

Gulf United Real Estate Investments Company

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No: GUC/AMC/FFA/05/24/2022/0036

SERVICE MEMORANDUM

BASIC DETAILS OF SERVICE MEMO

Nature Service	Two years maintenance contract for fire protection system for GUC residential properties & C-ring road office	
Department	Maintenance	<input checked="" type="checkbox"/> or <input type="checkbox"/> New Service
Service Type	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Reason/Objective of This Service	<p>In order to do preventive maintenance of fire protection system installed at residential properties in order to protect and alert from fire incident at GUC properties (Cascade I & II, Sapphire, Diamond, Ruby, Pearl garden, Ewaan garden, Najma building & C-ring road office). Therefore, it is essentially required to continue renewal of AMC/fire protection system.</p>	

RISKS/CONCERNS/NON-COMPLIANCE OF SOPS OR POLICY

QUOTED SERVICE PROVIDER DETAILS						
No	Party Name	Country of Origin	Service Description	Currency	Quoted rate	Negotiated rate
1	Buzwair advanced		Annual maintenance contract for Fire protection System	QAR	30,000	26,000
2	Thermal arabia			QAR	30,000	27,000
3	Global alarms	Qatar		QAR	28,000	27,500
4	Fire safety			QAR	40,000	39,250
5	Watania for fire			QAR	65,200	58,680

*All the supported quotations are attached herewith

Notes:
1 Contract period is from 1-June-2022 to 31-May-2024 [2 years] and will be automatically renewed for subsequent periods unless there is any change in price

2 Exist Clause: GUC reserves the right to terminate contract by providing one month written notice

RECOMMENDED SERVICE PROVIDER

Party Name	Shipment Mode	Shipment Term	Negotiated rate	Rate in Qr	Service Period In years	Total - Qr.	Payment
Buzwair advanced			26,000	1.00	25,000	2.00	52,000

Supplier selection criterias(s) :

Lowest bidder Reputed supplier Others (specify)

BUDGET DETAILS

Particulars	Amount (Qr)
Budgeted value for the requested service/expense	60,000
Budget utilized till last purchase	(16,667)
Balance available for this purchase	43,333
Proposed as per this service memorandum	(15,167)
Surplus/(deficit)	28,167

AUTHORIZATION / APPROVAL

Muhammad Sabir Executive Purchase 5/24/2022	Avnish Trivedi Assistant Manager - Finance 5/25/2022	Abdullah Al-Saadi General Manager 5/26/2022	Lataque Moshamad Asst. Vice President - Finance 5/26/2022
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