

**PROPOSAL FORM FOR INITIATING LEGAL ACTION**

**FORM - A - CUSTOMER RECEIVABLES**

**GULF UNITED REAL ESTATE INVESTMENT CO.**

**Details of Defendant**

Name:	Saher Saleh Salem Mestarihi		
Constituion: (OPC, WLL, QSC etc.)			
Reg No (CR No.):	Saher Saleh Salem Mestarihi	ID No:	25740000123
Name of Owner:	PO Box No - 16483, Doha- Qatar		
Address:	Saher Saleh Salem Mestarihi	ID No:	25740000123
Contact Person:	55500826	shaher@qatar.net.qa	
Contact No & Email Id:			
<b>In case of Gulf United Real Estate</b>			
Name of Tenant:	Saher Saleh Salem Mestarihi	ID No:	25740000123
Compound / Villa Name/ Store :	Ewaan 04	Passport No:	
Lease Period Validity:	04th April 2023 to 3rd April 2025	Balance Period: 12 Month	
Address:			
Contact No & Email Id:	55500826	shaher@qatar.net.qa	

Nature of Business Transaction	Rent receivable		
Associated Since (Month / Year)	4-Apr-23		
Value of Business over last 03 months	QAR 60,000		

Balance Outstanding (QAR)	59,000		
Age Group	0-30	31-60	61-90
Outstanding	20,000	20,000	19,000.00

Amount under Dispute / Litigation (QAR)	
Overdue Amount	59,000
Amount not due	-
<b>Total Exposure</b>	<b>59,000</b>

NOTE: Statement of Account or list of pending invoices should be attached as annexure

Details of Cheque Returns (Cheque Dishonor) (Pls provide a separate sheet, if required)						
Cheque No.	Cheque Date	Cheque Amount	Bank Name	Deposit Date	Return Date	Reason for Dishonor
198828	4-Aug-24	20,000	HSBC	4-Aug-24	7-Aug-24	Returned due to No Balance

Details of Dispute / Litigation or Reasons for non payment of Outstanding Amount						

Actions taken so far for Recovery						
We had deposited the customer's rental cheque on 04 August 2024, which was returned by the bank due to no funds on 07 August 2024.						
We have sent mail to him to clear outstanding amount. But tenant not respond yet. Hence, to avoid any kind of risk, we are initiating legal action.						

Asst. Manager Finance		General Manager		Zad Finance	
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# Pls sign above with date

CEO approval for servicing notice	Yes	No	
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Pls tick.

signature

If NO,

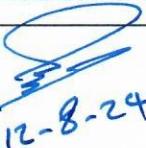
Remarks from CEO				

For Legal Advisor Use Only

Proposal Received Date		Recovery after Notice	Yes	No
Notice Service On				
Recommendation to proceed Legally - Pls tick (✓)		Yes		No
Type of Case Recommended - Pls tick (✓)		Criminal	Civil	
Estimated Cost of Legal Action		Estimated Time lines		

Action Plan Recommended (including recommendation on alternative available)

*open criminal case against the supplier*

Legal Advisor	 12-8-24	General Manager		Zad Finance	
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# Pls sign above with date

Approved by Chief Executive Officer	
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