

PURCHASE MEMORANDUM

Date : 13-June-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	Stitching Machine	a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>
Type of Item / Asset	Stitching Machine	c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>
Department	Mills	e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>
Type of expenditure	Capital <input checked="" type="checkbox"/>	Revenue	<input type="checkbox"/>	Pur. Memo. No	01/07/2019
Note: Please attach feasibility study if a, b, c & d are applicable.				Date	20/04/2019
				Rate	Euro 2,520/- (2000 AS Model)
					Euro 9,710/- (IC211PDS-2A)
				Total Qty	1 each
				Total value	Euro 12,718.50
				Supplier name	Union Special GmbH CoO - Germany

REASON/OBJECTIVE OF THIS PURCHASE	RISKS/CONCERNs/NON-COMPLIANCE OF SOPs or POLICY
1 Double Necido Bag closing machine & portable stitching machines are required for 10 kg flour packing line and other flour packing lines for smooth operation.	Union Special is existing supplier and manufacturer of bag closing machines hence no comparison quote is obtained. Moreover similar machines are not available with any other suppliers.
2-Union Special is existing supplier and manufacturer of bag closing machines hence no comparison quote is obtained. Moreover similar machines are not available with any other suppliers.	3-There is a price increase of Euro 206/- equivalent QAR 806/- of 2200A5 model machine as compared to last purchase during 2019. Another model BC211PD26-2A is revised model of existing model of BC211PD26-2A and being purchased first time.
4-Union Special is OEM supplier	Union Special is existing supplier and manufacturer of bag closing machines hence no comparison quote is obtained. Moreover similar machines are not available with any other suppliers.

No	Party Name	Description	Country of Origin	Shipment Term	Currency	Quoted Amount	Negotiated Amount	Exchange rates	Quantity Nos	Amount FC	Total - Qr.	Payment Term / Mode	Remarks
1	Union Special Medway DMCC (Union Special GmbH)	Stitching Machine	USA	Ex-works	Euro	12,920.00	12,597.00	4.03	1 Lot (2 pcs)	12,597.00	50,766	Immediate on receipt of goods	1-Cost QAR 4,500,- (aprx.) for clearance, legalisation, delivery Order, transportation etc. any other port shipping line charges is not included in this P.M. 2- The above cost is indicative only. However actual will be paid by us at the time of clearance. 3-Stitching Machines are duty exempted and exemption will be arranged subject to custom availability. Increase of any issue in custom tariff and in the event of rejection of exemption request, 5% duty will be paid by us. 4-Details as per Quotation 56-QFW-2022-01 REV attached. 5-Freight charges are indicative and may vary at the time of shipment. In case of variance in freight charges, if any, at the time of actual shipment, freight will be paid by us at actual.

** All the supported quotations are cited*

Particulars	Amount (GAR)	REASON FOR EXPLANATION
Budgeted value for the requested capex/ expense	50,000	
Budget utilized till last purchase	-	
Balance available for this purchase	50,000	
Proceeds as per this purchase memorandum	(54,191)	
Surplus/(Deficit)	{4,191}	

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