

Qatar Flour Mills
1444, Meena Street, Doha Port,
Doha - 1444
Qatar

SUNDRY PAYMENT VOUCHER

Voucher Number QFMSNP00040-0622 Payment Category: Sundry Payment Finance Book QFM_FB

OU Address
1444, Meena Street Doha Port Doha-1444
Qatar

Payment Information

Payee ABDELAZIZ IBRAHIM HUSSEIN OTHMAN
Pay date 23/06/2022 Exchange 1.000000 Pay Amount 2,000.00 Payment Method Regular
Pay route Bank Pay Currency QAR Bank/Cash Code BBQ-100000832880 Desc. BBQ- QAR-Current A/C No.100000832880
Payment Release Point QFMMILL Charge Parameter Pay Mode Check Medium
Voucher Paid Created By FAROOQUE Ref.Doc.No
Header TRAVEL ADVANCE PAID TO MR.SALIM PATHAN FOR DUBAI TRIP 25/06/2022 TO 28/06/2022

Instrument
Instrument No. 00004034 Instrument date 23/06/2022 Bank Charges Voiding Document No.
Voiding date Bank Ref. No. Direct Debit Date

Voucher Information

Receiving Bank	Usage Id	Account Code	Dr /	Amount	Account Code Description	Cost Center	Analysis Code	Remarks
		12030600004	Dr	2,000.00	Advance for Travel			TRAVEL ADVANCE PAID TO MR.SALIM PATHAN FOR DUBAI TRIP 25/06/2022 TO 28/06/2022

2,000.00

Authorized Signatory

Amount in Words Qatari Riyal Two Thousand Only

29/06/22

29/06/2022

End Of Report>>>

Travel Request Form**To be filled by Employee****Date of Initiation: 22.06.2022**

Full Name : SALIM PATHAN

Job Title : GENERAL MANAGER

Employee Code : 2511

Department : MANAGEMENT

Business Unit : QFM/QFI

Travel Details

Date of Travel : 25.06.2022

No Of Days : 3

Date of Return: 28.06.2022

Country / City of Visit

DUBAI

Purpose of Visit

TO VISIT COCACOLA & DB GROUP OF BANGLADESH FOR SUGAR

Sponsoring Agency (if any)

N/A

Details of the customers /
suppliers, meeting during visitCOCA COLA
DB GROUP OF BANGLADESH

Benefits to the company

Expected Cost of Travel

a) Airfare

QAR. 3,000.00

b) Hotel

QAR. 2,000.00

c) Local Transport

QAR. -

d) Others (Please specify) INSURANCE

QAR. -

Total QAR. 5,000.00**Please provide the relevant details for any of the mentioned below services required**

a) Advance amount required (Yes / No), 2,000 DHS

d) Visa required (Yes / No)

b) Flight booking required (Yes / No)

e) Hotel booking required (Yes / No)

c) Travel Insurance (Yes / No)

Note: Advance request has to be submitted at least seven working days in advance.

Requested by:

Recommended by:

Approved by:

(Employee Signature)

(GM / VP)

(Chief Executive Officer)

Acknowledgement of Receipt

Date .23RD JUNE,2022

*Received with thanks sum amount of AED.2,000/- (AED. **TWO THOUSAND FIVE ONLY**) from
QFM Account Department towards Business Trips to DUBAI*

A handwritten signature in blue ink, consisting of a large, stylized 'S' followed by a series of loops and a final downward stroke.

Mr.Salim Pathan

General Manager.