

**Qatar Flour Mills**

1444, Meena Street, Doha Port,  
Doha - 1444  
Qatar

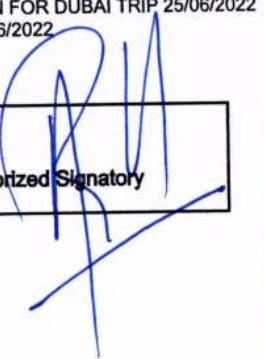
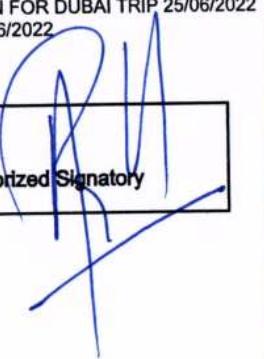
**SUNDRY PAYMENT VOUCHER**

Voucher Number	QFMSNP00040-0622	Payment Category:	Sundry Payment	Finance Book	QFM_FB
<b>OU Address</b>					
1444, Meena Street Doha Port Doha-1444 Qatar					

**Payment Information**

<b>Payee</b>	ABDELAZIZ IBRAHIM HUSSEIN OTHMAN				
<b>Pay date</b>	23/06/2022	<b>Exchange</b>	1.000000	<b>Pay Amount</b>	2,000.00
<b>Pay route</b>	Bank	<b>Pay Currency</b>	QAR	<b>Bank/Cash Code</b>	BBQ-100000832880
<b>Payment Release Point</b>	QFMMILL	<b>Charge Parameter</b>		<b>Pay Mode</b>	Check
<b>Voucher Header</b>	Paid	<b>Created By</b>	FAROOQUE	<b>Ref.Doc.No</b>	Medium
TRAVEL ADVANCE PAID TO MR.SALIM PATHAN FOR DUBAI TRIP 25/06/2022 TO 28/06/2022					
<b>Instrument</b>					
<b>Instrument No.</b>	00004034	<b>Instrument date</b>	23/06/2022	<b>Bank Charges</b>	0 Voiding Document No.
<b>Voiding date</b>		<b>Bank Ref. No.</b>		<b>Direct Debit Date</b>	

**Voucher Information**

Receiving Bank	Usage Id	Account Code	Dr /	Amount	Account Description	Cost Center	Analysis Code	Remarks
			Dr	2,000.00	Advance for Travel			TRAVEL ADVANCE PAID TO MR.SALIM PATHAN FOR DUBAI TRIP 25/06/2022 TO 28/06/2022
		1203060004						
					2,000.00			

**Amount in Words**      Qatari Riyal Two Thousand Only

*29/06/2022*  
*29/06/2022*  
*<<End Of Report>>*  
*R*

Authorized Signatory



### Travel Request Form

**To be filled by Employee**

Date of Initiation: 22.06.2022

Full Name : SALIM PATHAN

Job Title : GENERAL MANAGER

Employee Code : 2511

Department : MANAGEMENT

Business Unit : QFM/QFI

**Travel Details**

Date of Travel : 25.06.2022      No Of Days : 3      Date of Return: 28.06.2022

Country / City of Visit : DUBAI

Purpose of Visit : TO VISIT COCACOLA &amp; DB GROUP OF BANGLADESH FOR SUGAR

Sponsoring Agency (if any) : N/A

Details of the customers /  
suppliers, meeting during visit : COCA COLA  
DB GROUP OF BANGLADESH

Benefits to the company :

**Expected Cost of Travel**

a) Airfare : QAR. 3,000.00

b) Hotel : QAR. 2,000.00

c) Local Transport : QAR. -

d) Others (Please specify) INSURANCE : QAR. -

Total : QAR. 5,000.00

**Please provide the relevant details for any of the mentioned below services required**

a) Advance amount required (Yes / No), 2,000 DHS      d) Visa required (Yes / No)

b) Flight booking required (Yes / No)      e) Hotel booking required (Yes / No)

c) Travel Insurance (Yes / No)

**Note:** Advance request has to be submitted at least seven working days in advance.

Requested by:

(Employee Signature)

Recommended by:

Approved by:

(Chief Executive Officer)

## Acknowledgement of Receipt

Date .23<sup>RD</sup> JUNE,2022

*Received with thanks sum amount of AED.2,000/- ( AED. TWO THOUSAND FIVE ONLY) from  
QFM Account Department towards Business Trips to DUBAI*

A handwritten signature in blue ink, appearing to read "Mr. Salim Pathan". The signature is somewhat stylized and includes a large, sweeping flourish.

Mr.Salim Pathan  
General Manager.