

Gulf United Real Estate Investments Company

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| No: | | GUC/AMC/FFA/ST39/07/01/2021/05 | | DATE : 07-FEBRUARY-2021 | | | | | | |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|----------------|--------------------------------|-----------------|----------------|-------------------|-------------------------|-----------------------------------------------|-------------|
| SERVICE MEMORANDUM | | | | | | | | | | |
| Nature Service | | Annual maintenance contract for fire protection system for street 39 properties (labour accommodation and warehouse) | | | | | | | | |
| Department | Maintenance | | | | | | | | | |
| Reason/Objective of this Service | Renewal <input checked="" type="checkbox"/> New Service <input type="checkbox"/> | Building improvement <input type="checkbox"/> | | | | | | | | |
| It is required from Qatar Civil Defence Department to have annual maintenance contract for the fire protection system from certified (OCOD approved) service provider. | | | | | | | | | | |
| | | Total value : 16,000 Rate : 16,000 | | | | | | | | |
| | | Contract Period : 1 YEAR | | | | | | | | |
| | | Service Memo. : Date: 3-Feb-20 | | | | | | | | |
| RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY | | | | | | | | | | |
| QUOTED SERVICE PROVIDER DETAILS | | | | | | | | | | |
| Sl. No | Service Providers Name | Service Description | Currency | Quoted rate | Negotiated rate | Exchange rate | Rate in QAR | Service Period in years | Total. QAR | Remarks |
| 1 | FIRE SAFETY | Annual maintenance | QAR | 31,000 | 14,500 | 1.00 | 14,500 | 2 | 29,000 | |
| 2 | KEMCO AGNICE | contract for fire protection system | QAR | 16,000 | 16,000 | 1.00 | 16,000 | 2 | 32,000 | |
| 3 | BUZWAIR ADVANCED TECH | | QAR | 22,000 | 22,000 | 1.00 | 22,000 | 2 | 44,000 | |
| 4 | ELITE FIRE PROTECTION | | QAR | 36,700 | 36,700 | 1.00 | 36,700 | 2 | 73,400 | |
| * All the supported quotations are attached herewith | | | | | | | | | | |
| RECOMMENDED SERVICE PROVIDER | | | | | | | | | | |
| Service Providers Name | | Shipment Mode | Quoted rate | Exchange rate | Negotiated rate | Rate in QAR | Service Period In | Total. QAR | Payment Terms | |
| FIRE SAFETY | | | 31,000 | 14,500 | 14,500 | 1.00 | 2 | 29,000 | Quarterly upon receipt of invoice and reports | |
| Supplier selection criteria(s) : <input checked="" type="checkbox"/> Lowest bidder <input type="checkbox"/> Reputed supplier <input type="checkbox"/> Others (specify) <input checked="" type="checkbox"/> Existing service provider for ST26 property and residential properties | | | | | | | | | | |
| Notes: 1. Contract period starting from 16-Feb-2021 to 15-Feb-2023. (2 years period) and this SW shall automatically renew for same period unless there is increase in AMC price. 2. Exist Clause: GUC reserve the right to terminate contract by providing one month advance written notice. | | | | | | | | | | |
| BUDGET DETAILS | | | | | | | | | | |
| Particulars | | Amount (QAR) | | | | Remark | | | | |
| Budgeted value for the requested service/expense | | 18,000 | | | | | | | | |
| Budget utilized till last purchase | | (2,000) | | | | | | | | |
| Balance available for this purchase | | 16,000 | | | | | | | | |
| Proposed as per this service memorandum | | (12,688) | | | | | | | | |
| Surplus/(deficit) | | 3,313 | | | | | | | | |
| AUTHORIZATION / APPROVAL | | | | | | | | | | |
| Created By | Approved By | Approved By | Approved By | Approved By | Approved By | Approved By | Approved By | Approved By | Approved By | Approved By |
| Mohamed Sultan | Hammad Ull Haq | Alfaisal Trivicki | Munir Ali Khan | Afaqat A. Khan | Husain Murtaza | Tariq Muhammad | Samir Mian | Chief Executive Officer | | |
| 2/10/2021 | 2/10/2021 | 2/10/2021 | 2/10/2021 | 2/10/2021 | 2/10/2021 | 2/10/2021 | 2/10/2021 | 2/16/2021 | | |