

# Ummsaid Bakery Dubai Branch

P.O Box: 393497, DIP 2, Dubai, U.A.E  
Tel: +971 4 8833 303, Email: contact@rise-uae.ae

No: UBD/PM/2022/061

## PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Baking powder	a) Expansion <input type="checkbox"/>	b) Capacity enhancement <input type="checkbox"/>	Supplier name	: Mudra COO : India
Type of Item / Asset	: Raw Material	c) Cost reduction <input type="checkbox"/>	d) Replacement <input type="checkbox"/>	Total value	: N/A Rate : 14 Dhs/kg
Department	: Bakery- Production	e) Office equipments <input type="checkbox"/>	f) Furniture & Fittings <input type="checkbox"/>	Total Qty	: N/A
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify) <input type="checkbox"/>		Pur. Memo. No	: N/A Date : N/A

### REASON/OBJECTIVE OF THIS PURCHASE

- 1) Baking powder is required for the production of cakes & confectionary products.
- 2) Selected supplier "Mudra" is the approved supplier due to the availability of the Item & Quality approval based on the trials.
- 3) Quantity request through this PM is 600 Kg for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 200 kg.
- 4) Selected Supplier 'Mudra' is not the lowest price, However going with mudra to the approved quality advantage.

### RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

QUOTED SUPPLIER(S) DETAILS												
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity Specify UOM (kg)	Total - AED	Payment Term / Mode	Remarks
1	Mudra General Trading LLC (Baking Powder)	India	Door to door	AED	14.00	14.00	1.00	14.00	600	8,400	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved supplier & Quality.
2	Modern General Trading LLC (Baking Powder)	India	Door to door	AED	13.50	13.50	1.00	13.50	600	8,100	60 Days credit	1) 5% VAT amount is exclusive. 2) Poor Quality
3	Fanar Al Khaleej Tr. (Baking Powder)	U.A.E	Door to door	AED	10.00	10.00	1.00	10.00	600	6,000	60 Days credit	1) 5% VAT amount is exclusive. 2) Poor Quality

\* All the supported quotations should be attached

RECOMMENDED SUPPLIER DETAILS												
Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume-kg	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion
Mudra General Trading LLC (Baking Powder)	India	Ex-Stock	Door to door	14.00	1.00	14.00	600	8,400	60 Days credit	January 2023 onwards based upon our LPO schedule.	1-7 days from the date of receiving LPO.	JAN-MAR 2023.
Total=								8,400				

Supplier selection criteria(s) :

Better quality ☒ Lowest bidder ☐ Reputed supplier ☒ Others (specify) ☐

### BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested Capex/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	-

Agreed

Ajmal.  
Executive Purchase  
27/12/2022

Agreed

Abraham Pathoor  
Dy General Manager  
28/12/2022

Agreed

Azeem  
Chief Accountant  
28/12/2022

Agreed

Shakir Shaikh  
Assistant Manager - Finance  
30/12/2022

Agreed

Saymer Mohammed  
Senior Manager - Finance  
31/12/2022

Agreed

Abraham Pathoor  
Dy General Manager  
02/01/2023

# Ummsaid Bakery Dubai Branch

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No: UBD/PM/2022/065

## PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title :	Tutti Frutti	a) Expansion <input type="checkbox"/>	b) Capacity enhancement <input type="checkbox"/>	Supplier name :	Mudra COO : India
Type of Item / Asset :	Raw Material	c) Cost reduction <input type="checkbox"/>	d) Replacement <input type="checkbox"/>	Total value :	N/A Rate : 5 Dh/kg
Department :	Bakery- Production	e) Office equipments <input type="checkbox"/>	f) Furniture & Fittings <input type="checkbox"/>	Total Qty :	N/A
Type of expenditure :	Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify) <input type="checkbox"/>		Pur. Memo. No :	N/A Date : N/A

### REASON/OBJECTIVE OF THIS PURCHASE

- 1) Tutti frutti is required for the production of fruit roll & fruit slice cake.
- 2) Selected supplier "Mudra " is the approved supplier due to the availability of the item & Quality approval based on the trials.
- 3) Quantity request through this PM is 750 Kg for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 250 kg.
- 4) Selected supplier 'Mudra' is not the lowest one, However going with mudra due to the quality approval advantage from production.

### RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

QUOTED SUPPLIER(S) DETAILS												
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate In AED	Quantity Specify UOM (kg)	Total - AED	Payment Term / Mode	Remarks
1	Mudra Gen.Tr.LLC (Tutti Frutti)	India	Door to door	AED	5.00	5.00	1.00	5.00	750	3,750	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved supplier & Quality.
2	Falcons Eye Marketing.LLC (Tutti Frutti)	India	Door to door	AED	4.67	4.67	1.00	4.67	750	3,503	45 Days credit	1) 5% VAT amount is exclusive. 2) Poor quality.
3	Modern Gen. Tr.LLC (Tutti Frutti)	India	Door to door	AED	6.00	6.00	1.00	6.00	750	4,500	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved Quality & Supplier, However going with Mudra is due to the price advantage.

\* All the supported quotations should be attached

### RECOMMENDED SUPPLIER DETAILS

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate In AED	Quantity/ Volume-kg	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion
Mudra Gen.Tr.LLC (Tutti Frutti)	India	Ex-Stock	Door to door	5.00	1.00	5.00	750	3,750	60 Days credit	January 2023 onwards based upon our LPO schedule.	1-2 days from the date of receiving LPO.	JAN-MAR 2023.
Total=								3,750				

Supplier selection criteria(s) :

Better quality ☒ Lowest bidder ☐ Reputed supplier ☒ Others (specify) ☐

### BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested Capex/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	-

Ajmal

Executive Purchase  
27/12/2022

Ashwin Puthoor

Dy General Manager  
28/12/2022

Azeem

Chief Accountant  
28/12/2022

Shakir Shaikh

Assistant Manager - Finance  
30/12/2022

Sameer Mohammed

Senior Manager - Finance  
31/12/2022

Ashwin Puthoor

Dy General Manager  
02/01/2023

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No: UBD/PM/2022/062

## PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Pineapple Essence	a) Expansion <input type="checkbox"/>	b) Capacity enhancement <input type="checkbox"/>	Supplier name	: Mudra COO : Malaysia
Type of Item / Asset	: Raw Material	c) Cost reduction <input type="checkbox"/>	d) Replacement <input type="checkbox"/>	Total value	: N/A Rate : 32 Dhs/Ltr
Department	: Bakery Production	e) Office equipments <input type="checkbox"/>	f) Furniture & Fittings <input type="checkbox"/>	Total Qty	: N/A
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify) <input type="checkbox"/>		Pur. Memo. No	: N/A Date : N/A

### REASON/OBJECTIVE OF THIS PURCHASE

- 1) Pineapple essence is required for the production of fruit slice cake.
- 2) Selected supplier "Mudra" is the approved supplier due to the availability of the item & Quality approval based on the trials.
- 3) Quantity request through this PM is 9 Ltr for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 3 Ltr.
- 4) Only two quotations are available for pineapple essence.

### RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

QUOTED SUPPLIER(S) DETAILS												
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity Specify UOM (Ltr)	Total - AED	Payment Term / Mode	Remarks
1	Mudra Gen.Tr. LLC (Pineapple Essence)	Malaysia	Door to door	AED	32.00	32.00	1.00	32.00	9	288	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved supplier & Quality.
2	Falcons Eye Marketing LLC (Pineapple Essence)	U.A.E	Door to door	AED	32.00	32.00	1.00	32.00	9	288	45 Days credit	1) 5% VAT amount is exclusive. 2) Poor Quality.

\* All the supported quotations should be attached

### RECOMMENDED SUPPLIER DETAILS

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume-Ltr	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion
Mudra Gen.Tr. LLC (Pineapple Essence)	Malaysia	Ex-Stock	Door to door	32.00	1.00	32.00	9	288	60 Days credit	January-2023 onwards based upon our IPO schedule.	1-2 days from the date of receiving IPO.	JAN-MAR 2023.
Total=								288				

Supplier selection criteria(s) :

Better quality ☒ Lowest bidder ☐ Reputed supplier ☒ Others (specify) ☐

### BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested Capex/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	

Ajmal  
Ajmal  
Executive Purchase  
27/12/2022

Abraham Puthoor  
Abraham Puthoor  
Dy General Manager  
28/12/2022

Azeem  
Azeem  
Chief Accountant  
28/12/2022

Shakir Shukh  
Shakir Shukh  
Assistant Manager - Finance  
30/12/2022

Sameer Mohammed  
Sameer Mohammed  
Senior Manager - Finance  
31/12/2022

Abraham Puthoor  
Abraham Puthoor  
Dy General Manager  
02/01/2023

Ummsaid Bakery Dubai Branch												
P.O Box: 393497, DIP 2, Dubai, U.A.E Tel: 4971 4 8833 303, Email: contact@rise-uae.ae												
No: UBD/PM/2022/063			PURCHASE MEMORANDUM					Date : 27-Dec-2022				
<b>BASIC DETAILS</b>			<b>IF CAPEX, NATURE OF CAPEX</b>					<b>LAST PURCHASE</b>				
Item / Asset Title : Pan Coating Oil / F40 Emulsion			a) Expansion <input type="checkbox"/> b) Capacity enhancement <input type="checkbox"/>					Supplier name : Mudra COO : India				
Type of Item / Asset : Raw Material			c) Cost reduction <input type="checkbox"/> d) Replacement <input type="checkbox"/>					Total value : 78,000 Dhs Rate : 6.50 Dhs/Ltr				
Department : Bakery- Production			e) Office equipments <input type="checkbox"/> f) Furniture & Fittings <input type="checkbox"/>					Total Qty : 12,000 Ltr				
Type of expenditure : Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>			g) Others (specify) <input type="checkbox"/>					Pur. Memo. No : UBD/PM/2022/038 Date : 28/09/2022				
Note: Pls attach feasibility study if a /b / c /d/are applicable.												
<b>REASON/OBJECTIVE OF THIS PURCHASE</b>												
1) Pan coating oil or F40 Emulsion lubricant is required for bread pans for the production of slice breads. 2) Pan coating oil from 'Mudra' is the lowest price. 3) Quantity in this PM will be sufficient for approx. 3 months (January-March 2023). Approximate average monthly consumption is 4,500 ltr. 4) Lowest price & Approved quality.												
<b>RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY</b>												
<b>QUOTED SUPPLIER(S) DETAILS</b>												
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity Specify UOM (ltr)	Total - AED	Payment Term / Mode	Remarks
1	Mudra General Trading LLC (Pan coating Oil/ F40 Emulsion)	India	Door to door	AED	6.50	6.50	1.00	6.50	13,500	87,750	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved brand & Quality. 3) Lowest Price.
2	Khorakiwala Al Basti LLC (Pan Coating Oil/ F40 Emulsion)	Netherlands	Door to door	AED	8.25	8.25	1.00	8.25	13,500	111,375	60 Days credit	1) 5% VAT amount is exclusive. 2) Good quality, However going with 'Mudra' due to the price advantage.
3	Modern General trading LLC (Pan coating Oil/ F40 Emulsion)	Netherlands	Door to door	AED	9.33	9.33	1.00	9.33	13,500	125,955	60 Days credit	1) 5% VAT amount is exclusive. 2) Poor Quality.
* All the supported quotations should be attached												
<b>RECOMMENDED SUPPLIER DETAILS</b>												
Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume-ltr	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion
Mudra General Trading LLC (Pan coating Oil/ F40 Emulsion)	India	Ex-Stock	Door to door	6.50	1.00	6.50	13,500	87,750	60 Days credit	January 2023 onwards based upon our LPO schedule.	1-2 days from the date of receiving LPO.	JAN-MAR 2023.
Total=								87,750				
Supplier selection criteria(s):												
Better quality <input checked="" type="checkbox"/> Lowest bidder <input checked="" type="checkbox"/> Reputed supplier <input checked="" type="checkbox"/> Others (specify) <input type="checkbox"/>												
<b>BUDGET DETAILS</b>												
Particulars		Amount (AED)										
Budgeted value for the requested Capex/expense												
Budget utilized till last purchase												
Balance available for this purchase												
Proposed as per this purchase memorandum												
Surplus/(Deficit)												

By:   
Ajmal  
Executive Purchase  
27/12/2022

Abraham Pullano  
Abraham Pullano  
Dy General Manager  
28/12/2022

Azeem  
Azeem  
Chief Accountant  
28/12/2022

Shakir Shaikh  
Shakir Shaikh  
Assistant Manager - Finance  
30/12/2022

Samer Mohamed  
Samer Mohamed  
Senior Manager - Finance  
31/12/2022

Abraham Pullano  
Abraham Pullano  
Dy General Manager  
02/01/2023

Khaja Bahaudin  
Khaja Bahaudin  
Asst. Vice President - Finance  
03/01/2023

Tarique Mohammad  
Tarique Mohammad  
Chief Executive Officer  
03/01/2023

# Ummsaid Bakery Dubai Branch

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No: UBD/PM/2022/067

## PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Whey Milk Powder	a) Expansion <input type="checkbox"/>	b) Capacity enhancement <input type="checkbox"/>	Supplier name	: Mudra COO : Poland & Turkey
Type of Item / Asset	: Raw Material	c) Cost reduction <input type="checkbox"/>	d) Replacement <input type="checkbox"/>	Total value	: N/A Rate : 6.40 Dhs/kg
Department	: Bakery- Production	e) Office equipments <input type="checkbox"/>	f) Furniture & Fittings <input type="checkbox"/>	Total Qty	: N/A
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify) <input type="checkbox"/>		Pur. Memo. No	: N/A Date : N/A

### REASON/OBJECTIVE OF THIS PURCHASE

- 1) Whey milk powder is required for the production slice milk breads, cakes & laminated rolls.
- 2) Selected supplier "Mudra " is the approved supplier due to the availability of the Item & Quality approval based on the trials.
- 3) Quantity request through this PM is 6000 Kg for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 2000 kg.
- 4) Only two quotations are available for whey milk powder.

### RISKS/CONCERNS/NON-COMPLIANCE OF SOPs OF POLICY

#### QUOTED SUPPLIER(S) DETAILS

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity Specify UOM (kg)	Total - AED	Payment Term / Mode	Remarks
1	Mudra Gen.Tr. LLC (Whey Milk Powder)	Poland & Turkey	Door to door	AED	6.40	6.40	1.00	6.40	6,000	38,400	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved supplier & Quality.
2	Valencia Intl. Gen.Tr. LLC (Whey Milk Powder)	Belarus	Door to door	AED	7.00	7.00	1.00	7.00	6,000	42,000	30 Days credit	1) 5% VAT amount is exclusive. 2) Approved Supplier & Quality, However going with Mudra is due to the price advantage.

\* All the supported quotations should be attached

#### RECOMMENDED SUPPLIER DETAILS

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume-kg	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion
Mudra Gen.Tr. LLC (Whey Milk Powder)	Poland & Turkey	Ex-Stock	Door to door	6.40	1.00	6.40	6,000	38,400	60 Days credit	January-2023 onwards based upon our LPO schedule.	1-2 days from the date of receiving LPO.	JAN-MAR 2023.
Total=								38,400				

Supplier selection criteria(s) :

Better quality ☒ Lowest bidder ☒ Reputed supplier ☒ Others (specify) ☐

#### BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested Capex/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	-

Ajmal  
Executive Purchase  
27/12/2022

Abraham Puthoor  
Dy General Manager  
28/12/2022

Azom  
Chief Accountant  
28/12/2022

Sanku Shanku  
Assistant Manager - Finance  
30/12/2022

Sameer Mohammed  
Senior Manager - Finance  
31/12/2022

Abraham Puthoor  
Dy General Manager  
02/01/2023

Khaja Bahazuddin  
Asst. Vice President - Finance  
03/01/2023

Tariq Muhammad  
Chief Executive Officer  
05/01/2023

# Ummsaid Bakery Dubai Branch

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No: UBD/PM/2022/086

## PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Bread Improver	a) Expansion <input type="checkbox"/>	b) Capacity enhancement <input type="checkbox"/>	Supplier name	: Mudra COO : India
Type of Item / Asset	: Raw Material	c) Cost reduction <input type="checkbox"/>	d) Replacement <input type="checkbox"/>	Total value	: N/A Rate : 8.50 Dhs /Kg
Department	: Bakery- Production	e) Office equipments <input type="checkbox"/>	f) Furniture & Fittings <input type="checkbox"/>	Total Qty	: N/A
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify) <input type="checkbox"/>		Pur. Memo. No	: N/A Date : N/A

### REASON/OBJECTIVE OF THIS PURCHASE

- 1) Bread improver is required for the production of slice breads & buns.
- 2) Selected supplier "Mudra" is the approved supplier due to the availability of the item & Quality approval based on the trials.
- 3) Quantity request through this PM is 6000 Kg for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 2000 kg.

### RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

#### QUOTED SUPPLIER(S) DETAILS

No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity Specify UOM (kg)	Total - AED	Payment Term / Mode	Remarks
1	Mudra General Trading LLC (Bread Improver)	India	Door to door	AED	8.50	8.50	1.00	8.50	6,000	51,000	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved supplier & Quality.
2	Fanar Al Khalanji Ir. (Bread improver)	U.A.E	Door to door	AED	12.50	12.50	1.00	12.50	6,000	75,000	60 Days credit	1) 5% VAT amount is exclusive. 2) Poor Quality.
3	Emirates Snack Foods LLC (Bread improver)	Austria	Door to door	AED	17.50	17.50	1.00	17.50	6,000	105,000	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved quality, However going with Mudra due to the price advantage.

\* All the supported quotations should be attached

#### RECOMMENDED SUPPLIER DETAILS

Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume-kg	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion
Mudra General Trading LLC (Bread Improver)	India	Ex-Stock	Door to door	8.50	1.00	8.50	6,000	51,000	60 Days credit	January-2023 onwards based upon our LPO schedule.	1-2 days from the date of receiving LPO.	JAN-MAR 2023.
Total=								51,000				

Supplier selection criteria(s) :

Better quality ☒ Lowest bidder ☒ Reputed supplier ☐ Others (specify) ☐

#### BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested Capex/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	

Approved

Ajmal  
Executive Purchase  
27/12/2022

Approved Purchase

Abdullah Pillaos  
By General Manager  
28/12/2022

Approved

Aasem  
Chief Accountant  
29/12/2022

Shakeel Sheikh

Shakeel Sheikh  
Assistant Manager - Finance  
30/12/2022

Sameer Mohammed

Sameer Mohammed  
Senior Manager - Finance  
31/12/2022

Approved Purchase

Abdullah Pillaos  
By General Manager  
02/01/2023

Approved

Khaja Bahaudin  
Asst. Vice President - Finance  
03/01/2023

Approved Purchase

Tarique Mohammad  
Chief Executive Officer  
03/01/2023



# Ummsaid Bakery Dubai Branch

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No: UBD/PM/2022/072

## PURCHASE MEMORANDUM

Date : 27-Dec-2022

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Calcium Propionate	a) Expansion <input type="checkbox"/>	b) Capacity enhancement <input type="checkbox"/>	Supplier name	: Mudra COO : Netherland
Type of Item / Asset	: Raw Material	c) Cost reduction <input type="checkbox"/>	d) Replacement <input type="checkbox"/>	Total value	: N/A Rate : 13.40 Dhs/kg
Department	: Bakery- Production	e) Office equipments <input type="checkbox"/>	f) Furniture & Fittings <input type="checkbox"/>	Total Qty	: N/A
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify) <input type="checkbox"/>		Pur. Memo. No	: N/A Date : N/A

## REASON/OBJECTIVE OF THIS PURCHASE

- 1) Calcium propionate is required for the production slice breads,buns & laminated rolls.
- 2) Quantity request through this PM is 3900 Kg for consumption during a period of 3 months (JAN-MAR 2023). Approximate average monthly consumption will be 1300 kg.
- 3) Calcium propionate from 'Mudra General Trading LLC' is lowest price.

## RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

QUOTED SUPPLIER(S) DETAILS												
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity Specify UOM (kg)	Total - AED	Payment Term / Mode	Remarks
1	Mudra General Trading LLC (Calcium Propionate)	Netherland	Door to door	AED	13.40	13.40	1.00	13.40	3,900	52,260	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved supplier & Quality.
2	Valencia Int'l.Gen.Tr. LLC (Calcium Propionate)	China	Door to door	AED	14.00	14.00	1.00	14.00	3,900	54,600	30 Days credit	1) 5% VAT amount is exclusive. 2) Poor Quality
3	Modern General Trading LLC (Calcium Propionate)	Netherland	Door to door	AED	17.00	17.00	1.00	17.00	3,900	66,300	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved Supplier & Quality, However going with Mudra is due to the price advantage

\* All the supported quotations should be attached

RECOMMENDED SUPPLIER DETAILS												
Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume-kg	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion
Mudra General Trading LLC (Calcium Propionate)	Netherland	Ex-Stock	Door to door	13.40	1.00	13.40	3,900	52,260	60 days credit	January 2023 onwards based upon our IPO schedule.	1-2 days from the date of receiving IPO.	JAN-MAR 2023.
Total=								52,260				

Supplier selection criteria(s) :

Better quality ☒ Lowest bidder ☒ Reputed supplier ☒ Others (specify) ☐

## BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested Capex/expense	
Budget utilized till last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	

By : Ajmal	By : Abraham Pathoor	By : Azeem	By : Shahar Shukh	By : Sameer Mohammed	By : Abraham Pathoor	By : Khaja Rabbulh	By : Tarique Mohammad
Executive Purchase	Dy General Manager	Chief Accountant	Assistant Manager - Finance	Senior Manager - Finance	Dy General Manager	Asst. Vice President - Finance	Chief Executive Officer
27/12/2022	28/12/2022	28/12/2022	30/12/2022	31/12/2022	02/01/2023	03/01/2023	03/01/2023

# Ummsaid Bakery Dubai Branch

P.O Box: 393497, DIP 2, Dubai, U.A.E  
Tel: +971 4 8833 303, Email: contact@rise-uae.ae

No: UBD/PM/2022/039

## PURCHASE MEMORANDUM

Date : 27-Sep-2022

BASIC DETAILS		IF CAPEX: NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	: Wheat Gluten	a) Expansion <input type="checkbox"/>	b) Capacity enhancement <input type="checkbox"/>	Supplier name	: Mudra COO : China
Type of Item / Asset	: Raw Material	c) Cost reduction <input type="checkbox"/>	d) Replacement <input type="checkbox"/>	Total value	: 290,700 Dhs Rate : 10.20 Dhs/kg
Department	: Bakery- Production	e) Office equipments <input type="checkbox"/>	f) Furniture & Fittings <input type="checkbox"/>	Total Qty	: 28,500 kg (Apr-Sep 2022)
Type of expenditure	: Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>	g) Others (specify) <input type="checkbox"/>		Pur. Memo. No	: UBD/PM/2022/005 Date : 03/03/2022

Note: Pls attach feasibility study if a / b / c is/are applicable.

## REASON/OBJECTIVE OF THIS PURCHASE

- 1) Wheat gluten is required for the production of European Breads, Buns & laminated products (croissants & rolls).
- 2) Gluten is essential ingredient used in all European products.
- 3) Quantity in this PM will be sufficient for approx 3 months (October-December 2022). Approximate average monthly consumption of gluten is 4,000 kg.
- 4) Recently we are experiencing non availability of stock with regular suppliers as well as price escalations in short notices. Instantly prices are increasing. We want to ensure that we have adequate stock of gluten for the next 3 months (Oct - Dec 2022).
- 5) Only two quotations are available. Due to the unavailability of gluten with regular suppliers for the period of OCT-DEC 2022.

## RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

QUOTED SUPPLIER(S) DETAILS												
No	Party Name	Country of Origin	Shipment Term	Currency	Quoted rate	Negotiated rate	Exchange rate	Rate in AED	Quantity Specify UOM (kg)	Total - AED	Payment Term / Mode	Remarks
1	Mudra General Trading LLC (Gluten)	China	Door to door	AED	10.20	10.20	1.00	10.20	12,000	122,400	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved supplier & quality. 3) Recommended quality from production department & Price advantage. 4) Availability of the item & Delivery as per our requirement.
2	Fanar Al Khaleej Trading LLC (Gluten)	China	Door to door	AED	12.00	12.00	1.00	12.00	12,000	144,000	60 Days credit	1) 5% VAT amount is exclusive. 2) Approved supplier & quality. However going with 'Mudra' due to the price advantage & Availability of item & Delivery.

\* All the supported quotations should be attached

RECOMMENDED SUPPLIER DETAILS													
Party Name	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate	Exchange rate	Rate in AED	Quantity/ Volume-kg	Total - AED	Payment Mode	Date of shipment	Date of arrival	Period of completion	
Mudra General Trading LLC (Gluten)	China	Ex-Stock	Door to door	10.20	1.00	10.20	12,000	122,400	60 days credit	October 2022 onwards based upon our IPO schedule.	1-2 days from the date of receiving LPO.	October-December 2022.	
Total=								122,400					

Supplier selection criteria(s):

Better quality ☒ Lowest bidder ☒ Reputed supplier ☒ Others (specify) ☐

## BUDGET DETAILS

Particulars	Amount (AED)
Budgeted value for the requested Capex/expense	
Budget utilized in last purchase	
Balance available for this purchase	
Proposed as per this purchase memorandum	
Surplus/(Deficit)	

Ajmal Executive Purchase	Shahid Malik Production Manager	Anam Chief Accountant	Sakir Shabbir Assistant Manager - Finance	Samer Mohamed Samir Manager - Finance	Abraham Paulose Dy General Manager	Khyia Bohaceem Asst. Vice President - Finance	Fariqa Mohammad Chief Executive Officer	Sheikh Masroor Board Member
6/27/2022	9/27/2022	9/27/2022	9/27/2022	9/26/2022	9/29/2022	9/28/2022	9/26/2022	9/28/2022