

## Qatar Flour Mills

No. QFM/2023/023

ID No. 144  
T/1/2023/023

## PURCHASE MEMORANDUM

## BASIC DETAILS

Item/Asset Name	Pearlized Flour (SRW Flour)	IF CAPTURE NATURE OF ORDER	<input type="checkbox"/> a) Expansion <input type="checkbox"/> b) Capacity enhancement <input type="checkbox"/> c) Cost reduction <input type="checkbox"/> d) Replacement <input type="checkbox"/> e) Other Equipments <input type="checkbox"/> f) Furniture & Fixtures <input type="checkbox"/> g) Others (Specify) <input checked="" type="checkbox"/> h) Purchase Order by day of issue <input type="checkbox"/> i) Purchase Order by Month	Supplier Name	Altaun Sevman Services	LAST PURCHASE
Name of Item / Asset	Raw Material				AED 125,700	Date: 04/03/2023
Department	Production				\$,000 KGS	Rate: AED 1250 KG Ex Work
Type of expenditure	Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>				Pur. Memo No. QFM/2023/0241	Date: 07/11/2022

1. Required to maintain the stock

2. Required flour from the stock (SW + 10%) is required for preparing and improving the strong flour quality for making bread

3. This is only the identified source for this type of flour. Hence no other quotes are available

Basis:

1. Basis of delivery: FOB Doha, Doha, Qatar

2. Payment: 10% advance to be paid without BG

3. Payment terms: 30 days after receiving the goods

4. Basis/Concerns/Non-Compliance of SOPs or Policy

## REASON/OBJECTIVE OF THIS PURCHASE

1. This is only the identified source for this type of flour. Hence no other quotes are available

2. Payment: 10% advance to be paid without BG

3. Basis of delivery: FOB Doha, Doha, Qatar

4. Payment terms: 30 days after receiving the goods

5. Basis/Concerns/Non-Compliance of SOPs or Policy

1. Contract A4 500kg per carton. Supplier ensures maximum fraction. Delivery time: 10-15 days or

2. The above contract is subject to 1% more or less than the quantity at the time of contract due to rounding off.

3. 15% duty is applicable &amp; will be paid in cash at the time of contract. However, we do not pay duty as it is not mentioned in the contract.

4. Terms and conditions of payment are agreed.

5. The relationship has been established due to ongoing business relations. If there is any variation in delivery, we will take immediate action.

6. Basis of delivery: FOB Doha, Doha, Qatar

7. Payment terms: 30 days after receiving the goods

8. Basis/Concerns/Non-Compliance of SOPs or Policy

## QUOTED SUPPLIER DETAILS

No.	Party Name	Description	Country of Origin	Segment	Term	Currency	Quoted rate/line	Estimated selling rate	Exchange rate	Quantity	Total - Rs.	Total - FC	Term/Month	Payment
1	Altaun Sevman Services (PTE), UAE	Authorized Main Dealer (SRW Flour)	UK	E. Work	AED	25.50	25.50	1.00	2,500	63,750	63,750	100% Advance without BG	Remainder	

## \*Air/Freight Charges

2,150

## Total CIF, Doha Seaport

65,900

## 65,900

## N/A

## RECOMMENDED SUPPLIER DETAILS

Party Name/Description	Country of Origin	Segment	Term	Estimated Accnt	Estimated Line	Exchange rate	Quantity	Total - Rs.	Total - FC	Term of Payment	Date of Arrival	Period of completion	
All Tawam Sevman Services (PTE), UAE	UK	Sea	CIF	63,750	1	2,500	63,750	63,750	63,750	As Above	During March 2023	Approx. 3-4 days from dispatch	
SAP CERTIFICATE(s), Biller Cash Tr.	Lowest bidder	Recommended Supplier	Others (Specify)	Only supplier identified for such requirement									

## BUDGET DETAILS

## Budgeted Value for the Purchase and Expenses

Budgeted value till last purchase

Before available for last purchase

Previous year last purchase date of 28/02/2023

Surplus/Refund

## AUTHORIZATION / APPROVAL

Authorizing Person	Sh. Saeed bin. salim	Tariq M. Mohamed Almaz	P. M. Rasey	Hamed Basra	Salem. Basra
Section Head / Division	Management	Sup. of Materials Procurement	Stat. Manager - Finance	General Manager	General Manager
Date	11/03/2023	06/03/2023	06/03/2023	06/03/2023	06/03/2023
Signature	Sh. Saeed bin. salim	Tariq M. Mohamed Almaz	P. M. Rasey	Hamed Basra	Salem. Basra