

Qatar Flour Mills Co.

P.O. Box 1444

44415000

No: QFM/2021/091

PURCHASE MEMORANDUM

Date: 30.12.2021

LAST PURCHASE

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		SUPPLIER DETAILS		LAST PURCHASE	
Item / Asset Title	: Spare parts	a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>	Supplier name	: Butler AG
Type of Item / Asset	: Spare parts	c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>	Total value	: As per Annex-I
Department	: Maintenance	e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>	As per Annex-I	
Type of expenditure	: Capital <input type="checkbox"/>	g) Others (specify)	<input type="checkbox"/>			Pur. Memo. No	: As per Annex-I
						Note: No stretch feasibility study/s/b/ if more applicable	

- 1-Spare part (Blow through Airlock) is required as critical back up to avoid mill down time.
- 2-This is essential for smooth operation.
- 3-Buhler is OEM supplier.
- 4-There is price impact of CHF11,281.10 equivalent to QAR 5,239/- for Gravity Flow since last purchase in year 2016 due to increase in raw material prices.

REASON/OBJECTIVE OF THIS PURCHASE

Buhler is OEM supplier hence no comparison is available.

RISKS/CONCERN/NON-COMPLIANCE OF SOPS OR POLICY

QUOTED SUPPLIER(S) DETAILS									
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted Amount	Negotiated Amount	Exchange rate	Qty. Nos.	Amount FC
1	Buhler AG, Switzerland / Spare Parts (Air lock & Gravity Flow)	Switzerland	Ex-works	CHF	12,017.00	11,100.00	4.09 (2 items, 3 pcs)	1 lot	11,100.00
									45,399 CAD
								Total CFR, Doha,	11,100.00
									45,399

*All the supported quotations should be attached

RECOMMENDED SUPPLIER DETAILS									
Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Qty. Nos.	Amount FC	Payment Mode	Date of Shipment
Buhler AG, Switzerland / Spare Parts (Air lock & Gravity Flow)	Switzerland	Sea	CFR	11,100.00	4.09 (2 items, 3 pcs)	1 lot	11,100.00	As per above	Approx 3-4 months from order
								Aprox one month from dispatch	N/A

Supplier selection criteria(s):

- Lowest bidder
- Reputed supplier
- Others (specify)
- OEM Supplier

BUDGET DETAILS

Particulars	Amount (QR)
Budgeted value for the requested Capex/expense	1,800,000
Budget utilised till last purchase	(473,764)
Balance available for this purchase	1,326,236
Proposed as per this purchase memorandum	(45,399)
Surplus/(Deficit)	1,280,837

AUTORIZATION/APPROVAL									
Vishnu Prasad	Abdul Aziz	Tayyab Mohammad / Zain	Shahid Ali Khan	Rafiq Rasyid	Najmul Hussain	Salim Pathan	Nasir Hussain	Taqiqe Mohammad	
Senior Officer - Procurement	Senior Manager - Maintenance	Senior Manager - Procurement	Assistant Manager - Finance	Senior Manager - Finance	Vice President - Operations	General Manager	Senior Manager - Finance	Chief Executive Officer	
1/5/2022	1/8/2022	1/9/2022	1/9/2022	1/12/2022	1/13/2022	1/16/2022	1/17/2022	1/17/2022	