

Zad Holding Company Q.P.S.C

Period From : 15-Jan-2024 To : 10-Jun-2025																																													
FULL AND FINAL SETTLEMENT OF Mr.		FAISAL ALIMULLAH KHAN																																											
TO BE RECEIVED ON		10-Jun-25	9002/7298																																										
DEPARTMENT		INTERNAL AUDIT																																											
DESIGNATION		SENIOR EXECUTIVE - AUDIT																																											
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>Basic Salary</td><td>QR</td><td>5,000</td></tr> <tr><td>HRA</td><td>QR</td><td>2,000</td></tr> <tr><td>Transport Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Telephone Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Cost of Living Allowance</td><td>QR</td><td>25</td></tr> <tr><td>Other Allowance</td><td>QR</td><td>1,000</td></tr> <tr><td>Total Package</td><td>QR</td><td>8,025</td></tr> <tr><td>Service Duration</td><td colspan="3">1 Years 4 Months</td></tr> <tr><td>Leave Category</td><td colspan="3">30</td></tr> <tr><td>Appointment date</td><td colspan="3">15-Jan-24</td></tr> <tr><td>Joining/Rejoining/Encashment date</td><td colspan="3">28-Jan-25</td></tr> <tr><td>Mode of Payment</td><td colspan="3">Cheque</td></tr> </table>					Basic Salary	QR	5,000	HRA	QR	2,000	Transport Allowance	QR	-	Telephone Allowance	QR	-	Cost of Living Allowance	QR	25	Other Allowance	QR	1,000	Total Package	QR	8,025	Service Duration	1 Years 4 Months			Leave Category	30			Appointment date	15-Jan-24			Joining/Rejoining/Encashment date	28-Jan-25			Mode of Payment	Cheque		
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JUNE-2025 SALARY																																													
BASIC SALARY																																													
From	01-Jun-25	to	10-Jun-25																																										
	10.00	days @ Qr	166.67	1,667																																									
HRA																																													
From	01-Jun-25	to	10-Jun-25																																										
	10.00	days @ Qr	66.67	667																																									
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From	01-Jun-25	to	10-Jun-25																																										
	10.00	days @ Qr	0.83	8																																									
OTHER ALLOWANCE																																													
From	01-Jun-25	to	10-Jun-25																																										
	10.00	days @ Qr	33.33	333																																									
LEAVE SALARY FOR 2024																																													
BASIC SALARY																																													
From	28-Jan-25	to	10-Jun-25																																										
(134 x 30) / 335 =		12.00 days																																											
	12.00	days @ Qr	166.67	2,000																																									
HOUSE RENT ALLOWANCE																																													
From	28-Jan-25	to	10-Jun-25																																										
(134 x 30) / 335 =		12.00 days																																											
	12.00	days @ Qr	66.67	800																																									
AIR TICKET-EXIT:																																													
Amount of air fare																																													
DOHA-MUMBAI	Economic Class																																												
Self	-																																												
END OF SERVICE BENEFITS																																													
From	15-Jan-2024	to	10-Jun-2025																																										
(513 Days)			5,676																																										
NET TOTAL <u>11,151</u> (Qrs.Eleven Thousand One Hundred Fifty One Only)																																													
Prepared by 	Verified by 	Verified by 	Approved by 																																										
Syed Hussain Chief Accountant	Anjum Hussain Abedi Head - HR & Admin	Abdul Nasir Hussain Sr.Manager - Finance	Abdul Salam Chief Financial Officer																																										
<p>I, the undersigned Faisal Alimullah Khan declare that I have received with thanks from Zad Holding Company all my dues relating to salary, leave salary and end of service totaling Qr.11,151(Qrs.Eleven Thousand One Hundred Fifty One Only) by cheque #00002043.</p> <p>I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Zad Holding Company to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.</p>																																													
Name <hr/>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">Left Thumb Impression</div>																																												
Signature <hr/>																																													
Date <hr/>																																													
1 of 1	Print Date: 04-Jun-25																																												