

**SERVICE MEMORANDUM**

**No:** GUC/MAIN/AMC/07/27/2020/073  
**Date:** 17-Aug-2020  
**Supplier name:** Doha Pest Control Service  
**Total value:** 187,000  
**Rate:** 37,400/Year  
**Contract Period:** 5  
**Service Memo. Date:** 22-May-16

**Nature Service:** Two years maintenance contract for pest control service for GUC residential properties  
**Department:** Maintenance  
**Service Type:** Renewal ☒ or New Service ☐  
**Reason/Objective of this Service:** For minimizing and removing a wide range of undesirable insects in order to keep premises pest free for GUC Properties (Cascade I, Cascade II, Sapphire, Diamond, Pearl Garden, Ruby, Najma Building and Ewaan garden)

No	Party Name	Service Description	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in Qr	Service Period in Years	Total - Qr.	Remarks
1	Doha Pest Control	Annual maintenance	QAR	37,400	35,600	1.00	35,600	2	71,200	
2	Pan Trading, Contracting	contract pest control service	QAR	55,200	49,680	1.00	49,680	2	99,360	
3	Boecker Public Safety	quarterly visit	QAR	150,700	135,700	1.00	135,700	2	271,400	Doha pest control services is existing provider for above said property

\* All the supported quotations are attached herewith

Notes:

- 1 Contract Period starting from 20-Aug-2020 to 19-Aug-2022 (2 Years period), the service memorandum will be automatically renew unless there is change in price.
- 2 Exist Clause: GUC reserves the right to terminate contract by providing one month written notice

Party Name	Shipment Mode	Shipment Term	Exchange rate	Rate in Qr	Service Period in Years	Total - Qr.	Payment
Doha Pest Control			1.00	35,600	2.00	71,200	30 Days credit from submission of Invoice

Better quality ☒ Lowest bidder ☒ Reputed supplier ☒ Others (specify) ☐

Particulars	Amount (QAR)
Budgeted value for the requested service/expense	37,400
Budget utilized till last purchase	(14,970)
Balance available for this purchase	22,430
Proposed as per this service memorandum	(14,833)
Surplus/(deficit)	7,597

The Service memo is for QAR 71,200 for 2 years period starting from 20-Aug-2020 however QAR belonging to current year and balance amount of QAR 56,367 will be added in subsequent years but

2021/2022

18-Aug-2020

18.08.2020

Mohd Tugan

Engineer-Projects

GUC-Finance

General Manager

Zad Finance

Chief Executive Officer