

Doc. Number	2451001157	Company Code	1003	Fiscal Year	2024
Doc. Date	01.04.2024	Posting Date	01.04.2024	Period	04
Calculate Tax	<input type="checkbox"/>				
Ref.Doc.	3316				
Doc. Currency	QAR				

Doc. Number	20304515	FZ EVERCORE REAL EST	V0	23,613.00-	REAL ESTATE AGENT COMMISSION FOR THE NEW OFFICE
31	20304515	FZ EVERCORE REAL EST	V0	23,613.00-	REAL ESTATE AGENT COMMISSION FOR THE NEW OFFICE



5105654863

INVOICE NO 3316

April 1, 2024

EVERCORE REAL ESTATE
ايف زيد ايفركور ريل ستبيت

AGENCY FEE INVOICE

M/s. Dandy Co Ltd W.L.L
Doha Qatar
+974 5524 7340 – Mr. Nowfal

DESCRIPTION	MONTHLY RENT Q. R	AGENCY FEE Q. R	SUB TOTAL Q. R
OFFICE No. SY01-C203 & SY01-C204 BUILDING NO – TYPE 5 SAYER LOCATION – AIN KHALID FROM 1 APRIL 2024 (2 Years incl 09 months grace period) OWNER – TCA W.L.L	23,613	23,613	23,613
SUBTOTAL			
OTHER FEES			
TOTAL			23,613

Payable to 'F Z EVERCORE REAL ESTATE'

Prepared by Accounts



PURCHASE ORDER

Dandy Company Ltd

PO Box: 2239, Street 2, Gate No. 160

Doha Qatar

Email:

Tel: 44422980 Fax:



PURCHASE ORDER DETAILS

PO No.	5100303818	PO Date	07/04/2024
PO Amend No.		Amend Date	
PO Status	Open	Type	General
Project Code		Offer No	
Project Name		Pur Group	139-NONE

TERMS & CONDITIONS

Pay Term	Payable immediately Due net
Currency	QAR
Invoice To	Dandy Company Ltd
Pay Mode	
Import	NO
INCO Terms	DAP-Delivered at Place
Mode of Transport	
Partial Shipment	Yes
Transshipment	
Remarks	Real Estate agent commission.

SUPPLIER DETAILS

Supplier Name	FZ EVERCORE REAL ESTATE
Supplier Code	20304515
Contact Person	JUDE,R
Contact Address	BUILDING, OFFICE # 504 MUSHERIEB COMMERCIAL
Tel No.	33699972
Fax	44169736
Country	DOHA-Qatar
Mobile	
Email	jude@fzevercorealestate.com

ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1.1	00010	550001835 - THIRD PARTY SERVICE CHARGES	0000	07/04/2024	EA	1.00	23,613.00	23,613.00
Gross Price								23,613.00
Grand Total								23,613.00

Amount in Words: Qatar Riyal Twenty-Three Thousand Six Hundred Thirteen and Zero dirham Only

For Dandy Company Ltd

Delivery Address : Dandy Company Ltd

(Authorized Signatory)

Document Level Note :

Real Estate agent commission.

Created by: Yakub Mohammad

Approved By: Saadain Waris

Dandy Company Ltd.

Industrial Area | Street No 02 | Building No 160 | P.O. Box No 2238 | Doha - Qatar. Tel: +974 44460300. Fax: +974 44460300.

SERVICE MEMORANDUM

Date : 20-Mar-24

No: SM-028-2024

BASIC DETAILS OF SERVICE-MEMO		LAST PURCHASE/SERVICE-MEMO	
Nature Service	Dandy Office Relocation	Supplier name	First Time
Department	ADMIN/HR	Total value of SM	Rate per month :
Service Type	Renewal <input type="checkbox"/> Renewal <input checked="" type="checkbox"/>	PO #	Date :

REASON/OBJECTIVE OF THIS PURCHASE	
Subject: Approval Request for Office Relocation	

Following a Test report from engineering consultancy, it's vital to relocate the Dandy office promptly due to concerns regarding the building's safety. The management has decided to take precautionary measures and initiate the move. We seek approval for the rental charges associated with this relocation of office to new location

RISKS/CONCERN/NON-COMPLIANCE OF SOPS or POLICY

The office relocation includes transferring all desktop employees from Dandy's administrative building as part of the office relocation.

Rental and security deposit cheques are to be issued in favor of COMMERCIAL AVENUE (Property Owner) and the agency fee cheque in favor of EVERCOOL REAL ESTATE (Real estate agent fee). Despite searching extensively, we have found no other source besides EVERCOOL REAL ESTATE that meets Dandy's needs. Hence proceeding with a single quotation. (Out of 24 Months 9 months rent is free but excluding AC charges-QR 2,778 per month). Out of 24 Months contract, rent will be waived for the initial four months of the first year and the initial five months of the second year..

QUOTED SERVICE-PROVIDER DETAILS							
No	Supplier Name	Service Description	Currency	Quoted rate per SQM per month (QR)	Negotiated rate per SQM per month (QR)	Total area in SQM	Rent per Month
1	COMMERCIAL AVENUE :- Renting a office at UMM AL SANEEEM/AIN KHALED AREA	Dandy Office Relocation	QAR	51	51	463	23,613
3	EVERCORE REAL ESTATE :- Agency Fee		QAR	-	-	-	-
4	COMMERCIAL AVENUE :- Deduction of 9 months free rent excluding AC charges						
		Deduction of 9 months free rental charges excluding AC charges as per the quote.					(187,515.00)
							NA
						Total	1,024,500.00

* All the supported documents are attached herewith

Notes:

1- We have considered Al CAT for office space but due to unavailability of partitions as per Dandy's requirement, we have decided to move with external party as we can't wait further considering precautionary measures.

2- Security deposit amounting QAR 23,613/- to be paid at the commencement of the contract which is refundable.

RECOMMENDED SERVICE-PROVIDER		BUDGET DETAILS		FACILITY WITH DANDY REQUIREMENTS				
Supplier Name	COO	Negotiated rate per SQM per month (QR)	Exchange rate	Contract Period in Months	Total -QAR	Payment Terms	Service Description	Remarks
COMMERCIAL AVENUE :- Renting a office at UMM AL SANEEEM/AIN KHALED AREA.		23,613	1	463	24	56,712	Post-dated cheques	NA
EVERCORE REAL ESTATE :- Agency Fee					23,613	Advance	Dandy Office Relocation	
COMMERCIAL AVENUE :- Deduction of 9 months free rent excluding AC charges		Deduction of 9 months free rental charges excluding AC charges as per the quote.			(187,515)			
				Total	402,810			
Supplier selection criteria(s):		Reputed supplier	Others (specify)					
Particulars								
Budgeted value for the requested service/expenses								
Budget utilized till last purchase								
Balance available for this purchase								
Proposed as per this service memorandum								
Surplus/(deficit)								

APPROVAL/ AUTHORIZATION/ APPROVAL		
Yahya Mohamed	Sayyad Mohin	Sayyad Mohin
Asif Hussain	Sayyad Mohin	Sayyad Mohin
Senior Manager – Procurement	Senior Manager • Finance	General Manager
20/03/2024	20/03/2024	20/03/2024
Yahya Mohamed	Ahmed Binnowi	Ahmed Binnowi
Asif Hussain	Ahmed Osmann	Ahmed Osmann
Senior Executive Procurement	Business Advisor	Business Advisor
20/03/2024	25/03/2024	25/03/2024