

Qatar Food Industries (Oil Plant)

P.O.Box 1444
Contact 44415000

No: QFI/SM/2024/016

SERVICE MEMORANDUM

BASIC DETAILS OF SERVICE MEMO

Nature Service Environmental Monitoring Services

Department Production

Service Type Renewal or New Service

LAST PURCHASES

Supplier name : Global Trade & Technology

Total value of SM : QAR 33,600 Rate per

Contract period : One Year (Period 1/4/2023 to 31/3/2024)

Service Memo. : QFI/SM/2023/007 Date : 21/03/2024

REASON/OBJECTIVE OF THIS PURCHASE

- Renewal of environmental monitoring service for Oil Plant.
- Inspection & Certification of Indoor Air Quality. Real time ambient air quality, Stack monitoring will be done quarterly & noise monitoring on monthly basis & report will be submitted to the Ministry.
- Please refer to quota on QI33-7119-QF-EWS-03-24 Rev01 for details.
- Service period from 1st April 2024 to 31st March 2025.
- There is price advantage of QAR 11,000 as compared to last purchase.
- Bar al payment will be based on the submission of invoices with test report.

RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

QUOTED SERVICE PROVIDER DETAILS							
No	Supplier Name	Service Description	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in FC
1	Global Trade & Technology WLL (Gloitech)		QAR	26,000	22,600	1	N/A
2	SGS Qatar	Environmental Monitoring Services	QAR	26,680	26,680	1	N/A
3	Hanadi Elect. & Technical Services		QAR	35,000	32,000	1	N/A
4	Alkhebra Consulting LLC		QAR	35,300	35,300	1	N/A

* All the supported documents are attached herewith

RECOMMENDED SERVICE PROVIDER				
Supplier Name	Negotiated rate	Exchange rate	Rate in Qr	Total - Qr.
Global Trade & Technology WLL (Gloitech)	22,600	1.00	22,600	12

Supplier selection criteria(s); Better quality Lowest bidder Reputed supplier Others (specify) Service is as per our expectation.....

BUDGET DETAILS		
Particulars	Amount (QR)	
Budgeted value for the requested service/expense	36,000	
Budget utilized till last purchase	-	
Balance available for this purchase	36,000	
Proposed as per this service memorandum	(22,600)	
Surplus/(deficit)	13,400	

AUTHORIZATION / APPROVAL

Tayyab Mohammad Azam Faizan Khan Farooq Saleem Devendra Sonawani Hamed Bushra Farizan Khatri Senior Manager – Procurement Manager Finance Executive Purchase Plant Manager 20/03/2024 18/03/2024 20/03/2024 20/03/2024

Tariq Mehmood Khatri Adnan Mejjii Hamed Bushra General Manager Farizan Khan Asst. Vice President - Finance 21/03/2024 20/03/2024 20/03/2024

Tariq Mehmood Khatri Adnan Mejjii Hamed Bushra General Manager Farizan Khan Asst. Vice President - Finance 21/03/2024 20/03/2024 20/03/2024

Tariq Mehmood Khatri Adnan Mejjii Hamed Bushra General Manager Farizan Khan Asst. Vice President - Finance 21/03/2024 20/03/2024 20/03/2024