

Alcat Asphalt Plant Post Box No 220152												
No: ASP/PM/2023/015				PURCHASE MEMORANDUM				Date: 08-August-2023				
BASIC DETAILS				IF CAPEX, NATURE OF CAPEX				LAST PURCHASE				
Item / Asset Title	Levelling of the area occupied earlier by the AP01 plant.			a) Expansion	<input checked="" type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>	Supplier name	First Time			
Type of Item / Asset	Leasehold improvement			c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>	Total value	-			
Department	Operations			e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>	Total Qty	-			
Type of expenditure	Capital	<input checked="" type="checkbox"/>	Revenue	g) Others (specify)	<input type="checkbox"/>			Pur. Memo. No	-			
Note: Pls attach feasibility study if a/b/c is/are applicable.												
REASON/OBJECTIVE OF THIS PURCHASE												
<p>- ALCAT Asphalt Plant has disposed the Marini Ultimap Plant (AP01) & the area is proposed to utilize for increasing the Gabbro storage capacity.</p> <p>- Currently, the plant has storage capacity for 15,000 MT of Gabbro only which is not sufficient and civil works are required for additional storage area to accommodate additional 20,000 MT of Gabbro material.</p> <p>- Our monthly production is 50K MT or above which requires a minimum of 2,000 - 2,500 MT of Gabbro on daily basis and hence along with the additional storage space, requirement for approx 15 days will be fulfilled.</p> <p>- The space has to be arranged on priority for unloading gabbro to be brought by GPMC by 15-Aug-23 & the material needs to be transferred & accommodated in our plant within 9 days.</p> <p>- Management approved the proposal of permanent construction of storage area for QAR. 623,885 in Apr-2023 by appointing a qualified contractor. However, since the gabbro vessel import is reduced, the storage area is now being proposed to be done internally by executing civil works limited to leveling the area and placing concrete barriers.</p> <p>- The civil works have been planned to be executed by our internal team by levelling the area using excavator, grader & roller, fill with sub-base material and placing concrete barriers on the surrounding to work as stoppage at a total estimate of QAR. 65,000/-.</p> <p>- We got a service provider at QAR. 89/hour for grader through ACC reference. However, equipment will not be available during planned period. Hence, we are proceeding with other lowest quoted service provider for equipment.</p> <p>- Details of expenses and the quote comparison is attached herewith as annexure 1</p>												
RISKS/CONCERN/NON-COMPLIANCE OF SOPs or POLICY												
Advance petty cash cheque will be prepared to meet the miscellaneous expense of Qr. 12,500. Payment will be done against submission of invoice & work completion confirmation.												
QUOTED SUPPLIER(S) DETAILS												
No	Item / Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in QR	Quantity Specify	Total - QR	Payment Term / Mode	Remarks
1	Grader											
	Bushra Heavy Equipment W.L.L	QATAR	-	QAR	162.50	162.50	1.00	162.50	60 hours	9,750	07 Days Credit	12 Hours basis
	Supreme Trading & Contracting W.L.L	QATAR	-	QAR	162.50	162.50	1.00	162.50	60 hours	9,750	07 Days Credit	12 Hours basis
2	Al Zahid Heavy Equipment W.L.L	QATAR	-	QAR	187.50	187.50	1.00	187.50	60 hours	11,250	07 Days Credit	12 Hours basis
	Roller											
	Bushra Heavy Equipment W.L.L	QATAR	-	QAR	100.00	100.00	1.00	100.00	36 hours	3,600	07 Days Credit	12 Hours basis
3	Supreme Trading & Contracting W.L.L	QATAR	-	QAR	100.00	100.00	1.00	100.00	36 hours	3,600	07 Days Credit	12 Hours basis
	Al Zahid Heavy Equipment W.L.L	QATAR	-	QAR	100.00	100.00	1.00	100.00	36 hours	3,600	07 Days Credit	12 Hours basis
	Excavator											
4	Bushra Heavy Equipment W.L.L	QATAR	-	QAR	100.00	100.00	1.00	100.00	36 hours	3,600	07 Days Credit	12 Hours basis
	Supreme Trading & Contracting W.L.L	QATAR	-	QAR	100.00	100.00	1.00	100.00	36 hours	3,600	07 Days Credit	12 Hours basis
	Al Zahid Heavy Equipment W.L.L	QATAR	-	QAR	100.00	100.00	1.00	100.00	36 hours	3,600	07 Days Credit	12 Hours basis
5	Sub-base Material - QCS 2014											
	Golden Gate Trading	QATAR	-	QAR	31.00	31.00	1.00	31.00	600 MT	18,600	07 Days Credit	Supply & Delivery
	Qatar Primary Material Co. (QPMC)	QATAR	-	QAR	32.00	32.00	1.00	32.00	600 MT	19,200	07 Days Credit	Supply & Delivery
6	Al Rafid Trading & Contracting	QATAR	-	QAR	33.00	33.00	1.00	33.00	600 MT	19,800	07 Days Credit	Supply & Delivery
	Alcat Contracting Co.	QATAR	-	QAR	40.00	40.00	1.00	40.00	600 MT	24,000	To adjust from payable	Supply & Delivery
	Concrete Barrier - 3 MTR											
7	Amarello Trading & Contracting W.L.L.	QATAR	-	QAR	220.00	220.00	1.00	220.00	75 Nos	16,500	Cash on delivery	Supply & Delivery
	Alcat Contracting Co.	QATAR	-	QAR	310.00	310.00	1.00	310.00	75 Nos	23,250	To adjust from payable	Supply & Delivery
	Blue Desert Industrial Trading W.L.L	QATAR	-	QAR	310.00	310.00	1.00	310.00	75 Nos	23,250	Cash on delivery	Supply & Delivery
8	Ultratec Contracting L.L.C	QATAR	-	QAR	700.00	700.00	1.00	700.00	75 Nos	52,500	07 Days Credit	Supply & Delivery
	Cash Supplier / Weighbridge shifting & other misc expenses	QATAR	-	QAR	12,500.00	12,500.00	1.00	12,500	1 Nos	12,500	Cash	Light, Electrical & Mechanical works & food for late work.
	All the supported quotations should be attached											
RECOMMENDED SUPPLIER DETAILS												
Party Name & Item	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in QR	Quantity Specify	Total - QR	Payment Mode	Date of shipment	Date of arrival	Period of completion
Bushra Heavy Equipment W.L.L / Grader, Roller & Excavator	QATAR	Road	-	128.41	1.00	128.41	132 hours	16,950	07 Days	Immediate	Immediate	6 Days
Golden Gate Trading / Subbase	QATAR	Road	-	31.00	1.00	31.00	600 MT	18,600	07 Days	Immediate	Immediate	6 Days
Amarello Trading & Contracting W.L.L / Concrete Barrier	QATAR	Road	-	120.00	1.00	220.00	75 Nos	16,500	Cash on delivery	Immediate	Immediate	6 Days
Cash Supplier / Weighbridge shifting & other misc expenses	QATAR	Road	-	12,500.00	1.00	12,500.00	1 Nos	12,500	Cash	Immediate	Immediate	6 Days
Total								64,550				
Supplier selection criteria(s) :												
Better quality	<input type="checkbox"/>	Lowest bidder	<input checked="" type="checkbox"/>	Reputed supplier	<input type="checkbox"/>	Others (specify)	<input type="checkbox"/>					
BUDGET DETAILS												
Particulars				Amount (QR)								
Budgeted value for the requested Capex/expense				1,200,000								
Budget utilized till last purchase				-								
Balance available for this purchase				1,200,000								
Proposed as per this purchase memorandum				(64,550)								
Surplus/(Deficit)				1,135,450								
AUTHORIZATION / APPROVAL												

Zahid Hussain
Zahid Hussain
Executive Purchase
08/08/2023

Selgin Sidharthan Manager - Maintenance 09/08/2023	Madi Alawneh Operations Manager 09/08/2023	Mohamed Binus Manager Finance 09/08/2023	Kamaluddin Abu Baker General Manager 09/08/2023	Shahbaz Ahmad Manager Finance 09/08/2023	Sunil Kassim VP- Technical Services & Innovation 09/08/2023	Tariq ul Mohammad Chief Executive Officer 09/08/2023
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QUOTATION

Date 07/08/2023

TO,

Alcat Asphalt Plant

ATTN :

MOB ; **55511346**

DOHA – QATAR

Dear Sir,

With reference to the above – mentioned subject, we are pleased to submit your kind attention to the below offer.

S NO	Description	Unit	Amount
1	concrete barrier 3 meter length.		220

AMARELLO TRADING CONTRACTING W.L.L

Mob: 66656368 / 77757672

