

## Unmsaid Bakery Dubai Branch

P.O. Box No: 393497, DIFC, Dubai - U.A.E  
Tel: +971 4 8833 303, Email: contact@rise-uae.ae

No: UBD/PM/2022/090

## PURCHASE MEMORANDUM

Date : 28-Dec-2022

## BASIC DETAILS

Item / Asset Title	Tools	a) Expansion	<input type="checkbox"/> b) Capacity enhancement	c) Cost reduction	d) Replacement	e) Office equipments	f) Furniture & Fittings	Supplier name	Kardesan	COO: Turkey
Type of Item / Asset	3. Strapped loaf pan with lid							Total value	USD: 23,205.00	Rate : 3.672 USD.....
Department	Production							Total Qty	: 1 Lot	
Type of expenditure	Capital <input checked="" type="checkbox"/> Revenue							Pur. Memo. No.	UBD-PM-2020-009	Date : 25/08/2020

## REASON/OBJECTIVE OF THIS PURCHASE

- Existing 300 pans were purchased in 2021, when average daily order for 1300g bread variant was only 700 loaves .
- Now average daily order for the same variant is 3,200 loaves and we consequently require additional Pans required to streamline production for better efficiency and improve quality .
- Currently same set of pans are being recalculated 3 to 4 times to fulfill the demand , this process is slowing down our baking efficiency . With the new pans, we can save about 50 minutes of baking time.
- Induction of additional pans will facilitate adequate cooling period for loaves before slicing and thus will improve the product quality .
- Existing pans are getting deformed due to continuous usage, resulting in product shape related complaints.

## To Avoid interruptions in our daily operations.

## RISKS/CONCERN/S/NON-COMPLIANCE OF SOPS or POLICY

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Amount in UOM-AED	Amount in Foreign currency	Total - AED.	Payment Term / Mode	Remarks
1)	3 Strapped loaf pan (FUJIAN PARAGONS Whole lid with handle (FUJIAN PARAGONS)	China	Ex-Works	USD	19.90	19.90	3.67	400	7,960.00	29,238.67		1- Single pan size: Inner top 294*130mm, Inner bottom: 289* 125mm, Depth: 140mm (Overall size: 744*315*144mm).
					11.50	11.50	3.67	400	4,600.00	16,896.72		2-Whole lid with handle: 597*323*20mm.
								Total=	12,560.00	46,135.39		3-Freight Charges -1,500 USD - Quoted freight charge is only estimation of the current shipping rates, it may change based on the shipping rates at the time of 2nd payment prior to shipping.

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Amount in UOM-AED	Amount in Foreign currency	Total - AED.	Payment Term / Mode	Remarks
2)	Toast pan - 310x74mm with lid & Tin (Kardesan)	Turkey	Ex-Works	USD	47.00	47.00	3.67	400	18,800.00	69,056.16		1- Clearance charges & customs duty actual amount to be paid by UBD branch.
								Tooling cost=	3,250	11,938		2-Metal materials are certified & are under 2 year metal warranty.
								Total Cost=	22,050.00	80,994.06		3-Clearance charges & customs duty actual amount to be paid by UBD branch.

No	Party Name	Country of Origin	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity Volume- lot	Total - AED.	Payment Mode	Date of shipment	Date of arrival	Period of completion
3)	FUJIAN PARAGONS (Toast/Pan Lids) Pan Lid (WUXI)	China	Ex-Works	USD	38.90	38.90	3.67	400	15,560.00	57,154.99		1- Approved supplier & Quality, However going with Fujian due to the price advantage.
					18.60	18.60	3.67	400	7,440.00	27,328.61		2-Metal materials are certified & are under 2 year metal warranty.
								Freight Charges=	200.00	734.64		3-Clearance charges & customs duty actual amount to be paid by UBD branch.
								Total Cost=	23,200.00	85,218.24		

Selected Supplier												
Supplier selection criterial(s):	Better quality <input checked="" type="checkbox"/>	Lowest bidder <input checked="" type="checkbox"/>	Reputed supplier <input checked="" type="checkbox"/>	Others (specify) <input type="checkbox"/>	BUDGET DETAILS							
Particulars					Amount (AED)							
Budgeted value for the requested Capex/expense					120,000							
Budget utilized till last purchase					(65,016)							
Balance available For this purchase					54,984							
Proposed as per this purchase memorandum					(49,338)							
Surplus/(Deficit)					5,646							

Abdullah Puthoor Ajmal . Executive Purchase Manager

28/12/2022 28/12/2022

Tariqe Malaikha

Tariqe Mohammad Chief Executive Officer 06/01/2023

Khaja

Khaja Bahauddin Asst. Vice President - Finance 05/01/2023

Abraham Puthoor

Dy General Manager 02/01/2023

Sameeq

Sameeq Mohammed Senior Manager - Finance 31/12/2022

## PURCHASE ORDER

Ummsaid Bakery Dubai

PO Box: 393497, Building 25, Street 29, DIP 2

Dubai China

Email: Tel:04 8833303 Fax: 04 8878751



### PURCHASE ORDER DETAILS

### TERMS & CONDITIONS

PO No.	5550201733	PO Date	12/01/2023	Pay Term	30DEPADV&70BFDE
PO Amend No.		Amend Date		Currency	USD
PO Status	Open	Type	General	Invoice To	Ummsaid Bakery Dubai
Project Code		Offer No		Pay Mode	Pre-Numbered Cheques
Project Name		Pur Group	139-NONE	Import	YES
<b>SUPPLIER DETAILS</b>				INCO Terms	CIF-Jebal Ali
Supplier Name	FUJIAN PARAGONS FOOD APPLIANCE CO.,			Mode of Transport	
Supplier Code	20301438			Partial Shipment	Yes
Contact Person	MS. SUNNY LIU	Contact Address	JINGCHENG HIGH TECHNOLOGY&#160;ZONE	Transshipment	
Tel No.	008618759227703			Remarks	
Fax		Country	-China		
Mobile					
Email	sunny@bakingsdomgroup.com				

### ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	Super Jumbo Bread Pan	0001	30/01/2023	EA	400.00	31.40	12,560.00
Gross Price								12,560.00
Discount								-628.00
Frght Inwrd Chrg Int								1,500.00
Grand Total								13,432.00

Amount in Words:

For Ummsaid Bakery Dubai

Delivery Address : Ummsaid Bakery Dubai

(Authorized Signatory)

Document Level Note :

Created by: Ajmal Valiyakath

Approved By: Abraham Puthoor