

Period From 03-Jul-21 To 01-Dec-22		
LEAVE ENCASHMENT	MD NASIR MD HABIB	
UPTO	1-Dec-22	0/6521
DEPARTMENT	Workshop	
DESIGNATION	Helper	

Basic salary	QR	1,000
HRA	QR	-
Transport Allowance	QR	-
Telephone Allowance	QR	-
Cost of Living Allowance	QR	-
Other Allowance	QR	300
<b>Total Package</b>	<b>QR</b>	<b>1,300</b>
Service Duration	2 Years 10 Months 29 Days	
Leave Category	21	
Appointment date	2-Jan-20	
Joining/Rejoining/Encashment date	3-Jul-21	

<u>LEAVE ALLOWANCE</u>	<u>Excess leave 0 Days</u>	<u>Qr</u>
From ( 517 x 21 ) / 344 =	3-Jul-21 to 1-Dec-22 31.56 days	
	days @ Qr	33.33
		1,052
<u>AIR TICKET</u>		2,000
Amount of air fare Doha-Kathmandu-Doha Self Full Fare QR. 2000	Economy Class	
<u>NET TOTAL</u>		<u><u>3,052</u></u>

( Qrs.Three Thousand Fifty Two Only )

Prepared by	Verified by	Verified by	Verified by	Verified by

2360000022

I, received with thanks from ALCAT LOGISTICS COMPANY, the sum of Qrs 3,052( Qrs.Three Thousand Fifty Two Only )towards my Leave Encashment from 03-Jul-21 to 01-Dec-22 vide Cheque No. / Bank tranfer.

Name MD NASIR MD HABIB

Signature \_\_\_\_\_

Date \_\_\_\_\_