

**Dandy Company Ltd**

Street No:02, Gate No:160,Industrial Area  
Doha-2239  
Qatar  
44422980

**Supplier Invoice**

Invoice Number	DCLSDI00049-0723	Supplier Invoice Number	July-2023
Invoice Date	31/07/2023	Supplier Invoice Date	31/07/2023
Invoice Currency	QAR	Supplier Invoice Amount	26,477.90
Invoice Status	Authorized	Finance Book	DCL_FB
Created By	ADNANKHAN	Comments	Telephone and Internet exp for the month of July-23

**Supplier**

OOREDOO QPSC  
P.O.BOX 217, DOHA,  
Qatar  
8008000

**Pay To Supplier**

OOREDOO QPSC  
P.O.BOX 217, DOHA,  
Qatar  
8008000

S No.	AccountCode/Description/Remarks	Cost Center	Analysis Desc	Uom	Quantity	Rate	Amount
1	43090200901 GA - Telephone and Internet Expense Telephone and Internet exp for the month of July-23	ADMIN	General				5,350.80
2	43090200901 GA - Telephone and Internet Expense Telephone and Internet exp for the month of July-23	HR	General				1,049.00
3	43090200901 GA - Telephone and Internet Expense Telephone and Internet exp for the month of July-23	FIN	General				1,932.00
4	43090200901 GA - Telephone and Internet Expense Telephone and Internet exp for the month of July-23	IT	General				1,740.00
5	43090200901 GA - Telephone and Internet Expense Telephone and Internet exp for the month of July-23	MGMT	General				200.00
6	43090200901 GA - Telephone and Internet Expense Telephone and Internet exp for the month of July-23	PROCRMNT	General				1,323.94

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**Supplier Invoice**

7	43090200901 GA - Telephone and Internet Expense	General	360.00
	Telephone and Internet exp for the month of July-23		
8	42090200901 DC - Telephone and Internet Expense	MAINT-GEN	940.00
	Telephone and Internet exp for the month of July-23		
9	42090200901 DC - Telephone and Internet Expense	PROD	1,660.00
	Telephone and Internet exp for the month of July-23		
10	42090200901 DC - Telephone and Internet Expense	QA_QC_LAB	870.00
	Telephone and Internet exp for the month of July-23		
11	42090200901 DC - Telephone and Internet Expense	STORE-RMPM	2,045.94
	Telephone and Internet exp for the month of July-23		
12	44090200901 SM - Telephone and Internet Expense	MKTING	834.00
	Telephone and Internet exp for the month of July-23		
13	44090200901 SM - Telephone and Internet Expense	LSALE-HORE	310.00
	Telephone and Internet exp for the month of July-23		
14	44090200901 SM - Telephone and Internet Expense	LSALE-MT	4,060.00
	Telephone and Internet exp for the month of July-23		
15	44090200901 SM - Telephone and Internet Expense	LSALE-TT	2,273.00
	Telephone and Internet exp for the month of July-23		
16	44090200901 SM - Telephone and Internet Expense	EXP-OTH	360.00
	Telephone and Internet exp for the month of July-23		
17	44090200901 SM - Telephone and Internet Expense	DSPTCH	1,090.00
	Telephone and Internet exp for the month of July-23		
18	12030600099 Advance to Employees-Others	Employee	1.80

**Dandy Company Ltd**

Street No:02, Gate No:160,Industrial Area  
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**Supplier Invoice**

Telephone and Internet exp for the  
month of July-23 Jahid Illiyas  
Jaslik -1919

19	12030600099 Advance to Employees-Others Telephone and Internet exp for the month of July-23 Mohammad Nasir Hashmi -1002	Employee	12.50
20	12030600099 Advance to Employees-Others Telephone and Internet exp for the month of July-23 Mohammad Telephone and Internet exp for the month of July-23 Amin Babiker -225	Employee	43.67
21	12030600099 Advance to Employees-Others Telephone and Internet exp for the month of July-23 Mohammad Telephone and Internet exp for the month of July-23 Sajith Alinaparambil Ali -2307	Employee	21.25

Telephone and Internet exp for the month of July-23  
Mohammad Telephone and Internet exp for the month of  
July-23 Sajith Alinaparambil Ali -2307

Amount In QAR 26,477.90

**Terms of Payment**

30 DAYS

Amount In Words    Qatari Riyal Twenty-Six Thousand Four Hundred and Seventy-Seven And  
Ninety dirhams Only

Authorized Signatory

**DANDY COMPANY LTD**  
**TELEPHONE BILLS PAYMENT DETAILS**

SL #	Customer #	Account #	Tel #	Tel Description	Location/User	EMP ID	Roaming Charges	Intl Cells	Intl SMS / MMS	Local SMS/MMS	Local Calls	Mobile Internet	Roaming Calls	One Time Charges	Rent	Total	
																06 July 2023 - 03 Ave. 2023	BILL AMOUNT
1	167830	1000128262	44603500	GSM/Norstar	Office/Factory	-	-	-	-	-	-	-	-	-	-	-	
	167830		44603600		Office/Factory	-	-	-	-	-	-	-	-	-	300.00		300.00
	167830		TLP Maint		Office/Factory	-	-	-	-	-	-	-	-	-	-		
2	167830	1000128263	44603700	Fax Line	Office/Factory	-	-	-	-	-	-	-	-	-	158.00		
3	167830	1000620929	44503873	Local Line	Office/Factory	-	-	-	-	-	-	-	-	-	849.00		1,007.00
	167830		#N/A		Office/Factory	-	-	-	-	-	-	-	-	-			
4	167830	1000128264	44425189	Local Line	Office/Factory	-	-	-	-	-	-	-	-	-	849.00		849.00
			33232906	#N/A	Office/Factory	-	-	-	-	-	-	-	-	-	-		
5	167830	1000128248	44368540	Local Line	Office/Factory	-	-	-	-	-	-	-	-	-	117.00		117.00
6	167830	1004434849	44424788	Local Line	Office/Factory	-	-	-	-	-	-	-	-	-	117.00		117.00
7	167830	1004434853	44422980	Intl/Local Line	Office/Factory	-	-	274.80	-	-	-	-	-	-	117.00		391.80
8	167830	1005716768	44440243	Fax Line	Office/Factory	-	-	-	-	-	-	-	-	-	150.00		150.00
9	167830	1000684931	Dandy	Intnet Dialup	Office/Factory	-	-	-	-	-	-	-	-	-	20.00		20.00
10	167830	1011690634	44640421	ADSL/Land/BB	Dandy-HHT	-	-	-	-	-	-	-	-	-	849.00		849.00
11	167830	1003948262	33196691	Shahry250 Pack	Mohammed Farock	863	-	-	-	-	-	-	-	-	355.00		355.00
12	167830	1003948261	33190205	Aamali 150 Pack	Mosaad El Sayed	248	-	-	-	-	-	-	-	-	150.00		150.00
13	167830	1003948266	33195649	Shahry250 Pack	Mohamed Rizvi Amjah	783	-	-	-	-	-	-	-	-	310.00		310.00
14	167830	1003948267	33191056	Shahry250 Pack	Mohammad Riyas Abdus Samed Meer	1847	-	-	-	-	-	-	-	-	310.00		310.00
15	167830	1003948271	33191814	Shahry150 Pack	Khaled Mohamed Abouetela Abdalla	223	-	-	-	-	-	-	-	-	310.00		310.00
16	167830	1003948272	33198280	Shahry250 Pack	Azaam Ahmed	1735	-	-	-	-	-	-	-	-	310.00		310.00
17	167830	1003948274	33195991	Shahry250 Pack	Jahid Ilyas Jasmalik	1919	-	1.80	-	-	-	-	-	-	310.00		311.80
18	167830	1005556964	33739585	Shahry150 Pack	Ahmad Adnan Khan	1941	-	-	-	-	-	-	-	-	190.00		190.00
19	167830	1004743255	66586084	Shahry150 Pack	Shashank Bhaskar Borole	663	-	-	-	-	-	-	-	-	-		
20	167830	1005023402	66450058	Shahry250 Pack	Rashid Raffi	812	-	-	-	-	-	-	-	-	310.00		310.00
21	167830	1007318728	33502147	Shahry100 Pack	Mohammad Nasir Hashmi	1002	-	12.50	-	-	-	-	-	-	310.00		322.50
22	167830	1007461371	556609132	Shahry250 Pack	Amin Babiker	225	-	38.87	4.80	-	-	-	-	-	310.00		353.67
23	167830	1008037299	50644243	Shahry250 Pack	Mohammad Yusuf	1657	-	-	-	-	-	-	-	-	310.00		310.00
24	167830	1008145828	66851536	Shahry150 Pack	Mohamed Abdethakim Abdelrahman	1186	-	-	-	-	-	-	-	-	310.00		310.00
25	167830	1008145823	66886395	Shahry250 Pack	Sikandar Khan	1187	-	-	-	-	-	-	-	-	310.00		310.00
26	167830	1008104697	55969442	Shahry100 Pack	Iqbal Abbas	755	-	-	-	-	-	-	-	-	120.00		120.00
27	167830	1009343248	33627457	Shahry250 Pack	Teyyab Umair Ghori	2717	-	-	-	-	-	-	-	-	310.00		310.00
28	167830	1010173941	33153858	Aamali 90 Pack	Mohd Zakariya Khan	1316	-	-	-	-	-	-	-	-	90.00		90.00
29	7087	1008452078	66687425	#N/A	Saadain Waris	2752	-	-	-	-	-	-	-	-	200.00	420.00	200.00
30	167830	1010632899	50447645	Shahry150 Pack	Sayyed Mobin Razzacq	1440	12.00	-	-	-	-	-	-	-	310.00		322.00
31	167830	1010632909	50489020	Shahry250 Pack	Bishal Darji	1261	-	-	-	-	-	-	-	-	310.00		310.00
32	167830	1010879984	50535270	Shahry250 Pack	Abid Ahmed	2027	-	-	-	-	-	-	-	-	310.00		310.00
33	167830	1010826945	55741521	Shahry250 Pack	Afroz - Dispatch	2513	-	-	-	-	-	-	-	-	310.00		310.00
34	167830	1010879582	50416353	Shahry500 Pack	Data Pack-Server-IT	-	-	-	-	-	-	-	-	-	500.00		500.00
35	167830	1010826941	55635317	Shahry250 Pack	Plant-I - Common / Shashank	663	-	-	-	-	-	-	-	-	310.00		310.00
36	167830	1011067633	55091832	Shahry250 Pack	Mohamed Shafeel Basheer	1621	-	-	-	-	-	-	-	-	310.00		310.00
37	167830	1011121421	33017650	Shahry250 Pack	Mohammad Ashfaq Patel Saifoddin	1768	3.00	-	-	-	-	-	-	-	100.00	310.00	413.00
38	167830	1011121420	33093247	Shahry250 Pack	Mohammed Rukon Uddin	1714	-	-	-	-	-	-	-	-	310.00		310.00
39	167830	1011121376	33536449	Shahry250 Pack	Zeeshan Bashir	2666	-	-	-	-	-	-	-	-	310.00		310.00
40	167830	1011121439	33435586	Shahry250 Pack	Zeeshan Shaffi Butt	2662	-	-	-	-	-	-	-	-	310.00		310.00
41	167830	1011055395	66864878	Shahry250 Pack	Plant-II - Common / Shashank	663	-	-	-	-	-	-	-	-	310.00		310.00
42	167830	1011135822	55371973	Shahry250 Pack	Danish Alam	2143	-	-	-	-	-	-	-	-	310.00		310.00
43	167830	1011156302	33768522	Shahry250 Pack	Tarique Nastm	1826	-	-	-	-	-	-	-	-	345.00		345.00
44	167830	1011156303	33739613	Shahry250 Pack	Atif Hussain	1822	-	5.94	-	-	-	-	-	-	310.00		315.94
45	167830	1011200002	50378815	Shahry250 Pack	Ezil Rizwan Peer Appa Ahnavi	1809	-	5.94	-	-	-	-	-	-	310.00		315.94
46	167830	1011200003	50410091	Shahry250 Pack	Mansoor Ahmed Khan	1814	20.00	-	-	-	-	-	-	-	310.00		330.00
47	167830	1011283794	50330698	Aamali 150 Pack	Chandra Bahadur	2105	-	-	-	-	-	-	-	-	150.00		150.00
48	167830	1011354239	33892488	Shahry150 Pack	Dispatch Genral / Nowfal	2152	-	-	-	-	-	-	-	-	120.00		120.00

Sl #	Customer #	Account #	Tel #	Tel Description	Location/User	EMP ID	Roaming	Intl Calls	Intl SMS / MMS	Local SMS/MMS	Local Calls	Mobile Internet	Roaming Calls	One Time Charges	Rent		Total
															06 July 2023 - 05 Aug 2023	Bill Amount	
49	167830	1011395386	66957925	Shahry250 Pack	Shashin Juthani	1981			2.00				12.00		200.00	310.00	524.00
50	167830	1011415653	66828193	Shahry250 Pack	Mohammad Salf	1689										310.00	310.00
51	167830	1011424443	33226420	Shahry250 Pack	Mohammad Shahkar Akhtar	1980										310.00	310.00
52	167830	1011754645	66463352	Shahry250 Pack	Mohamud Amir	2695		8.00								345.00	353.00
53	167830	1011730256	55741472	Shahry150 Pack	Maint Dept-Common (Aswaq) / P.K.N	2361										250.00	250.00
54	167830	1011730255	55247340	Shahry250 Pack	Kowfal Parattuveetil Usman	2152										660.00	660.00
55	167830	1011717650	66237411	Shahry250 Pack	Ahmed Nadeem	1987										310.00	310.00
56	167830	1011628917	33080436	Shahry250 Pack	Wasim Ansari	2050										310.00	310.00
57	167830	1011628909	55764631	Shahry250 Pack	Mohsin Khan	1857										310.00	310.00
58	167830	1011625902	33038531	Shahry250 Pack	Yousaf Abdul Sattar	174										310.00	310.00
59	167830	1011870008	660599826	Shahry250 Pack	Yakub Mohammad	2691										345.00	345.00
60	167830	1011809176	66934767	Shahry250 Pack	Abdul Wali Khan	2181										310.00	310.00
61	167830	1011805501	66937160	Shahry100 Pack	Hadid Ali	2520										120.00	120.00
62	167830	1011796788	33836435	Shahry250 Pack	Lab Common / Sajeeb Musleemveetil	2739										310.00	310.00
63	167830	1011956339	55628703	Shahry500 Pack	Data Pack-Server-IT											500.00	500.00
64	167830	1012069198	50230496	Shahry250 Pack	Shashin Juthani (Nazrul Abdin SIM)	1981										360.00	360.00
65	167830	1012248927	33107840	Aamali 200 Pack	Mozahid Ali	2396										200.00	200.00
66	167830	1012255422	33171026	Shahry250 Pack	Magdi Ahmed Alnour Dafaallah	2330										310.00	310.00
67	167830	1012339489	66147054	Shahry100 Pack	Ehtesham Akhtar	952							230.00		130.00	360.00	
68	167830	1012339494	66172986	Shahry250 Pack	Munsif Pasha Mohammed	1614										310.00	310.00
69	167830	1012437229	33589279	Shahry250 Pack	IT Common SIM / Nasir Hashmi	1002										310.00	310.00
70	167830	1012628765	50140656	Shahry200 Pack	Pokkakkilath Kunhimon Najeeb	2361										360.00	360.00
71	167830	1013165110	33689051	Shahry250 Pack	Production Genral - Gaurav Kumar	1844										310.00	310.00
72	167830	1013179105	55290140	Shahry250 Pack	Sajith Almaparambil Ali	2307		13.75					7.50			250.00	271.25
73	167830	1013146930	50221650	Shahry250 Pack	Ali Ahmed Ali Ahmed (DCC)	2368										360.00	360.00
74	167830	1014206567	55130827	Shahry250 Pack	Adnan Ahmad	2023										310.00	310.00
75	167830	1014204564	50396891	Shahry250 Pack	Arstan Bashir	2690										310.00	310.00
76	167830	1015282817	33095605	Shahry250 Pack	Fahad Khan Shakeel Khan	2489										310.00	310.00
77	167830	1015282820	33099647	Shahry250 Pack	Mirza Saifullah Balig	2487										310.00	310.00
78	167830	1013282821	33483049	Shahry250 Pack	Javed Arif Mohd Arif	2488										310.00	310.00
79	167830	1002401520	555001720	Shahry500 Pack	Mobile Broadband Pack - Street 39											500.00	500.00
80	167830	1016033839	33091684	Shahry 275 Pack	Nadeem Mohammed	2521										310.00	310.00
81	167830	1017177770	66284371	Aamali 90 Pack	Ahmad Haneef	2738										90.00	90.00
82	167830	1017677096	50614879	Aamali 150 Pack	Noorullah	1679										150.00	150.00
83	167830	1017841350	50530207	Aamali 90 Pack	Syed Musaveer	2622										90.00	90.00
84	167830	1018405064	59962248	Aamali 90 Pack	Adhan Khan	2612										90.00	90.00
85	167830	1020172865	50893342	Aamali 250 Pack	Sajeeb Musleemveettil Kunjavaru	2739										250.00	250.00
86	167830	1020501887	59980510	Aamali 90 Pack	Hussain Zia	2756										90.00	90.00
87	167830	1020561233	51075715	Aamali 90 Pack	Muhammad Tahseen	2760										90.00	90.00
88	00007087	1012503964	55702109	#N/A	Abdus Suboor (OTP Purpose)											150.00	39.00
89	167830	1020668538	51132334	Shahry 275 Pack	Ajay Kumar	2764										250.00	250.00
<b>Total</b>								<b>35.00</b>	<b>359.80</b>	<b>8.60</b>	-	<b>237.50</b>	<b>12.00</b>	-	<b>80.00</b>	<b>25,856.00</b>	<b>26,477.90</b>
Zad Holding Customer Number 7087																-	
Alcat Customer Number 7113																-	
Dandy Customer Number 167830																	<b>26,477.90</b>

26,477.90

## Journal Voucher

<b>Company</b>	Dandy Company Ltd
<b>OU Name</b>	DANDY
<b>Voucher No</b>	DCLJV00095-0723
<b>Voucher Date</b>	31/07/2023
<b>Comments</b>	Transferring DCC staff telephone expense for the month of JULY- 2023
<b>Voucher status</b>	Authorized
<b>Voucher No</b>	DCLJV00095-0723

Account Code	Account Desc	Dr. /Cr.	Trans Currency	Base amount	Parallel Base Amount	Parallel Currency Exchange Rate	Remarks	Cost Center	Analysis code	Sub Analysis code
4309020 0901	GA - Telephone and Internet Expense	Cr	QAR	1.00	360.00	0.27	98.63	Transferring DCC staff telephone expense for the month of JULY- 2023	GEN	GEN
1206010 0368	Due From- DCL / DCC	Dr	QAR	1.00	360.00	0.27	98.63	Transferring DCC staff telephone expense for the month of JULY- 2023		

Reversal Voucher  
 Reversal Voucher No.  
 Reversal Date

Reversal Period

PrintDate: 17/08/2023

Page 1 of 1

# Your Bill summarised

**ooredoo**

DANDY CO LTD  
 P.O. Box: 2239  
 Building No: —  
 Street No: —  
 Zone No: —  
 Doha - Qatar  
 Mobile: —  
 Email: —

Customer No. 00167830  
 Account No. 1011156303  
 Bill No. 2308Q-00146976  
 Bill Date. 06 Aug 2023  
 Bill Period. 06 Jul 2023 - 05 Aug 2023

Amount Due For Payment

QR 315.94

## Your Billing Summary For The Month Of AUGUST 2023

QR

Service No.	33739613	(Atif Hussain)
Monthly Rentals		310.00
One time charges		0.00
Usage Charges		<u>5.94</u>
Discounts		0.00
Adjustments		0.00
Total Current Month Charges (Please pay by 05 Sep 2023)		315.94

Past Balance And Payments

QR

Past Due Amount:	410.60
Payments Received:	410.60
Remaining Balance	0.00

Requesting to approve additional charges of QR 5.94 for usage of International calls for business purpose.

*[Signature]*  
14/08/23

*[Signature]*

14 AUG 2023

# Your Bill O° summarised

**ooredoo°**

DANDY CO LTD  
 P.O. Box: 2239  
 Building No: —  
 Street No: —  
 Zone No: —  
 Doha - Qatar  
 Mobile: 50489020  
 Email: —

Customer No. 00167830  
 Account No. 1012339489  
 Bill No. 2308Q-00151966  
 Bill Date. 06 Aug 2023  
 Bill Period. 06 Jul 2023 - 05 Aug 2023

For OFFICIAL CALL ONLY

Amount Due For Payment	QR 360.00
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Your Billing Summary For The Month Of AUGUST 2023 QR

Service No. 66147054

Monthly Rentals	130.00
One time charges	0.00
Usage Charges	230.00
Discounts	0.00
Adjustments	0.00
Total Current Month Charges (Please pay by 05 Sep 2023)	360.00

Past Balance And Payments QR

Past Due Amount:	341.50
Payments Received:	341.50
Remaining Balance	0.00

Ehtesham Akhtar

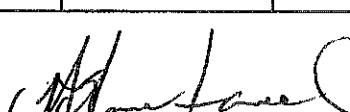
66147054

14 AUG 2023

~~(Signature)~~

~~Re: Renewal  
14/08/2023~~

### Internal Clearance Form

Date of induction : / /				
Full Name : Mohammad Ashfaq Job Title : Sales Manager Employee Code : 1768 DOJ : 05/09/2017 Last working day : 18/07/2023. Department : Sales & Marketing Business Unit : Dandy. Reporting to : General Manager Date of leaving : 18/07/2023				
Particulars	Condition Of Return	Recoveries If Any	Charge Taken By	Signature Of Head Of Department
<b>DEPARTMENT</b>			H.M. Ishaq ↓	for the Muhammad Ashfaq
• Files/Register/Documents • Manuals • Tools • Safety Equipment	—	—		
<b>IT</b>	Computer / Laptop → Laptop kept with user Flash Drive Email ID Deactivation Mobile Handset Sim Card → Sim card kept and activation for Ooredoo Passport Telephone			DBX: fw
<b>WORKSHOP</b>	Vehicle 360318	No Traffic Fines. — — —		
<b>STORES</b>				REC: 09 18/07/2023.
<b>HR/ADMINISTRATION</b>				J. Ali 18/07/2023.
<b>FINANCE</b>	No liability against petty cash. No loans and advances.			Ad 18/07/2023. 18/07/2023. Zain 18/07/2023.
Signature (Employee) : -  Unit - HR : -				



### Internal Clearance Form

Date of Initiation:

Full Name : <u>SUASHIN H. JUTHANI</u> Job Title : <u>CATEGORY MANAGER</u> Employee Code : <u>1981</u> DOJ : <u>4/12/2017</u> Last working day : <u>5/7/2023</u> Department : <u>SALES &amp; MARKETING</u> Business Unit : <u>DANDY</u> Reporting to : <u>GENERAL MANAGER</u> Date of leaving : <u>5/7/2023</u>				
Particulars	Condition Of Return	Recoveries If Any	Charge Taken By	Signature Of Head Of Department
<b>DEPARTMENT</b>				
<ul style="list-style-type: none"> <li>• Files/Register/Documents</li> <li>• Manuals</li> <li>• Tools</li> <li>• Safety Equipment</li> </ul>			<i>Admire Ahmed</i>	<i>Admire</i>
<b>IT</b>				
<ul style="list-style-type: none"> <li>• Computer / Laptop</li> <li>• Flash Drive</li> <li>• Email ID Deactivation</li> <li>• Mobile Handset</li> <li>• Sim Card</li> <li>• Telephone</li> </ul>		<i>Carrying desktop &amp; SIM card with off service for 02 week</i>		<i>Admire</i>
<b>WORKSHOP</b>	<i>V.0001~7680R1 - Violation</i>	<i>General Service</i>	<i>Position 5/7/23</i>	<i>Qura</i>
<b>STORES</b>	<i>—</i>	<i>—</i>	<i>—</i>	<i>5/7/23</i>
<b>HR/ADMINISTRATION</b>				<i>Jasleg Jaswan</i>
<ul style="list-style-type: none"> <li>• Company Accommodation</li> <li>• Health Card</li> <li>• Insurance Card</li> <li>• Employee ID Card</li> <li>• Legal Case</li> </ul>	<i>—</i>	<i>—</i>	<i>—</i>	<i>Jasleg Jaswan</i>
<b>FINANCE</b>				
<ul style="list-style-type: none"> <li>• Advance</li> <li>• Company Loan</li> <li>• Any Other</li> <li>• Bank Related           <ul style="list-style-type: none"> <li>◦ Personal Loan</li> <li>◦ Credit Card</li> </ul> </li> </ul>	<i>No liability against petty cash.</i> <i>No loans and advances -</i>		<i>Admire 05/07/23</i> <i>Admire 05/07/23</i> <i>Habib</i>	<i>Admire 05/07/23</i> <i>Admire 05/07/23</i> <i>Habib</i>

Signature (Employee) :-

Unit - HR :-

Internal Clearance Form

Date of intimation : 26/6/2023

Full Name	MANSOOR AHMED KHAN			
Job Title	Fleet Management	Employee Code	1814	
DOJ		Last working day	26/6/2023	
Department	Fleet Maintenance	Business Unit	DANDY	
Reporting to		Date of leaving	26/6/2023	
Particulars	Condition Of Return	Recoveries If Any	Charge Taken By	Signature Of Head Of Department
<b>DEPARTMENT</b>				
• Files/Register/Documents				
• Manuals				
• Tools				
• Safety Equipment				
<b>IT</b>				
• Computer / Laptop	Sir - NO - 50440081			
• Flash Drive	Computer handed over to Raj Kumar.			
• Email ID Deactivation				
• Mobile Handset				
• Sim Card →	Sim card carrying for official communication			
<b>WORKSHOP</b>				
• Vehicle 1794475	Vehicle Handover done, NO Torsoff. Fine.			
<b>STORES</b>	—	—	—	
<b>HR/ADMINISTRATION</b>				
• Company Accommodation	—	—	—	
• Health Card	—	—	—	
• Insurance Card	—	—	—	
• Employee ID Card	—	—	—	
• Legal Case	—	—	—	
<b>FINANCE</b>				
• Advance	No liability against petty cash		Ad	26/6/2023
• Company Loan	No loans and advances		Surve	26/6/2023
• Any Other				
• Bank Related				
o Personal Loan				
o Credit Card				

Signature (Employee) : -

Unit - HR :-

Internal Clearance Form

Date of Initiation: 07-07-2023

Full Name :	NOMEAL USMAN			
Job Title :	ASM STORE/DISPATCH			
DOJ :	18-03-2018			
Department :	STORE & DISPATCH			
Reporting to :	ATIF			
Particulars	Condition Of Return	Recoveries If Any	Charge Taken By	Signature Of Head Of Department
<b>DEPARTMENT</b> • Files/Register/Documents • Manuals • Tools • Safety Equipment			Abdullah Journal Shelf Card Office	
<b>IT</b> • Computer / Laptop • Flash Drive • Email ID Deactivation • Mobile Handset • Sim Card • Telephone		Carrying desktop 2 SIN card with OP service for one month		
<b>WORKSHOP</b> V-N0:-443720	No violations up to today			6/7/23
<b>STORES</b>	—	—	—	
<b>HR/ADMINISTRATION</b> • Company Accommodation • Health Card • Insurance Card • Employee ID Card • Legal Case		—	—	Jawed
<b>FINANCE</b> • Advance • Company Loan • Any Other • Bank Related o Personal Loan o Credit Card	No liability against Petty Cash - No loan and advances -		Abdullah 06/07/2023	

Signature (Employee) :-

Unit - HR :-

# Your Bill summarised

ooredoo

DANDY CO LTD  
P.O. Box: 2239  
Building No: --  
Street No: --  
Zone No: --  
Doha - Qatar  
Mobile: 55823548  
Email: --

Customer No. 00167830  
Account No. 1011200002  
Bill No. 2308Q-00146977  
Bill Date. 06 Aug 2023  
Bill Period. 06 Jul 2023 - 05 Aug 2023

Amount Due For Payment

QR 315.94

## Your Billing Summary For The Month Of AUGUST 2023

QR

Service No. 50378815

Monthly Rentals	310.00
One time charges	0.00
Usage Charges	5.94
Discounts	0.00
Adjustments	0.00
Total Current Month Charges (Please pay by 05 Sep 2023)	315.94

## Past Balance And Payments

QR

Past Due Amount:	425.34
Payments Received:	425.34
Remaining Balance	0.00

Please approve for QAR. 5.94/- incurred  
on International Call. The same was used  
for the purpose of business requirement.

Sy

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Page 1 of 16

21 AUG 2023

GENERAL MANAGER



### Check our newest plans:

What's in the Packs?	Shahry+ Active	Shahry+ Max	Qafarna+ Pro	Qafarna+ Premium	Qafarna+ Platinum
Monthly Fee	130	210	365	525	925
Data Allowance (GB)	10	20	Unlimited* In Qatar Included	Unlimited* In Qatar and GCC Roaming Included	Unlimited* In Qatar and Roaming Globally* Included
WhatsApp Data **	Included	Included			
Local Minutes/SMS	250	700	Unlimited* In Qatar	Unlimited* In Qatar and GCC Roaming 200	Unlimited* In Qatar and Roaming Globally* 400
International Minutes ***	25	50	100	10	100
Roaming Data Allowance (GB) ****			5		200
Roaming Minutes ****					
* Fair usage policy applies. Global allowance is limited to selected countries. For more details visit Ooredoo.qa or login to the Ooredoo App					
** The WhatsApp benefit is restricted to local use only - WhatsApp consumption done with the use of VPN will not be included in the WhatsApp benefit.					
*** Valid to 118 selected countries. Minutes can be converted to single destination.					
**** Valid on partner networks. For more details visit Ooredoo.qa					

### General information/Support

- To avoid service interruption and/or a late payment charge please ensure full payment of any past due amount immediately, and in any case pay all outstanding charges by the Due Date.
- For any change in your billing address, email address or mobile number for billing notifications, please contact us immediately.
- You must notify Ooredoo of any charges that you consider incorrect within 30 days of the Bill Issue Date. Where a charge is not disputed during this period, you accept the charge(s) and agree to pay all undisputed charges by the due date.
- For any inquiries or requests, please contact us via phone at 8008000, or email at 8008000@ooredoo.qa, or WhatsApp at +974 44448880 or www.ooredoo.qa (using My Ooredoo or On-line support).
- For Directory service, please call 180 from Qatar, or +974 44200800 from abroad.

### How and where to pay

- Please pay by bank wire transfers directly to Ooredoo's following account :
 

Account Name : Ooredoo QPSC  
  Bank Name : Qatar National Bank , Doha - Qatar  
  Account No : 0013-074744-067  
  IBAN : QA20 QNBA 00000000 0013 0747 4406 7  
  Swift : QNBAQQA

Please make sure that the 8-digit customer number mentioned on the top of this page is always transmitted along with your payment to our bank account.
- Online using the secure payment methods at [www.ooredoo.qa](http://www.ooredoo.qa).
- Through Ooredoo Mobile App found on your phone's store.
- At any Ooredoo Shop (listed below) or Premium dealer.
- In Ooredoo Self Service Machines or in most banks' ATMs

By subscribing or using our services you accept our Master Services Agreement and General Terms & Conditions for Business Services, as well as the Business Tariffs that have been filed and approved by the Communication Regulatory Authority. Details are available at <https://www.ooredoo.qa/portal/OoredooQatar/regulatory>

### Ooredoo Shops

- |                  |                              |                       |                                   |                          |               |
|------------------|------------------------------|-----------------------|-----------------------------------|--------------------------|---------------|
| 1. Airport Road* | 6. City Center*              | 10. Industrial Area   | 14. Lulu Hypermarket, Al Messila  | 17. Mall of Qatar        | 22. The Pearl |
| 2. Al Khor       | 7. Doha Festival City        | 11. Lagoon            | 15. Lulu Hypermarket, Barwa City  | 18. Mesaleed             | 23. Villaggio |
| 3. Al Khor Mall  | 8. Dukhan                    | 12. Landmark          | 16. Lulu Hypermarket, Al Gharaffa | 19. Palms Mall           |               |
| 4. Al Sadd*      | 9. Hamad Medical Corporation | 13. Lulu Hypermarket, |                                   | 20. Suhwa Road*          |               |
| 5. Al Wakrah*    |                              |                       |                                   | 21. The Mall Old airport |               |

\*Ooredoo Business Desks

# Your Bill O\*

**ooredoo\***

## at a glance

Account No 1011200002  
 Bill No 2308Q-00146977  
 Bill Period 06 Jul 2023 - 05 Aug 2023

### Your Billing Summary For The Month Of AUGUST 2023

Service No	Product Name	Rentals	One Time Charges	Usage Charges	Discounts/ Adjustments	Total (QR)
50378815	Shahry Pack	310.00	-	5.94	-	315.94
<b>Total</b>		<b>310.00</b>	<b>0.00</b>	<b>5.94</b>	<b>0.00</b>	<b>315.94</b>

### Usage Charges Details

Service No	Local			International			Roaming			Other Charges	Total (QR)
	Calls	SMS	Data	Calls	SMS	Data	Calls	SMS	Data		
50378815	-	-	-	5.94	-	-	-	-	-	-	5.94
<b>Total</b>		<b>0.00</b>		<b>5.94</b>			<b>0.00</b>			<b>0.00</b>	<b>5.94</b>

# Your Bill summarised

ooredoo®

DANDY CO LTD  
P.O. Box: 2239  
Building No: —  
Street No: —  
Zone No: —  
Doha - Qatar  
Mobile: 33368470  
Email: —

Customer No. 00167830  
Account No. 1011754645  
Bill No. 2308Q-00148970  
Bill Date. 06 Aug 2023  
Bill Period. 06 Jul 2023 - 05 Aug 2023

Amount Due For Payment

QR 353.00

## Your Billing Summary For The Month Of AUGUST 2023

QR

Service No. 66463352

Monthly Rentals	345.00
One time charges	0.00
Usage Charges	8.00
Discounts	0.00
Adjustments	0.00
Total Current Month Charges (Please pay by 05 Sep 2023)	353.00

## Past Balance And Payments

QR

Past Due Amount:	345.00
Payments Received:	345.00
Remaining Balance	0.00

• Additional QAR 8 incurred for making an International call for business operation.

21 AUG 2023



Check our newest plans:

What's in the Pack?	Shahry+ Active	Shahry+ Max	Qataria+ Pro	Qataria+ Premium	Qataria+ Platinum
Monthly Fee	130	210	365	525	925
Data Allowance (GB)	10	20	Unlimited* in Qatar Included	Unlimited* in Qatar and GCC Roaming Included	Unlimited* in Qatar and Roaming Globally* Included
WhatsApp Data **	Included	Included			
Local Minutes/SMS	250	700	Unlimited* in Qatar	Unlimited* in Qatar and GCC Roaming	Unlimited* in Qatar and Roaming Globally* 400
International Minutes ***	25	50	100	200	100
Roaming Data Allowance (GB) ****			5	10	200
Roaming Minutes ****				100	
* Fair usage policy applies. Global allowance is limited to selected countries. For more details visit Ooredoo.qa or login to the Ooredoo App.					
** The WhatsApp benefit is restricted to local use only - WhatsApp consumption done with the use of VPN will not be included in the WhatsApp benefit.					
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- You must notify Ooredoo of any charges that you consider incorrect within 30 days of the Bill Issue Date. Where a charge is not disputed during this period, you accept the charge(s) and agree to pay all undisputed charges by the due date.
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 IBAN : QA20 QNBA 00000000 0013 0747 4406 7  
 Swift : QNBAQQA

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## Ooredoo Shops

- |                  |                              |                                   |                                   |                   |                 |
|------------------|------------------------------|-----------------------------------|-----------------------------------|-------------------|-----------------|
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| 2. Al Khor       | 7. Doha Festival City        | 11. Lagoonia                      | 15. Lulu Hypermarket, Barwa City  | 18. Mesaieed      | 23. Villaggio   |
| 3. Al Khor Mall  | 8. Dukhan                    | 12. Landmark                      | 16. Lulu Hypermarket, Al Gharaffa | 19. Palms Mall    | 20. Salwa Road* |
| 4. Al Sadd*      | 9. Hamad Medical Corporation | 13. Lulu Hypermarket, Al Gharaffa | 21. The Mall                      |                   |                 |
| 5. Al Wakrah*    |                              |                                   |                                   |                   |                 |

\*Ooredoo Business Desks

# Your Bill at a glance



**ooredoo®**

Account No 1011754645  
 Bill No 2308Q-00148970  
 Bill Period 06 Jul 2023 - 05 Aug 2023

## Your Billing Summary For The Month Of AUGUST 2023

Service No	Product Name	Rentals	One Time Charges	Usage Charges	Discounts/ Adjustments	Total (QR)
66463352	Shahry Pack	345.00	-	8.00	-	353.00
Total		345.00	0.00	8.00	0.00	353.00

## Usage Charges Details

Service No	Local			International			Roaming			Other Charges	Total (QR)
	Calls	SMS	Data	Calls	SMS	Data	Calls	SMS	Data		
66463352	-	-	-	-	8.00	-	-	-	-	-	8.00
Total		0.00			8.00			0.00		0.00	8.00