






Service Period From: 09-12-14 To 01-01-25				
102492 - 4025	LEAVE SETTLEMENT OF Mr.	USB	TEKAN GIRI	
TO BE RECEIVED ON	1-Jan-25	Basic Salary	QR	1,000
DEPARTMENT	Production	HRA	QR	-
DESIGNATION	Labour	Transport Allowance	QR	-
		Telephone Allowance	QR	-
		Cost of Living Allowance	QR	-
		Food Allowance	QR	300
		Other Allowance	QR	-
		Total Package	QR	1,300
		Service Duration	10 Years 0 Months 0 Days	
		Leave Category	30	
		Appointment date	9-Dec-14	
		Joining/Rejoining/Encashment date	9-Dec-23	
		Payment Type	D-PAY	
<u>SALARY</u>				
<u>BASIC SALARY</u>				
From	1-Jan-25	to	1-Jan-25	
	1	days @ Qr	32.26	32
<u>FOOD ALLOWANCE</u>				
From	1-Jan-25	to	1-Jan-25	
	1.00	days @ Qr	9.68	10
<u>LEAVE SALARY</u>				
<u>BASIC SALARY</u>				
From	9-Dec-23	to	9-Dec-24	
(335 x 30) / 335 =	30.00	30.00 days @ Qr	33.33	1,000
<u>AIR TICKET</u>				
Amount of air fare				
Doha-Kathmandu-Doha	Economy Class			
SELF			2,950	
Full Fare QR. 2950				
NET TOTAL				3,992
(Qrs.Three Thousand Nine Hundred Ninety Two Only)				
Prepared by	Verified by	Verified by	Verified by	Approved by
				
Mohamed Faheem Sr.Fin Executive	Anwar Qazi Manager HR & Admin	Mohammad Safdar Asst. Manager - Finance	Sameer Mohammed Sr. Finance Manager	Adnan Meerji General Manager
<p>I, the undersigned Tekan Giri declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling Qr.3,992(Qrs.Three Thousand Nine Hundred Ninety Two Only) vide Cheque No.</p> <p>I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.</p>				
Name	TEKAN GIRI			
Signature	_____			
Date	_____			