

02<sup>nd</sup> June 2025

**REQUEST FOR CUSTOMER CREDIT LIMIT EXTENSION ON TEMPORARY BASIS**

CUSTOMER NAME	Al Kawther Water Treatment		
PRESENT CREDIT LIMIT	QAR. 500,000		
PRESENT CREDIT PERIOD	60 Days from SOA		
PRESENT OUTSTANDING	QAR. 492,557/-		
PRESENT OVERDUE AMOUNT, IF ANY	NIL		
SECURITY CHEQUE AVAILABILITY	NIL		
PROPOSED CREDIT LIMIT	QAR. 700,000/-(i.e., existing 500,000 + additional temporary credit request of 200,000)		
POST DATED CHEQUES, IF ANY	<p>Received PDC. Below are the details:</p> <ol style="list-style-type: none"> <li>1. QAR.20,217.13 Dated:06.06.25</li> <li>2. QAR.14,160.96 Dated:08.06.25</li> <li>3. QAR.14,160.96 Dated:15.06.25</li> <li>4. QAR.19,456.80 Dated:17.06.25</li> <li>5. QAR.12,621.64 Dated:21.06.25</li> <li>6. QAR.32,313.60 Dated:25.06.25</li> <li>7. QAR.17,519.81 Dated:29.06.25</li> <li>8. QAR.24,773.76 Dated:04.07.25</li> <li>9. QAR.23,149.52 Dated:08.07.25</li> <li>10. QAR.39,967.84 Dated:13.07.25</li> <li>11. QAR.32,313.60 Dated:19.07.25</li> <li>12. QAR.19,514.85 Dated:23.07.25</li> </ol> <p><b>Total PDCs Value: QAR.270,170.47</b></p>		
REASON FOR INCREASE	<p>Customers' monthly sales have shown consistent growth over the past three months, reflecting strong demand, particularly due to the ongoing summer season. Currently we have already received post-dated cheques covering deliveries up to April 2025.</p> <p>Given the full utilization of the existing credit limit and the continued increase in sales volume, we kindly request approval to temporarily raise the credit limit to <b>QAR 700,000</b> till <b>September 30, 2025</b>. This will ensure uninterrupted billing and support the customers' growing business during this peak season.</p>		
PAST PAYMENT TRACK RECORD	<p>The nature of business is manufacturing drinking water bottles. All payments cleared up to 10<sup>th</sup> Mar'25 supplies by customer. We have not faced any bad debts.</p> <p>Total last One year's sales QAR. 2,021,877</p> <p>Average monthly sales last one Year's QAR. 168,490/-.</p> <p><b>In 2024 &amp; 2025: -</b></p> <p>Form-A, cheque bounce &amp; Payment notification letter issued – NIL</p> <p>Attached last three years Sales and collection history in Annexure -A</p>		
VALIDITY OF TEMPORARY CREDIT LIMIT	30-Sep-2025		
Particulars	Proposed by Sr. Commercial Manager	Verified by Asst. Finance Manager	Recommended by General Manager
Name	Aliasgar Kapasi	Ahmad Adnan Khan	Saadain Waris
Signature			