Registration Request	طلب تسجيل
Please register our company / establishment for Wages Protection System	الرجاء تسجيل الشركة / المؤسسة في نظام حماية الأجور

Company / Establishment Details		بيانات الشركة / المؤسسة
Employer Name	DANDY CO. LTD	اسم الشركة المسجلة (جهة العمل) في نظام حماية الأجور
Employer EID (Computer Card)	10-2563-00	رقم قيد المنشأة للشركة المسجلة (جهة العمل)
Employer Commercial Registration	6573	رقم السجل التجاري للشركة المسجلة (جهة العمل)
Payer Name	DANDY CO. LTD	اسم صاحب الحساب الذي سيتم خصم الراتب من حسابه
Payer ID Type (EID / QID)	EID	نوع بطاقة العميل الذي سيتم خصم الراتب من حسابه (رقم قيد المنشأة / البطاقة الشخصية القطرية)
Payer ID	10-2563-00	رقم قيد المنشأة أو رقم البطاقة الشخصية لصاحب الحساب الذي سيتم خصم الأجور من حسابه
Payer IBAN	QA06BRWA000000000100001907057	رقم الحساب المصرفي الدولي الذي سيتم خصم الأجور منه

* The following attachments are required: • Copy of Employer EID / CR • Cope of Payer EID / QID	*الملحقات المطلوبة: • نسخة عن قيد المنشأة والسجل التجاري لجهة العمل. • نسخة عن قيد المنشأة / البطاقة الشخصية القطرية لصاحب الحساب الذي سيتم خصم الأجور منه.

Terms and Conditions	الشروط والأحكام
We agree and confirm that: Dukhan Bank will not process any salaries without receiving the original letter signed and stamped by the authorized signatory We have read, understood and implemented the MOL directives regarding employer responsibility as related to WPS and the SIF file prepared in accordance the Qatar Central Bank guidelines Any Applicable charges will be debited from our account above separately	لا يعالج بنك دخان اية رواتب إلا عند إستلام أصل الخطاب التفسيري الموقع عليه إننا قمنا بإطلاع على توجيهات وزارة العمل وقمنا بمعرفتها وتنفيذها في شأن مسؤولية رب العمل المتعلقة بنظام حماية الأجور وإنه تم إعداد ملف معلومات الرواتب وفقاً للتوجيهات من مصرف قطر المركزي. سيتم خصم الرسوم من حسابنا المذكور أعلاه بشكل منفصل

Signature	التوقيع

Description of Data fields as follows

Employer Name	The name of the regulated entity	اسم الشركة المسجلة في نظام حماية الأجور (جهة العمل)
Employer EID (Computer Card)	Regulated entity's company registration card number (computer card)	رقم قيد المنشأة للشركة المسجلة في نظام حماية الأجور (جهة العمل)
Employer Commercial Registration	Regulated entity's company (commercial) registration number	رقم السجل التجاري للشركة المسجلة في نظام حماية الأجور (جهة العمل)
Payer Name	The name of the payer	اسم صاحب الحساب الذي سيتم خصم الأجور منه
Payer ID Type (EID / QID)	The type of Identification for the payer, values (EID / QID)	نوع بطاقة العميل الذي سيتم خصم الأجور من حسابه (بطاقة قيد المنشأة / البطاقة الشخصية القطرية)
Payer ID	The company registration card number for the company that will be paying salaries. If salaries will be paid by the person, Qatari ID of this person should be specified	رقم قيد المنشأة أو رقم البطاقة الشخصية لصاحب الحساب الذي سيتم خصم الأجور منه
Payer IBAN	The IBAN on which the salaries will be debited	رقم الحساب المصرفي الدولي الذي سيتم خصم الأجور منه IBAN

FORM-CB-038.1

Notice of Acknowledgment, Irrevocable and Unconditional Undertaking

Date [D] [D] [M] [M] [Y] [Y]

Company Name DANDY CO. LTD

(Account Number 100001907057); a company registered in Doha - Qatar, with commercial registration number

6573 (hereinafter referred to as " Customer / Employer")

Address Building No-160, St.No-2,Industrial Area P.O. Box 2239 , Doha, Qatar

Dukhan Bank and Customer shall be referred to together as the "Parties" and individually as "Party".

1. We refer to this Acknowledgment: This is a WPS Online Services schedule. Terms defined in, or incorporated by reference in, the Acknowledgment have the same meaning in this WPS Online Services Schedule unless given a different meaning in this WPS Online Services Schedule.

2. **DEFINITIONS AND INTERPRETATION**

   Definitions
   In this Wages Protection System Internet Banking Schedule, except to the extent that the context requires otherwise, the defined terms and expressions hereunder shall have the following meanings;

"Account"	Means any corporate bank account(s) opened and maintained with Dukhan Bank in respect of which Dukhan Bank allows wages payments to be performed online through its WPS Online Services by debiting the Customer's account;
"Administrator"	Means the user(s) duly appointed by the Customer as the legal representative of the Customer in relation to the WPS Internet Banking services;
"Customer's IBAN"	Means the international bank account number held by Customer;
"WPS"	Wages Protection System: Means the comprehensive electronic system initiated by the Ministry of Labour and Social Affairs and Qatar Central Bank to monitor and document the process of worker wage payment at the establishments subject to the Labour Law (1) of 2015 to revise Law No. (14) Of 2004, with the view to ensuring that employers are committed to the wage payment process systematically and in a timely manner pursuant to the Rules and Conditions provided for in the Labour Law.
"WPS Online Services"	Means the wages payment system online services made available by Dukhan Bank and which enables the Customer to electronically access, view, pay wages and salaries and other employees related benefits;

3. The Customer is desirous of subscribing to the WPS Online Services with Dukhan Bank for complying with the relevant laws and regulations in the State of Qatar in relation to wages and employees benefits payment.

4. Dukhan Bank offers Customer the WPS Online Services in compliance with the regulatory and legal requirements concerning wages and benefits payments to employees by companies (including Customer) in the State of Qatar.

5. The terms and conditions under this Acknowledgment shall apply to this WPS Online Services Schedule.

6. In utilizing the WPS Online Services the definitions under this schedule shall apply and be deemed part of this Acknowledgment for the purpose set herein in this provision.

7. Employers shall subscribe to the WPS through the Bank.

8. Employer shall deliver the SIF to Dukhan Bank in the way determined by Dukhan Bank from time to time and in accordance with the specification set by the Ministry of Labor and communicated by Dukhan Bank to the Employer from time to time.

9. Any instructions from the Customer made under the WPS Online Services shall comply with the general terms set under this acknowledgment and as determined by Dukhan Bank from time to time as follows but without limitation:

   i) SIF information must be clear at all times and prepared by Employer in accordance with the specifications set out by the Ministry of Labor.

   ii) Customer shall complete a SIF form as required by Dukhan Bank from time to time. Customer undertakes to alert and notify Dukhan Bank upon the occurrence of any change to the SIF and shall immediately correct any errors or mistakes identified by Dukhan Bank in the SIF. Customer shall solely be responsible and liable for any failure to update Dukhan Bank in respect of any change to SIF.

   iii) Users shall be provided for the purpose of any WPS transaction, with an OTP which would be communicated to Customer by SMS to Customer's registered mobile number with Dukhan Bank. Customer shall insure at all time that Dukhan Bank is notified of any change to the registered Customer mobile number. Customer shall be held solely liable and responsible for any failure in notifying Dukhan Bank of the aforementioned change.

10. Employer may assign a Payer (a related entity or party or third party) who shall be responsible for paying the wages from Payer's own account(s). The Payer may be the Employer itself, another establishment related to the Employer, or a person related to the establishment (e.g. a business owner). In case no specific Payer other than the Employer is assigned or determined, the Employer shall be deemed to be the Payer under this Schedule.

11. Employer EID, Payer's EID and Payer's QID shall be provided to Dukhan Bank at any time upon Dukhan Bank's request.

12. Payment Instructions under the WPS shall be made by Employer and/or Payer at Employer's and Payer's sole liability and responsibility without any such liability or responsibility being imparted on Dukhan Bank in any way whatsoever, in connection with Dukhan Bank 's executing Employer and/or Payer's payment instructions.

13. Employer and Payer shall jointly and severally indemnify Dukhan Bank from any direct or indirect damages, losses, expenses, costs (including legal fees a charges) arising from any actions, claims, lawsuits brought against Dukhan Bank by any party whatsoever, including any such actions, claims and lawsuits brought by any of Employer and/or Payer in respect of Dukhan Bank 's performance of the WPS Online Services under this Schedule.

14. Employer and Payer shall release and forever discharge Dukhan Bank from any liabilities whatsoever related to Employer and Payer's arrangement in respect of the wages payment. Employer and Payer acknowledge that Dukhan Bank is not and shall not be party to their internal and bilateral wages payment arrangements.

15. Dukhan Bank shall retain the discretionary and absolute right to terminate this Schedule without cause or justification upon serving the other party a two weeks termination notice. In the event of breach of contract by Employer and/or Payer, Dukhan Bank shall have the right to terminate the agreement immediately without notice.

16. Employer and Payer shall pay Dukhan Bank all expenses and charges associated with providing the WPS Online Services (if any) immediately upon receiving Dukhan Bank's demand in writing.

17. This Schedule shall be governed by the laws of the State of Qatar, Shari'ah Compliance and the Qatari courts shall have exclusive jurisdiction.

18. This Schedule was signed in (3) counterparts with each party holding an original copy.
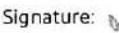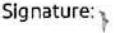
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Online WPS – Corporate Customer Setup Form

Customer Details

Date | D | D | M | M | Y | Y |

Customer Name: DANDY CO. LTD

Account Number: 100001907057 | Commercial Registration Number: 6573

Authorization Level: 3

Payer Name: DANDY CO. LTD

Payer IBAN: QA06BRWA00000000100001907057 | Payer EID: 10-2563-00

Employer Name: DANDY CO. LTD | Employer EID: 10-2563-00

Administrators: The assigned administrators will have full authority to create users, reset passwords, send OTP, assign authority matrix, but will not be able to amend the pre-assigned header.

Administrator ID:	Administrator ID:
Name: MOBIN RAZZAQ SAYYED	Name: NADEEM MOHAMMED
QID/ PP No.: 28335662797	QID/PP No.: 29235633453
Mobile No.: 974-50447645	Mobile No.: +974 -33091684
E-mail: mobin@dandy.qa	Email: nadeemmohammed@dandy.qa

I/We agree to the Online WPS setup as detailed above and hereby authorize you to release the Administrator profiles, passwords to the Administrator(s) as defined in this form. Online WPS Corporate Customer Setup Form is an integral part of Dukhan Bank 'WPS Online Services' dated:

For and On Behalf of;

Date | D | D | M | M | Y | Y |

Name:	Signature:
Name:	Signature:
Name:	Signature: