

Service Period From: 09-12-14 To 01-01-25								
102492 - 4025 LEAVE SETTLEMENT OF Mr.		USB	TEKAN GIRI					
TO BE RECEIVED ON	1-Jan-25	Basic Salary	QR	1,000				
DEPARTMENT	Production	HRA	QR	-				
DESIGNATION	Labour	Transport Allowance	QR	-				
		Telephone Allowance	QR	-				
		Cost of Living Allowance	QR	-				
		Food Allowance	QR	300				
		Other Allowance	QR	-				
		Total Package	QR	1,300				
		Service Duration	10 Years 0 Months 0 Days					
		Leave Category	30					
		Appointment date	9-Dec-14					
		Joining/Rejoining/Encashment date	9-Dec-23					
		Payment Type	D-PAY					
<u>SALARY</u>								
<u>BASIC SALARY</u>								
From	1-Jan-25	to	1-Jan-25					
	1	days @ QR	32.26		32			
<u>FOOD ALLOWANCE</u>								
From	1-Jan-25	to	1-Jan-25					
	1.00	days @ QR	9.68		10			
<u>LEAVE SALARY</u>								
<u>BASIC SALARY</u>								
From	9-Dec-23	to	9-Dec-24					
(335 x 30) / 335 =		30.00 days	33.33		1,000			
	30.00	days @ QR						
<u>AIR TICKET</u>								
Amount of air fare								
Doha-Kathmandu-Doha		Economy Class						
SELF					2,950			
Full Fare QR. 2950								
<u>NET TOTAL</u>								
(Qrs.Three Thousand Nine Hundred Ninety Two Only)								
Prepared by <i>Mohamed Faheem</i> Mohamed Faheem Sr.Fin Executive	Verified by <i>Anwar Qazi</i> Anwar Qazi Manager HR & Admin	Verified by <i>Mohammad Safdar</i> Mohammad Safdar Asst. Manager - Finance	Verified by <i>Sameer Mohammed</i> Sameer Mohammed Sr. Finance Manager	Approved by <i>Adnan Meerji</i> Adnan Meerji General Manager				
I, the undersigned Tekan Giri declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling QR.3,992 (Qrs.Three Thousand Nine Hundred Ninety Two Only) vide Cheque No.								
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.								
Name	TEKAN GIRI							
Signature								
Date								