

PURCHASE ORDER

M/s. Naveena Industries
India
 Tel: 0091-484-2684432

Date: 20th December 2022

Ref. : USB/2022/515

Dear Mr. Eldho,

Reference to your quotation No 64/2022, we are pleased to confirm as follows;

Sl.	Description	Unit	Qty.	Unit Price USD	Total Price USD
01	Continuous Band Sealer Horizontal Model	Pcs	5	230	1,150
Packing and Shipping Charges					205
Total USD CFR Doha					1,355/-

Payment : 100% upon readiness of goods before shipment.
 Shipment : Within 1-2weeks from the date of this order.

Documents required:-

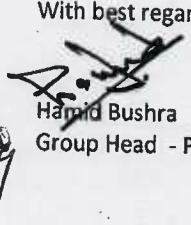
- 1-Itemized Commercial Invoice in Shipper's letterhead issued from the country originating shipment mentioning machinery components, H.S. Code with other details for net amount without showing any discount duly attested by Chamber of Commerce (manually signed and ink stamped)
- 2-Packing List showing number of pieces, packages, net & gross weight etc.
- 3-Certificate of Origin issued by Chamber of Commerce from the country originating shipment, invoice number, quantity, weight etc (manually signed and ink stamped).
- 4-B/L/AWB consigned to M/s. Umm Said Bakery, P.O. Box 1444, Doha, Qatar.
- 5-Certificate confirming that each individual item and its external packaging have Made in marks (country name) either engraved or mentioned in non-removable sticker.

Remarks:

- 1-Shipping documents should be provided from the country of exports. Failing this 1 % of the invoice value will be charged as penalty as per Qatar customs law.
- 2-Goods description on Certificate of Origin should match with the goods description of commercial invoice.

We look forward to receiving your confirmation.

With best regards


 Hamid Bushra
 Group Head - Procurement & Public Relation

UmmSaid Bakery

P.O. Box 1444
44415000

No: USB/2022/515

PURCHASE MEMORANDUM

Date: 06.12.2022

1-Band Sealers are required for Paratha, Half Cooked & Roti Plant Packing Section

2-These are requirement for smooth operation.

REASON/OBJECTIVE OF THIS PURCHASE

NEW CONCERN/NON-COMPLIANCE OF SOPs OR POLICY

100% payment required to pay before dispatch without BG as material are available ex-stock for dispatch upon receiving payment

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate/pc	Negotiated rate/pc	Exchange rate	QUOTED SUPPLIER(S) DETAILS			Payment Term / Mode	Remarks	
								Qty. Nos	Amount FC	Total - Qr.			
1	Naveena Industries, India / Band Sealer	India	Ex-work	USD	230.00	230.00	3.68	5	1,150.00	4,232	100% upon readiness of goods before shipment	1-Cost QAR 2,500/- (apprx.) for clearance, legalization, insurance, delivery Order, transportation or any other charges not included in this PM. 2-The above cost is indicative only. However actual will be paid at the time of clearance.	
												3-Sealing Machines are not duty exempted, hence 5% duty will be applicable and paid by us at the time of clearance. 4-Insurance will be taken care by BU finance. 5-All bank charges inside/outside Qatar will be borne by us.	
								Packing & Shipping		205.00		754	
								Total CFR		1,355.00		4,986	
2	Sam Robotics and Automation, India / Band Sealer	India	Ex-work	USD	375.00	375.00	3.68	5	1,875.00	6,900	100% before shipment	Price advantage in ordering from Naveena Industries.	
								Packing & shipping		352.00		1,295	
								Total CFR		2,227.00		8,195	
3	Purusharth Overseas, India / Band Sealer	India	Ex-work	USD	525.00	445.00	3.68	5	2,225.00	8,188	100% advance	Price advantage in ordering from Naveena Industries.	
								Packing & shipping		1,000.00		3,680	
								Total CFR		3,225.00		11,868	

⁸ All the supported quotations should be attached.

RECOMMENDED SUPPLIER DETAILS

Supplier selection criteria

Better quality Lowest bidder

Section B

BUDGET DETAILS

BUDGET DETAILS	
Particulars	Amount (QR)
Budgeted value for the requested Capex/expense	8,102,750
Budget utilized till last purchase	(1,328,975)
Balance available for this purchase	6,773,775
Proposed as per this purchase memorandum	(4,986)
Surplus/(Deficit)	6,768,789

AUTHORIZATION / APPROVAL

	V R Pillai	Shafiq Ahmed	Mohammed Omer	Tayyab Mohammad Azam	Mohamed Safran	Sameer Mohammed	Hamed Bushra	Saheem Bhat
ement	V R Pillai	Shafiq Ahmed	Mohammed Omer	Tayyab Mohammad Azam	Mohamed Safran	Sameer Mohammed	Hamed Bushra	Saheem Bhat
	Senior Manager - Production	Senior Manager-Operations	Asst. Manager - Purchase	Senior Manager - Procurement	Accountant - Finance	Senior Manager - Finance	General Manager	General Manager
12/7/2022	12/8/2022	12/11/2022	12/11/2022	12/11/2022	12/11/2022	12/13/2022	12/13/2022	12/13/2022