

REASON/OBJECTIVE OF THIS PURCHASE |

2-These are essential spare parts for every 4000 and 8000 hours of service requirement for smooth operations.

4-Recently HK Mital's response and lead time has become abnormally high. Non-availability of spares could lead to breakdowns and business interruptions, hence, we started exploring new suppliers and a suitable supplier "Hi-Tech Machinery General Trading,

Tech Machinery due to price advantage and shorter lead time.

6-Please refer Annex-1 for stock details.

**RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY**

QUANTIFICATION OF THE EFFECT OF

#### RECOMMENDED SUPPLIER DETAILS

Party Name / Description	Country of Shipment	Shipment Negotiated	Exchange	Quantity	Amount	Total - QAR	Payment	Date of	Date of	Remarks
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[illegible]

1 lot	Approx. 1 month	Approx. 3-4 days
HI Tech Machinery General Trading LLC, UAE		

(Zhuji Haishun Import & Export Co., Ltd,	China	Air	CPT	12,600	3.65	As above	from order and from shipment	We will go for Air/Sea shipment basis weight of the spares and lower freight
				12,600	45,990	12,600		

China / Spare Parts	advance	date
10011007		

[illegible]

☐ Better quality    ☐ Lowest bidder    ☐ Renowned supplier    ☒ Others (specify) \_\_\_\_\_

order quantity	correct product	replace as supplied	correct capacity	alternate identified supplier for similar spares

## BUDGET DETAILS

[illegible]

Budgeted value for the requested capex/ expense	1,360,000
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Budget utilized till last purchase	(433,734)
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Balance available for this purchase	926,266
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Proposed as per this purchase memorandum	(45,990)
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Surplus/(Deficit)	880,276
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[illegible]

**AUTHORIZATION / APPROVAL**

[illegible]

Prasad  
Prasad  
Melethi Mohamed  
Tayyab Mohammad Azam  
Fazlan Khuri  
Hamed  
Tayyab Mohammad Azam Per  
Adnan Moeji  
Sunil Kasim  
Tarique Mohammad

Officer - Procurement	Assistant Manager	Senior Manager - Procurement	Manager Finance	St. Manager - Procurement	General Manager	Aust. Vice President - Finance	Chief Technical Officer	Chief Executive Officer
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024	2506/2024	30/06/2024	01/07/2024	02/07/2024
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