

**UMM SAID BAKERY**  
**PETTY CASH REIMBURSEMENT SUMMARY**  
**FLEET DEPT**  
14-Dec-2025

Description	Amount
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**Claim Period as on 14th December 2025**

Closing Balance as on 14-December-2025 30,000.00

Cheque Under Signature 11,679.00

Paid Bills Pending for Reimbursement -

Advance Cash - Employee and Others -

**Actual Physical Cash in Hand** 9,771.00

**Bills Ready for Reimbursement (Attached)** 8,550.00

<b>Approved Petty Cash Float</b>	<b>30,000.00</b>
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**Requested by**

Manoj Kumar



**Approved by**

Finance USB

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