



بنك دخان
DUKHAN BANK

Main Branch

شركات
Corporate

رقم الشيك
Cheque No. 00009647

Date 04-May-2023 التاريخ

Pay to the order of **** RAMESH CHANDRA DAS ****
or bearer

إدفعوا لأمر
أو لحامله

Amount **** THREE THOUSAND FIFTY TWO ONLY ****
in words

المبلغ
بالحروف

رق
Q.R

3,052.00

UMMSAID BAKERY
A/C No. 1000-00792-506

Signature التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

⑈00009647⑈01634020015⑈00000100000792506⑈

Ummsaid Bakery Qatar

Al Meena Street

P.O Box 1444 Doha Qatar

E-mail: info@qbake.qa

كيوبيك
Qbake

Payment Advice

Payment Date : 04.05.2023

Document Number : 2360000426

GL Account :

Payee Name :

Exchange rate :

**Remarks : LE RAMESH
CHANDRA#6529**

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009647	04.05.2023	3,052.00	0.00	3,052.00	QAR
		3,052.00	0.00	3,052.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009647	04.05.2023	3,052.00	QAR
100000792506		Total :	3,052.00	QAR

Amount in words : Qatari Riyal Three Thousand Fifty-Two Only

Kindly acknowledge the receipt

Thanking You

Prepared By



Verified By



Authorized By

Receiver's Signature

Document Date/Time:04.05.2023/16:17:13

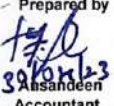
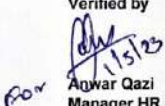
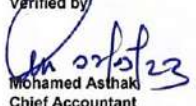

Ummsaid Bakery

(A subsidiary of Zad Holding Company Q.P.S.C.)

كيوبيك
Qbake

مخبز مسعيد

(مملوك لشركة زاد القابضة ش.م.ق.ع.)

Service Period From: 30-10-21 To 31-03-23																																										
LEAVE ENCASHMENT		OF Mr.RAMESH CHANDRA DAS																																								
UPTO	31-Mar-23	106396 - 6529																																								
DEPARTMENT	Production																																									
DESIGNATION	Labour																																									
<table border="1"> <tbody> <tr> <td>Basic salary</td> <td>QR</td> <td>1,000</td> </tr> <tr> <td>HRA</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Transport Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Telephone Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Cost of Living Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Food Allowance</td> <td>QR</td> <td>300</td> </tr> <tr> <td>Other Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Total Package</td> <td>QR</td> <td>1,300</td> </tr> <tr> <td>Service Duration</td> <td colspan="2">1 Years 5 Months 1 Days</td> </tr> <tr> <td>Leave Category</td> <td colspan="2">21</td> </tr> <tr> <td>Appointment date</td> <td colspan="2">30-Oct-21</td> </tr> <tr> <td>Joining/Rejoining/Encashment date</td> <td colspan="2">30-Oct-21</td> </tr> <tr> <td>Payment Type</td> <td colspan="2">d-Pay Card</td> </tr> </tbody> </table>				Basic salary	QR	1,000	HRA	QR	-	Transport Allowance	QR	-	Telephone Allowance	QR	-	Cost of Living Allowance	QR	-	Food Allowance	QR	300	Other Allowance	QR	-	Total Package	QR	1,300	Service Duration	1 Years 5 Months 1 Days		Leave Category	21		Appointment date	30-Oct-21		Joining/Rejoining/Encashment date	30-Oct-21		Payment Type	d-Pay Card	
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LEAVE ALLOWANCE																																										
From	30-Oct-21	to	31-Mar-23																																							
(517 x 21) / 344 =		31.56 days	33.33																																							
	31.56	days @ Qr	1,052																																							
HOUSE RENT ALLOWANCE																																										
From	30-Oct-21	to	31-Mar-23																																							
	31.56	days @ Qr	0																																							
AIR TICKET																																										
Amount of air fare	Economy Class		2,000																																							
Doha-Kathmandu-Doha																																										
Self																																										
Full Fare QR. 2000																																										
NET TOTAL			3,052																																							
(Qrs.Three Thousand Fifty Two Only)																																										
Prepared by	Verified by	Verified by	Approved by																																							
 Ansaadeen Accountant	 Anwar Qazi Manager HR & Admin	 Mohamed Asthak Chief Accountant	 Sameer Mohammed Sr. Finance Manager																																							
<p>I, the undersigned Ramesh Chandra Das declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling Qr.3,052(Qrs.Three Thousand Fifty Two Only) vide Cheque No.</p> <p>I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.</p>																																										
<p>Name RAMESH CHANDRA DAS</p> <p>Signature _____</p> <p>Date _____</p>																																										

State Of Qatar
Residency Permit



دولة قطر
رخصة إقامة

ID.No: 29252423059 الرقم الشخصي:
D.O.B.: 09/08/1992 تاريخ الميلاد:
Expiry: 26/10/2022 الصلاحية:

نيبال

الجنسية:

Nationality: NEPAL

Occupation: ع ا م ل

المهنة:

الاسم: راميش شاندر داس



Name: RAMESH CHANDRA DAS



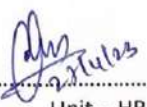
Passport Number: 08842387 رقم جواز السفر:
Passport Expiry: 30/05/2025 تاريخ انتهاء الجواز:
Serial No: 30129252423059 الرقم الممثل:
Residency Type: عمل نوع الرخصة:
Employer: الشركة القطرية للصناعات الغذائية (فوكو) المتقدم:

مدير عام الإدارة العامة للجوازات
General Director of the General
Directorate of Passports

توقيع حامل البطاقة
Holder's signature



Leave Requisition Form

Part 1 (To be filled by Employee)		Date of Initiation: 18 th April 23	
Full Name : <i>Ramesh Chandra Das</i>			
Job Title : <i>Cleaner</i>		Employee Code : <i>6529</i>	
Department : <i>HR & Admin</i>		Business Unit : <i>Ummsaid Bakery</i>	
Leave Type			
Annual [] Encashment <input checked="" type="checkbox"/> Leave Without Pay [] Leave With Pay []			
Leave Information			
Leave From:	Leave up to:	No of Days :	Return to duty date:
Contact Details while on vacation			
Telephone No. :		Mobile No. :	
Address :		Email ID :	
Backup employee during leave period based on discussion with Dept. Head:		Signature of backup employee:	
		 Signature of Employee	
Part 2 (Department Approval – to be filled by Department Head)			
Remarks (if any):			
Signature of Department Head		Date	
Part 3 (Leave Eligibility – to be filled by HR)			
DOJ : <i>30/10/21</i>		Total leave taken :	
Passport Expiry : —		QID Expiry : —	
Leave Passage & Dependent Details:			
<i>From 30/10/21 To 31/3/23 - 31.56</i> <i>Doha - Kathmandu - Doha</i> <i>Economy Class Air Ticket for self.</i>			
 Unit – HR & Admin			
Part 4 (Final Approval – to be filled by CEO/GM/VP)			
No of Days :	Signature :	Date : <i>22/4/23</i>	