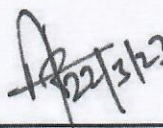



UMM SAID BAKERY DUBAI BRANCH
PETTY CASH REIMBURSEMENT
21/03/2023

Petty Cash	
Description	Amount
<u>Claim Period From 02-March-2023 To 21-March-2023</u>	
Opening Balance as on 02-March-2023	50,000.00
Closing Balance as on 21-March-2023	50,000.00
Cheque Under Signature	
Paid Bills Pending for Reimbursement	
IOU from Sales Revenue	
Employee Advance	
Actual Physical Cash in Hand	43.76
Bills Ready for Reimbursement (Attached)	49,956.24
Variance	
Approved Petty Cash Float	50,000.00


Requested by
Azeem


28 MAR 2023
Verified by
Sameer Mohammed

Ummsaid Bakery Dubai Branch

P.O.Box: 393497, Dubai, UAE.

Rise**Petty Cash Payment Summary**

Cheque Date		21-Mar-23	Name of Payee	Cheque Number	001715
Sr. No	Date				
1	3-Mar-23	Recovery Service, Seat Cover(K-76445, T-31749) & Tyre Rotation -Sales Vehicle- Isham(Fleet)			550.00
2	3-Mar-23	Cash counting Machine - Service Software Update & Calibration Charge -(Hitachi IH -110)-Finance Department			682.50
3	3-Mar-23	Off Day Oven Duty Allowance - Jan'23 - Finance Department			3,594.40
4	3-Mar-23	Shelf Rent- Shelf Rent for the month of Feb'23	Resting p. gureel		1,800.00
5	3-Mar-23	Medical Expense-Co-Pay Reimbursement, Metro Card Recharge etc- Abraham Puthoor	CEO approval		305.50
6	3-Mar-23	Fuel (replacement car) Expenses- (Mir Ali & Shihas)-(Zuhair Shihas - Sales Supervisor)			995.00
7	3-Mar-23	Traffic Fine, Salary Advance, Salik Recharge, Recovery Charge & Distribution Permit Renewal - Finance Department			5,037.50
8	3-Mar-23	Alitaliya Ref. & Heaters Devices Tr. EST	(Fine to be paid from staff salary)		3,045.00
9	3-Mar-23	Mida Travels LLC- 30 Days Visit Visa for Mr.QFM & USB			1,825.00
10	3-Mar-23	Parking, Car Wash, Tyre Repair & Product Sampling (Sales Vans & supervisor's car)			1,420.00
11	6-Mar-23	Creative Travel and Tourism LLC - Air ticket charges			660.00
12	7-Mar-23	Office Pro Goods Trading L.L.C - Office Stationery			69.50
13	7-Mar-23	Safety Shoes(Engineering Staff), Water Bottles, Hand Sleeve Cloth(Store) etc-Ajmal Aboobacker	(Production staff)		1,359.15
14	8-Mar-23	Small Spare Parts and Maintenance Materials for Engineering Department-Anil Kumar -Engineering Supervisor			956.66
15	8-Mar-23	EOSB Payment- Aasib Ahmed-700050 (Accountant)			9,263.00
16	14-Mar-23	Noor Life Pure Water L.L.C - Drinking Water			400.58
17	14-Mar-23	Everyday Trading			834.70
18	14-Mar-23	Al Mas Cleaning Mat. Tr.LLC			189.00
19	14-Mar-23	BMB-Bakwala Made Better Sugar-			472.50
20	14-Mar-23	General Tech Services L.L.C			603.75
21	15-Mar-23	ASH & SIMS ADVERTISING L.L.C			787.50
22	15-Mar-23	EOSB Payment- Sadikul Hameed 700202 (Van Sales man)			7,586.00
23	16-Mar-23	EOSB Payment- Sabil Khan-700264 (Van Sales man)			5,436.00
24	19-Mar-23	Recharge Salik Account, AUH Distribution Permit, Recovery, Traffic Fine & Salary Advance-Finance Department			2,025.00
25	20-Mar-23	Samples for Production, Car Wash (Azeem)- Finance Department			58.00
Total Amount :					49,956.24

Abdullah
 Finance Department

22/3/23
 Finance Department

23/03/23
 Finance Department

APPROVED FOR
 PAYMENT
 Abraham Puthoor
 DATE: _____
 Dep. General Manager

VERIFICATION / AUTHORIZATION