



**A/C PAYEE ONLY**

Main Branch

شركات  
Corporate

رقم الشيك  
Cheque No. 00007939

06-Feb-2023

التاريخ

Date \_\_\_\_\_

Pay to the order of **\*\* MD FAIZ AHMAD \*\***  
or bearer

إدفعوا لأمر  
أو لحامله

Amount **\*\* SIX THOUSAND FIVE HUNDRED ONLY \*\***  
in words

المبلغ  
بالحرروف

6,500.00

ل.ق.  
Q.R

UMMSAID BAKERY

A/C No. 1000-00792-506

Signature \_\_\_\_\_ التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أصلف الخط

0000 7939 016340 200150 00000 100000 792506

P.O Box

E-mail:



### Payment Advice

Payment Date : 06.02.2023

Document Number : 2360000080

MD FAIZ AHMAD

Supplier code :106017

Doha

QA -

Dear Sir / Madam,

Exchange rate :

Remarks : LE MD FAIZ AHAMAD#6263

Payment Method :

Invoice Ref.	Invoice Date	Invoice Amount	Withhold Tax	Other Deduction	Net Amount	Curr
00007939	06.02.2023	6,500.00	0.00	0.00	6,500.00	QAR
		6,500.00	0.00	0.00	6,500.00	QAR

### Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00007939	06.02.2023	6,500.00	QAR
		Total :	6,500.00	QAR

Amount in words : Qatari Riyal Six Thousand Five Hundred Dirham Only

Kindly acknowledge the receipt Thanking You

Authorized Signatory

A handwritten signature consisting of several stylized blue ink marks, possibly initials or a name.

Receiver's Signature

Umm Said Bakery

(A subsidiary of Zad Holding Company Q.P.S.C.)

كيوبيك  
Qbake

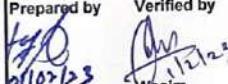
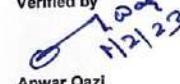
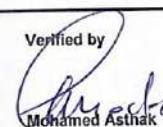
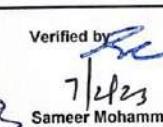
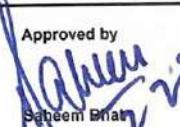
مخبز مسعود

(مملوک لشركة زاد القابضة ش.م.ق.ع.)

Service Period From: 04-03-22 To 02-02-23

LEAVE ENCASHMENT	USB	OF Mr.MD FAIZ AHMAD
UTO	2-Feb-23	106017 - 6263
DEPARTMENT	Sales	
DESIGNATION	Data Analyst	

Basic salary	QR	2,500
HRA	QR	1,500
Transport Allowance	QR	-
Telephone Allowance	QR	-
Cost of Living Allowance	QR	-
Food Allowance	QR	-
Other Allowance	QR	1,000
<b>Total Package</b>	<b>QR</b>	<b>5,000</b>
Service Duration		2 Years 10 Months 29 Days
Leave Category		30
Appointment date		4-Mar-20
Joining/Rejoining/Encashment date		4-Mar-22
Payment Type		Bank

<u>LEAVE ALLOWANCE</u>					
From	4-Mar-22	to	2-Feb-23		
( 335 x 30 ) / 335 =		30.00 days			
<u>HOUSE RENT ALLOWANCE</u>					
From	4-Mar-22	to	2-Feb-23		
	30.00	days @ QR	50.00		1,500
<u>AIR TICKET</u>					
Amount of air fare					2,500
Doha-Patna-Doha					
Self					
Full Fare QR. 2500					
<u>NET TOTAL</u>					
( Qrs.Six Thousand Five Hundred Only )					
Prepared by	Verified by	Verified by	Verified by	Verified by	Approved by
 Ansandeen Accountant	 Wasim Sr. Executive HR	 Anwar Qazi Asst. Manager HR & Admin	 Mohamed Ashraf Chief Accountant	 Sameer Mohammed Sr. Finance Manager	 Sabeeem Bharat General Manager

I, the undersigned Md Faiz Ahmad declare that I have received with thanks from Umm Said Bakery all my dues relating to salary and leave salary totaling Qr.6,500( Qrs.Six Thousand Five Hundred Only ) vide Cheque No. ....

I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Umm Said Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.

Name	MD FAIZ AHMAD
Signature	
Date	.....

**State Of Qatar  
Residency Permit**



دُوَلَةُ قَطْرٍ  
رِّخْصَةُ إِقَامَةٍ

ID.No:	28535676569	الرقم الشخصي:	
D.O.B.:	20/03/1985	تاريخ الميلاد:	
Expiry:	03/03/2023	الصلاحية:	
	الهند	الجنسية:	
Nationality:	INDIA		
Occupation:	مندوب مبيعات	المهنة:	
			الاسم: ايم دي فيض احمد

**Name: MD FAIZ AHMAD**

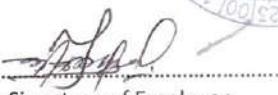
Passport Number:	N3763951	رقم جواز السفر:
Passport Expiry:	08/10/2025	تاريخ انتهاء الجواز:
Serial No:	30228535676569	الرقم الممليمل:
Residency Type:	عمل	نوع الرخصة:
Employer:	الشركة القطرية للصناعات الغذائية ( فوديكو )	المستلم:

**مدير علم الادارة العامة للموازات  
General Director of the General Directorate of Passports**

توقيع حامل البطاقة  
Holder's signature




**Leave Requisition Form**

<b>Part 1 (To be filled by Employee)</b>		Date of Initiation: 23 <sup>rd</sup> Jan 23
Full Name : Md Faiz Ahmad		
Job Title : Data Analyst	Employee Code : 6263	
Department : Sales	Business Unit : Qbake	
<b>Leave Type</b>		
Annual [ ]	Encashment [✓]	Leave Without Pay [ ]
Leave With Pay [ ]		
<b>Leave Information</b>		
Leave From:	Leave up to :	No of Days :
Return to duty date:		
<b>Contact Details while on vacation</b>		
Telephone No. :	Mobile No. :	
Address :	Email ID :	
	Signature of backup employee:	
 <span style="font-size: small;">✓</span> <span style="font-size: small;">Signature of Employee</span>		
<b>Part 2 (Department Approval – to be filled by Department Head)</b>		
Remarks (if any): To be processed if due		
 <span style="font-size: small;">Signature of Department Head</span>		<span style="font-size: small;">23/01/23</span> <span style="font-size: small;">Date</span>
<b>Part 3 (Leave Eligibility – to be filled by HR)</b>		
DOJ : 04/03/20	Total leave taken :	
Passport Expiry : —	QID Expiry : —	
Leave Passage & Dependent Details: From 04/03/22 To 02/02/23 - 30 Doha - Patna - Doha Economy class Air Ticket for SoY.		
<span style="font-size: small;">13</span> <span style="font-size: small;">2023</span> <span style="font-size: small;">Unit - HR &amp; Admin</span>		
<b>Part 4 (Final Approval – to be filled by CEO/GM/VP)</b>		
No of Days :	Signature :	Date : 25.1.23