



SECURITY PRINTING PRESS

Main Branch

شركات
Corporateرقم الشيك
Cheque No. 00009762

21-Jun-2023

التاريخ

Pay to the order of ** BAL BAHADUR PEGNI **
or bearerAmount ** ONE THOUSAND FIVE HUNDRED EIGHTEEN ONLY **
in words _____المبلغ
بالدررR.Q.
Q.R.

1,518.00

UMMSAID BAKERY

A/C No. 1000-00792-506

Signature التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

0000976201634020015100000100000792506

Ummsaid Bakery Qatar

Al Meena Street

P.O Box 1444 Doha Qatar

E-mail: info@qbake.qa



Payment Advice

Payment Date : 21.06.2023

Document Number : 2334022040

Supplier code :104617

BAL BAHADUR PEGNI

Doha

QA -

Dear Sir / Madam,

Exchange rate :

Remarks : LS -BAL BAHADUR #5311

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009762	21.06.2023	1,518.00	0.00	1,518.00	QAR
		1,518.00	0.00	1,518.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009762	21.06.2023	1,518.00	QAR
100000792506		Total :	1,518.00	QAR

Amount in words : Qatari Riyal One Thousand Five Hundred Eighteen Only

Kindly acknowledge the receipt

Thanking You

Prepared By

Verified By

Authorized By

Receiver's Signature

Document Date/Time:21.06.2023/16:58:36

		Service Period From: 01-04-18 To 12-07-23		
104617 - 5311 LEAVE SETTLEMENT OF Mr.		USB	BAL BAHADUR	
TO BE RECEIVED ON	12-Jul-23	Basic Salary	QR	1,000
DEPARTMENT	Production	HRA	QR	-
DESIGNATION	Labour	Transport Allowance	QR	-
		Telephone Allowance	QR	-
		Cost of Living Allowance	QR	-
		Food Allowance	QR	300
		Other Allowance	QR	-
		Total Package	QR	1,300
		Service Duration	4 Years 11 Months 22 Days	
		Leave Category	21	
		Appointment date	1-Apr-18	
		Joining/Rejoining/Encashment date	2-Oct-22	
		Payment Type	d-Pay Card	

SALARY

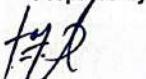
<u>BASIC SALARY</u>				
From	1-Jul-23	to	12-Jul-23	
	12	days @ QR	32.26	387
<u>FOOD ALLOWANCE</u>				
From	1-Jul-23	to	12-Jul-23	
	12.00	days @ QR	9.68	116

LEAVE SALARY

<u>BASIC SALARY</u>				
From	2-Oct-22	to	23-Mar-23	
(172 x 21) / 344 =	10.50	10.50 days	33.33	350
		days @ QR		

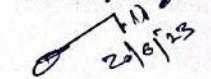
<u>AIR TICKET</u>				
Amount of air fare				
Doha-Kathmandu-Doha		Economy Class		
SELF				665
Full Fare QR. 2000				
<u>NET TOTAL</u>				1,518
(Qrs. One Thousand Five Hundred Eighteen Only)				

Prepared by



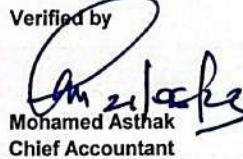
Ansandeen
Accountant

Verified by



Anwar Qazi
Manager HR & Admin

Verified by



Mohamed Asthak
Chief Accountant

Verified by

Sameer Mohammed
Sr. Finance Manager

Approved by

Saheem Bhat
General Manager

I, the undersigned Bal Bahadur declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling QR.1,518 (Qrs. One Thousand Five Hundred Eighteen Only) vide Cheque No.

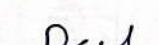
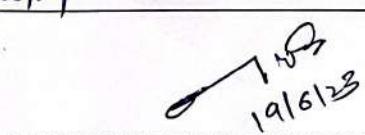
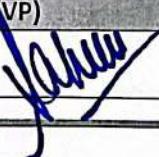
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.

Name **BAL BAHADUR**

Signature _____

Date _____

Leave Requisition Form

Part 1 (To be filled by Employee)		Date of Initiation:
Full Name :	Bai Bhader Begum	
Job Title :	Helper	
Department :	Production	
Business Unit : Ummsaid Bakery		
Leave Type		
<input checked="" type="checkbox"/> Annual [] <input type="checkbox"/> Encashment [] <input type="checkbox"/> Leave Without Pay [] <input type="checkbox"/> Leave With Pay []		
Leave Information		
Leave From: 13/07/23 Leave up to: 26/08/23 No of Days: 45 Return to duty date: 27/08/23		
Contact Details while on vacation		
Telephone No. :	Mobile No. : +9779819445378	
Address :	Email ID :	
Backup employee during leave period based on discussion with Dept. Head:	Signature of backup employee:	
 <div style="display: flex; justify-content: space-between; align-items: center;"> 3690 Darbhanga  </div> <div style="display: flex; justify-content: space-between; align-items: center;">   </div> <div style="margin-top: 10px;"> Re Bai </div>		
Part 2 (Department Approval – to be filled by Department Head)		
Remarks (if any): <div style="display: flex; justify-content: space-between; align-items: center;">  18/06/23 </div>		
Part 3 (Leave Eligibility – to be filled by HR)		
DOJ : 1/4/18	Total leave taken: 57 days in 2022	
Passport Expiry : 25/10/24	QID Expiry : 29/03/24	
Leave Passage & Dependent Details: From 2/10/22 To 23/03/23 - 10.50 Doha - Kathmandu - Doha Economy Class Air Ticket for self.		
 19/06/23 Unit - HR & Admin		
Part 4 (Final Approval – to be filled by CEO/GM/VP)		
No of Days : 45	Signature : 	Date : 20.6.23

State Of Qatar
Residency Permit



دولة قطر
رخصة إقامة

ID.No: 28652451561 الرقم الشخصي:

D.O.B.: 21/01/1986 تاريخ الميلاد:

Expiry: 29/03/2023 الصلاحية:

نيبال الجنسية:

Nationality: NEPAL

Occupation: عامل المهنة:

الاسم: **بال باهادور بيجني**



Name: BAL BAHADUR PEGNI

Passport Number: 07989895 رقم جواز السفر:

Passport Expiry: 25/10/2024 تاريخ انتهاء الجواز:

Serial No: 30528652451561 الرقم المسئل:

Residency Type: عمل نوع الرخصة:

Employer: مخفر امسعد المستقدم:

Minister of Interior - General Directorate of Passports
General Director of the General Directorate of Passports

Signature of Holder:

