

Qatar Food Industries Co.
Service Memorandum (SM)

Date :	03.06.2018			Reference No.	QFI/SM/2018/018	
Nature Of Service	Annual Preventive Maintenance			Department	Automobile	
Objective Of The Service	For Smooth Operation of Forklift					
COMPARISON OF BIDS FROM SERVICE PROVIDERS						
No.	Service Provider / Model	Quoted Rate in QAR	Negotiated Rate in QAR	Total in QAR	Total in QAR	Payment Mode
1	Abdullah Abdulghani & Bros / 8FBE20	7,200/unit/year	6,650/unit/year	6,650/year	30 days credit	
SERVICE MAINTENANCE BY SERVICE PROVIDER						
No.	Service Provider/8FBZ20 & 8FBN30	Value In QAR	Quantity (Unit)	Total in QAR	Total in QAR	Payment Mode
1	Abdullah Abdulghani & Bros/	6,650/unit/year	2	13,300/-year	30 days credit	
Service Provider Selection Criteria.		Lowest Bidder	<input type="checkbox"/>	Reputed Supplier	<input checked="" type="checkbox"/>	Others (Specify) <input type="checkbox"/> Authorised dealer
REMARKS						
<p>Remarks:-</p> <p>1-Maintenance for Battery Operated forklift (V.Nos. 59292 & 64219) required to ensure the proper maintenance and regular upkeep of the Forklift. 2-At present, we don't have specialist mechanics for battery operated forklift. We are looking for suitable candidate who can take care for these machines. 3-Spare parts other than lubricants & filters will be charged extra not included in this offer and will be paid at actual. 4-Service will be done on monthly basis. There has been an increase in service cost of QAR.100/unit/year for first unit. Total impact QAR.100/unit/year for first unit. Another unit AMC first time. 5-Other terms and condition as per offer no. HED/S/2018/137 dtd 03-June-2018. 6-Contract will be automatically renewed unless otherwise notified in writing to the contractor/ or if there is any hike in consumables or services.</p>						
BUDGET						
Particulars	Amount (QR)					
Budgeted value for the requested service/capex						
Budget utilized till last purchase						
Balance available for this purchase						
Proposed as per this service memorandum						
Surplus/deficit						
AUTHORIZING OFFICER						
Asst. Mgr - Ops  Head - Tech. Services						
General Manager  AB-Finance						
Chief Executive Officer  <i>M. A. M.</i>						

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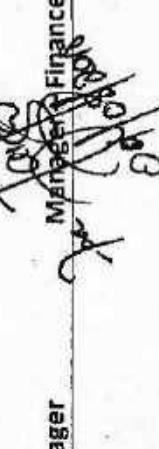
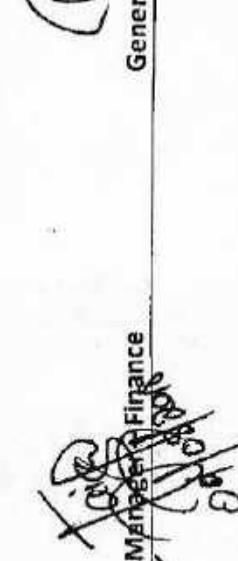
Date :	05.07.2018	Reference No.:	QFI/SM/2018/024
Nature Of Service	Annual Preventive Maintenance	Department	Automobile
Objective Of The Service	For Smooth Operation of Reach Truck		
No.	Service Provider / Model	Quoted Rate in QAR	Negotiated Rate in QAR
1	Abdullah Abdulghani & Bros / 8FBE20	8,050/unit/year	8,050/unit/year

RECOMMENDED SERVICE PROVIDER			
No.	Service Provider/8FBE20 & 8FBN30	Value in QAR	Quantity (Unit)
1	Abdullah Abdulghani & Bros/	8,050/unit/year	1
Better Quality	<input type="checkbox"/>	Reputed Supplier	<input checked="" type="checkbox"/> Others (Specify) <input type="checkbox"/> Authorised dealer

Remarks:-

- 1-Maintenance for Battery Operated Reach Truck (V.Srl. No.6501282) required to ensure the proper maintenance and regular upkeep of the Forklift.
- 2-At present, we don't have specialist mechanics for battery operated reach truck.
- 3-Spare parts other than lubricants & filters will be charged extra not included in this offer and will be paid at actual.
- 4-Service will be done on monthly basis starting from July 2018 onwards.
- 5-Other terms and condition as per offer no. HED/S/2018/141 dt 02-July-2018.
- 6-Contract will be automatically renewed unless otherwise notified in writing to the contractor/ or if there is any hike in consumables or services.

BUDGET VS ACTUAL	
Particulars	Amount (QR)
Budgeted value for the requested service/capex	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this service memorandum	
Surplus/(deficit)	

AUTHORIZATION MATRIX	
Asst. Mgr - Ops	 Head-Tech. Services
Finance Manager	 Finance Manager
General Manager	 General Manager
Marketing Manager	 Marketing Manager

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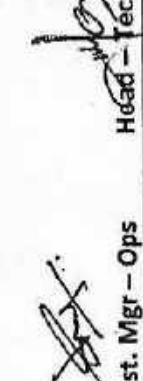
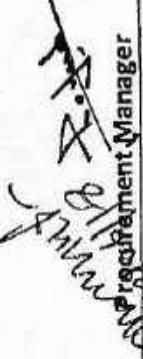
Date :	03.06.2018	Reference No.	QFI/SM/2018/018
Nature Of Service	Annual Preventive Maintenance	Department	Automobile
Objective Of The Service			
No.	Service Provider / Model	Quoted Rate in QAR	Negotiated Rate in QAR
1	Abdullah Abdulghani & Bros / 8FBE20	7,200/unit/year	6,650/unit/year

No.	Service Provider/8FBE20 & 8FBN30	Value in QAR	Quantity (Unit)	Total in QAR	Payment Mode
1	Abdullah Abdulghani & Bros/	6,650/unit/year	2	13,300/-year	30 days credit
Service Provider Selection Criteria.					
Better Quality	Lowest Bidder	<input type="checkbox"/>	Reputed Supplier	<input checked="" type="checkbox"/>	Others (Specify) <input type="checkbox"/> Authorised dealer

Remarks:-

- 1-Maintenance for Battery Operated forklift (V.Nos. 59292 & 64219) required to ensure the proper maintenance and regular upkeep of the Forklift.
- 2-At present, we don't have specialist mechanics for battery operated forklift. We are looking for suitable candidate who can take care for these machines.
- 3-Spare parts other than lubricants & filters will be charged extra not included in this offer and will be paid at actual.
- 4-Service will be done on monthly basis. There has been an increase in service cost of QAR.100/- per unit. Total Impact QAR.100/- Another unit AMC first time.
- 5-Other terms and condition as per offer no. HED/S/2018/137 dtd 03-June-2018.
- 6-Contract will be automatically renewed unless otherwise notified in writing to the contractor/ or if there is any hike in consumables or services.

Particulars	Amount (QR)
Budgeted value for the requested service/capex	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this service memorandum	
Surplus/(deficit)	

Asst. Mgr - Ops	Head - Tech. Services	Procurement Manager	General Manager
			

Chief Executive Officer

LAD-Finance

Asst. Mgr - Ops

Head - Tech. Services

Procurement Manager

General Manager

Chief Executive Officer