

Date : 2/2/2024



**Mobile Expense Summary ( Pre-paid CUG Connections) for the Month of JAN- 2024**

Sr. No	Inv. Date	Mobile Numbers	Users	Department	Total Bill Amount ( AED)	Amount to be Deducted from Employee	Expense Company (AED)
1	1/1/2024	056-5225604	Isham Pookundil	Fleet Dept.	53.55	-	53.55
2	1/1/2024	050-1074062	Production Supervisor	Production	53.55	-	53.55
3	1/1/2024	056-5225603	Bhargavan Jayaprakash	Admin Ass.	79.80		79.80
4	1/1/2024	056-5225602	Attig Ur Rahman	HRD	53.55	-	53.55
5	1/1/2024	056-5209894	Anwar Sadat	Finance	53.55	-	53.55
6	1/1/2024	054-3081691	I T Dept	Quality	53.55	-	53.55
Total Amount = AED							347.55

Prepared By : IT

Nadeemicha

Checked By : HR

Checked By : Finance

Approved By : DGM

APPROVED FOR PAYMENT  
DATE: 1/1/2024  
SIGN: Abraham Puthoor  
Dy. General Manager

Sam Mohamed Saffir  
Asst. Manager HR & Admin

INVOICE BOOKED

2433 000124

PAY BATCH CREATED  
05 FEB 2024  
USB - DUBAI

Date 2/2/2024



Phone Expenses Summary ( Landline, Internet, Mobile & Fax ) for the Month of JAN- 2024

Sr. No	Inv. Date	Mobile Numbers	Users	Total Bill Amount (AED)	Amount to be deducted from Employee (AED)	Expense to Company (AED)	Remarks
1	1/1/2024	04-5915 573	Interline	1968.75	0.00	1968.75 ✓	
2	1/1/2024	04 88 333 03	Landline	116.45	0.00	116.45 ✓	
3	1/1/2024	056 522 4363	Mr. Abraham	321.36	0.00	321.36 ✓	
4	1/1/2024	056 1885785	Sam	263.64	52.50 ✓	211.14 ✓	
5	1/1/2024	056 853 1803	HR_admin	53.55	0.00	53.55 ✓	
6	1/1/2024	056 402 0247	Sajjad	105.96	0.00	105.96 ✓	
7	1/1/2024	056 505 4478	Faheem	226.13	42.55 ✓	183.58 ✓	
8	1/1/2024	056 522 4361	Nadeem Khan	111.63	0.00	111.63 ✓	
9	1/1/2024	056 522 4365	Anil Kumar	105.00	0.00	105.00 ✓	
10	1/1/2024	056 177 8499	Indra	105.00	0.00	105.00 ✓	
11	1/1/2024	056 522 4360	Hazique	339.84	51.45 ✓	288.39 ✓	
12	1/1/2024	056 9989214	Mir Ali	300.23	0.00	300.23 ✓	
13	1/1/2024	056 538 5267	Zuhair Shihab	204.70	0.00	204.70 ✓	
TOTAL :				4,222.24	146.50	4,075.74	

Prepared By:IT

Nadeem Khan

Checked By: HR

Sam Mohamed Saifir  
Asst. Manager HR & Admin

Verified By: Finance

Approved By: DGM

Abraham Puthoor  
General Manager

PAY BATCH CREATED

06 FEB 2024

USB - DUBAI

DATE: