


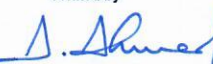



Service Period From:26-Sep-17 To 18-Sep-23																																					
FULL AND FINAL SETTLEMENT OF Mr.			DAL BAHADUR THAPA																																		
TO BE RECEIVED ON			18-Sep-23	0/6298																																	
DEPARTMENT			OPERATIONS																																		
DESIGNATION			Trailer Driver																																		
<table border="1" style="width: 100%; border-collapse: collapse;"> <tbody> <tr> <td>Basic Salary</td> <td>QR</td> <td>1,800</td> </tr> <tr> <td>HRA</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Transport Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Telephone Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Cost of Living Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Other Allowance</td> <td>QR</td> <td>200</td> </tr> <tr> <td>Total Package</td> <td>QR</td> <td>2,000</td> </tr> <tr> <td>Service Duration</td> <td colspan="2">5 Years 11 Months 23 Days</td> </tr> <tr> <td>Leave Category</td> <td colspan="2">30</td> </tr> <tr> <td>Appointment date</td> <td colspan="2">26-Sep-17</td> </tr> <tr> <td>Joining/Rejoining/Encashment date</td> <td colspan="2">26-Sep-22</td> </tr> </tbody> </table>					Basic Salary	QR	1,800	HRA	QR	-	Transport Allowance	QR	-	Telephone Allowance	QR	-	Cost of Living Allowance	QR	-	Other Allowance	QR	200	Total Package	QR	2,000	Service Duration	5 Years 11 Months 23 Days		Leave Category	30		Appointment date	26-Sep-17		Joining/Rejoining/Encashment date	26-Sep-22	
Basic Salary	QR	1,800																																			
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Joining/Rejoining/Encashment date	26-Sep-22																																				
BASIC SALARY																																					
From	1-Sep-23	to	18-Sep-23																																		
	18.00	days @ Qr	60.00	1,080																																	
Deduction - Absenteeism	30-Aug-23	to	18-Sep-23																																		
	20.00	days @ Qr	60.00	(1,200)																																	
OTHER ALLOWANCE																																					
From	1-Sep-23	to	18-Sep-23																																		
	18.00	days @ Qr	6.67	120																																	
Deduction - Absenteeism	30-Aug-23	to	18-Sep-23																																		
	20.00	days @ Qr	6.67	(133)																																	
OTHER ALLOWANCE																																					
From	1-Aug-23	to	31-Aug-23																																		
Trip Money				850																																	
LEAVE SALARY FOR 2021-2023																																					
Excess leave 0 Days																																					
BASIC SALARY	From	26-Sep-22	to	26-Aug-23																																	
	(335 x 30) / 335 =	30.00	days @ Qr	60.00																																	
				1,800																																	
AIR TICKET																																					
Amount of air fare																																					
Doha-Kathmandu-Doha																																					
Full Fare QR. 1550																																					
AIR TICKET EXIT																																					
Provided by Company																																					
Doha-Kathmandu																																					
END OF SERVICE BENEFITS																																					
From	26-Sep-17 to	18-Sep-23	8,699																																		
(2184 Days)																																					
(1800 x 21 / 26 x 2184/ 365)																																					
Less: Recovery on account of loan and advances paid for expenses as per attached working.																																					
NET TOTAL				12,766																																	
(Qrs. Twelve Thousand Seven Hundred Sixty Six Only)																																					
Prepared by	Verified by	Verified by	Verified by	Verified by																																	
																																					
Siddik Abdul Karim Executive - Finance	Abdul Munaf. H Sr.Executive - Fin.	Danish Wahid Manager - HR & Operations	Abu Ahmed Saleh Finance Manager	Hamed Boshrai General Manager																																	
I, the undersigned Dal Bahadur Thapa declare that I have received with thanks from ALCAT LOGISTICS COMPANY all my dues relating to salary, leave salary and end of service totaling Qr.12,766(Qrs. Twelve Thousand Seven Hundred Sixty Six Only) vide Cheque No.00003971																																					
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from ALCAT LOGISTICS COMPANY																																					
Name DAL BAHADUR THAPA																																					
Signature _____																																					
Date _____																																					