

# Ummsaid Bakery

P.O.Box: 1444

Date : 12-November-2022

No: USB/2022/498

Item / Asset Title : Spare parts

Type of Item / Asset : Spare parts

Department : Bakery

Type of expenditure : Capital ☐ R Revenue ☐

a) Expansion ☐ b) Capacity enhancement ☐

c) Cost reduction ☐ d) Replacement ☐

e) Office equipments ☐ f) Furniture & Fittings ☐

g) Others (specify) ☐ \_\_\_\_\_

Note: Pls attach feasibility study if a / b / c is/are applicable.

Supplier name : Extra Four S.a.r.l. CoO : Lebanon

Total value : USD 7,170/- Rate : USD 3,585/50 Mtr.

Total Qty : 2 Rolls 50 mtr each (100 mtr)

Pur. Memo. No : USB/2022/178 Date : 16.12.2020

1-Spare parts (Belt) is required for smooth/uninterrupted operation of Arabic bread Plants.  
2-Extra Four s.a.r.l. is OEM supplier, however the same belt is identified with alternate supplier locally, hence arranging it locally due to price advantage.

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No	Party Name / Description	Country of Origin	Shipment Term	Currency	Quoted rate/50 m	Negotiated rate/50m	Exchange rate	Quantity Nos	Amount FC	Total - Qar.	Payment Term / Mode	Remarks
1	SBI Middle East Trading, Qatar	Europe	Door to door	QAR	8,750	8,750	1.00	1 lot (100 mtr roll)	-	17,500	50% advance, balance against delivery	1-Competitive price 2-Local trader 2-Door to door delivery
2	Extra Four s.a.r.l., Lebanon	Lebanon	Ex-work	USD	4,100	4,100	3.68	1 lot (2 rolls of 50 mtr each)	8,200	30,176	40% advance, balance upon receipt	1-Clearance and delivery charges will be additional (Apprx.QAR. 2,500/-) 2-Freight mentioned in indicative only.
Shipping & Handling									600	2,208		
Total CIF,Doha									8,800	32,384		

\* All the supported quotations are attached

Party Name / Description	Country of Origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Quantity Nos	Amount FC	Total - Qar.	Payment Mode	Date of delivery	Date of arrival	Period of completion
SBI Middle East Trading, Qatar	Europe	N/A	Door to door	17,500	1.00	1 lot (100 mtr)	-	17,500	as above	Approx. 5 weeks from order	N/A	N/A

Supplier selection criteria(s):

Better quality ☐ Lowest bidder ☒ Reputed supplier ☐ Others (specify) ☒ Alternate supplier

Particulars	Amount (QAR)
Budgeted value for the requested capex/ expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	

Vishnu Prasad	V R Pillai	Shafiq Ahmed	Tayyab Mohammad Azam	Sameer Mohammad	Hamed Bushra	Saheem Bhat	Khaja Bahaudhin	Tarique Mohammad
Senior Officer - Procurement	Senior Manager - Production	Senior Manager-Operations	Senior Manager - Procurement	Senior Manager - Finance	General Manager	General Manager	Asst. Vice President - Finance	Chief Executive Officer
11/15/2022	11/15/2022	11/15/2022	11/15/2022	11/20/2022	11/21/2022	11/21/2022	11/22/2022	11/22/2022