

Purchase Memorandum													
No: USB/2023/009		Umm Said Bakery P.o.Box : 1444											
BASIC DETAILS													
Item / Asset Title	Wheat Gluten		IF CAPEX, NATURE OF CAPEX				LAST PURCHASE						
Type of Item / Asset	Raw Material		a) Expansion	<input type="checkbox"/>	b) Capacity enhancement	<input type="checkbox"/>	Supplier name	United Industrial		COO: Germany			
Department	Bakery - Production		c) Cost reduction	<input type="checkbox"/>	d) Replacement	<input type="checkbox"/>	Total value	QAR. 409,500/-		Rate : (Vital Wheat Gluten) QAR 11.70/-Kg			
Type of expenditure	Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/>		e) Office equipments	<input type="checkbox"/>	f) Furniture & Fittings	<input type="checkbox"/>	Total Qty	Vital Wheat Gluten (35,000 Kg)					
Note: Pls attach feasibility study if a/b/c is/are applicable.													
Pur. Memo. No : USBLDPO0107-1122 Date : 17/11/2022													
Date : 24 - 01 - 2023													
REASON/OBJECTIVE OF THIS PURCHASE													
1-Re-ordering gluten to maintain sufficient stock. 2-Gluten is an essential ingredient used in all European products. 3-The ordered quantity will provide coverage for approx. 4 mnts. There is currently shortage of Gluten internationally, therefore, we are securing stocks from United Industrial which has material readily available with them. Further, we will also be procuring if available with other suppliers on approved rate or lower rate to secure the stocks. 4-There is cost advantage of approx. QAR 133,200 of (QAR 1.20/Kg which is approx. 10.25%) as compared to last purchase. 5-QC approval email is attached. 6-Delivery will be based upon production delivery schedule.													
RISKS/CONCERNs/NON-COMPLIANCE OF SOPs or POLICY													
No	Party Name / Description	Country of Origin	Shipment Term	Currency	Quoted rate/kg	Negotiated rate/kg	Exchange rate	Estimated Door Delivered Rate/kg	Quantity Kg	Amount FC	Total - Qar	Payment Term / Mode	Remarks
1	United Industrial Materials, Qatar / Wheat Gluten	China	Door to door	QAR	10.50	10.50	1.00	10.50	111,000	N/A	1,165,500	60 days credit	1-Approved Quality 2-Partial delivery & partial payment acceptable
2	Gulf Stream Trading, Qatar Wheat Gluten	China	Door to door	QAR	14.00	14.00	1.00	14.00	111,000	N/A	1,554,000	60 days credit	1-Price advantage in purchasing from United Industrial
3	Qatar Food Industries, Qatar Wheat Gluten	Kazakhstan	Door to door	QAR	16.00	16.00	2.00	16.00	111,000	N/A	1,776,000	45 days credit	
4	Al Maktab Al Qatari, Qatar/Wheat Gluten	Germany	Door to door	QAR	21.98	21.98	1.00	21.98	111,000	N/A	2,439,780	60 Days Credit	
5	Sacchetto SpA, Italy/Wheat Gluten	Italy	Door to door	QAR	3.43	3.43	3.95	13.74	111,000	380,730	1,503,884	60 Days Credit	Clearance,legalization, delivery order or any other/port shipping line charges will be extra.
Estimated cost of Clearance, legalisation & 5% Duty charges, etc 20,000													
Total QAR. 1,523,884													
* All the supported quotations are attached.													
RECOMMENDED SUPPLIER DETAILS													
Party Name / Description	Country of Origin	Shipment Mode	Shipment Term	Negotiated rate/kg	Exchange rate	Quantity Kg	Amount FC	Total - Qar	Payment Mode	Date of shipment	Date of arrival	Period of Completion	
United Industrial Materials, Qatar / Wheat Gluten	China	N/A	Door to door	10.50	1.00	111,000	N/A	1,165,500	As above	Staggered	N/A		
Supplier selection criteria(s): Better quality Lowest bidder Reputed supplier Others (specify) ... Approved quality													
BUDGET DETAILS													
Particulars		Budgeted value for the requested capex/ expense		Amount (QAR)									
Budgeted utilized till last purchase													
Balance available for this purchase													
Proposed as per this purchase memorandum													
(Surplus/ (Deficit)													
AUTHORIZATION / APPROVAL													
<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;"> <p>Kh. Waseem Azam</p> <p>Khalid Waseem</p> <p>Officer - Procurement</p> <p>31/01/2023</p> </div> <div style="text-align: center;"> <p>Tayyab Mohammad Azam</p> <p>Mohammed Omer</p> <p>Asst. Manager - Purchase</p> <p>31/01/2023</p> </div> <div style="text-align: center;"> <p>Sameer Mohammed</p> <p>Senior Manager - Procurement</p> <p>31/01/2023</p> </div> <div style="text-align: center;"> <p>Shafiq Ahmed</p> <p>Senior Manager - Finance</p> <p>01/02/2023</p> </div> <div style="text-align: center;"> <p>Hamed Bushra</p> <p>Senior Manager-Operations</p> <p>02/02/2023</p> </div> <div style="text-align: center;"> <p>Saheem Bhat</p> <p>General Manager</p> <p>02/02/2023</p> </div> <div style="text-align: center;"> <p>Khaja Bahauddin</p> <p>Asst. Vice President - Finance</p> <p>02/02/2023</p> </div> <div style="text-align: center;"> <p>Tariqe Mohammad</p> <p>Chief Executive Officer</p> <p>02/02/2023</p> </div> <div style="text-align: center;"> <p>Sheikh Mansoor</p> <p>Board Member</p> <p>03/02/2023</p> </div> </div>													

PURCHASE ORDER

Umm Said Bakery Qatar
PO Box: 1444, Al Meena Street
Doha Qatar

Email: info@qbake.qa

Tel: 44415000 Fax: 44438137



PURCHASE ORDER DETAILS

PO No.	5550103233	PO Date	27/02/2023
PO Amend No.		Amend Date	
PO Status	Open	Type	General
Project Code		Offer No	
Project Name		Pur Group	126-Store

SUPPLIER DETAILS

Supplier Name	UNITED INDUSTRIAL MATERIALS		
Supplier Code	20300739		
Cont. Person	HATEM ELDERA	Contact Address	28TH FLOOR, OFFICE NO. 2, QATAR TOW
Tel No.	44604654		
Fax	44604653	Country	-Qatar
Mobile	55141164		
Email			

ITEM DETAILS

S.No	PO Line	Item Code and Description	Sh.No	Need Date	UOM	Quantity	Unit Rate	Value
1	00020	100000319 - VITAL WHEAT GLUTEN .	0001	30/04/2023	KG	111,000.00	10.50/	1,165,500.00
Gross Price								1,165,500.00
Grand Total								1,165,500.00

Amount in Words: Qatari Riyal One Million One Hundred Sixty-Five Thousand Five Hundred and Zero dirham Only

For Umm Said Bakery Qatar

Delivery Address : Umm Said Bakery Qatar

(Authorized Signatory)

Document Level Note :
USB/2023/009

Created by:

Approved By: Saheem Ahmed Bhat