

## PURCHASE MEMORANDUM

Date : 17-Jun-2022

BASIC DETAILS		IF CAPEX NATURE OF CAPEX						LAST PURCHASE	
Item / Asset Title	<input type="checkbox"/> Cruise Shipwreck Oil	a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>	Supplier name	Ernst&Young Co. (td)	COO	Ukraine
Type of Item / Asset	<input type="checkbox"/> Raw Material	c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>	Total value	USD 1.035.000/	Rate	USD 2.010/MT
Department	<input type="checkbox"/> Production	e) Office equipments	<input type="checkbox"/>	f) Furniture & fittings	<input type="checkbox"/>	Total Qty	500 MT		
Type of expenditure	<input type="checkbox"/> Capital <input checked="" type="checkbox"/> Revenue	g) Others (specify)	<input type="checkbox"/>			Pur. Memo. No	081/2022/263	Date	16/06/2022

Note: If Revenue Expenditure, specify details of Revenue expenditure

## REASON/OBJECTIVE OF THIS PURCHASE

2. Ordering Crude Sunflower Oil in bulk packing (flexibag) required for processing Sunflower Oil in our refinery to maintain stock for selling in local market.
3. Quality approved based on Specifications.
4. Product origin is Ukraine, however, same will be shipped from Poland or Romania Port and accordingly War risks will be covered under marine insurance.
5. There is net advantage of USD 20/MT + 2400 MT = USD 48,000\* dependent QAR 176.646/ mt compared to last purchase
- Detailed planning has been attached

## RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

1. Going ahead with single quote as other quotes are not available.

## QUOTED SUPPLIER(S) DETAILS

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate/MT	Negotiated rate/MT	Exchange rate	Quantity MT	Amount FC	Total Qty	Payment Term / Mode	Remarks
1	Alfa Trading Ltd, Malaysia (Hil Sun Services Pte Ltd, Singapore) / Grade: Sulfonwer Oil	Ukraine	CFR	USD	2,350	2,050	1.68	2,400	4,920,000	18,105,100	100% TT against copy of shipping documents without BG	1-Cost QAR 4,000/container (approx) for clearance, insurance, legalisation, transportation, delivery order etc. any other port / shipping line charges is not included in this PM. 2-The above cell is indicative only however actual will be paid by us at the time of clearance 3-Quantity Tolerance +/- 10 % acceptable. 4 Part of delivery & payment is acceptable. Insurance will be taken care by Business Unit. 5-Crude oil is duty exempted and exemption will be arranged, in case of any base in custom tariff and in the event of rejection of exemption request, 5% duty will be paid by us.
Add 1% customs penalty for attestation in original invoice										181,056		
TOTAL QAR										18,286,056		

**At the supported customers we offered**

## RECOMMENDED SUPPLIER DETAILS

Sl. No.	Part Name	Country of Origin	Shipment Mode	Shipment Terms	Regulated rate per mt.	Exchange rate	Quantity MT	Amount FC	Total - Qr.	Payment Mode	Date of shipment	Date of arrival	Remarks
1	Alfa Trading Ltd. Bulgaria (Hill Sun Services Pvt Ltd, Singapore) Credit Suissebank OJ	Ukraine	Sea	CFR	2,350	3.68	2,400	4,920,000	18,105,000	All mentioned above	1,000mts on Aug-22 1,400mts on Aug-22 in multiple lots		N/A
Add 1% customs penalty for arrival from an original invoice													
TOTAL QAR										18,119,500			
TOTAL QAR										58,286,056			

bueller selection criterion):

Department of Engineering and Technology

### BUDGET DETAILS

	Amount (\$)
a. includes:	
- independent value for the requested Co-pay/rebate	
- amount entered in this purchase	
- balance available for this purchase	
- proposed as per this survey due memorandum	
- other [if applicable]	

**AUTHORIZATION / APPROVAL**

Position	Name	Qualification	Experience	Current Position	Current Employer	Current Salary	Current Location
Chief Executive Officer	Mr. Richard Macarthur	BS, MBA, CPA	25 years	Chief Executive Officer	Macarthur & Associates, Inc.	\$1,200,000	San Francisco, CA
Chief Financial Officer	Mr. Richard Macarthur	BS, MBA, CPA	25 years	Chief Financial Officer	Macarthur & Associates, Inc.	\$1,200,000	San Francisco, CA
Chief Operating Officer	Mr. Richard Macarthur	BS, MBA, CPA	25 years	Chief Operating Officer	Macarthur & Associates, Inc.	\$1,200,000	San Francisco, CA
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