

Doc. Type : SB ( G/L Account Posting ) Normal document			
Doc. Number	2312000282	Company Code	5003
Doc. Date	13.11.2023	Posting Date	13.11.2023
Calculate Tax	<input checked="" type="checkbox"/>	Fiscal Year	2023
Ref.Doc.	00005302	Period	11
Doc. Currency	QAR		
Doc. Hdr Text	LOAN-MOHAMMAD ALI-3508		

Itm	PK	Account	Account Short Text	Assignment	TX	Amount	Text
1	50	109121	BBQ-P-CA100000780301	23120002822023		10,000.00-	
2	40	104400	Loan to Employees	23120002822023		10,000.00	LOAN-MOHAMMAD ALI-3508

13 NOV 2023

13-11-2023

Dear Sir,

**Sub: Request to issue a bearer cheque and cancellation of A/C Payee Cheque - Loan to Mr. Mohammad Ali Khan (Sales Supervisor - QFI)**

Employee's bank account has been suspended by Doha bank due to nonactivity in account for more than two months (Employee was on Leave).

As requested by the Employee we issue a bearer cheque to him to meet immediate financial requirements.

Additionally, we requested to cancel the previously issued A/C payee cheque (Cheque No.00005222 dated 22-Oct-2023).

Note: The Employee Bank account will be restored only after sighting a full month Salary.

Thanking You