

No: Alcat-Logistics/2022/003

PURCHASE MEMORANDUM

Date : 30.06.2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title : Hook loader & Compactor		a) Expansion <input checked="" type="checkbox"/>	b) Capacity enhancement <input type="checkbox"/>	Supplier name : Alaa Industrial Equipment	Co.O: China
Type of Item / Asset : Automotive		c) Cost reduction <input type="checkbox"/>	d) Replacement <input type="checkbox"/>	Total value : QAR 192,600/-	Rate : QAR 93,600/-
Department : Business Development		e) Office equipments <input type="checkbox"/>	f) Furniture & Fittings <input type="checkbox"/>	Total Qty : 2 units (Hook Loader)	
Type of expenditure : Capital <input checked="" type="checkbox"/>	Revenue <input type="checkbox"/>	Pur. Memo. No : Alcat-Logistics/2017-Q08 Date : 11.04.2017			

Note: Pls attach feasibility study if a/b/c is/are applicable

1- We have currently two hook loaders which are being utilized with Ro Ro Bin to carry out dry waste garbage of QFM, QFO & Dandy.
 2- We need one more hook loader with 3 mobile compactors to carry out production waste from Qbake and United Bakeries.
 3- Chassis platform for fixing the hook loader will be provided from our existing fleet of transit mixer after conversion.
 4- Feasibility approval is attached.

REASON/OBJECTIVE OF THIS PURCHASE									
RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY									
QUOTED SUPPLIER(S) DETAILS									
No	Party Name / Description	Country of Origin	Shipment Mode	Currency	Quoted rate	Negotiated rate	Exchange rate	Quantity pc	Amount FC
1	Alaa Industrial Equipment Factory (W.L.L)	Europe/China	Ex-work	QAR	120,700	110,000	1.00	1	110,000
2	Seashore Hydraulic Centre	Italy	Ex-work	QAR	125,000	115,000	1.00	1	115,000
3	Hi Power Engineering Works	Europe	Ex-work	QAR	120,000	120,000	1.00	1	120,000
1	Hi Power Engineering Works	Europe	Ex-work	QAR	78,000	76,000	1.00	3	228,000
2	Seashore Hydraulic Centre	Italy	Ex-work	QAR	99,000	89,000	1.00	3	267,000
3	Alaa Industrial Equipment Factory (W.L.L)	Europe/China	Ex-work	QAR	148,900	148,900	1.00	3	446,700
* All the supported quotations are attached									
RECOMMENDED SUPPLIER DETAILS									
Party Name / Description	Country of Origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Quantity set	Amount FC	Total - Qr.	Remarks
Alaa Industrial Equipment Factory (W.L.L)	Europe/China	N/A	Ex-work	110,000	1.00	1	110,000	110,000	1-Brand - Hyva 2-Competitive price
Hi Power Engineering Works	Europe	N/A	Ex-work	76,000	1.00	3	228,000	338,000	Price advance in ordering from Alaa Industrial
									Price advance in ordering from Alaa Industrial
									Competitive price
									Price advance in ordering from Hi Power.
									Price advance in ordering from Hi Power.

Supplier selection criteria(s):		Reputed supplier		Others (specify)	
Better quality <input type="checkbox"/>	Lowest bidder <input checked="" type="checkbox"/>				

BUDGET DETAILS	
Particulars	Amount (QAR)
Budgeted value for the requested capex/ expense	-
Budget utilized till last purchase	-
Balance available for this purchase	-
Proposed as per this purchase memorandum	(338,000)
Surplus/(Deficit)	(338,000)

AUTHORIZATION / APPROVAL			
Abdul Munaf Sr. Accounts Officer 7/2/2022	Moonthi Manager 7/2/2022	Tayyab Mohammad Azam Senior Manager - Procurement 7/3/2022	Abu Ahmed Saleh Manager Finance 7/3/2022
		Tayyab Mohammad Azam Sr Manager - Procurement 7/4/2022	Khaia Bahaiddin Asst. Vice President - Finance 7/4/2022
			Tarique Mohammad Chief Executive Officer 7/5/2022
			Shakh Mansoor Board Member 7/5/2022