



Undertaking for Personal Loan

Employee Details

Date : 27/06/22

Full Name : ABULKALAM ABULKHAIR

Job Title : DRIVER **Employee Code :** 805

Department : STORE-RMPM **Business Unit :** QDC

DOJ : **11/06/16** Request Loan Amount: **QAR 8,000**

Salary Details

Current Basic Salary : QAR 2,100 **Current Gross Salary : QAR 2,200**

EOSB as on date: 27/06/22 Total EOSB amount (OAR): OAR 10,256

Granted Loan Amount: OAR 5,000 **Monthly Deduction :** OAR 500

Verified & Checked by HRBP.

I undersign agrees to pay back the loan QAR 5000 taken by me against my monthly salary and / End of Service Benefit in ...10.... monthly installments (Should not Exceed 12 installment). I authorize the company to recover the remaining amount of loan in the event of my tendering resignation/termination from the services of the company from my full and final Settlement

Employee Signature:

Date: