

Qatar Foods Industries Co.

P.O.Box: 1444

No: QFI/2022/255

PURCHASE MEMORANDUM

Date : 13-June-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Stitching Machine	a) Expansion	<input type="checkbox"/>	Supplier name	: Union Special GmbH Co.O - Germany
Type of Item / Asset	: Stitching Machine	c) Cost reduction	<input type="checkbox"/>	Total Value	: Euro 12,718.50
Department	: Mills	e) Office equipments	<input type="checkbox"/>	Total Qty	: 1 each
Type of expenditure	: Capital <input checked="" type="checkbox"/> Revenue <input type="checkbox"/>	g) Others (specify) <input checked="" type="checkbox"/> ... Tool		Pur. Memo. No	: QFI/2019/076
		Note: Pls attach feasibility study if c / b / c is/are applicable.		Date	: 20.04.2019

REASON/OBJECTIVE OF THIS PURCHASE

1- Double Needle Bag Closing machine & portable stitching machines are required for 10 kg flour packing line and other flour packing lines for smooth operation.

2- Union Special is existing supplier and manufacturer of bag closing machines hence no comparison quote is obtained. Moreover similar machines are not available with any other suppliers.

3- There is a price increase of Euro 200/- equivalent QAR 806/- of 2200AS model machine as compared to last purchase during 2019. Another model BC211PD26-2M is revised model of existing model of BC211PD26-2A and being purchased first time.

4- Union Special is OEM supplier

RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

Union Special is existing supplier and manufacturer of bag closing machines hence no comparison quote is obtained. Moreover similar machines are not available with any other suppliers.

QUOTED SUPPLIER(S) DETAILS									
No	Party Name	Description	Country of Origin	Shipment Term	Currency	Quoted Amount	Negotiated Amount	Exchange rate	Quantity Nos
1	Union Special Midway DMCC (Union Special GmbH)	Stitching Machine	USA	Ex-works	Euro	12,920.00	12,597.00	4.03	1 Lot (2 pcs)
Handling, Packing, Insurance and freight charges							850.00		
							3,426		
							54,191		
Total CIF Doha									

Remarks: 1-Cost QAR 4,500/- (approx.) for clearance, legalisation, delivery Order, transportation etc. any other port/shipping line charges is not included in this PM.
2- The above cost is indicative only however actual will be paid by us at the time of clearance.
3- Stitching Machines are duty exempted and exemption will be arranged subject to quota availability. Increase of any issue in custom tariff and in the event of rejection of exemption request, 5% duty will be paid by us.
4- Details as per quotation: 61-QFM-2022 01REV attached.
5- Freight charges are indicative and may vary at the time of shipment. In case of variance in freight charges, if any, at the time of actual shipment, freight will be paid by us at actual.

RECOMMENDED SUPPLIER DETAILS									
Party Name / Description	Description	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Quantity Nos	Amount FC	Total - Qr.
Union Special Midway DMCC (Union Special GmbH)	Stitching Machine	USA	Air	CIF	13,447.00	4.03	1 Lot (2 pcs)	13,447.00	54,191

Supplier selection criteria(s):
☐ Better quality ☐ Lowest bidder ☐ Reputed supplier ☒ Others (specify) ☒ ... OEM Supplier

BUDGET DETAILS	
Particulars	Amount (QAR)
Budgeted value for the requested capex/ expense	50,000
Budget utilized till last purchase	-
Balance available for this purchase	50,000
Proposed as per this purchase memorandum	(54,191)
Surplus/(Deficit)	(4,191)

AUTHORIZATION / APPROVAL									
Signature	Signature	Signature	Signature	Signature	Signature	Signature	Signature	Signature	Signature
Abdul Aziz	Abdul Aziz	Tariq Mohammad Azam	Fahim Remy	Hamed Bashra	Salim Pathan	Nasir Hussain	Tarique Mohammad	Tarique Mohammad	Tarique Mohammad
Senior Officer - Procurement	Senior Manager - Maintenance	Senior Manager - Procurement	Senior Manager - Finance	Senior Manager - Finance	General Manager	Senior Manager - Finance	Chief Executive Officer	Chief Executive Officer	Chief Executive Officer
6/19/2022	6/19/2022	6/19/2022	6/22/2022	6/22/2022	6/22/2022	6/23/2022	6/23/2022	6/23/2022	6/23/2022