

No: Alcat-Logistics/2022/003

PURCHASE MEMORANDUM

Date : 30-06-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Hook loader & Compactor	a) Expansion	<input checked="" type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>
Type of Item / Asset	: Automatic	c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>
Department	: Business Development	e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>
Type of expenditure	: Capital <input checked="" type="checkbox"/>	Revenue	<input type="checkbox"/>	g) Others (specify)	<input type="checkbox"/>
		(Note: Please attach feasibility study if option c/e are applicable)			

1: We have currently two hook loaders which are being utilized with Ro Ro Bin to carry out dry waste garbage of QFM, QFO & Dandy.

2:We need one more hook loader with 3 mobile compactors to carry out wastes from Cakre and United Bakeries.

3:Chassis platform for fixing the hook loader will be provided from our existing fleet of transit mixer after conversion.

4:Feasibility approval is attached.

RISKS/CONCERN/NON-COMPLIANCE OF SOPs or POLICY

No	Party Name / Description	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	QUOTED SUPPLIER(S) DETAILS			Remarks	
								Quantity set	Amount FC	Total - Qt.		
1	Alaa Industrial Equipment Factory (W.L.L)	Europe/ China	Ex-work	QAR	120,700	110,000	1.00	1	110,000	110,000	Advance	
2	Seashore Hydraulic Centre	Hook loader	Italy	Ex-work	QAR	125,000	115,000	1.00	1	115,000	115,000	
3	Hi Power Engineering Works	Europe	Ex-work	QAR	120,000	120,000	1.00	1	120,000	120,000	50% advance and balance before delivery	
1	Hi Power Engineering Works	Europe	Ex-work	QAR	78,000	76,000	1.00	3	228,000	228,000	50% advance, balance against delivery	
2	Seashore Hydraulic Centre	Compactor	Italy	Ex-work	QAR	99,000	89,000	1.00	3	267,000	267,000	30% advance, balance prior to delivery
3	Alaa Industrial Equipment Factory (W.L.L)	Europe/ China	Ex work	QAR	148,900	148,900	1.00	3	446,700	446,700	50% advance, balance on delivery	

*All the supported quotations are attached

Supplier selection criterial(s)	Lowest bidder	Reputed supplier	Others (specify)	RECOMMENDED SUPPLIER DETAILS			Remarks
				Shipment Mode	Negotiated Amount	Exchange rate	
Alaa Industrial Equipment Factory (W.L.L)	Europe/China	N/A	Ex-work	110,000	100	1	110,000
Hi Power Engineering Works	Europe	N/A	Ex-work	76,000	100	3	228,000
							Total Amount
							338,000

BUDGET DETAILS	
Particulars	Amount (QAR)
Budgeted value for the requested capex/ expense	-
Budget utilized till last purchase	-
Balance available for this purchase	-
Proposed as per this purchase memorandum	(338,000)
Surplus/(Deficit)	(338,000)

AUTHORIZATION / APPROVAL

Abdul Munaf	Tayyab Mohammad Azam	Tayyab Mohammad Azam	Shiekh Mansoor
Sr. Accounts Officer	Senior Manager - Procurement	Asst. Vice President - Finance	Tariq Mohammad
7/2/2022	7/3/2022	7/4/2022	Chief Executive Officer
			7/5/2022