

PURCHASE MEMORANDUM										Date : 27-Dec-2022			
BASIC DETAILS		IF CAPEX, NATURE OF CAPITAL		LAST PURCHASE									
Item / Asset Title	: Shredded mozzarella cheese	a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>	Supplier Name: MGT	COO: Spain						
Type of Item / Asset	: Raw Material	c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>	Total value: N/A	Rate: 25 Days I/P						
Department	: Bakery- Production	e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>	Total City: N/A							
Type of expenditure	: Capital <input checked="" type="checkbox"/> Revenue <input type="checkbox"/>	g) Others (specify)	<input type="checkbox"/>	Pur. Memo. No:		Date: N/A							
REASON/OBJECTIVE OF THIS PURCHASE													
<p>1) Cheddar cheese is required for the production Jumbo cheese croissant.</p> <p>2) Selected supplier "MGT" is the approved supplier due to the availability of the item & quality approval based on the trials.</p> <p>3) Quantity request through this PMN is 75 Kg for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 25 Kg.</p> <p>4) Lowest price</p>													
RISKS/CONCERN/NON-COMPLIANCE OF SOPs or POLICY													
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity	Specified UOM (kg)	Total - AED	Payment Term / Mode	Remarks
1	Modern General Trading LLC (Shredded mozzarella cheese)	Spain	Door to door	AED	25.00	25.00	1.00	25.00	75	1,875	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved supplier & Quality.	
2	SAFCO (Shredded mozzarella cheese)	UAE	Door to door	AED	25.50	25.50	1.00	25.50	75	1,913	45 Days credit	1) 5% VAT amount is exclusive. 2) Approved Supplier & Quality. However going with MGT is due to the price advantage.	
3	Falcons Eye marketing LLC (Shredded mozzarella cheese)	KSA	Door to door	AED	30.42	30.42	1.00	30.42	75	2,282	45 Days credit	1) 5% VAT amount is exclusive. 2) Approved Supplier & Quality. However going with MGT is due to the price advantage.	
RECOMMENDED SUPPLIER DETAILS													
Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume-kg	Total - AED	Payment Mode	date of shipment	Date of annual review	Period of completion	
Modern General Trading LLC (Shredded mozzarella cheese)	Spain	Ex-Stock	Door to door	25.00	1.00	25.00	75	1,875	sub days credit	January-2023 onwards based upon our I/PQ schedule.	1-2 days from the date of receiving I/PQ.		
Supplier selection criterias:										Total= 1,875			
<input checked="" type="checkbox"/> Lowest bid/score <input type="checkbox"/> Repaired supplier <input type="checkbox"/> Others (Specify) <input type="checkbox"/>										BUDGET DETAILS			
Particulars										Amount (AED)			
Budgeted value for the requested Capital/expense													
Budget utilized till last purchase													
Balance available for this purchase													
Proposed as per this purchase memorandum													
Surplus/(Deficit)													
<input checked="" type="checkbox"/> Altrium Pathon Agent, Dy General Manager Executive Purchase 27/12/2022										Shaikr Saitkh Assistant Manager - Finance 31/12/2022			
<input checked="" type="checkbox"/> Aman Executive Purchase 27/12/2022										Saeed Mohammed Senior Manager - Finance 31/12/2022			

Albrahim Buthean
Dy General Manager
02/01/2023

Saeed Mohammed
Senior Manager - Finance
31/12/2022

Ummsaid Bakery Dubai Branch

P.O.Box: 393497, DIFC 2, Dubai, UAE

Tel: +971 4 8833 303, Email: contact@rise-uae.ae

No: UBD/PM/2022/089

PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Milk Powder	<input type="checkbox"/> a) Expansion	<input type="checkbox"/> b) Capacity enhancement	<input type="checkbox"/> Supplier name : MGT	CCO : New Zealand
Type or Item / Asset	: Raw Material	<input type="checkbox"/> c) Cost reduction	<input type="checkbox"/> d) Replacement	<input type="checkbox"/> Total value : N/A	Rate : 12.88 Dirhams
Department	: Bakery- Production	<input type="checkbox"/> e) Office equipments	<input type="checkbox"/> f) Furniture & Fittings	<input type="checkbox"/> Total Qty : N/A	
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	<input type="checkbox"/> g) Others (specify)		<input type="checkbox"/> Pur. Memo. No : N/A	Date : N/A

REASON/OBJECTIVE OF THIS PURCHASE

- 1) Milk powder is required for the production slice milk breads, cakes & laminated rolls.
- 2) Selected supplier "MGT" is the approved supplier due to the availability of item & Quality approval based on the trials.
- 3) Quantity request through this PM is 2250 Kg for consumption during a period of 3 months [JAN-MAR 2023]. Approximate average monthly consumption will be 750 kg.
- 4) Milk powder from MGT is not the lowest one. However going with MGT due to the quality advantage (Lancy Brand).

RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

QUOTED SUPPLIER(S) DETAILS

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Quantity	Total - AED	Payment Term / Mode	Remarks
1	Modern Gen.Tr. LLC [Milk Powder]	New Zealand	Door to door	AED	13.00	11.00	1.00	11.00	2,250	24,750	60 Days credit 1) 5% VAT amount is exclusive. 2) Approved supplier & Quality.
2	Valencia Int'l. Gen.Tr. LLC [Milk Powder]	New Zealand	Door to door	AED	11.60	11.60	1.00	11.60	2,250	26,100	30 Days credit 1) 5% VAT amount is exclusive. 2) Approved Supplier & Quality. However going with MGT is due to the price advantage..
3	Mudra Gen.Tr. LLC [Milk Powder]	New Zealand	Door-to-door	AED	10.00	10.00	1.00	10.00	2,250	22,500	60 Days credit 1) 5% VAT amount is exclusive. 2) Poor quality.

* All the supported quotations should be attached

RECOMMENDED SUPPLIER DETAILS

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Quantity/Volume-AQ	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion
Modern Gen.Tr. LLC [Milk Powder]	New Zealand	Ex-Stock	Door-to-door	11.00	1.00	11.00	2,250	24,750	60 Days credit	January-2023	1-2 days
											From the date of receiving L/C.

Supplier selection criterias(s) :
Better quality Lowest bidder Reputed supplier Others (specify)

BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested Capex/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	
As per : Abraham Puri Dy General Manager Executive Purchase 27/12/2022	Shakir Shith Assistant Manager - Finance 30/12/2022
	Samer Mohamed Senior Manager - Finance 31/12/2022
	Khalid Bahadur Dy General Manager 02/01/2023
	Tariq Muhammed Asst. Vice President - Finance 05/01/2023

Umm Said Bakery Dubai Branch

P.O Box: 353497, Difc 2, Dubai, U.A.E
Tel: +971 4 8833 303, Email: contact@rise-uae.ae

No: UBD/PM/2022/073

PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX						LAST PURCHASE			
Item / Asset Title	Raisins	<input type="checkbox"/> a) Expansion	<input type="checkbox"/> b) Capacity enhancement	<input type="checkbox"/>	Supplier name	MGT	COO :	Turkey			
Type of Item / Asset	Raw Material	<input type="checkbox"/> c) Cost reduction	<input type="checkbox"/> d) Replacement	<input type="checkbox"/>	Total Value	N/A	Rate :	9.20 Dirhams/kg			
Department	Bakery Production	<input type="checkbox"/> e) Office equipments	<input type="checkbox"/> f) Furniture & Fittings	<input type="checkbox"/>	Total Qty	N/A					
Type of expenditure	Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	<input type="checkbox"/> g) Others (Specify)	<input type="checkbox"/>	<input type="checkbox"/>	Pur. Memo. No.	N/A	Date :	N/A			

REASON/OBJECTIVE OF THIS PURCHASE

- 1) Raisins is required for the production of fruit roll & fruit slice cake.
- 2) Selected supplier "MGT" is the approved supplier due to the availability of the item & Quality approval based on the trials.
- 3) Quantity request through this PM is 150 Kg for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 50 kg.
- 4) Raisins from MGT is not the lowest one, however going with MGT due to approved quality advantage from production.

RISKS/CONCERNS/NON-COMPLIANCE OF SDOPs or POLICY

QUOTED SUPPLIER(S) DETAILS

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity Specify UOM (kg)	Total - AED	Payment Term / Mode	Remarks
1	Modern Gen.Tr.LLC [Raisins]	Turkey	Door-to-door	AED	9.20	9.20	1.00	9.20	150	1,380	60 Days credit	1.5% VAT amount is exclusive. 2) Approved supplier & Quality
2	Al Aidi Tr. Co. LLC [Raisins]	India	Door-to-door	AED	9.00	9.00	1.00	9.00	150	1,350	45 Days credit	1.5% VAT amount is exclusive. 2) Poor quality
3	SACCO Int'l Gen.Tr.LLC [Raisins]	U.A.E	Door-to-door	AED	13.00	13.00	1.00	13.00	150	1,950	45 Days credit	1.5% VAT amount is exclusive. 2) Poor quality

* All the supported quotations should be attached

RECOMMENDED SUPPLIER DETAILS

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume-Kg	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion
Modern Gen.Tr.LLC [Raisins]	Turkey	Ex-Stock	Door to door	9.20	1.00	9.20	150	1,380	60 days credit	January-2023 onwards based upon our L/C schedule.	1-2 days from the date of receiving L/P.O.	JAN-MAR 2023.

Supplier selection criterias:

Lowest bidder Reputed supplier Others (Specify)

BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested Capex/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	-

Abdullah Almulla
Abdullah Almulla
Dy General Manager
02/01/2023

Samer Mohammed
Samer Mohammed
Senior Manager - Finance
31/12/2022

Sikir Shahid
Sikir Shahid
Assistant Manager - Finance
28/12/2022

Abdullah Almulla
Abdullah Almulla
Dy General Manager
02/01/2023

Ajmal
Ajmal
Executive Purchase
28/12/2022

Umm Said Bakery Dubai Branch

P.O. Box: 393497, DIFC 2, Dubai, U.A.E.

Tel: +971 4 8833 303, Email: contact@rise-uae.ae

No: UBD/PM/2022/084

Date : 27-Dec-2022

PURCHASE MEMORANDUM

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Liquid Glucose	a) Expansion	b) Capacity enhancement	Supplier name : MGT	COO : China
Type of Item / Asset	: Raw Material	c) Cost reduction	d) Replacement	Total value : N/A	Rate : 5.20 Dhs/Kg
Department	: Bakery- Production	e) Office equipments	f) Furniture & Fittings	Total Qty : N/A	
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (Specify)		Pur. Memo. No : N/A	Date : N/A
REASON/OBJECTIVE OF THIS PURCHASE					
<p>1) Liquid glucose is required for the production of whole meal bread.</p> <p>2) Selected supplier "MGT" is the approved supplier due to the availability of the item & quality approval based on the trials.</p> <p>3) Quantity request through this PM is 300 Kg for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 100 kg.</p> <p>4) Liquid glucose from MGT is not the lowest one. However going with MGT due to the quality approval advance from production.</p>					
RISKS/CONCERNS/NON-COMPLIANCE OF SGPs or POLICY					

QUOTED SUPPLIER(S) DETAILS

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity	Supply UOM (kg)	Total - AED	Payment Term / Mode	Remarks
1	Modern Gen.Tr. LLC (Liquid Glucose)	China	Door to door	AED	5.20	5.20	1.00	5.20	300	300	1,560	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved supplier & Quality.
2	Falcons Eye marketing LLC (Liquid Glucose)	Turkey	Door to door	AED	4.00	4.00	1.00	4.00	300	300	1,200	45 Days credit	1) 5% VAT amount is exclusive. 2) Poor quality.
3	Velencia Ind.Gen.Tr. LLC (Liquid Glucose)	India	Door to door	AED	5.75	5.75	1.00	5.75	300	300	1,725	30 Days credit	1) 5% VAT amount is exclusive. 2) Poor quality.

* All the supported quotations should be attached

RECOMMENDED SUPPLIER DETAILS

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume-kg	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion
Modern Gen.Tr. LLC (Liquid Glucose)	China	Ex-Stock	Door to door	5.20	1.00	5.20	300	1,560	60 days credit	January-2023 onwards based upon our LPO schedule.	2-2 days from the date of receiving LPO.	JAN-MAR 2023.

Supplier selection criterias(s) : Lowest bidder Reputed supplier Others (specify)

BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested Capex/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proceeded as per this purchase memorandum	
Surplus/(Deficit)	-

Ammal
Executive Purchase
27/12/2022

Abdullah Al-Shaikh
Chief Accountant
28/12/2022

Samir Mohamed
Senior Manager - Finance
31/12/2022

Abdullah Al-Shaikh
Dy General Manager
02/01/2023

Ummsaid Bakery Dubai Branch

P.O.Box: 393497, DIFC 2, Dubai, U.A.E
Tel: +971 4 8833 303, Email: contact@rise-uae.ae

No: UBD-PM/2022/054

PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS		IF CAPEX NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Vegetable Shortening	a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>
Type of Item / Asset	: Raw Material	c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>
Department	: Bakery- Production	e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (Specify)	<input type="checkbox"/>	Note: Pls attach feasibility study if a/b/c/d/e/f/g are applicable.	
REASON/OBJECTIVE OF THIS PURCHASE					
<p>1) Vegetable shortening is required for the production of Slice breads, Buns & Rolls.</p> <p>2) Quantity in this PM will be sufficient for approx. 3 month [JAN-MAR 2023]. Approximate average monthly consumption is 12,000 kg.</p> <p>3) Lowest price & Approved quality.</p>					
RISKS/CONCERN/NON-COMPLIANCE OF SOPs or POLICY					
QUOTED SUPPLIERS DETAILS					
No	Party Name	Country of Origin	Shipment Term	Quoted rate	Negotiated rate
1	Modern General Trading LLC (Vegetable Shortening)	Malaysia	Door to door	AED	5.867
2	Modra General Trading LLC. (Vegetable Shortening)	Indonesia	Door to door	AED	5.90
3	United Foods (Vegetable Shortening)	U.A.E	Door to door	AED	6.467
RECOMMENDED SUPPLIER DETAILS					
No	Party Name	Country of Origin	Shipment Mode	Negotiated rate	Exchange rate
1	Modern General Trading LLC (Vegetable Shortening)	Malaysia	Ex-Stock	Door to door	5.867
BUDGET DETAILS					
Supplier selection criterias;		Lowest bidder <input checked="" type="checkbox"/>	Reputed supplier <input type="checkbox"/>	Others (Specify) <input type="checkbox"/>	Others (Specify) <input type="checkbox"/>
Particulars		Budgeted value for the requested Capex/expense			
Budget utilized till last purchase					
Balance available for this purchase					
Proposed as per this purchase memorandum					
Surplus/(Deficit)		Amount (AED)			
Abdullah Pachoor Dy General Manager Executive Purchase 27/12/2022		Shakir Shabils Assistant Manager - Finance 30/12/2022			
Azizem Chief Accountant 28/12/2022		Samer Mohammed Senior Manager - Finance 02/01/2023			
Aimal Executive Purchase 27/12/2022		Khalid Alsaif Dy General Manager 03/01/2023			
Sheikh Mansoor Board Member 03/01/2023		Turqee Mohammad Chief Executive Officer 03/01/2023			

Ummsaid Bakery Dubai Branch

P.O Box: 393497, DIFC 2, Dubai, U.A.E

Tel: +971 4 8833 303, Email: contact@rise-uae.ae

No: UBD/PM/2022/070

PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS:

Item / Asset Title	Bread improver (Unipan)		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Type of Item / Asset	Raw Material		a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>
	b) Cost reduction		c) Replacement	<input type="checkbox"/>	Total value	<input type="checkbox"/>
Department	Bakery- Production		d) Furniture & Fittings	<input type="checkbox"/>	Total Qty	<input type="checkbox"/>
Type of expenditure	Capital <input checked="" type="checkbox"/> Revenue <input type="checkbox"/>		e) Others (specify)	<input type="checkbox"/>	Pur. Memo. No.	<input type="checkbox"/>
	f) Others (specify)				Date :	<input type="checkbox"/>

1) Bread improver Unipan Plus from MGT is required for the production of laminated rolls.

2) Selected supplier "MGT" is the approved supplier due to the availability of the item & Quality approval based on the trials.

3) Quantity request through this PM is 150 Kg for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 50 kg.

4) MGT is the OPM supplier for unipan plus bread improver in UAE.

REASON/OBJECTIVE OF THIS PURCHASE

RISKS/CONCERNS/NON-COMPLIANCE OF SOP's or POLICY

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity	Specify UOM (kg)	Total - AED	Payment Term / Mode	Remarks	
													1) 5% VAT amount is exclusive.	
1	Modern General Trading LLC (Bread Improver-Unipan Plus)	Helline	Door-to-door	AED	12.00	12.00	1.00	12.00	150	150	1,800	50 Days credit	2) Approved supplier & Quality.	

* All the supported auctions should be attended

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume/kg	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion	
Modern General Trading LLC (Bread Improver-Unipan Plus)	Holland	Ex-Stock	Door-to-door	12.00	1.00	12.00	150	1,800	60 Days credit	January-2023 onwards based upon our LPO schedule.	1-2 days from the date of receiving LPO.	JAN-MAR 2023,	

Supplier Selection criterial(s),
Better quality Lowest bidder Reputed supplier Others (specify) OPM Supplier

Particulars	BUDGET DETAILS	
	Amount (AED)	
Budgeted value for the requested Capex/expense		
Budget utilized till last purchase		
Balance available for this purchase		
Proposed as per this purchase memorandum		
Surplus/(Deficit)	-	

Abdullah Pathoor
Ajmal
Executive Purchase
27/12/2022

Abdullah Pathoor
Ajmal
Dy General Manager
28/12/2022

Sohail Shabih
Assistant Manager - Finance
30/12/2022

Abdullah Pathoor
Ajmal
Dy General Manager
02/01/2023

Sohail Shabih
Senior Manager
31/12/2022

Ummsaid Bakery Dubai Branch

P.O Box: 393097, DIFC 2, Dubai, U.A.E
Tel: +971 4 8833 303, Email: contact@umsd-uae.ae

No: UBD/PM/2022/068

PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS		IF CAPEX/NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Wheat Gluten	a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>
Type of Item / Asset	: Raw Material	c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>
Department	: Bakery - Production	e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify)	<input type="checkbox"/>		

Note: P/s attach feasibility study if a/b/c is/are applicable.

REASON/OBJECTIVE OF THIS PURCHASE

- 1) Wheat gluten is required for the production of European Breads, Buns & laminated products (croissants & rolls).
- 2) Gluten is essential ingredient used in all European products.
- 3) Quantity in this PM will be sufficient for approx. 3 months (JAN-MAR 2023). Approximate average monthly consumption of Gluten is 4,500 kg.

RISKS/CONCERNs/NON-COMPLIANCE OF SOPs or POLICY

QUOTED SUPPLIER(S) DETAILS									
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity UOM (kg)
1	Modern General Trading LLC (Gluten)	China	Door-to-door	AED	9.20	9.20	1.00	9.20	13,500
1	Modra General Trading LLC (Gluten)	China	Door to door	AED	9.80	9.80	1.00	9.80	13,500
2	Fanar Al Khaleej Trading LLC (Gluten)	China	Door to door	AED	10.50	10.50	1.00	10.50	13,500

* All the supported quotations should be attached

RECOMMENDED SUPPLIER DETAILS

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/Volume-Kg	Total - AED	Payment Mode	Date of Shipment	Date of arrival	Period of completion
Modern General Trading LLC (Gluten)	China	Ex-Stock	Door to door	9.20	1.00	9.20	13,500	124,200	60 Days credit	January- 2023 onwards based upon our LPO schedule.	1-2 days from the date of receiving LPO.	JAN-MAR 2023.

Supplier selection criterias:

Better quality Lowest bidder

BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested CAPEX/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	
Anem - Ahamna Pultizer	Shakir Shiekh
Dy General Manager	Senior Manager - Finance
Executive Purchase	Dy General Manager
27/12/2022	03/01/2023

Tariqah Mohammad
Chief Executive Officer
03/01/2023

Kheir Bahmaddin
Asst. Vice President - Finance
03/01/2023

Abdullah Pothdar
Dy General Manager
03/01/2023

Ummsaid Bakery Dubai Branch

P.O Box: 393497, DIFC 2, Dubai, UAE
Tel: +971 4 8833 303, Email: contact@rise-uae.ae

No: UBD/PM/2022/071

PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS

Item / Asset Title	Sesame Seed	a) Expansion	b) Capacity enhancement	c) Cost reduction	d) Replacement	e) Office equipments	f) Furniture & Fittings	Supplier name	MGT	COO : India
Type of Item / Asset	Raw Material							Total Value	N/A	Rate : 9.33 Dirhams/Kg
Department	Bakery - Production							Total Qty	N/A	
Type of expenditure	Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>							Pur. Memo. No.	N/A	Date : N/A

REASON/OBJECTIVE OF THIS PURCHASE

- 1) Sesame seed is required for the production of burger bun & Zaatar croissant.
- 2) Selected supplier "MGT" is the approved supplier due to the availability of the item & Quality approval based on the trials.
- 3) Quantity request through this PM is 1800 Kg for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 600 kg.
- 4) Approved quality & lowest price.

RISKS/CONCERN/NON-COMPLIANCE OF SOPs OR POLICY

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	QUOTED SUPPLIER(S) DETAILS		Remarks
									Quantity	Severity (UDM Risk)	
1	Modern Gen.Tr.LLC (Sesame Seed)	India	Door to door	AED	9.33	9.33	1.00	9.33	1,800	16,794	1) 5% VAT amount is exclusive. 2) Approved supplier & Quality.
2	Fanar Al Khaleej Tr. (Sesame Seed)	India	Door to door	AED	10.00	10.00	1.00	10.00	1,800	18,000	1) 5% VAT amount is exclusive. 2) Poor quality.
3	SACCO Gen.Tr.LLC (Sesame Seed)	U.A.E	Door to door	AED	12.50	12.50	1.00	12.50	1,800	22,500	1) 5% VAT amount is exclusive. 2) Poor quality.

* All the supported quotations should be attached!

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	RECOMMENDED SUPPLIER DETAILS		Period of completion
							Quantity	Volume -kg	
Modern Gen.Tr.LLC (Sesame Seed)	India	Ex-Stock	Door to door	9.33	1.00	9.33	1,800	16,794	1-2 days from the date of receiving LPO schedule.

Supplier selection criterial(s) :	Lowest bidder <input checked="" type="checkbox"/>	Reputed supplier <input type="checkbox"/>	Others (Specify) <input type="checkbox"/>	BUDGET DETAILS		
Particulars				Amount (AED)		
Budgeted value for the requested Capital/expense						
Budget utilized till last purchase						
Balance available for this purchase						
Proposed as per this purchase memorandum						
Surplus/(Deficit)						

Abraham Puthoor
Abraham Puthoor
Dy General Manager
07/01/2023

Samir Mohammed
Samir Mohammed
Senior Manager - Finance
31/12/2022

Shakir Shukh
Shakir Shukh
Assistant Manager - Finance
28/12/2022

Ajmal
Ajmal,
Executive Purchase
27/12/2022