



بنك دخان
DUKHAN BANK

SECURITY PRINTING PRESS

Main Branch

شركات
Corporate

رقم الشيك
Cheque No. 00009649

04-May-2023

Date _____ التاريخ _____

إدفعوا لأمر
أو لحامله

Pay to the order of ** BOMLAL JAISI **

or bearer

Amount ** THREE THOUSAND FIVE HUNDRED ONLY **
in words

المبلغ
بالحرروف

ر.ق.
Q.R

3,500.00

UMMSAID BAKERY

A/C No. 1000-00792-506

Signature _____ التوقيع _____

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

00009649 01634020015 00000100000792506

Ummsaid Bakery Qatar
 Al Meena Street
 P.O Box 1444 Doha Qatar
 E-mail: info@qbake.qa



Payment Advice

Payment Date : 04.05.2023

Document Number : 2360000428

GL Account :

Payee Name :

Exchange rate :

Remarks : LE BOM LAL JAISI#4813

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009649	04.05.2023	3,500.00	0.00	3,500.00	QAR
		3,500.00	0.00	3,500.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009649	04.05.2023	3,500.00	QAR
100000792506		Total :	3,500.00	QAR

Amount in words : Qatari Riyal Three Thousand Five Hundred Only

Kindly acknowledge the receipt
 Thanking You

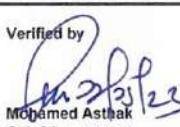
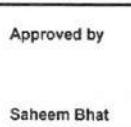
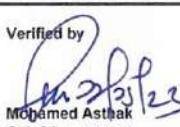
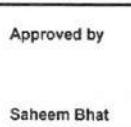
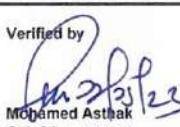
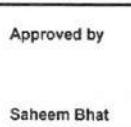
Prepared By

Verified By

Authorized By

Receiver's Signature

Document Date/Time:04.05.2023/16:18:09

Service Period From: 22-04-22 To 23-03-23																																																
LEAVE ENCASHMENT	USB	OF Mr.BOM LAL JAISI																																														
UPTO		23-Mar-23	103942 - 4813																																													
DEPARTMENT	Sales																																															
DESIGNATION	Van Salesman																																															
<table border="1"> <tr><td>Basic salary</td><td>QR</td><td>1,500</td></tr> <tr><td>HRA</td><td>QR</td><td>-</td></tr> <tr><td>Transport Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Telephone Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Cost of Living Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Food Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Other Allowance</td><td>QR</td><td>-</td></tr> <tr><td>Total Package</td><td>QR</td><td>1,500</td></tr> <tr><td>Service Duration</td><td colspan="3">5 Years 11 Months 1 Days</td></tr> <tr><td>Leave Category</td><td colspan="3">30</td></tr> <tr><td>Appointment date</td><td colspan="3">22-Apr-17</td></tr> <tr><td>Joining/Rejoining/Encashment date</td><td colspan="3">22-Apr-22</td></tr> <tr><td>Payment Type</td><td colspan="3">d-Pay Card</td></tr> </table>					Basic salary	QR	1,500	HRA	QR	-	Transport Allowance	QR	-	Telephone Allowance	QR	-	Cost of Living Allowance	QR	-	Food Allowance	QR	-	Other Allowance	QR	-	Total Package	QR	1,500	Service Duration	5 Years 11 Months 1 Days			Leave Category	30			Appointment date	22-Apr-17			Joining/Rejoining/Encashment date	22-Apr-22			Payment Type	d-Pay Card		
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	30.00	days @ Qr	30.00 days	50.00																																												
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	30.00	days @ Qr		0																																												
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Amount of air fare Doha-Kathmandu-Doha Self Full Fare QR. 2000	Economy Class			2,000																																												
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(Qrs.Three Thousand Five Hundred Only)				3,500																																												
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I, the undersigned Bom Lal Jaisi declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling Qr.3,500(Qrs.Three Thousand Five Hundred Only) vide Cheque No.																																																
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.																																																
Name	BOM LAL JAISI																																															
Signature																																																
Date																																																



**State Of Qatar
Residency Permit**

دوله قطر
رخصه إقامه

ID.No:	28052408785	الرقم الشخصي:	
D.O.B.:	09/06/1980	تاريخ الميلاد:	
Expiry:	19/04/2023	الصلاحية:	
Nationality:	NEPAL	الجنسية:	
Occupation:	سائق	المهنة:	
الاسم: يوملال جايسى			

Name: BOMLAL JAISI

Passport Number:	07267006	رقم جواز السفر:
Passport Expiry:	20/04/2024	تاريخ انتهاء الجواز:
Serial No:	31028052408785	الرقم المصنّف:
Residency Type:	عمل	نوع الرخصة:
Employer:	شركة مطاحن النفق القطرية	المستقدم:
General Director of the General Directorate of Passports	توقيع حامل البطاقة Holder's signature	

1

Bompa



ZAD HUMAN RESOURCES



Leave Requisition Form

Part 1 (To be filled by Employee)

Date of Initiation: 22.04.2023

Full Name : BOMLAL JAISI

Job Title : SALESMEN

Employee Code : 4813

Department : SALES

Business Unit : Q.BAKE

Leave Type

Annual [] Encashment [✓]

Leave Without Pay []

Leave With Pay []

Leave Information

Leave From:

Leave up to :

No of Days :

Return to duty date:

Contact Details while on vacation

Telephone No. :

Mobile No. :

Address :

Email ID :

 Backup employee during leave period based on
discussion with Dept. Head:

Signature of backup employee:



Signature of Employee

Part 2 (Department Approval – to be filled by Department Head)

Remarks (if any): Kindly approve if due.

Signature of Department Head

Date

Part 3 (Leave Eligibility – to be filled by HR)

DOJ : 22/4/17

Total leave taken :

Passport Expiry : -

QID Expiry : -

Leave Passage & Dependent Details:

From 22/4/22 To 23/4/23 - 30

Doha - Kathmandu - Doha

Economy Class Air Ticket for Self.

Unit - HR & Admin

Part 4 (Final Approval – to be filled by CEO/GM/VP)

No of Days :

Signature :

Date :