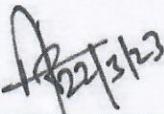


UMM SAID BAKERY DUBAI BRANCH
PETTY CASH REIMBURSEMENT
21/03/2023

Petty Cash	
Description	Amount
<u>Claim Period From 02-March-2023 To 21-March-2023</u>	
Opening Balance as on 02-March-2023	50,000.00
Closing Balance as on 21-March-2023	50,000.00
 Cheque Under Signature Paid Bills Pending for Reimbursement IOU from Sales Revenue Employee Advance Actual Physical Cash in Hand 43.76 Bills Ready for Reimbursement (Attached) 49,956.24	
Variance	
Approved Petty Cash Float	50,000.00



Requested by
Azeem


28 MAR 2023

Verified by
Sameer Mohammed

Ummsaid Bakery Dubai Branch

P.O.Box: 393497, Dubai, UAE.

Rise

Petty Cash Payment Summary

Cheque Date	21-Mar-23	Name of Payee	Cheque Number	001715
Sr. No	Date			Amount
1	3-Mar-23	Recovery Service,Seat Cover(K-76445,T-31749) &Tyre Rotation -Sales Vehicle- Isham(Fleet)		550.00
2	3-Mar-23	Cash counting Machine - Service Software Update & Calibration Charge -(Hitachi IH -110)-Finance Department		682.50
3	3-Mar-23	Off Day Oven Duty Allowance - Jan'23 - Finance Department		3,594.40
4	3-Mar-23	Shelf Rent- Shelf Rent for the month of Feb'23	<i>Waiting for payment</i>	1,800.00
5	3-Mar-23	Medical Expense-Co-Pay Reimbursement,Metro Card Recharge etc- Abraham Puthoor	<i>(CEO approval)</i>	305.50
6	3-Mar-23	Fuel (replacement car) Expenses- (Mir Ali & Shihas)-(Zuhair Shihas - Sales Supervisor)		995.00
7	3-Mar-23	Traffic Fine ,Salary Advance,Salik Recharge,Recovery Charge & Distribution Permit Renewal - Finance Department		5,037.50
8	3-Mar-23	Alitaliya Ref. & Heaters Devices Tr. EST	<i>(Fine TO 50 D. due to from staff says)</i>	3,045.00
9	3-Mar-23	Mida Travels LLC- 30 Days Visit Visa for Mr.QFM & USB		1,825.00
10	3-Mar-23	Parking,Car Wash,Tyre Rerpair & Product Sampling (Sales Vans & supervisor's car)		1,420.00
11	6-Mar-23	Creative Travel and Tourism LLC	<i>- Air ticket charges</i>	660.00
12	7-Mar-23	Office Pro Goods Trading L.L.C - Office Stationery		69.50
13	7-Mar-23	Safety Shoes(Engineering Staff),Water Bottles,Hand Sleev Cloth(Store) etc-Ajmal Aboobacker	<i>(Production staff)</i>	1,359.15
14	8-Mar-23	Small Spare Parts and Maintenance Materials for Engineering Department-Anil Kumar -Engineering Supervisor		956.66
15	8-Mar-23	EOSB Payment- Aasib Ahmed-700050 (Accountant)		9,263.00
16	14-Mar-23	Noor Life Pure Water L.L.C - Drinking Water		400.58
17	14-Mar-23	Everyday Trading		834.70
18	14-Mar-23	Al Mas Cleaning Mat. Tr.LLC		189.00
19	14-Mar-23	BMB-Balkwala Made Better Sugar-		472.50
20	14-Mar-23	General Tech Services L.L.C		603.75
21	15-Mar-23	ASH & SIMS ADVERTISING L.L.C		787.50
22	15-Mar-23	EOSB Payment- Sadikul Hameed 700202 (Van Sales man)		7,586.00
23	16-Mar-23	EOSB Payment- Sabil Khan-700264 (Van Sales man)		5,436.00
24	19-Mar-23	Recharge Salik Account,AUH Distribution Permit,Recovery,Traffic Fine&Salary Advance-Finance Department		2,025.00
25	20-Mar-23	Samples for Production, Car Wash (Azeem)- Finance Department		58.00
Total Amount :				49,956.24

Azeem

Am 23/03/23

Finance Department

Am 23/03/23

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*APPROVED FOR
PAYMENT*

Abraham Puthoor

PP

Dep. General Manager

VERIFICATION / AUTHORIZATION