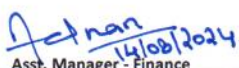




PROPOSAL FORM FOR INITIATING LEGAL ACTION							
FORM - A - CUSTOMER RECEIVABLES							
ISLAMIC HYPOCHLORITE COMPANY							
Details of Defendatnt							
Name:		SEMA WATER FOR DRINKING WATER					
Constitution: (OPC, WLL, QSC etc.)		COMPANY					
Reg No (CR No.):		154978					
Name of Owner:		NAJAT ABDULQAWI A A AL YAFEI				ID No: 27163402646	
Address:		ST NO.36 GATE NO. 63,NEW INDUSTRIAL AREA DOHA QATAR					
Contact Person:		SAFWEN HAMOUDA				ID No: 29078801443	
Contact No & Email Id:		55051195		gm@wataniyawater.com			
Incase of Gulf United Real Estate							
Name of Tenant:		ID No:					
Compound / Villa Name:		Passport No:					
Lease Period Validity:		Balance Period:					
Address:							
Contact No & Email Id:							
Nature of Business Transaction		Water Factory					
Associated Since (Month / Year)		Nov-22					
Value of Business over last 3 years		580,684					
Balance Outstanding (QAR)		247,100					
Age Group	0-30	31-60	61-90	91-120	121-150	151-360	Over 360 days
Outstanding	62,209.80	68,004.48	75,906.72	40,979.20	-	-	-
Amount under Dispute / Litigation (QAR)							
Overdue Amount		40,979					
Amount not due		206,121					
Total Exposure		247,100					
NOTE: Statement of Account or list of pending invoices attached as annexure							
Details of Cheque Returns (Cheque Dishonor) (Pls provide a separate sheet, if required)							
Cheque No.	Cheque Date	Cheque Amount	Bank Name	Deposit Date	Return Date	Reason for Dishonor	
Details of Dispute / Litigation or Reasons for non payment of Outstanding Amount							
<p>Seema Factory is our regular customer for water preforms & 5 gallon cap. We have an overdue of Qr 40,980 as per July 2024 ageing, on follow up of payment customer has requested to provide time as there authorized signatory are out of country and are expected to arrive by next week (email attached). We request management to hold legal proceedings till 31st August and continue sales subject to credit limit availability till such time.</p>							
Actions taken so far for Recovery							
Followed up by phone calls, emails, visited customer factory & stopped sales.							
 Asst. Manager - Finance		 Commercial Manager			 General Manager		
# Pls sign above with date							
Unit / General Manager Recommendation							
Authorized Signatory approval for servicing notice		Yes		No		signature	
Pls tick.							
If NO,							
Remarks from Authorized Signatory							