, 2023

10:39:07 AM

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**Umm Said Bakery**

P.O.Box : 1444

No: USB/2023/029

Date: 20/02/2023

<b>PURCHASE MEMORANDUM</b>												
BASIC DETAILS				IF CAPEX, NATURE OF CAPEX				LAST PURCHASE				
Item / Asset Title	: Flours			a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>	Supplier name	: Qatar Foods Industries COO: Qatar			
Type of Item / Asset	: Raw Material			c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>	Total value	:			
Department	: Bakery - Production			e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>	Total Qty	: Please refer Annexure for last purchase details			
Type of expenditure	Capital <input type="checkbox"/>	Revenue <input type="checkbox"/>	<input checked="" type="checkbox"/> Revenue	g) Others (specify)	<input type="checkbox"/>			Pur. Memo. No.	:			
Note: Pls attach feasibility study if a/b/c is/are applicable.												
REASON/OBJECTIVE OF THIS PURCHASE												
<p>1-Flour is required as the primary ingredients of all the bakery products.          2-Paratha flour is required for the production of Paratha. This is new requirement.          3-The quantity in this PM will cover stocks for 4 months requirements.          4-Delivery will be based upon delivery schedule.</p>												
RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY												
No	Party Name / Description	Country of Origin	Shipment Term	Currency	QUOTED SUPPLIER(S) DETAILS							Remarks
					Quoted rate/kg	Negotiated rate/kg	Exchange rate	Quantity Kg	Amount FC	Total - Qar.	Payment Term / Mode	
1	Qatar Food Industries	Qatar	Door to door	QAR	2.40	2.40	1.00	N/A	105,000	252,000	45 Days Credit	1-Approved Supplier and Quality 2-Partial quantity & partial payment is acceptable.
					2.40	2.40			630,000			
					2.40	2.40			4,620,000			
					2.40	2.40			100,000			
					2.70	2.40			37,500			
							Total Amount	13,182,000				
* All the supported quotations are attached												
RECOMMENDED SUPPLIER DETAILS												
Qatar Food Industries	Qatar	N/A	Door to door	1.00	N/A	Quantity Kg	Amount FC	Total - Qar.	Payment Mode	Date of shipment	Date of arrival	Period of Completion
						105,000	252,000	45 Days Credit	N/A	As per production schedule	Schedule will be provided to the supplier as per bakery production schedule to be provided at the time of order confirmation.	
						630,000	1,512,000					
						4,620,000	11,088,000					
						100,000	240,000					
						37,500	90,000					
							Total Amount	13,182,000				
Supplier selection criteria(s); Better quality      Lowest bidder      Reputed supplier      Others (specify)      ... Approved Quality												
BUDGET DETAILS												
Budgeted value for the requested capex/ expense Budgeted utilized till last purchase Balance available for this purchase Proposed as per this purchase memorandum (Surplus/ Deficit)												
AUTHORIZATION / APPROVAL												
<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <div>Khalid Wase</div> <div>Mohammed Omer</div> <div>Tayyab Mohammad Azam</div> <div>Sameer Mohammed</div> <div>Shafiq Ahmed</div> <div>Tayyab Mohammad Azam</div> <div>Saeem Bhat</div> <div>Khaja Bahuddin</div> <div>Tariqe Mohammad</div> <div>Sheikh Mansoor</div> </div> <div style="text-align: center;"> <div>Khalid Wase</div> <div>Mohammed Omer</div> <div>Tayyab Mohammad Azam</div> <div>Sameer Mohammed</div> <div>Shafiq Ahmed</div> <div>Tayyab Mohammad Azam</div> <div>Saeem Bhat</div> <div>Khaja Bahuddin</div> <div>Tariqe Mohammad</div> <div>Sheikh Mansoor</div> </div> <div style="text-align: center;"> <div>Officer - Procurement</div> <div>Asst. Manager - Purchase</div> <div>Senior Manager - Procurement</div> <div>Senior Manager - Finance</div> <div>Senior Manager - Operations</div> <div>Sr Manager - Procurement</div> <div>General Manager</div> <div>Asst. Vice President - Finance</div> <div>Chief Executive Officer</div> <div>Board Member</div> </div> </div>												
27/02/2023	27/02/2023	27/02/2023	28/02/2023	28/02/2023	28/02/2023	28/02/2023	01/03/2023	01/03/2023	01/03/2023			

# PURCHASE ORDER

Ummsaid Bakery Qatar

PO Box: 1444, Al Meena Street

Doha Qatar

Email: info@qbake.qa

Tel: 44415000 Fax: 44438137



## PURCHASE ORDER DETAILS

PO No.	5550103240	PO Date	28/02/2023
PO Amend No.		Amend Date	
PO Status	Open	Type	General
Project Code		Offer No	
Project Name		Pur Group	126-Store

## SUPPLIER DETAILS

Supplier Name	QATAR FOOD INDUSTRIES CO.
Supplier Code	20100007
Contact Person	QATAR FOOD INDUSTRIES C Contact Address P.O Box - 1444
Tel.	
Fax	
Mobile	
Email	

## ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	100000359 - STRONG FLOUR .	0001	24/04/2023	KG	4,620,000.00	2.40/1	11,088,000.00
2	00020	100000360 - FLOUR NO 2 .	0001	24/04/2023	KG	105,000.00	2.40/1	252,000.00
3	00030	100000361 - FLOUR NO 3 .	0001	24/04/2023	KG	630,000.00	2.40/1	1,512,000.00
4	00040	100000363 - FLOUR NO - 1 ARABIC BLACK 50KG .	0001	24/04/2023	KG	100,000.00	2.40/1	240,000.00
5	00080	100001585 - MALABAR SPECIAL POROTTA FLOUR	0001	24/04/2023	KG	37,500.00	2.40/1	90,000.00

Gross Price 13,182,000.00

Grand Total 13,182,000.00

Amount in Words: Qatari Riyal Thirteen Million One Hundred Eighty-Two Thousand and Zero dirham Only

For Ummsaid Bakery Qatar

Delivery Address : Ummsaid Bakery Qatar

(Authorized Signatory)

Created by:

Approved By: Saheem Ahmed Bhat



# PURCHASE ORDER



Umm Said Bakery Qatar

PO Box: 1444, Al Mecna Street  
Doha Qatar

Email: info@qbake.qa

Tel: 44415000 Fax: 44438137

## PURCHASE ORDER DETAILS

PO No.	5550103465	PO Date	06/04/2023
PO Amend No.		Amend Date	
PO Status	Open	Type	General
Project Code		Offer No	
Project Name		Pur Group	126-Store

## SUPPLIER DETAILS

Supplier Name	QATAR FOOD INDUSTRIES CO.		
Supplier Code	20100007		
Contact Person	QATAR FOOD INDUSTRIES C Contact Address P.O Box - 1444		
Te. no.			
Fax			
Mobile			
Email			

## ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00430	100000304 - CHAKKI ATTA .	0001	16/02/2023	KG	399,500.00	2.20/1	878,900.00
<b>Gross Price</b>								878,900.00
<b>Grand Total</b>								878,900.00

**Amount in Words:** Qatari Riyal Eight Hundred Seventy-Eight Thousand Nine Hundred and Zero dirham Only

For Umm Said Bakery Qatar

**Delivery Address :** Umm Said Bakery Qatar

(Authorized Signatory)

**Document Level Note :**  
USB/2023/063

**Created by:**

Approved By: Saheem Ahmed Bhat

Jun 9, 2023

12:35:14 PM

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# PURCHASE ORDER

Ummsaid Bakery Qatar

PO Box: 1444, Al Meena Street

Doha Qatar

Email: info@qbake.qa

Tel: 44415000 Fax: 44438137



## PURCHASE ORDER DETAILS

PURCHASE ORDER DETAILS				TERMS & CONDITIONS	
PO No.	5550103354	PO Date	19/03/2023	Pay Term	within 45 days Due net
PO Amend No.		Amend Date		Currency	QAR
PO Status	Open	Type	General	Invoice To	Ummsaid Bakery Qatar
Project Code		Offer No		Pay Mode	Pre-Numbered Check
Project Name		Pur Group	126-Store	Import	NO
SUPPLIER DETAILS				INCO Terms	None
Supplier Name	QATAR FOOD INDUSTRIES CO.			Mode of Transport	
Supplier Code	20100007			Partial Shipment	Yes
Contact Person	QATAR FOOD INDUSTRIES C	Contact Address	P.O Box - 1444	Transshipment	
Tel No.				Remarks	Required for Paratha production
Fax		Country	DOHA-Qatar		
Mobile					
Email					

## ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	100001632 - VEGETABLE GHEE	0001	15/04/2023	KG	180.00	100.00/12	1,500.00
<b>Gross Price</b>								1,500.00
<b>Grand Total</b>								1,500.00

Amount in Words: Qatari Riyal One Thousand Five Hundred and Zero dirham Only

For Ummsaid Bakery Qatar

Delivery Address : Ummsaid Bakery Qatar

(Authorized Signatory)

### Document Level Note :

Required for Paratha production

Created by:

Approved By: Saheem Ahmed Bhat