

**Qatar Food Industries Co. - Oil Plant**

P.O. Box 1444  
44415000

No: QFI/2023/011

**PURCHASE MEMORANDUM**

Date: 08-03-2023

| <b>BASIC DETAILS</b> |  | IF CAPEX, NATURE OF CAPEX |                          | LAST PURCHASE                 |                          |
|----------------------|--|---------------------------|--------------------------|-------------------------------|--------------------------|
| Item / Asset Title   | : DM Water   | a) Expansion              | <input type="checkbox"/> | b) Capacity enhancement       | <input type="checkbox"/> |
| Type of Item / Asset | : DM Water   | c) Cost reduction         | <input type="checkbox"/> | d) Replacement                | <input type="checkbox"/> |
| Department           | : Production   | e) Office equipments      | <input type="checkbox"/> | f) Furniture & Fittings       | <input type="checkbox"/> |
| Type of expenditure  | : Capital <input checked="" type="checkbox"/> Revenue <input type="checkbox"/> | g) Others (specify)       | <input type="checkbox"/> | Pur. Memo. No. : QFI-2023-002 | Date : 03.01.2023        |

Note: As attach feasibility study if a/b/c is not applicable.

**REASON/OBJECTIVE OF THIS PURCHASE**

- 1-Ordering Demineralized Water which is used in High pressure boiler for processing oil in refinery.
- 2-This PM is being processed for purchase of DM Water towards MOCI Tamween corn oil tender requirements for processing entire supply quantity as per contract.
- 3-Delivery will be staggered based upon production requirement.
- 4+Approved supplier and quality.
- 5-Supplier has maintained the same as last rate.

**RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY**  
Going ahead with single supplier as Qatar Detergent Company is the only identified approved local supplier for demineralized water. Other supplier such as QALCO, Deluxe Trading and any other supplier are not able to offer DM water with required parameter of Conductivity between 50 to 300 range.

| QUOTED SUPPLIER(S) DETAILS |  |                   |               |          |                 |                     |               |           |           |
|----------------------------|--|-------------------|---------------|----------|-----------------|---------------------|---------------|-----------|-----------|
| No                         | Party Name                             | Country of Origin | Shipment Term | Currency | Quoted rate/ltr | Negotiated rate/ltr | Exchange rate | Qty. ltr  | Amount FC |
| 1                          | Qatar Detergent Company/ DM Water 100% | Qatar             | Door to Door  | QAR      | 3.4             | 3.4                 | 1.00          | 7,000 -   | 23,800    |
|                            |  |                   |               |          |                 |                     |               | Total QAR | 23,800    |

\* All the supported quotations should be attached

| RECOMMENDED SUPPLIER DETAILS           |            |                   |                  |                          |                     |                                     |                               |           |              |
|--|------------|-------------------|------------------|--------------------------|---------------------|-------------------------------------|-------------------------------|-----------|--------------|
| No                                     | Party Name | Country of Origin | Shipment Mode    | Shipment Term            | Negotiated rate/ltr | Exchange rate                       | Qty. ltr                      | Amount FC | Total - Qr.  |
| Qatar Detergent Company/ DM Water 100% | Qatar      | Road              | Door to door     | 3.4                      | 1.00                | 7,000                               | -                             | 23,800    | As per above |
| Supplier selection criterias;          |            |                   | Reputed supplier | <input type="checkbox"/> | Others (specify)    | <input checked="" type="checkbox"/> | Approved quality and supplier |           |              |

| BUDGET DETAILS                                 |             | REMARKS, IF ANY       |  |
|--|-------------|-----------------------|--|
| Particulars                                    | Amount (QR) |                       |  |
| Budgeted value for the requested Capex/expense | 23,800      | as per tender costing |  |
| Budget utilized till last purchase             | -           |                       |  |
| Balance available for this purchase            | 23,800      |                       |  |
| Proposed as per this purchase memorandum       | (23,800)    |                       |  |
| Surplus/(Deficit)                              | -           |                       |  |

**AUTHORIZATION / APPROVAL**

|                              |                                |             |        |
|------------------------------|--------------------------------|-------------|--------|
| Mr. Arun Prasad              | Deputy General Manager         | Amount (QR) | 23,800 |
| Tayyab Mohammad Azam         | Manager Finance                | Amount (QR) | 23,800 |
| Senior Manager - Procurement | Manager Finance                | Amount (QR) | 23,800 |
| 12/03/2023                   | 12/03/2023                     | Amount (QR) | 23,800 |
| Mr. Arun Prasad              | Deputy General Manager         | Amount (QR) | 23,800 |
| Fahim Rasheed                | Manager Finance                | Amount (QR) | 23,800 |
| 13/03/2023                   | 13/03/2023                     | Amount (QR) | 23,800 |
| Hamed Bushra                 | General Manager                | Amount (QR) | 23,800 |
| Khalid Pathan                | General Manager                | Amount (QR) | 23,800 |
| 14/03/2023                   | 14/03/2023                     | Amount (QR) | 23,800 |
| Fahim Rasheed                | Manager Finance                | Amount (QR) | 23,800 |
| 14/03/2023                   | 14/03/2023                     | Amount (QR) | 23,800 |
| Tariqul Mohammmed            | Asst. Vice President - Finance | Amount (QR) | 23,800 |
| 15/03/2023                   | 15/03/2023                     | Amount (QR) | 23,800 |

No: QFI/2023/013

PURCHASE MEMORANDUM

Date: 24/03/2023

| BASIC DETAILS  |                                    | IF CAPEX, NATURE OF CAPEX                   |  | LAST PURCHASE   |                    |
|--|------------------------------------|---|--|---|--------------------|
| Item / Asset Title   | : Caustic Soda                     | a) Expansion                                | <input type="checkbox"/> b) Capacity enhancement | <input type="checkbox"/> Supplier name : Aspect Chemical    | CoO - India        |
| Type of Item / Asset   | : Chemical                         | c) Cost reduction                           | <input type="checkbox"/> d) Replacement          | <input type="checkbox"/> Total value : QAR 51,300/-         | Rate : Qar 1.90/kg |
| Department   | : Production                       | e) Office equipments                        | <input type="checkbox"/> f) Furniture & Fittings | <input type="checkbox"/> Total Qty : 27,000 Kg Caustic Soda |                    |
| Type of expenditure  | : Capital <input type="checkbox"/> | Revenue <input checked="" type="checkbox"/> | b) Others (Specify) <input type="checkbox"/>     | Pur. Memo. No : QFI/2022/320                                | Date : 17/03/2022  |
| Note: Pls attach feasibility study if a/b/c is/are applicable. |                                    |   |  |   |                    |

REASON/OBJECTIVE OF THIS PURCHASE

- 1- Ordering Caustic Soda for Processing Crude Corn Oil.
- 2- This PM is being processed for purchase of Caustic Soda towards MOCI Tamween corn oil tender requirements for processing entire supply quantity as per contract.
- 3-Delivery will be staggered based upon production requirement.
- 4-Ordered quantity is minimum requirement for processing crude corn oil for Tamween supply considering usual FFA% of crude oil as per historical purchases.
- 5-There is price advantage of QAR 0.35/kg x 86,400 kg = QAR 30,240/- as compared to last purchase.

RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

| QUOTED SUPPLIER(S) DETAILS |  |                   |                |          |                |                    |               |         | Remarks   |             |  |
|----------------------------|--|-------------------|----------------|----------|----------------|--------------------|---------------|---------|-----------|-------------|--|
| No                         | Party Name   | Country of Origin | Shipment Term  | Currency | Quoted rate/kg | Negotiated rate/kg | Exchange rate | Qty. Kg | Amount FC | Total - Qt. | Payment Term / Mode  |
| 1                          | Qatar Detergents Co.WLL / Caustic Soda                 | Qatar             | Door Delivered | QAR      | 1.67           | 1.55               | 1             | 86,400  | N/A       | 133,920     | 1-Competitive price<br>2-Quantity tolerance of +20% is acceptable<br>3-Partial delivery and Partial payment is acceptable<br>4-Approved supplier |
| 2                          | Aspect Chemical / Caustic Soda                         | Mix origin        | Door Delivered | QAR      | 1.86           | 1.55               | 1             | 86,400  | N/A       | 133,920     | Going ahead with Qatar Detergent Co. WLL   |
| 3                          | United Industrial Materials Company LLC / Caustic Soda | Mix origin        | Door Delivered | QAR      | 1.60           | 1.60               | 1             | 86,400  | N/A       | 138,240     | 90 days  |
| 4                          | Deluxe Trading & Services WLL / Caustic Soda           | Mix origin        | Door Delivered | QAR      | 1.60           | 1.60               | 1             | 86,400  | N/A       | 138,240     | 30 days  |

\* All the supported quotations should be attached

| RECOMMENDED SUPPLIER DETAILS                    |                |                  |                  |                  |             |                       |              |                  | BUDGET DETAILS  |                      |
|---|----------------|------------------|------------------|------------------|-------------|-----------------------|--------------|------------------|-----------------|----------------------|
| Supplier selection criterial(s)                 | Better quality | Reputed supplier | Others (Specify) | Approved quality | Amount (QR) | Amount (QR)           | Payment Term | Date of shipment | Date of arrival | Period of completion |
|   |                |                  |                  |                  | 164,160     | as per tender costing |              |                  |                 |                      |
| Budgeted value for the requested Causex/expense |                |                  |                  |                  | -           |                       |              |                  |                 |                      |
| Budget utilized till last purchase              |                |                  |                  |                  | 164,160     |                       |              |                  |                 |                      |
| Balance available for this purchase             |                |                  |                  |                  | (133,920)   |                       |              |                  |                 |                      |
| Proposed as per this purchase memorandum        |                |                  |                  |                  | 30,240      |                       |              |                  |                 |                      |
| Surplus/(Deficit)                               |                |                  |                  |                  |             |                       |              |                  |                 |                      |

AUTHORIZATION / APPROVAL

| Particulars                                     | Amount (QR) | Amount (QR)           | Remarks, if any |
|---|-------------|-----------------------|-----------------|
| Budgeted value for the requested Causex/expense | 164,160     | as per tender costing |                 |
| Budget utilized till last purchase              | -           |                       |                 |
| Balance available for this purchase             | 164,160     |                       |                 |
| Proposed as per this purchase memorandum        | (133,920)   |                       |                 |
| Surplus/(Deficit)                               | 30,240      |                       |                 |

T-22-4-19-6-2023  
A-2-1-1  
Tayyab Mohammad Azam  
Senior Manager - Procurement  
Devendra Somvanshi  
Plant Manager  
Farizan Khatri  
Manager Finance  
Adnan Meesji  
General Manager  
Hamed Bushra  
General Manager  
Fabian Rasmy  
Senior Manager - Finance  
Khaya Bishuddin  
Asst. Vice President - Finance  
Sheikh Mansoor  
Chief Executive Officer  
Tariqae Mohammad  
Chief Executive Officer - Finance