

## Umm Said Bakery

P.O.Box : 1444

No: USB/2022/379

## PURCHASE MEMORANDUM

Date: 25-07-2022

BASIC DETAILS				IF CAPEX, NATURE OF CAPEX				LAST PURCHASE			
Item / Asset Title	1 Calcium Propionate			a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>	Supplier name	United Industrial, Doha Qatar COO: Netherland		
Type of Item / Asset	1 Raw Material			c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>	Total value	QAR 165,600/- Rate: QAR. 13.80/- Kg		
Department	1 Production			e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>	Total Qty	12,000/- kgs		
Type of expenditure	Capital <input type="checkbox"/>	Revenue <input checked="" type="checkbox"/>		g) Others (specify)	<input type="checkbox"/>			Pur. Memo. No	USB/2022/068	Date	6/2/2022

Note: Pls attach feasibility study if a/b/c is/are applicable.

## REASON/OBJECTIVE OF THIS PURCHASE

- 1-Calcium propionate is used for Bread & cakes.
- 2- There is price impact of approx. QAR. 48,000/- (QAR1.20/Kg which is approx. 8.69%) as compared to last purchase. This impact is due to increase in freight & raw material costs globally.
- 3-The quantity in this PM along with existing stocks will cover for approx. 13 months requirement. Delivery will be staggered for ensuring fresh production date stock.
- 4-Delivery will be based upon production delivery schedule.

## RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

QUOTED SUPPLIER(S) DETAILS												
No	Party Name / Description	Country of origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Quantity kg	Amount FC	Total - Qr.	Payment Term / Mode	Remarks
1	United Industrial (Reda Materials), Doha Qatar	Calcium Propionate	Door delivered	QAR	15.00	15.00	1.00	40,000	N/A	600,000	90 days credit	1-Approved Quality. 2-Partial delivery & partial payment acceptable.
2	Adinsa Trading, Doha Qatar				17.00	17.00	1.00	40,000	N/A	680,000	90 days credit	Price advantage in ordering from United Industrial Materials
3	Gulf Stream, Doha Qatar				19.00	19.00	1.00	40,000	N/A	760,000	60 Days credit	

\* All the supported quotations are attached

## RECOMMENDED SUPPLIER DETAILS

Party Name / Description	Country of origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Quantity kg	Amount FC	Total - Qr.	Payment Mode	Date of shipment	Date of arrival	Period of completion
United Industrial (Reda Materials), Doha Qatar	Calcium Propionate	Netherland	Road	Door delivered	15.00	1.00	40,000	N/A	600,000	90 days credit	N/A	Schedule will be provided to the supplier as per bakery production schedule at the time of order confirmation.

## Supplier selection criteria(s):

Better quality  Lowest bidder  Reputed supplier  Others (specify)  ...Approved quality

## BUDGET DETAILS

Particulars	Amount (QAR)
Budgeted value for the requested capex/ expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	

## AUTHORIZATION / APPROVAL

Khalid Waseem	Intefra Mohammed	Tayyab Mohammad	Saheem Mohammed	Hamed Bushra	Saeem Bhat	Khaja Buhuddin	Tarique Mohammad	Sheikh Mansoor
Officer - Procurement	Asst. Manager - Purchase	Senior Manager - Procurement	Senior Manager - Finance	General Manager	General Manager	Asst. Vice President - Finance	Chief Executive Officer	Board Member

7/27/2022

7/28/2022

7/28/2022

7/28/2022

7/28/2022

7/31/2022

7/31/2022

7/31/2022

# PURCHASE ORDER

Umm Said Bakery

1444, Meena Street Doha Port  
 City : Doha Country: Qatar  
 Tel : 44415000 Fax: 4443 8137

Email:  
 PO Box: 1444



## PURCHASE ORDER DETAILS

PO No.	USBLDPO0008-0822	PO Date	01/08/2022
PO Amend No.		Amend Date	
PO Status	CLOSED	PO Type	GENERAL
Project Code		Offer No	
Project Name			

## TERMS & CONDITIONS

Pay Term	90 DAYS
Pay Mode	CHECK
Currency	QAR
Invoice To	Umm Said Bakery
Import	NO
INCO Terms	NONE
Mode of Transport	ROAD
Partial Shipment	YES
Transshipment	NO
Remarks	USB/2022/379

## SUPPLIER DETAILS

Supplier Name	UNITED INDUSTRIAL MATERIALS
Supplier code	VD001006
Contact Person	HATEM ELDERA
Tel No.	44604654
Fax	44604653
Mobile	55141164
Email	

## ITEM DETAILS

S.No	Po Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	1	RMPRES0026-CALCIUM PROPIONATE .	1	31/08/2022	KG	12,000.0000	15.0000	180,000.00

GRAND TOTAL

180,000.00

Amount in Words : One Hundred Eighty Thousand Riyal Only

Delivery Address :  
 MAIN WAREHOUSE  
 1444, MEENA STREET  
 DOHA PORT

For Umm Said Bakery

(Authorized Signatory)

## Document Details

Show 10 entries

Search: 2022/446

Doc-No نомер	Doc Type/ رسنف	Purpose رسف	Status حالة	Created Date تم الاصدار براسنف	Last Updated By تم التحديث بواسطه براسنف
USB/2022/446-0	Purchase Memorandum	Cake Scrb for using as preservative for various bakery products	Approved	27/Sep/2022	Sheikh Mansoor

Showing 1 to 1 of 1 entries (filtered from 1,029 total entries)

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## Task Details

Level	User	Status	Allocated Time	Completed Time	Comments
Creator	Khalid Wase	Approved	27/09/2022 08:38:39 AM	27/09/2022 08:38:39 AM	
Level1	Istafa Mohammed	Approved	27/09/2022 08:38:39 AM	29/09/2022 09:09:39 AM	As per PM
Level2	Tayyab Mohammad Azam	Approved	29/09/2022 09:09:39 AM	29/09/2022 02:09:42 PM	
Level3	Sameer Mohammed	Approved	29/09/2022 02:09:42 PM	03/10/2022 09:24:42 AM	
Level4	Hamed Bushra	Approved	03/10/2022 09:24:42 AM	03/10/2022 10:04:11 AM	
Level5	Saheem Bhat	Approved	03/10/2022 10:04:11 AM	03/10/2022 04:59:36 PM	
Level6	Khaja Bahauddin	Approved	03/10/2022 04:59:36 PM	05/10/2022 09:59:29 AM	
Level7	Tariqe Mohammad	Approved	05/10/2022 09:59:29 AM	05/10/2022 10:40:01 AM	
Level8	Sheikh Mansoor	Approved	05/10/2022 10:40:01 AM	05/10/2022 01:10:46 PM	

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Umm Said Bakery

P.o.Box : 1444

No: USB/2022/446

PURCHASE MEMORANDUM

9/25/2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX						LAST PURCHASE						
Item / Asset Title	: Cake Sorb	a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>	Supplier name	: United Industrial Materials	COO: China						
Type of Item / Asset	: Preservative	c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>	Total value	: QAR 52,740	Rate :	QAR 29.30/- per kg					
Department	: Bakery - Production	e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>	Total Qty	: 1,800kg							
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify)	<input type="checkbox"/>	Note: Pls attach feasibility study if a/b/c/d/e are applicable.			Pur. Memo. No	: USB/2022/940	Date	: 4/14/2022				
REASON/OBJECTIVE OF THIS PURCHASE														
<p>1. Re-ordering Cake Sorb for using as preservative for various bakery products.</p> <p>2. The ordered quantity will provide coverage for approx. 6 months. Shelf life of the product is 12 months.</p> <p>3. The supplier has agreed to maintain the same price as last purchase in April.</p>														
RISKS/CONCERNNS/NON-COMPLIANCE OF SOPs or POLICY														
3rd quotation not available.														
QUOTED SUPPLIER(S) DETAILS														
No	Party Name / Description		Country of origin	Shipment Term	Currency	Quoted rate/kg	Negotiated rate/kg	Exchange rate	Estimated Door Delivered Cost/kg	Quantity kg	Amount FC	Total - Qar.	Payment Term / Mode	Remarks
1	United Industrial Materials, Qatar	Cake Sorb	China	Door to door	QAR	29.30	29.30	1.00	29.30	4,800	N/A	140,640	30 Days credit	1. Quality has been approved 2. Partial delivery & partial payment applicable 3. Quantity tolerance of +/- 10% is acceptable.
2	Gulf Stream Trading	Cake Sorb	India	Door to door	QAR	55.00	55.00	1.00	55.00	4,800	N/A	264,000	60 Days credit	Price advantage in ordering from United Industrial
* All the supported quotations are attached														
RECOMMENDED SUPPLIER DETAILS														
Party Name / Description			Country of origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Quantity kg	Amount FC	Total - Qar.	Payment Mode	Date of shipment	Date of arrival	Period of Completion
United Industrial Materials, Qatar	Cake Sorb	China	NA	Door to door	29.30	1.00		4,800	N/A	140,640	30 Days credit	N/A	As per production schedule	
Supplier selection criteria(s):														
Better quality		Lowest bidder		Reputed supplier		Others (specify)		... Approved/Quality						
BUDGET DETAILS														
Particulars				Amount (QAR)										
Budgeted value for the requested capex/ expense														
Budgeted utilized till last purchase														
Balance available for this purchase														
Proposed as per this purchase memorandum														
[Surplus]/ [Deficit]														
AUTHORIZATION / APPROVAL														
<p> </p> <p> </p>														

# PURCHASE ORDER

Umm Said Bakery

1444, Meena Street Doha Port

City : Doha      Country: Qatar  
Tel : 44415000      Fax: 4443 8137

Email:  
PO Box: 1444



## PURCHASE ORDER DETAILS

## TERMS & CONDITIONS

PO No.	USBLDPO0050-1022	PO Date	09/10/2022	Pay Term	90 DAYS
PO Amend No.		Amend Date		Pay Mode	CHECK
PO Status	CLOSED	PO Type	GENERAL	Currency	QAR
Project Code		Offer No		Invoice To	Umm Said Bakery
Project Name				Import	NO

## SUPPLIER DETAILS

Supplier Name	UNITED INDUSTRIAL MATERIALS	Contact Address		Mode of Transport	ROAD
Supplier code	VD001006	28TH FLOOR, OFFICE NO. 2, QATAR TOWER, M AJLIS AL TAAWON ST.P.O.BOX 23376,		Partial Shipment	YES
Contact Person	HATEM ELDERA			Transshipment	NO
Tel No.	44604654	QATAR		Remarks	USB/2022/446
Fax	44604653				
Mobile	55141164				
Email					

## ITEM DETAILS

S.No	Po Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	1	RMPRES0025-CAKE SORB .	1	30/11/2022	KG	2,700.0000	29.3000	79,110.00
2	2	RMPRES0025-CAKE SORB .	1	30/11/2022	KG	1,500.0000	29.3000	43,950.00
3	3	RMPRES0025-CAKE SORB .	1	30/11/2022	KG	600.0000	29.3000	17,580.00

GRAND TOTAL

140,640.00

Amount in Words : One Hundred Forty Thousand Six Hundred Forty Riyal Only

Delivery Address : MAIN WAREHOUSE  
1444, MEENA STREET  
DOHA PORT

For Umm Said Bakery

(Authorized Signatory)