

## Summary of Petty Cash Re-imbursement

10-Sep-2025

| Date                        | Voucher Number | Description   | Amount (QAR) |
|-----------------------------|----------------|---|--------------|
| 30-Jul-2025                 | 2534000532     | Purchase of LED lights & kettle for AP-04                             | 237.00       |
| 7-Aug-25                    | 2534000545     | Purchase of pantry item for plant Aug-2025                            | 495.50       |
| 7-Aug-25                    | 2562000744     | Industrial permit renewal fee FTP 2025-2027                           | 500.00       |
| 12-Aug-25                   | 2562000660     | AP-04 WC 60/70 conformity certificate fee                             | 1,000.00     |
| 13-Aug-25                   | 2534000502     | Petty cash expense for plant  | 2,192.00     |
| 17-Aug-25                   | 2562000672     | Purchase of drinking water coupon(100 pcs) for office pantry Aug-2025 | 450.00       |
| 17-Aug-25                   | 2562000673     | Health card renewal for Binas's son FTP 2025-2026                     | 100.00       |
| 17-Aug-25                   | 2562000670     | Mr.Madi monthly telephone expenses Aug-2025                           | 20.00        |
| 20-Aug-25                   | 2534000546     | Hydraulic pipe,filter for shovel & catridge for office printer        | 2,537.00     |
| 21-Aug-25                   | 2534000506     | Purchase of pantry item for office Aug-2025                           | 1,322.08     |
| 26-Aug-25                   | 2562000707     | Purchase of medicine for Ram bahadur(Heavy driver)                    | 26.00        |
| 27-Aug-25                   | 2562000709     | Fuel expense for Lab - Aug 2025                                       | 150.00       |
| Total Re-imbursement Amount |                |   | 9,029.58     |



Prepared By  
Accounts Officer



Verified By  
Operations Manager

Approved By  
General Manager

