

Yas Takaful

DESCRIPTION	VALUE (AED)	100 % ADVANCE PAYMENT (AED)	BALANCE PAYMENT (AED)
Total Premium payment for 28 members	214,176.00	214,176.00	-
Total Basmah Charges for 28 members (Aed-37 per employee)	1,036.00	1,036.00	-
VAT (5%) on both premium & Basmah charges	10,761	10,761	-
Policy processing fee including 5 % VAT (One time policy processing charge)	105.00	105.00	-
Grand Total Amount :	226,078	226,078	-

Azeem

From: Sam Mohamed Saffir
Sent: 05 October 2023 09:24 AM
To: Azeem
Cc: Abraham Puthoor; Nasir Hussain; Anjum Hussain; Sameer Mohammed; Lekshmi Subashsh
Subject: Health insurance policy renewal - Managers & Executive policy - PY 2023 to 2024
Attachments: Approved SM - Health Insurance -Managers & Executives - 2023 to 2024.pdf; Quote Yas Takaful.pdf; YT AED Bank Details.pdf

Importance: High

Dear Azeem,

Please find attached approved SM copy for processing premium payment for renewal of health insurance policy for managers & executive level staffs

Kindly process this request on urgent basis since employees will not be able to avail direct billing service until premium is transferred to insurer.

SL	Particulars	Amount (AED)	Remarks
1	Total Premium payment for 28 members	214,176	
2	Total Basmah Charges for 28 members	1,036	AED 37/- per employee
3	VAT (5%) on both premium & Basmah charges	10,761	
4	Policy processing fee Including 5 % VAT	105	One time policy processing charge
Total Amount to be transferred to Yas Takaful		226,078	

Notes:

Attached approved SM , Quote & Bank account details of Yas Takaful

Thanks & Regards,

Sam Mohamed Saffir
Asst. Manager – HR & Admin



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