

Petty Cash Summary
ALCAT LOGISTICS COMPANY
#P00355-06-2023

S. No.	Division	Department	Date	Description	Amount	Remarks
1	ALC	Operations	1-Jun	Being Petrol expense for sewage tanker pump	2,252.00	Detail enclosed
2	ALC	Operations	8-Jun	Being Police report for Istimara works	200.00	Detail enclosed
3	ALC	Operations	6-Jun	Being Istimara renewal expense for 04 vehicles	600.00	Detail enclosed
4	ALC	Operations	1-Jun	Being Istimara renewal expense for 01 vehicle (No. plate change)	100.00	Detail enclosed
5	ALC	Operations	1-Jun	Being Istimara renewal expense for 01 vehicle	150.00	Detail enclosed
6	ALC	Operations	1-Jun	Being Diesel expense for Reg. 245992 (Online not working)	300.00	Detail enclosed
7	ALC	Operations	7-Jun	Being Meezan charges for container operation	90.00	Detail enclosed
8	ALC	Operations	4-Jun	Being Sewage gate pass renewal expense	50.00	Detail enclosed
				Sub Total	3,742.00	
S. No.	Division	Department	Date	Description	Amount	Remarks
1	ALC	Workshop	14-Jun	Being Istimara main inspection charges of 10 vehicles	2,750.00	Detail enclosed
2	ALC	Workshop	15-Jun	Being Istimara main inspection charges of 06 vehicles	1,700.00	Detail enclosed
3	ALC	Workshop	6-Jun	Being Istimara main inspection charges of 06 vehicles	1,600.00	Detail enclosed
				Sub Total	6,050.00	
				Total	9,792.00	

Prepared By:


2362000473

Checked By:

Verified By:
