

# M/s Qatar Detergent Company WLL

Street No: 10, Gate No: 23, Industrial Area, Doha Qatar  
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**No: QDCPM006-0223**

**PURCHASE MEMORANDUM**

Date : 20-Feb-2022

<b>BASIC DETAILS</b>														
Item / Asset Title	: Caustic Soda Solution													
Type of Item / Asset	: Raw Material													
Department														
Type of expenditure	Capital <input type="checkbox"/>	Revenue <input checked="" type="checkbox"/>												
Note: Pls attach feasibility study if a/b/c is/are applicable.														
<b>REASON/OBJECTIVE OF THIS PURCHASE</b>														
Raw Material Purchase.														
Supplier is asking for 100% advance without bank guarantee , We were dealing with them before 4 years for many orders without any issues .														
<b>QUOTED SUPPLIER(S) DETAILS</b>														
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in Qr	Quantity MT	Total - Qr	Payment Mode	Remarks	Addt.- (Cost)/Savings Vs Last Purchase- QR	(Cost)/S %
1	Muntajat	Qatar	DDP	QAR	1,055.60	1,055.60	1.00	1,056	84	88,670.40	TT 100% Advance		0.00	0.0%
2	KLJ	Qatar	DDP	QAR	1,278.00	1,278.00	1.00	1,278	84	107,352.00	30 Days Inv			
* All the supported quotations should be attached														
<b>RECOMMENDED SUPPLIER DETAILS</b>														
Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in Qr	Quantity MT	Total - Qr.	Payment Mode	Date of shipment	Date of arrival	Period compl.		
Muntajat	Qatar	Road	DDP	1,055.60	1.00	1,055.60	84	88,670.40	As per above	5-Mar-23	11-Mar-23			
Supplier selection criteria(s); Better quality <input type="checkbox"/> Lowest bidder <input checked="" type="checkbox"/> Reputed supplier <input type="checkbox"/> Others (specify) <input type="checkbox"/>														
<b>BUDGET DETAILS</b>														
Particulars	Amount (QR)													
Budgeted value for the requested Capex/expense	>													
Budget utilized till last purchase														
Balance available for this purchase														
Proposed as per this purchase memorandum														
Surplus/(Deficit)														
<b>AUTHORIZATION / APPROVAL</b>														
         														

J/2 ~ ~ ~ ~ ~ N-4 :/  
Hannah -  
Executive Purchase  
22/02/2023

J/2 ~ ~ ~ ~ ~ N-4 :/  
Mohamed Aabil  
Purchase Manager  
22/02/2023

J/2 ~ ~ ~ ~ ~ N-4 :/  
Tariq Afzal  
Management Accountant  
22/02/2023

J/2 ~ ~ ~ ~ ~ N-4 :/  
Belal Ayoubi  
Manager Finance  
22/02/2023