

**Dandy Company Ltd**

Street No:02, Gate No:160,Industrial Area  
Doha-2239  
Qatar  
44422980

**Supplier Invoice**

Invoice Number	DCLSOI00108-1122	Supplier Invoice Number	SAIN2202149
Invoice Date	14/11/2022	Supplier Invoice Date	10/11/2022
Invoice Currency	QAR	Supplier Invoice Amount	1,377.00
Status	Authorized	Comments	
Created By	DE01	Finance Book	DCL_FB

**Supplier**

ORIENTAL TRADING COMPANY  
P.O.BOX 96, DOHA,  
Qatar  
44466410

**Pay To**

ORIENTAL TRADING COMPANY  
P.O.BOX 96, DOHA,,24 - GATE NO. 24, P.O.BOX  
96,  
Qatar  
workshop@otcqatar.com  
44466410

SL	Item Details	Order No.	Ref.Doc.No.	Ref.Doc.Date	Uom	Quantity	Rate	Amount	Narration
1	HAND FORKLIFT (HYDRAULIC PALLET JACK)	DCLLDPO0064- 1122	DCLGRN00130- 1122	14/11/2022	NOS	1.00	1,377.0000	1,377.00	

**Amount In QAR****1,377.00****Terms of Payment**

90 DAYS

**Amount In**

Qatari Riyal One Thousand Three Hundred and Seventy-Seven Only

**Authorized Signatory**

**Dandy Company Ltd**

Street No:02, Gate No:160

Industrial Area

Doha 2239

Qatar

44422980

**GOODS RECEIPT NOTE**

Receipt : DCLGRN00130-1122

Supplier : VD000863

ORIENTAL TRADING COMPANY

INDUSTRIAL AREA - WAKALAT ST -  
STREET NO  
Qatar

44063338

44063399

Supplier Invoice No:

Receipt : 14/11/2022

Ref.Doc. : Purchase Order

Gate  
Pass No. :Delivery  
Note No. : SADN2201884

Carrier :

Supplier Invoice Date:

Status : Freeze Receipt

Ref.Doc.No. : DCLLDPO0064-1122

Ref.Doc.  
Amendment No. : 0

Vehicle No. :

Line No.	S. No.	Item Code	Variant Code	UOM	Order Qty / Balance Qty	Delivery Note Qty / Recieved Qty	Accepted Qty / Rejected Qty
		Item / Adhoc Class Description					
1		CPHNTL008		NOS	1.000	1.000	0.000
		HAND FORKLIFT (HYDRAULIC PALLET JACK)			<del>1.000</del>	1.000	0.000

Remarks :-

Prepared By : SAHID

Approved By : SAHID

&lt;End of Report&gt;



الشركة الشرقية التجارية ذ.م.م.

Oriental Trading Co. W.L.L  
SALWA MAIN BRANCH

ESTABLISHED : 1957  
Tel. : 44466333, Fax : 4443 3573  
E- mail : oriental@qatar.net.qa  
Comm. Registration No. : 1838  
Web : www.otcqatar.com

Salwa Industrial Area, Al Wakalat, Street No 4, Gate No. 2, Doha, Qatar  
Tel.: +974 4460 2050|Fax: +974 4460 3128|Email :salwashowroom@otcqatar.com

## الفاتورة INVOICE

Page 1 of 1

### Customer Name & Address

اسم العميل وعنوانه

DANDY COMPANY LTD

PO Box 2239

Doha, Qatar

QAT

Customer Account No: ODD044

Invoice No:	SAIN2202149	رقم الفاتورة
Invoice Date:	10-11-2022	تاريخ الفاتورة
Invoice Type:	Credit	طريقة الدفع
Payment Terms:		شروط الدفع
Payment Due Date:	09/01/2023	التاريخ المحدد للدفع
Sales Order No:	SASO2208978	رقم الطلب
Customer Ref No:	DCLDP00064-1122	رقم المرجع للعميل
Currency:	QAR	العملة

SI No الرقم التسلسلي	Part No - Description الجزء رقم و الوصف	Unit وحدة	Qty الكمية	Unit Price سعر الوحدة	Total Price السعر الكلي
1	MOVEIT-MT-25 - 2.5T Pallet Truck 540mm lift	No	1.00	1,377.00 ✓	1,377.00
				Total: مجموع	1,377.00
				Discount: خصم	0.00
Amount in words: One Thousand Three Hundred Seventy Seven Qatari Riyal Only				Net Amount: المبلغ الإجمالي	1,377.00

### Remarks:

SADN2201884

### Our Bank:



Signature.....

For: Oriental Trading Company WLL

Prepared by : Aneesh Usman

Received By.....

Signature.....

Date.....

**SALWA MAIN BRANCH**

Salwa Industrial Area, Al Wakalat, Street No 4, Gate No. 2, Doha, Qatar

Tel.: +974 4460 2050 | Fax: +974 4460 3128 | Email : salwashowroom@otcqaatar.com

Page 1 of 1

**Delivery Note مذكرة تسليم**

Customer Name & Address	اسم العميل وعنوانه	Delivery Note No:	SADN2201884	مذكرة تسليم رقم
DANDY COMPANY LTD		Delivery Note Date :	10/11/2022	تاريخ التسليم
PO Box 2239		Sales Order No :	SASO2208978	رقم الطلب
Doha, Qatar		Customer Ref No :	DCLDP00064-1122	الرقم المرجعي للعميل
QAT		Customer Account No :	ODD044	رقم حساب العميل
		Currency :	QAR	العملة

SI No الرقم التسلسلي	Part No - Description الجزء رقم و الوصف	Unit وحدة	Qty الكمية	Unit Price السعر	Total Price السعر الكلي
1	MOVEIT-MT-25 - 2.5T Pallet Truck 540mm lift	No	1.00	1,377.00	1,377.00
				Total: مجموع	1,377.00
				Discount: خصم	0.00
Amount in words: One Thousand Three Hundred Seventy Seven Qatari Riyal Only				Net Amount: المبلغ الإجمالي	1,377.00 ✓
Remarks:					

Received by - Javed Ali  
12/11/2022

Signature .....

For: Oriental Trading Company WLL

Prepared by : Aneesh Usman

Received by .....

Signature .....

Date 10/11/2022

# PURCHASE ORDER

Dandy Company Ltd

Street No:02, Gate No:160 Industrial Area  
City : Doha Country: Qatar  
Tel : 44422980 Fax:

Email:  
PO Box: 2239



## PURCHASE ORDER DETAILS

PO No. DCLLDPO0064-1122 PO Date 10/11/2022  
PO Amend No. Amend Date  
PO Status OPEN PO Type CAPITAL  
Project Code Offer No  
Project Name

## SUPPLIER DETAILS

Supplier Name ORIENTAL TRADING COMPANY  
Supplier code VD000863 Contact Address  
Contact Person MR. ARJUN/GITHU P.O.BOX 96, DOHA,  
Tel No. 44466410 QATAR  
Fax  
Mobile  
Email

## TERMS & CONDITIONS

Pay Term 90 DAYS  
Pay Mode CHECK  
Currency QAR  
Invoice To Dandy Company Ltd  
Import NO  
INCO Terms NONE  
Mode of Transport ROAD  
Partial Shipment YES  
Transshipment NO  
Remarks PR# 002375..PM-115-HPJ-2022

## ITEM DETAILS

S.N	Po Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	1	CPHNTL008-HAND FORKLIFT (HYDRAULIC PALLET JACK)	1	30/11/2022	NOS	1.0000	1,377.0000	1,377.00

GRAND TOTAL 1,377.00

Amount In Words : One Thousand Three Hundred Seventy-Seven Riyal Only

Delivery Address : CAPITAL WAREHOUSE  
DANDY CO LTD, IND AREA

For Dandy Company Ltd

(Authorized Signatory)



ESTABLISHED 1957  
Tel : 444 68 333 Fax : 444 33 573  
E-mail : oriental@qatar.net.qa  
Commercial Registration No: 1638  
Web : www.otc.qatar.com

# الشركة الشرقية للتجارة ذ.م.م. Oriental Trading Co. WLL

## SALWA MAIN BRANCH

Salwa Industrial Area, Al Wakalat, Street No 4, Gate No. 2, Doha, Qatar  
Tel.: +974 4460 2050 | Fax: +974 4460 3128 | Email : salwashowroom@otc.qatar.com

### QUOTATION

To  
**DANDY COMPANY LTD**  
PO Box 2239  
Doha, Qatar  
QAT  
Attn : **Mr. Yakub Mohammad**  
**Sr. Executive Procurement.**  
**PR # 002375**

Quotation No : **SAQT2203656**  
Revision No :  
Date : **31/10/2022**  
Customer Enquiry No :  
Customer RFQ no :  
Quotation Validity : **30/11/2022**  
Currency : **QAR**

Thank you for your above inquiry, we are pleased to submit our offer as under:-

S.No	Part No	Description	Qty	Unit	Unit Price	Amount
1	MOVEIT-MT-25	2.5T Pallet Truck 540mm lift	1.00	No	1,530.00	1,530.00
<b>Total</b>						<b>1,530.00</b>
<b>Discount</b>						<b>153.00</b>
<b>One Thousand Three Hundred Seventy Seven Qatari Riyal Only</b>						<b>1,377.00</b>

<b>Delivery Terms</b>	Total Price Delivered to Store
<b>Delivery Details</b>	EX STOCK SUBJECT TO PRIOR SALE
<b>Payment Terms</b>	As Usual
<b>Payment Details</b>	AS PER OUR AGREED TERMS
<b>Manufacturer/Origin</b>	MOVEIT HOLLAND
<b>Details</b>	

### Terms & Condition

- Price quoted is valid for the full quantity. Price may increase in case of partial order or reduction in Qty
- For non-stock items, delivery period shall be based on freight type confirmed by the customer.
- Tax: The above contract/order/item price is without VAT (Value Added Tax). In the event of VAT imposed by the Qatari Government, relevant VAT will be charged to the customer/client in addition to the above contract/order/item price.
- Any special request (e.g., manufacturer certification, test reports, first article inspections, special packaging) that were not noted on the quote request may incur an additional fee.
- All Ex-Stock quoted items are subject to prior sale. If sold new delivery period shall be applicable
- Seller reserves the right to accept the cancellation of the Purchase Order for the Product(s) sourced/purchased exclusively based on the Purchase Order. Cancellation fee wherever applicable shall be passed on to Buyer, in case of cancellation of the Purchase Order.

We hope you will find our offer in line with your requirement and look forward to receiving your valued order.

Yours Faithfully,

For Oriental Trading Company WLL

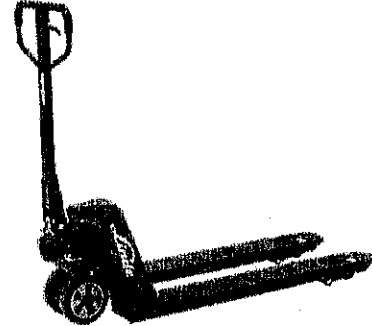
Abhilash M  
Sales Executive

Mobile No: 50526913, Email: retail@otc.qatar.com

**ITEM DESCRIPTION:**

**Linde M25 Hand Pallet Truck**

Capacity 2,500 kg @ 600 mm Load Center  
 Lift Height 115 mm  
 Lowered Fork Height 85 mm  
 Overall Lift height  
 From ground 200mm  
 Overall width 520 mm  
 Fork Length 1150 mm  
 Wheels Tandem load wheels' polyurethane



- Nylon wheels for low rolling resistance
- Ergonomic, plastic-covered Linde comfort-class control tiller
- Steering pivot angle 105° to either side
- Packaged, enclosed lift unit
- Overload relief valve

Sr. No.	Item Description	Unit Price (QAR)	Exclusive Price (QAR)	Qty.	Total Price (QAR)
1	Linde M25 Pallet Jack	QAR 2000/-	QAR 1,600/-	01	QAR 1,600/-
Total Price (QAR)					QAR 1,600/-

**Payment Terms:** 100% advance before dispatch.

**Availability:** December first week, subject to prior sale.

**Validity:** 20 days from the date of offer.

**Warranty:** 6month warranty on manufacturing defects as per Linde general terms & condition

31 October 2022

QUOTATION: AAB/WHS/20220100142

شركة عبدالله عبدالحلبي وإخوانه ذ.م.م.  
Abdullah Abdulghani & Bros. Co. W.L.L.



**Item 1: BT Hand Pallet Truck, Model – LHM 230U**

Description	Model	Qty	Unit Price (Qrs)	Total Price (Qrs)
2.3 Ton Hand Pallet Truck	LHM230U	1	2,200.00	2,200.00
In Words: Qrs. Two Thousand Two Hundred Only/-				

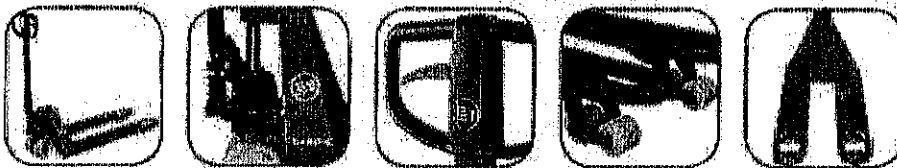
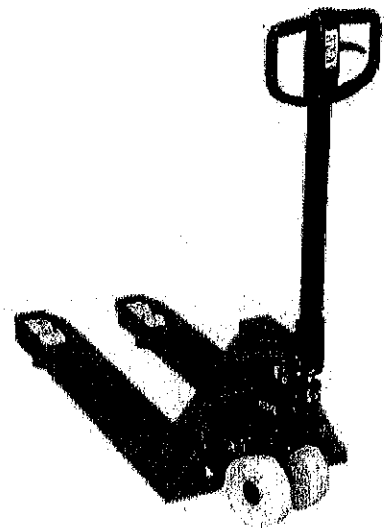
**The Specification of LHM230U**

1. Capacity : 2300 kg
2. Fork Width : 520 mm
3. Minimum Height : 75 mm
4. Wheel : Bogie Nylon
5. Fork Length : 1150 mm
6. Pump : Quick lift

COUNTRY OF ORIGIN: SWEDEN

MANUFACTURER: Toyota Material Handling International

Delivery: Expected Stock arrival by 1<sup>st</sup> week of December





No: PM-012HPJ-2022

Dandy Company Ltd

PURCHASE MEMORANDUM

Date : 6/11/22

Item / Asset Title

Type of Item / Asset

Department

Type of expenditure

Hand Pallet Jack

Hand Pallet Jack

Sales

Capital ☒ Revenue ☐

Expansion ☐

Cost reduction ☐

Office equipment's ☐

Others (specify) ☒ Hand Pallet Jack

Capacity enhancement ☐

Replacement ☐

Furniture & Fittings ☐

Supplier name

Total value (QAR)

Total Qty

Pur. Memo. No

Date : 25-01-2022

Abdullah Abdul Ghani & Donasco

15,400

8

PM-012HPJ-2022

LAST PURCHASE

IF CAPEX, NATURE OF CAPEX

The PM is prepared to purchase 1 Hand pallette Jack,required by Sales

Existing handpallet Jack has technical issues which can't be repairable. Writeoff form attached along with this PM.

REASON/OBJECTIVE OF THIS PURCHASE

RISKS/ CONCERNS/ NON-COMPLIANCE OF SOPs or POLICY

QUOTED SUPPLIER(S) DETAILS

No	Item/Party Name	COO	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in QR	Quantity Nos	Total - Qr.	Payment Term / Mode	Remarks
1	Abdullah Abdulghani & Bros. Co. W.L.L	Sweden	DDP-Dandy	QAR.	2,200	2,200	1.00	2,200	1	2,200	90 Days	
2	Domasco; (2.5 Ton. Make: Lindé)	Germany	DDP-Dandy	QAR.	2,000	1,600	1.00	1,600	1	1,600	100% Advance	
3	Oriental Trading Company OTC.MOVEIT-MT-25.2.5T Pallet Truck 540mm lift	Holland	DDP-Dandy	QAR.	1,377	1,377	1.00	1,377	1	1,377	90 days	

RECOMMENDED SUPPLIER DETAILS

Party Name	COO	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in QR	Quantity	Total - Qr.	Payment Mode	Date of shipment	Date of arrival	Period of completion
Oriental Trading Company OTC.MOVEIT-MT-25.2.5T Pallet Truck 540mm lift	Holland	Road	DDP-Dandy	1,377	1	1,377	1	1,377	90 Days			
Total								1,377				

Supplier selection criteria(s) :

Better quality ☐

Lowest bidder ☒

Reputed supplier ☐

Others (specify) ☐

BUDGET DETAILS

Particulars	Amount (QAR)
Budgeted value for the requested capex/expense	36,600
Budget utilized till last purchase	(16,400)
Balance available for this purchase	20,200
Proposed as per this purchase memorandum	(1,377)
Surplus/(deficit)	18,823

Authorization / Approval

Yasir Al-Humairi

Yasir Al-Humairi

Sr. Executive Procurement

11/6/2022

Nejeb

Nejeb

Assistant Manager - Maintenance

11/7/2022

Shahad

Shahad

Production Manager

11/7/2022

Sayyid Mohin

Sayyid Mohin

Senior Manager - Finance

11/8/2022

Adnan Meerji

Adnan Meerji

General Manager

11/9/2022

**Date:** 25/10/2022.....

Section : Sales

Approved Supplier : 1 \_\_\_\_\_ 2 \_\_\_\_\_

№ 002375

### Purchase Requisition (CASH)

[illegible]

**Raised by** *[Signature]*

**Forwarded by**

**Checked by**

27 OCT 2022  
Approved by

### Store Keeper

**Head of Department**

**Purchase Dept.**

**General Manager**

TM A

DANDY COMPANY LIMITED

Annexure - Approval for Fixed Assets Write off



Date : 01-Oct-2022

Particulars of the asset

Description	: HAND PALLET JACK-2.5TON-MTD215	Proposed Sale Value	: QAR -
Asset Number	: TOOLSO-146	Total number of units	: 1
Model	:	Total Proposed Disposal Value	: -
Year of purchase	: 11/09/2018	Total Purchase Cost	: 1,275.00
Proposed Date Disposal	: Post Approval	<u>As on date of transfer:</u>	
		Total Accumulated Depreciation	: 1,274.00
		Book Value of the Item as of 31/08/2022	: 1
		Gain/(Loss) based on book value	: (1)
Prepared by;		Verified by;	
Name	: Javed Arif	Name	: Sahid
Signature	:	Signature	:

Reason/Objective of shifting/Sale

Its not working completely. After inspection & confirmed by Mr. Mansoor it is not repairable. So we are requesting for new hand Jack.

Signature

Sales Manager

Finance Manager

General Manager

Approval

Authorized Signatory

09 OCT 2022

## ASSET DEPRECIATION REPORT

Business Unit	DANDY	Finance Book	All
Depreciation Book	CORP	Cost Center	
Asset Class	TOOLS-OTHERS	Class	
Depreciation	All	Currency Code	QAR
Asset No. From	TOOLS-146	Asset No. To	TOOLS-146
Location From		Location To	
Financial Year	FY2022		
Financial Period	01/01/2022	Financial Period	30/09/2022
Process To Date		Process Run No	

## ASSET DEPRECIATION REPORT

Financial Period

Dandy Company Ltd

Finance Book DCL\_FB Depreciation Book CORP

Asset Class TOOLS-OTHERS Depreciation Category TOOL\_1YR

Asset No	Asset Description	Cost Center	Asset Cost	Tag No	Tag Description	Asset Location	Tag Cost	Operating Acc. Depreciation	Period Depreciation	Closing Acc. Depreciation	Tag Book Value
TOOLSO-146	HAND PALLET JACK-2.5TON-MTD215	LSALE-MT	1,275.00	1	HAND PALLET JACK-2.5TON-MTD215	SALES_DE_PT	1,275.00	1,274.00	0.00	1,274.00	1.00
Asset Class wise Total		1,275.00					1,275.00	1,274.00	0.00	1,274.00	1.00
Depreciation Book wise Total		1,275.00					1,275.00	1,274.00	0.00	1,274.00	1.00
Finance Book wise Total		1,275.00					1,275.00	1,274.00	0.00	1,274.00	1.00

&lt;&lt;&lt;End of Report&gt;&gt;&gt;

Run Date 01/10/2022

Run Time

01:46:53 PM