



بنك دخان  
DUKHAN BANK

SECURITY PRINTING PRESS

Main Branch

شركات  
Corporate

رقم الشيك  
Cheque No. 00009764

21-Jun-2023

التاريخ

Pay to the order of  
or bearer

\*\* SOM BAHADUR TAMANG \*\*

إدفعوا لأمر  
أو لحامله

Amount  
in words

\*\* ELEVEN THOUSAND THREE HUNDRED TWENTY SIX

المبلغ  
بالدرر

ر.ق.  
QR

11,326.00

ONLY \*\*

UMMSAID BAKERY

A/C No. 1000-00792-506

Signature التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع دعم أسفل الخط

00009764 016340200151 00000100000792506

Ummsaid Bakery Qatar  
 Al Meena Street  
 P.O Box 1444 Doha Qatar  
 E-mail: info@qbake.qa



### Payment Advice

Payment Date : 21.06.2023

Document Number : 2334022101

Supplier code :105395

SOM BAHADUR TAMANG  
 Doha  
 QA -  
 Dear Sir / Madam,

Exchange rate :

Remarks : FF SOM BAHADUR #5833

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009764	21.06.2023	11,326.00	0.00	11,326.00	QAR
		11,326.00	0.00	11,326.00	QAR

### Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009764	21.06.2023	11,326.00	QAR
100000792506		Total :		11,326.00
				QAR

Amount in words : Qatari Riyal Eleven Thousand Three Hundred Twenty-Six Only

Kindly acknowledge the receipt

Thanking You

Prepared By

Verified By

Authorized By

Receiver's Signature

Document Date/Time:21.06.2023/17:01:38

Ummsaid Bakery Qatar  
 Al Meena Street  
 P.O Box 1444 Doha Qatar  
 E-mail: info@qbake.qa



Payment Advice			Payment Date : 21.06.2023		
<b>Document Number :</b> 2334022101 <b>Supplier code :</b> 105395 <b>SOM BAHADUR TAMANG</b> Doha QA - Dear Sir / Madam,					
Exchange rate : Remarks : FF SOM BAHADUR #5833 Payment Method :					
Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009764	21.06.2023	11,326.00	0.00	11,326.00	QAR
		11,326.00	0.00	11,326.00	QAR
<b>Payment Detail(s)</b>					
Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency	
DUKHAN BANK	00009764	21.06.2023	11,326.00	QAR	
100000792506		Total :	11,326.00	QAR	
<b>Amount in words :</b> Qatari Riyal Eleven Thousand Three Hundred Twenty-Six Only					
Kindly acknowledge the receipt Thanking You					
Prepared By	Verified By	Authorized By			
Receiver's Signature					
Document Date/Time: 21.06.2023/17:01:38					

Umm Said Bakery

(A subsidiary of Zad Holding Company Q.P.S.C.)

كيو بيك  
Qbake

مخبر مسعود

(مملوك لشركة زاد القابضة بن.م.ق.ع)

Service Period From: 17-03-19 To 10-06-23																																										
<b>FULL AND FINAL SETTLEMENT OF Mr.</b>		USB	SOM BAHADUR TAMANG																																							
TO BE RECEIVED ON		10-Jun-23	105395 - 5833																																							
DEPARTMENT		Sales																																								
DESIGNATION		Van Salesman																																								
<table> <tr> <td>Basic Salary</td><td>QR</td><td>1,500</td></tr> <tr> <td>HRA</td><td>QR</td><td>-</td></tr> <tr> <td>Transport Allowance</td><td>QR</td><td>-</td></tr> <tr> <td>Telephone Allowance</td><td>QR</td><td>-</td></tr> <tr> <td>Cost of Living Allowance</td><td>QR</td><td>-</td></tr> <tr> <td>Food Allowance</td><td>QR</td><td>-</td></tr> <tr> <td>Other Allowance</td><td>QR</td><td>-</td></tr> <tr> <td><b>Total Package</b></td><td>QR</td><td><b>1,500</b></td></tr> <tr> <td>Service Duration</td><td colspan="2">4 Years 2 Months 24 Days</td></tr> <tr> <td>Leave Category</td><td colspan="2">21</td></tr> <tr> <td>Appointment date</td><td colspan="2">17-Mar-19</td></tr> <tr> <td>Joining/Rejoining/Encashment date</td><td colspan="2">18-Mar-22</td></tr> <tr> <td>Payment Type</td><td colspan="2" rowspan="2">d-Pay Card</td></tr> </table>				Basic Salary	QR	1,500	HRA	QR	-	Transport Allowance	QR	-	Telephone Allowance	QR	-	Cost of Living Allowance	QR	-	Food Allowance	QR	-	Other Allowance	QR	-	<b>Total Package</b>	QR	<b>1,500</b>	Service Duration	4 Years 2 Months 24 Days		Leave Category	21		Appointment date	17-Mar-19		Joining/Rejoining/Encashment date	18-Mar-22		Payment Type	d-Pay Card	
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Payment Type	d-Pay Card																																									
SALARY																																										
<b>BASIC SALARY</b>																																										
From	1-Jun-23	to	10-Jun-23																																							
	10	days @ QR	50.00																																							
			500																																							
OVERTIME & COMMISSION																																										
<b>OVERTIME</b>																																										
	May-23	Jun-23	May-23 Jun-23																																							
Normal	108	32	843.75 250.00																																							
Holiday	32	16	300.00 150.00																																							
			1,544																																							
<b>COMMISSION</b>																																										
	May-23	Jun-23																																								
	1415	461	1,876																																							
LEAVE SALARY FOR 2021-2022																																										
<b>BASIC SALARY</b>																																										
From	18-Mar-22	to	10-Jun-23																																							
( 449 x 21 ) / 344 =	27.41	days @ QR	50.00																																							
			1,371																																							
<b>AIR TICKET EXIT</b>																																										
Amount of air fare	(Local Transfer)		-																																							
DOHA-Kathmandu																																										
SELF																																										
Full Fare QR.																																										
END OF SERVICE BENEFITS																																										
From	17-Mar-2019 to		10-Jun-2023																																							
( 1547 Days)			5,135																																							
( 1500 x 21 / 26 x 1547 / 365 )																																										
Less: Recovery on account of accident charges			(350)																																							
Less: Recovery on account of loan paid for expenses as per attached working.			(250)																																							
Add: Notice period one month in 2023.			1,500																																							
			11,326																																							
( Qrs.Eleven Thousand Three Hundred Twenty Six Only )																																										
Prepared by	Verified by	Verified by	Approved by																																							
19/06/23 Anumadeen Accountant	Anwar Qazi Manager HR & Admin	Mohamed Ashak Chief Accountant	Saneem Bhat General Manager																																							
<p>I, the undersigned Som Bahadur Tamang declare that I have received with thanks from Umm Said Bakery all my dues relating to salary, leave salary and end of service totaling Qr.11,326 ( Qrs.Eleven Thousand Three Hundred Twenty Six Only ) vide Cheque No. ....</p> <p>I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Umm Said Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.</p>																																										
Name	SOM BAHADUR TAMANG																																									
Signature																																										
Date	23/06/23																																									



مخبز مسعود  
(مملوک لشركة زاد القابضة ش.م.ق)



Ref: CHR/F4T/Bakery/23/4

Dated: 11<sup>th</sup> June 2023

To,

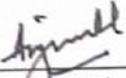
Mr. Som Bahadur Tamang  
Bakery Division  
Van Salesman  
Emp. Code: 5833

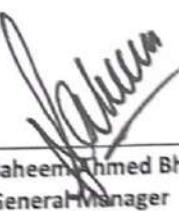


You are hereby informed that your services to the company are not required with immediate effect from 11<sup>th</sup> June 2023.

You will be relieved from your service by the closing hours of 10<sup>th</sup> June 2023. You shall be compensated for one month notice period as per your employment contract with the equivalent amount of wages for that period.

You are requested to collect your dues after submitting the required internal clearance from the Finance department.

  
Anjum Hussain Abedi  
Senior Manager - HR & Admin

  
Saheem Ahmed Bhat  
General Manager

CC:

Sales department  
Finance department  
HR & Admin

6/12/2023

Attachments: Internal clearance form.

  
12/6/2023

**Internal Clearance Form**Date of Initiation: 11<sup>th</sup> June 2023

Full Name : Som Bahadur Tamang Job Title : Van Salesman Employee Code : 5833 DOJ : 17 <sup>th</sup> March 2019 Last working day : 11 <sup>th</sup> June 2023 Department : Sales Business Unit : Ummsaid Bakery Reporting to : Nishad Aboobackar Date of leaving :				
Particulars	Condition Of Return	Recoveries If Any	Charge Taken By	Signature Of Head Of Department
<b>DEPARTMENT</b>			HARI MALLA	
• Files/Register/Documents • Manuals • Tools • Safety Equipment				
<b>IT</b>			-	
• Computer / Laptop • Flash Drive • Email ID Deactivation • Mobile Handset • Sim Card • Telephone • ERP login			-	
<b>WORKSHOP</b>	Good	250/- QR Traffic Fine to be deduct of 350/- QR Accidental charges deductible & kept in Accounts.		12/6/23
<b>PROCUREMENT</b>			Total 600/- QR	
<b>STORES</b>				
<b>HR/ADMINISTRATION</b>	From 18/03/22 To 11/06/23	NA Will not be renewed online NA Will be canceled online NA		12/6/23
<b>FINANCE</b>				
• Advance • Company Loan • Company Credit Card • Any Other • Bank Related ○ Personal Loan ○ Credit Card				26/6/23

Signature (Employee): -

Unit - HR: - Anwar Qazi



**State Of Qatar  
Residency Permit**

دوّلَةُ قَطْرٍ  
رِّخْصَةُ إِقَامَةٍ

ID.No:	28952422748	الرقم الشخصي:	
D.O.B.:	21/02/1989	تاريخ الميلاد:	
Expiry:	15/03/2023	الصلاحية:	
Nationality:	NEPAL	الجنسية:	
Occupation:	سائق	المهنة:	
الاسم: سوم باهادور تامانج			

Name: SOM BAHADUR TAMANG

Passport Number:	08581439	رقم جواز السفر:
Passport Expiry:	08/03/2025	تاريخ انتهاء الجواز:
Serial No.:	31128952422748	الرقم المعملي:
Residency Type:	عمل	نوع الرخصة:
Employer:	شركة مطابع الدليل القطري	المستقدم:

مدير علم الادارة العامة للجوازات  
General Director of the General Directorate of Passports

توقيع حامل البطاقة  
Holder's signature

11

Sorry

