

PROPOSAL FORM FOR INITIATING LEGAL ACTION

FORM - A - CUSTOMER RECEIVABLES

ISLAMIC HYPOCHLORITE COMPANY

Details of Defendant

Name:	Multipack Industries
Constitution: (OPC, WLL, QSC etc.)	Company
Reg No (CR No.):	84949
Name of Owner:	Khalid Mohamed A Al-Kubaisi
Address:	New Industrial Area, Building-29, Zone-81, Street 5
Contact Person:	Mohammed
Contact No & Email Id:	974 6610 2002 accounts@multipack.qa

Incase of Gulf United Real Estate

Name of Tenant:	ID No:
Compound / Villa Name:	Passport No:
Lease Period Validity:	Balance Period:
Address:	
Contact No & Email Id:	

Nature of Business Transaction	Manufacturing & Trading
Associated Since (Month / Year)	Jan-21
Value of Business over last 3 years	978,837

Balance Outstanding (QAR)	39,957.50						
Age Group	0-30	31-60	61-90	91-120	121-150	151-360	Over 360 days
Outstanding		-	17,000.00	22,957.50	-	-	-

Amount under Dispute / Litigation (QAR)

Overdue Amount	22,958
Amount not due	17,000
Total Exposure	39,958

NOTE: Statement of Account or list of pending invoices attached as annexure

Details of Cheque Returns (Cheque Dishonor) (Pls provide a separate sheet, if required)

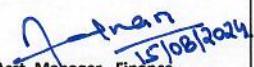
Cheque No.	Cheque Date	Cheque Amount	Bank Name	Deposit Date	Return Date	Reason for Dishonor

Details of Dispute / Litigation or Reasons for non payment of Outstanding Amount

Qr.42,500 was overdue as per July ageing against that Qr. 19,542 is paid & balance Qr. 22,958 will be paid by 10th September as per customer commitment. We request management to hold legal proceedings and continue sales for a value of Qr.20,000 thereby restricting the credit limit to 60,000 against approved credit limit of Qr. 150,000.

Actions taken so far for Recovery

Followed up by phone calls and emails & stopped credit sales.

 Asst. Manager - Finance	 Commercial Manager	 General Manager
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Pls sign above with date

Unit / General Manager Recommendation

Authorized Signatory approval for servicing notice	Yes	No	Signature
Pls tick. If NO,			
Remarks from Authorized Signatory			