




PROPOSAL FORM FOR INITIATING LEGAL ACTION							
FORM - A - CUSTOMER RECEIVABLES							
ISLAMIC HYPOCHLORITE COMPANY							
<b>Details of Defendatnt</b>							
Name:		Multipack Industries					
Constitution: (OPC, WLL, QSC etc.)		Company					
Reg No (CR No.):		84949					
Name of Owner:		Khalid Mohamed A Al-Kubaisi				ID No: 26363400699	
Address:		New Industrial Area,Building-29,Zone-81,Street 5					
Contact Person:		Mohammed				ID No:	
Contact No & Email Id:		974 6610 2002			accounts@multipack.qa		
<b>Incase of Gulf United Real Estate</b>							
Name of Tenant:		ID No:					
Compound / Villa Name:		Passport No:					
Lease Period Validity:		Balance Period:					
Address:							
Contact No & Email Id:							
Nature of Business Transaction		Manufacturing & Trading					
Associated Since (Month / Year)		Jan-21					
Value of Business over last 3 years		978,837					
Balance Outstanding (QAR)		39,957.50					
Age Group	0-30	31-60	61-90	91-120	121-150	151-360	Over 360 days
Outstanding		-	17,000.00	22,957.50	-	-	-
<b>Amount under Dispute / Litigation (QAR)</b>							
Overdue Amount		22,958					
Amount not due		17,000					
<b>Total Exposure</b>		<b>39,958</b>					
NOTE: Statement of Account or list of pending invoices attached as annexure							
<b>Details of Cheque Returns (Cheque Dishonor) (Pls provide a separate sheet, if required)</b>							
Cheque No.	Cheque Date	Cheque Amount	Bank Name	Deposit Date	Return Date	Reason for Dishonor	
<b>Details of Dispute / Litigation or Reasons for non payment of Outstanding Amount</b>							
<p>Qr.42,500 was overdue as per July ageing against that Qr. 19,542 is paid &amp; balance Qr. 22,958 will be paid by 10th September as per customer commitment. We request management to hold legal proceedings and continue sales for a value of Qr.20,000 thereby restricting the credit limit to 60,000 against approved credit limit of Qr. 150,000.</p>							
<b>Actions taken so far for Recovery</b>							
Followed up by phone calls and emails & stopped credit sales.							
 Asst. Manager - Finance		 Commercial Manager		 General Manager			
# Pls sign above with date							
<b>Unit / General Manager Recommendation</b>							
Authorized Signatory approval for servicing notice		Yes		No		Signature	
Pls tick.							
If NO,							
Remarks from Authorized Signatory							