



بنك دخان
DUKHAN BANK

Main Branch

شركات
Corporate

رقم الشيك 00009954

Cheque No.

08-Feb-2024

Date التاريخ

Pay to the order of **** THUSHANTHAN GOGARAJA ****
or bearer

إدفعوا لأمر
أو لحامله

Amount **** FOUR THOUSAND FOUR HUNDRED FORTY ONLY ****
in words

المبلغ
بالحروف

رق
Q.R

4,440.00

UMMSAID BAKERY

A/C No. 1000-00792-506

Signature التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

000099540163402001500000100000792506

PAYMENT ADVICE

Ummsaid Bakery Qatar

Al Meena Street

P.O. BOX: 1444 Doha Qatar

Email info@qbake.qa

كيوبيك
Qbake

PAYEE NAME : THUSHANTHAN GOGARAJA

106422

THUSHANTHAN GOGARAJA

Doha-Doha

Paym Date:

Doc.No: 2434004938

Payment Method :

Exch.rate:

Remarks: FF THUSHANTHAN #6550

Ref. Doc. No	Posting Date	DC Type	Sup. Doc. No	Sup. Doc. Date	Currency	Doc Amount	Adjustment	Pay. Amount
2433000185	08.02.2024	KR	00009954	08.02.2024	QAR	4,440.00		4,440.
Total					QAR	4,440.00	0.00	4,440.

Bank Name	A/C No.	Cheque No	Cheque Date	Currency	Amount	Remarks
DUKHAN BANK	100000792506	00009954	08.02.2024	QAR	4,440.00	

Amount in Words : Qatari Riyal Four Thousand Four Hundred Forty Only

tyb
Created

Chusky
Verified

San
Authorised

Receiver's Details

Kindly Acknowledge the receipts

Name :

Signature :

Payment Request Approvals

Pay. Req. Ref	PR Date	Creator	Level 1	Level 2	Level 3	Level 4	Level 5

08.02.2024

10:59:39 AM

Pages 1 : 1

Service Period From: 08-11-21 To 13-02-24			
FULL AND FINAL SETTLEMENT OF Mr.		USB	THUSHANTHAN GOGARAJA
TO BE RECEIVED ON		13-Feb-24	106422 - 6550
DEPARTMENT		Dispatch	
DESIGNATION		Dispatcher	
		QR	1,200
Basic Salary		QR	-
HRA		QR	-
Transport Allowance		QR	-
Telephone Allowance		QR	300
Cost of Living Allowance		QR	-
Food Allowance		QR	1,500
Other Allowance		QR	-
Total Package		2 Years 3 Months 5 Days	21
Service Duration		8-Nov-21	-
Leave Category		9-May-23	-
Appointment date		d-Pay Card	-
Joining/Rejoining/Encashment date		-	-
Payment Type		-	-
SALARY			
BASIC SALARY		13-Feb-24	538
From	1-Feb-24 to 13 days @ Qr	41.38	-
FOOD ALLOWANCE		13-Feb-24	134
From	1-Feb-24 to 13 00 days @ Qr	10.34	-
OVERTIME & COMMISSION			
OVERTIME	Hours	Amount	Feb-24
	Jan-24	Feb-24	Jan-24
Normal	66	30	412.50
Holiday	2	36	15.00
			187.50
			270.00
			600
			285
LEAVE SALARY			
BASIC SALARY		13-Feb-24	684
From	9-May-23 to 17 09 days @ Qr	40.00	-
(280 x 21) / 344 =		17.09	-
AIR TICKET EXIT		-	-
Amount of air fare (Local Transfer)		-	-
DOHA-Colombo		-	-
SELF		-	-
Full Fare QR 1250		-	-
END OF SERVICE BENEFITS			
From 08-Nov-2021 to 13-Feb-2024		2,199	-
(828 Days)		-	-
(1200 x 21 / 26 x 828 / 365)		-	-
Less: Recovery on account of loan and advances paid for expenses as per attached working.		-	-
Less: Unauthorized absenteeism 00 day in 2023.		-	-
NET TOTAL		4,440	-
(Qrs.Four Thousand Four Hundred Forty Only)			
Prepared by	Verified by	Verified by	Approved by
Anwar Qazi	Anwar Qazi	Mohamed Asthak	Sameer Mohammed
Manager HR & Admin	Manager HR & Admin	Chief Accountant	Sr. Finance Manager
<p>I, the undersigned, Thushanthan Gogaraja declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary, leave salary and end of service totaling Qr.4,440 (Qrs.Four Thousand Four Hundred Forty Only) vide Cheque No.</p> <p>I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.</p>			
Name THUSHANTHAN GOGARAJA			
Signature _____			
Date _____			

Ref: CHR/F3RA/24/11

Dated: 31st January 2024

To,

Mr. Thushanthan Gogaraja
Bakery Division
Dispatcher
Emp. Code: 6550

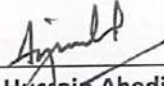
Subject : **ACCEPTANCE OF YOUR RESIGNATION**


Dear Thushanthan,

This refers to your resignation letter from the company's services.

The Management hereby accepts your resignation. You will be relieved from your responsibilities with effect from the closing hours of 13th February 2024.

You are requested to collect your final settlement after submitting the required internal clearance form to the Finance department.


Anjum Hussain Abedi
Senior Manager - HR & Admin


Saheem Ahmed Bhat
General Manager

CC:

- Dispatch department
- HR & Admin
- Finance department

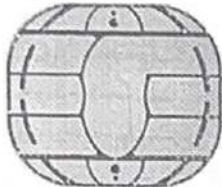
Attachments: Internal clearance form.



State of Qatar
Residency Permit



دولة قطر
رخصة إقامة



ID. No: **29714403386** الرقم:

D.O.B. **24/04/1997** تاريخ الميلاد:

Expiry: **01/11/2024** الصلاحية:

سريلانكا الجنسية:

Nationality: **SRILANKA**

Occupation: **فورمان** المهنة:



الاسم: **كوشانتان غوغاراجا**

Name: THUSHANTHAN GOGARAJA

Passport Number: **N7567429**

Passport Expiry: **29/08/2027**

Serial No: **111012033E80A127**

Residency Type: **عمل**

Employer: **مخبز امسعيد**

مدير عام الجنسية والمناقص وشؤون الوافدين
General Director of Nationality,
Borders & Expatriates Affairs

توقيع حامل البطاقة
Holder's Signature



رقم جواز السفر:
تاريخ انتهاء الجواز:
الرقم المسلسل:
نوع الرخصة:
المستقدم: