

Zad Holding Company

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No: ZAD/H/P/QFM/10/02/2022/0001-R2

SERVICE MEMORANDUM

BASIC DETAILS OF SERVICE/MEMO										LAST PURCHASE SERVICE/MEMO			Date : 10-Feb-2022		
Nature Service	Consultancy services providing for Design, Engineering and authority approvals for new Zad project at HAMAD PORT.									Supplier name					
Department	Maintenance	<input type="checkbox"/>	New Service	<input checked="" type="checkbox"/>	Building Renovation Work	<input type="checkbox"/>	Total value of \$M			COF :					
Service Type	Renewal									Rate per month					
Reason/Objective of this Service	The existing facility of Qatar Flour Mills and Oil refinery has to be shifted from old Doha port to New Hamad port as per the directives of government of Qatar. In order to design and build the facility at allotted land at Hamad port, we need reputed consultant to work on our behalf. Accordingly we are proceeding with appointment of consultant to design and arrange approvals from all authorities based on our conceptual layout of new ZAD projects at Hamad port.									Service Memo.					
RISK CONCERN/ANSWER/COMPLIANCE OF SOBS AND POLICY															
No	Supplier Name	Country of Origin	Service Description	Currency	Initial Offer	Final Negotiated offer	Exchange Rate	Rate in QAR.	QTY	UOM	Total Amount in QAR.	Level	Remarks		
1	Trust Engineering Consultancy	Qatar	Design, Engineering and approvals for QFM and Oil refinery facility for New ZAD project at Hamad port	QAR	3,772,640	3,450,000	1.00	3,450,000	1	Lump Sum	3,450,000	13	1. Management has appointed M/s Trust Engineering consultancy as a Designer of the project and issued a nomination letter dated 14 th April 2021. 2. M/s Trust is competitive in offer price and technically qualified having experienced in Design Consultancy services for Strategic Food security facility at Hamad port and their service is as per our expectation in order to complete the project. 3. As M/s Trust agreed to have contract on packages wise so we will proceed only for Environment studies only from full package which is QR 300K and as an when required will proceed for other packages on partial items or for the full scope scope. 4. Payment terms will be as per attached email received from M/s Trust date on 13.12.2021 5. Consultant to be paid on hourly basis in case of any additional service other than the adopted packages for the special requirements/ meetings with Mawani or Hamad port authority. These cost will be reimbursed to client if full scope contract implemented with M/s Trust. 6. Major Revision to service: Performance/Advance bond, any Govt fees, Interim/float Supervision & Inspection, Jetty area facilities, any Field monitoring in EIA, process engineering review or design, security system, any change request, soil report & Topographic survey, Project Insurance etc.		
2	CEG International	Qatar		QAR	5,470,000	5,535,000	1.00	5,535,000	1	Lump Sum	5,535,000	12			
3	Darsch Qatar	Qatar		QAR	6,700,000	6,700,000	1.00	6,700,000	1	Lump Sum	6,700,000	13			
RECOMMENDED SERVICE PROVIDER															
Supplier Name	Country of Origin	Negotiated rate	Rate in Or.	QTY	Total - Or.				Payment Terms						
Trust Engineering Consultancy	Qatar	3,450,000	1.00	3,450,000	1	3,450,000				The payment terms will be as per contract agreement					
SUPPLIER DETAILS															
Supplier selection criterias:										We are proceeding for this service as per the direction of management.					
<input type="checkbox"/> Better quality <input type="checkbox"/> Lowest bidder <input checked="" type="checkbox"/> Reputed supplier <input checked="" type="checkbox"/> Others (Specify) <input checked="" type="checkbox"/>															
Particulars										Service is as per our expectation					
Budgeted value for the requested service/expense															
Budget utilized till last purchase															
Balance available for this purchase															
Proposed as per this service memorandum															
Surplus/(deficit)															
AUTHORIZATION / APPROVAL															
 Abdulla Al Ali Senior Manager - Projects 20220202					 Nafisah Hussain Manager - Investor Relations 20220202					 Tariq bin Muhammed Vice President - Operations 20220202					
 Sheikh Ammar Bin Jassim 20220202															