



Asset Disposal Form

Date : 24-Dec-2025





Particulars of the Asset

		QAR	
Description	: Window Air Conditions	Proposed Disposal Value	: -
Identity No, if any	: 1400207, 1400208, 1400210, 1400211, 1400225, 1400228, 1400229,	Total number of units	: 7
Model	:	Total Proposed Disposal Value	: -
Year of purchase	: 2011, 2012	Total Purchase Cost	: 11,450
	:	<u>As on date of transfer :</u>	
Proposed date Disposal	: After approval	Total Accumulated Depreciation	: 11,450
		Book Value of the Item	: -
		Gain/(Loss) based on book value	: -
Prepared by;		Verified by;	
Name	Mohammed Rukon Uddin	Name	: Rehman Ali
Signature		Signature	

Reason/Objective of the disposal (to be filled by maintenance department)

We have carried out a thorough physical verification of all air conditioners installed at various locations, including accommodation areas at all sites (ST-2 and ST-27), factory premises, warehouses at all locations, the Admin Office, Sales Office, and R&D Office. The physical verification was compared with the asset records maintained in the books. We have identified 7 short air conditions in physical count. These assets were likely disposed of in the past or became unserviceable due to wear and tear, and the same may not have been communicated to the Finance team for removal from the books. All existing air conditioner assets have been tagged with their respective accounting asset codes for easy identification and future reference. We request management's approval to dispose of the above-mentioned seven air conditioners from the books of accounts.

Signature

			
Asst. Manager - Maintenance	Sr. Manager - Human Resources	Sr. Manager - Finance	General Manager

Sr.No	Asset	Asset Description	Inventory Number	Capitalized On	Planned Useful Life	Purchase Cost	Depreciation	Net Book Value
1	1400207	WINDOW A/C 1.5 TON	FURFIX-128 0	01.08.2011	4	1,600.00 QAR	-1,600.00 QAR	0.00 QAR
2	1400208	WINDOW A/C 1.5 TON	FURFIX-129 0	01.08.2011	4	1,600.00 QAR	-1,600.00 QAR	0.00 QAR
3	1400210	WINDOW A/C 1.5 TON	FURFIX-130 0	01.08.2011	4	1,600.00 QAR	-1,600.00 QAR	0.00 QAR
4	1400211	WINDOW A/C 1.5 TON	FURFIX-131 0	01.08.2011	4	1,600.00 QAR	-1,600.00 QAR	0.00 QAR
5	1400225	Window A/C GENERAL BT10000	FURFIX-144 0	01.07.2012	5	1,700.00 QAR	-1,700.00 QAR	0.00 QAR
6	1400228	Window A/C BT 18000	FURFIX-147 0	01.08.2012	5	1,675.00 QAR	-1,675.00 QAR	0.00 QAR
7	1400229	Window A/C BT 18000	FURFIX-148 0	01.08.2012	5	1,675.00 QAR	-1,675.00 QAR	0.00 QAR
		Total				11,450.00	- 11,450.00	-