

## PURCHASE ORDER

Alcat Contracting Company

PO Box: 00681, Al Umma Office Building, C-Ring

Doha Qatar

Email: info@alcatqatar.com

Tel: 44434241 Fax: 44412872



### PURCHASE ORDER DETAILS

### TERMS & CONDITIONS

PO No.	5530101612	PO Date	03/10/2023	Pay Term	within 60 days Due net
PO Amend No.		Amend Date		Currency	QAR
PO Status	Open	Type	General	Invoice To	Alcat Contracting Company
Project Code		Offer No		Pay Mode	Pre-Numbered Check
Project Name		Pur Group	104-General	Import	NO
<b>SUPPLIER DETAILS</b>					
Supplier Name	GRAPHICAL TRADING CO.WLL			INCO Terms	None
Supplier Code	20300617			Mode of Transport	
Contact Person		Contact Address		Partial Shipment	Yes
Tel No.	44519912			Transshipment	
Fax	44319854	Country	DOHA-Qatar	Remarks	
Mobile	74064356				
Email	sales@graphicaltrading.com				

### ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	450002444 - BLACK FILE 3" (BOX/30 PCS)	0001	04/10/2023	BOX	5.00	/ 125.00/1	625.00
2	00020	450002448 - WHITE BINDER 2D 50MM	0001	04/10/2023	EA	30.00	/ 7.50/1	225.00
Gross Price								850.00
Grand Total								850.00

Amount in Words: Qatari Riyal Eight Hundred Fifty and Zero dirham Only

For Alcat Contracting Company

Delivery Address : Alcat Contracting Company

  
(Authorized Signatory)

#### Document Level Note :

1. PRICE BASED ON PREVIOUS PO REF. 5530101230, DATED: 16/06/2023.
2. DELIVERY TO OUR MAIN OFFICE, OUR CONTACT PERSON Mr. Emil Mob:-50633014
4. PAYMENT TERMS : 60 DAYS CREDIT FROM THE DATE OF DELIVERY & SUBMISSION OF INVOICE ALONG WITH THE DELIVERY NOTE.
5. ALCAT RESERVES ITS RIGHT TO MODIFY QUANTITY AS MENTIONED IN THIS LPO AT ANY POINT OF TIME AND / OR TO CANCEL THIS LPO, IF REQUIRED.
6. THE SUPPLIER AGREES AND UNDERSTANDS THAT UNUSED OR EXTRA MATERIAL SHALL BE TAKEN BACK, IF REQUESTED BY ALCAT, DUE TO REASONS BEYOND THE

Created by: Bhinwaraj Tanwar

Approved By: Hossam Banna

Oct 3, 2023

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CONTROL OF ALCAT.  
7. ATTACHED ANNEXURE 1 FORM PART OF THIS LPO.  
8. KINDLY ACKNOWLEDGE THE RECEIPT & ACCEPTANCE OF THIS LPO BY  
RETURN.  
\*MR NO-305458.



Created by: Bhinwaraj Tanwar

Approved By: Hossam Banna

PR-15 GOV MGR

ALCAT CONTRACTING CO.  
ALCAT  
CONTRACTING

## MATERIAL REQUISITION

DATE: 5/10/23

Note : Requisition should be submitted 3 days before to the procurement dept. in order to get the material on time.

Note : Please mention the previous requisition no. & date if it is already requested the same material.

2020 RELEASE UNDER E.O. 14176

Copy Distribution  
White: Proc Denk Green: Stores Pink: Book

## PURCHASE ORDER

Alcat Contracting Company

PO Box: 00681, Al Ummah Office Building, C-Ring

Doha Qatar

Email: info@alcatqatar.com

Tel: 44434241 Fax: 44412872



### PURCHASE ORDER DETAILS

### TERMS & CONDITIONS

PO No.	5530101230	PO Date	16/07/2023	Pay Term	within 60 days Due net		
PO Amend No.		Amend Date		Currency	QAR		
PO Status	Open	Type	General	Invoice To	Alcat Contracting Company		
Project Code		Offer No		Pay Mode	Pre-Numbered Check		
Project Name		Pur Group	104-General	Import	NO		
<b>SUPPLIER DETAILS</b>				INCO Terms	None		
Supplier Name	GRAPHICAL TRADING CO.WLL						
Supplier Code	20300617						
Contact Person	MARZOOK	Contact Address					
Tel No.	44519912						
Fax	44319854	Country	DOHA-Qatar				
Mobile	74064356						
Email	sales@graphicaltrading.com						

### ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00010	450002442 - L FOLDER A4	0001	19/07/2023	EA	1,000.00	0.30/1	300.00
2	00020	450002443 - SHORT HAND NOTE 5 X 8"	0001	19/07/2023	EA	100.00	1.50/1	150.00
3	00030	450002444 - BLACK FILE 3" (BOX/30 PCS)	0001	19/07/2023	BOX	4.00	125.00/1	500.00
4	00040	450002445 - WHITE BINDER 2D 38MM	0001	19/07/2023	EA	30.00	6.39/1	191.70
5	00050	450002446 - WHITE BINDER 2D 16MM	0001	19/07/2023	EA	30.00	5.95/1	178.50
6	00060	450002447 - WHITE BINDER 2D 25MM	0001	19/07/2023	EA	30.00	6.25/1	187.50
7	00070	450002448 - WHITE BINDER 2D 30MM	0001	19/07/2023	EA	25.00	7.50/1	187.50
8	00080	450002449 - INDEX 1 TO 15	0001	19/07/2023	PAA	50.00	1.45/1	72.50
9	00090	450002450 - INDEX 1 TO 10	0001	19/07/2023	PAA	50.00	2.45/1	122.50
10	00100	450002451 - LAMINATION SHEET A4 CLEAR (PKT/100 PCS)	0001	19/07/2023	PAC	5.00	21.96/1	109.80
11	00110	450002453 - BIND COVER HARD BLACK (PKT/100 PCS)	0001	19/07/2023	PAC	5.00	13.00/1	65.00

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Jul 22, 2023

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PO Number: 5530101230

Date: 16/07/2023

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
12	00120	450002454 - REGISTER A3 2 QR	0001	19/07/2023	EA	100.00	3.75/1	375.00
13	00130	450002455 - TEN COLOR CLEAR INDEX DIVIDER -010 T	0001	19/07/2023	PAA	50.00	1.50/1	75.00
14	00140	450002456 - CD LABEL STICKER (PKT 100 PCS)	0001	19/07/2023	PAC	5.00	25.00/1	125.00
15	00150	450000313 - PIN REMOVER	0001	19/07/2023	EA	50.00	1.25/1	62.50
16	00160	450002457 - SCALE- 30CM	0001	19/07/2023	EA	50.00	0.75/1	37.50
Gross Price								2,740.00
Grand Total								2,740.00

Amount in Words: Qatari Riyal Two Thousand Seven Hundred Forty and Zero dirham Only

For Alcat Contracting Company

Delivery Address : Alcat Contracting Company



(Authorized Signatory)

## Document Level Note :

1. PRICE BASED ON YOUR QUOTATION REF. GTC/RSO/027/23, DATED: 17/06/2023.
  2. DELIVERY TO OUR MAIN OFFICE, OUR CONTACT PERSON Mr. Emil Mobs-50653014
  4. PAYMENT TERMS : 60 DAYS CREDIT FROM THE DATE OF DELIVERY & SUBMISSION OF INVOICE ALONG WITH THE DELIVERY NOTE.
  5. ALCAT RESERVES IT'S RIGHT TO MODIFY QUANTITY AS MENTIONED IN THIS LPO AT ANY POINT OF TIME AND / OR TO CANCEL THIS LPO, IF REQUIRED.
  6. THE SUPPLIER AGREES AND UNDERSTANDS THAT UNUSED OR EXTRA MATERIAL SHALL BE TAKEN BACK, IF REQUESTED BY ALCAT, DUE TO REASONS BEYOND THE CONTROL OF ALCAT.
  7. ATTACHED ANNEXURE I FORM PART OF THIS LPO.
  8. KINDLY ACKNOWLEDGE THE RECEIPT & ACCEPTANCE OF THIS LPO BY RETURN.
- \*MR NO-308507



Created by: Bhinwaraj Tanwar

Approved By: Hossam Banna

PROCUREMENT DEPARTMENT

REQUESTED BY : Bhimwaraj Tamwar  
DATE : 04/07/2023