

PROPOSAL FORM FOR INITIATING LEGAL ACTION

FORM - A - CUSTOMER RECEIVABLES

QATAR FOOD INDUSTRIES CO

Details of Defendant

Name:	Vichy Celestins Spa Resort Retaj Salwa		
Constitution: (OPC, WLL, QSC etc.)			
Reg No (CR No.):	92776		
Name of Owner:	HASSAN ABDULLA G A AL-MAADEED	ID No:	25563400137
Address:	P BOX: 92776 , DOHA-QATAR		
Contact Person :			ID No:
Contact No & Email Id:	4425-6039		

Nature of Business Transaction	Hospitality	Approved credit Limit	150,000
Associated Since (Month / Year)	Sep-18	Approved Credit Period	45 Days From SOA
Value of Business over last 2 years	110,376	Category	Silver
Amount under Dispute / Litigation (QAR)	Overdue Amount	Not in due Amount	Total Receivable Amount
	5,528	5,945	11,473
Month of Sale	Jul-23	Jun-23	May-23
Age Group	0-30	31-60	61-90
Outstanding	5,945	5,528	-

Invoice wise details (Pls refer the Annexure-I)	-
Legal charges amount approximately (QAR)	10,350

Details of Security cheque(s)


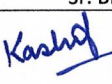

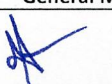
Cheque No.	Cheque Date	Amount	Bank Name	Remarks
NIL				

Details of Dispute / Litigation or Reasons for non payment of Outstanding Amount

1. The customer has not adhered to the agreed credit terms and has failed to make the required payment.
2. According to the agreed terms, the customer is obligated to settle the invoices related to the month of May 2023.
3. Effective from 06-Aug-2023, we have discontinued the supply of goods to the customer.

Actions taken so far for Recovery

1. We have sent payment follow-up notification letters 1 and 2 to the customer.
2. Our channel manager, Mr. Rizwan, has been consistently following up with the customer, and they have confirmed verbally that they will clear two month amount by 31-Aug-2023.
3. Request your approval to postpone the legal action until 31-Aug-2023.

Sales Manager	Sr. BDM	Sr Manager - Finance	General Manager
 16.08.2023	 16/8/23		

Pls sign above with date

CEO approval for servicing notice	Yes	No
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Pls tick. If NO,

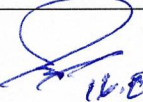
Remarks from CEO & Signature

For Legal Advisor Use Only

Proposal Received Date			
Notice Service On		Recovery after Notice	Yes No
Recommendation to proceed Legally- Pls tick (✓)	Yes	No	
Type of Case Recommended - Pls tick (✓)	Criminal	Civil	
Estimated Cost of Legal Action	Estimated Time lines		

Action Plan Recommended (including recommendation on alternative available)

Postpone the Legal action until 31.8.2023 as recommended by the unit and get the confirmation before.

Legal Advisor	 16.8.2023	ZAD Finance	
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Pls sign above with date

Approved by Chief Executive Officer

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