



بنك دخان
DUKHAN BANK

Main Branch

شركات
Corporate

رقم الشيك
Cheque No. 00009762

Date 21-Jun-2023 التاريخ

Pay to the order of **** BAL BAHADUR PEGNI ****
or bearer

إدفعوا لأمر
أو لحامله

Amount **** ONE THOUSAND FIVE HUNDRED EIGHTEEN ONLY ****
in words

المبلغ
بالحروف

رق
QR

1,518.00

UMMSAID BAKERY
A/C No. 1000-00792-506

Signature التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

0000976201634020015100000100000792506

Ummsaid Bakery Qatar

Al Meena Street

P.O Box 1444 Doha Qatar

E-mail: info@qbake.qa



Payment Advice

Payment Date : 21.06.2023

Document Number : 2334022040

Supplier code :104617

BAL BAHADUR PEGNI

Doha

QA -

Dear Sir / Madam,

Exchange rate :

Remarks : LS -BAL BAHADUR #5311

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009762	21.06.2023	1,518.00	0.00	1,518.00	QAR
		1,518.00	0.00	1,518.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009762	21.06.2023	1,518.00	QAR
100000792506		Total :	1,518.00	QAR

Amount in words : Qatari Riyal One Thousand Five Hundred Eighteen Only

Kindly acknowledge the receipt

Thanking You

Prepared By

Verified By

Authorized By

Receiver's Signature

Document Date/Time:21.06.2023/16:58:36

Ummsaid Bakery

(A subsidiary of Zad Holding Company Q.P.S.C.)



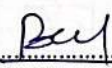
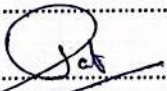
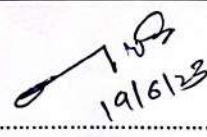
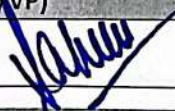
كيوبيك
Qbake

مخبز مسعيد

(مملوك لشركة زاد القابضة ش.م.ق.ع.)

Service Period From: 01-04-18 To 12-07-23				
104617 - 5311	LEAVE SETTLEMENT OF Mr.	USB	BAL BAHADUR	
TO BE RECEIVED ON	12-Jul-23	Basic Salary	QR	1,000
DEPARTMENT	Production	HRA	QR	-
DESIGNATION	Labour	Transport Allowance	QR	-
		Telephone Allowance	QR	-
		Cost of Living Allowance	QR	-
		Food Allowance	QR	300
		Other Allowance	QR	-
		Total Package	QR	1,300
		Service Duration	4 Years 11 Months 22 Days	
		Leave Category	21	
		Appointment date	1-Apr-18	
		Joining/Rejoining/Encashment date	2-Oct-22	
		Payment Type	d-Pay Card	
SALARY				
BASIC SALARY				
From	1-Jul-23	to	12-Jul-23	
	12	days @ Qr	32.26	387
FOOD ALLOWANCE				
From	1-Jul-23	to	12-Jul-23	
	12.00	days @ Qr	9.68	116
LEAVE SALARY				
BASIC SALARY				
From	2-Oct-22	to	23-Mar-23	
	(172 x 21) / 344 =	10.50 days	33.33	350
AIR TICKET				
Amount of air fare				
Doha-Kathmandu-Doha Economy Class				
SELF				
Full Fare QR. 2000				
NET TOTAL				1,518
(Qrs.One Thousand Five Hundred Eighteen Only)				
Prepared by	Verified by	Verified by	Verified by	Approved by
Ansandeen Accountant	Anwar Qazi Manager HR & Admin	Mohamed Asthak Chief Accountant	Sameer Mohammed Sr. Finance Manager	Saheem Bhat General Manager
I, the undersigned Bal Bahadur declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling Qr.1,518(Qrs.One Thousand Five Hundred Eighteen Only) vide Cheque No.				
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.				
Name	BAL BAHADUR			
Signature	_____			
Date	_____			

Leave Requisition Form

Part 1 (To be filled by Employee)		Date of Initiation:	
Full Name : <u>Bai Bhadur Pegari</u>			
Job Title : <u>Helper</u>	Employee Code : <u>5311</u>		
Department : <u>Production</u>	Business Unit : <u>Ummsaid Bakery</u>		
Leave Type			
Annual <input checked="" type="checkbox"/> Encashment <input type="checkbox"/> Leave Without Pay <input type="checkbox"/> Leave With Pay <input type="checkbox"/>			
Leave Information			
Leave From: <u>13/07/23</u>	Leave up to: <u>26/08/23</u>	No of Days: <u>45</u>	Return to duty date: <u>27/08/23</u>
Contact Details while on vacation			
Telephone No. :		Mobile No. : <u>+9779819445378</u>	
Address :		Email ID :	
Backup employee during leave period based on discussion with Dept. Head:		Signature of backup employee:	
<u>3690 Darbabbhadur</u>			
			
Signature of Department Head		Signature of Employee	
Part 2 (Department Approval – to be filled by Department Head)			
Remarks (if any):			
		<u>18/06/23</u>	
Signature of Department Head		Date	
Part 3 (Leave Eligibility – to be filled by HR)			
DOJ: <u>1/4/18</u>		Total leave taken : <u>57 days in 2022</u>	
Passport Expiry : <u>25/10/24</u>		QID Expiry : <u>29/03/24</u>	
Leave Passage & Dependent Details:			
<u>From 2/10/22 To 23/03/23 - 10.50</u>			
<u>Doha - Kathmandu - Doha</u>			
<u>Economy Class Air Ticket for self.</u>			
			
Unit – HR & Admin			
Part 4 (Final Approval – to be filled by CEO/GM/VP)			
No of Days : <u>45</u>	Signature : 		Date : <u>20.6.23</u>

State Of Qatar
Residency Permit



دولة قطر
رخصة إقامة

ID.No: 28652451561 الرقم الشخصي:

D.O.B.: 21/01/1986 تاريخ الميلاد:

Expiry: 29/03/2023 الصلاحية:

نيبال الجنسية:

Nationality: NEPAL

Occupation: عامل المهنة:

الاسم: بال باهادور بيغتني



Name: BAL BAHADUR PEGNI

Passport Number: 07989895

Passport Expiry: 25/10/2024

Serial No: 30528652451561

Residency Type: عمل

Employer: مخبز امسيد

مدير عام الادارة العامة للجوازات
General Director of the General
Directorate of Passports

توقيع حامل البطاقة
Holder's signature

رقم جواز السفر:

تاريخ انتهاء الجواز:

الرقم الممثل:

نوع الرخصة:

المستقدم:

