

Doc. Type :	SB (G/L Account Posting)	Normal document	5003	Fiscal Year	2023
Doc. Number	2312000282	Company Code	5003	Posting Date	13.11.2023
Doc. Date	13.11.2023	Calculate Tax	<input checked="" type="checkbox"/>	Period	13.11.2023
Ref.Doc.	00005302	QAR			
Doc. Currency	QAR	Text	LOAN-MOHAMMAD ALI-3508		
Doc. Hdr Text	LOAN-MOHAMMAD ALI-3508				

Itm	PK	Account	Short Text	Assignment	Tax	Amount	Text
1	50	109121	BBQ-P-CA100000780301	23120002822023		10,000.00-	
2	40	104400	Loan to Employees	23120002822023		10,000.00	LOAN-MOHAMMAD ALI-3508

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Dear Sir,

Sub: Request to issue a bearer cheque and cancellation of A/C Payee Cheque - Loan to Mr. Mohammad Ali Khan (Sales Supervisor - QFI)

Employee's bank account has been suspended by Doha bank due to nonactivity in account for more than two months (Employee was on Leave).

As requested by the Employee we issue a bearer cheque to him to meet immediate financial requirements.

Additionally, we requested to cancel the previously issued A/C payee cheque (Cheque No.00005222 dated 22-Oct-2023).

Note: The Employee Bank account will be restored only after sighting a full month Salary.

Thanking You