



بنك دخان
DUKHAN BANK

SECURITY PRINTING PRESS

Main Branch

شركات
Corporate

رقم الشيك
Cheque No. 00007932

06-Feb-2023

التاريخ

Pay to the order of
or bearer

** RUDRA BAHADUR KUNWAR **

إدفعوا لأمر
أو لحامله

Amount
in words
** THREE THOUSAND FOUR HUNDRED TWENTY EIGHT

المبلغ
بالحرف

ل.ق
Q.R

3,428.00

ONLY **

UMMSAID BAKERY

A/C No. 1000-00792-506

Signature التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع حتم أسفل الخط

00007932063402001500000100000792506

P.O Box
E-mail:



Payment Advice

Payment Date : 06.02.2023

Document Number : 2360000073

RUDRA BAHADUR KUNWAR

Supplier code :104553

Doha

QA -

Dear Sir / Madam,

Exchange rate :

Remarks : LE RUDRA BAHADUR#5248

Payment Method :

Invoice Ref.	Invoice Date	Invoice Amount	Withhold Tax	Other Deduction	Net Amount	Curr
00007932	06.02.2023	3,428.00	0.00	0.00	3,428.00	QAR
		3,428.00	0.00	0.00	3,428.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00007932	06.02.2023	3,428.00	QAR
		Total :	3,428.00	QAR

Amount in words : Qatari Riyal Three Thousand Four Hundred Twenty-Eight Dirham Only

Kindly acknowledge the receipt Thanking You

Authorized Signatory

Receiver's Signature

Service Period From: 18-03-21 To 05-11-22		
LEAVE ENCAHMENT	USB	OF Mr.RUDRA BAHADUR KUNWAR
UPTO	5-Nov-22	104553 - 5248
DEPARTMENT	Sales	
DESIGNATION	Merchandiser	

Basic salary	QR	1,500
HRA	QR	-
Transport Allowance	QR	-
Telephone Allowance	QR	-
Cost of Living Allowance	QR	-
Food Allowance	QR	-
Other Allowance	QR	-
Total Package	QR	1,500
Service Duration	4 Years 7 Months 18 Days	
Leave Category	21	
Appointment date	18-Mar-18	
Joining/Rejoining/Encashment date	18-Mar-21	
Payment Type	d-Pay Card	

LEAVE ALLOWANCE					Qr
From	18-Mar-21	to		5-Nov-22	
(517 x 21) / 344 =		31.56	days @ Qr	50.00	1,578
HOUSE RENT ALLOWANCE					0
From	18-Mar-21	to		5-Nov-22	
	31.56	days @ Qr			
AIR TICKET					
Amount of air fare					1,850
Doha-Kathmandu-Doha					
Self					
Full Fare QR. 1850					
NET TOTAL					<u>3,428</u>
(Qrs.Three Thousand Four Hundred Twenty Eight Only)					

Prepared by	Verified by	Verified by	Verified by	Verified by	Approved by
Ansandeen Accountant	Wasim Sr. Executive HR	Anwar Qazi Asst. Manager HR & Admin	Mohamed Asthak Chief Accountant	Sameer Mohammed Sr. Finance Manager	Saleem Bhat General Manager

I, the undersigned Rudra Bahadur Kunwar declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling Qr.3,428(Qrs.Three Thousand Four Hundred Twenty Eight Only) vide Cheque No.

I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.

Name RUDRA BAHADUR KUNWAR
 Signature _____
 Date _____

State Of Qatar Residency Permit



دُوَلَةُ قَطَرِ إِقَامَةٌ

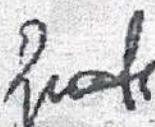
ID.No:	28852443172	الرقم الشخصي:	
D.O.B.:	06/01/1988	تاريخ الميلاد:	
Expiry:	07/01/2024	الصلاحية:	
	نيبال	الجنسية:	
Nationality:	NEPAL		
Occupation:	سائق	المهنة:	
		الاسم:	روضه بهادر كونوار

Name: RUDRA BAHADUR KUNWAR

Passport Number:	07451844	رقم جواز السفر:
Passport Expiry:	03/06/2024	تاريخ انتهاء الجواز:
Serial No:	30728852443172	الرقم المماسل:
Residency Type:	عمل	نوع الرخصة:
Employer:	الشركة القطرية للصناعات الغذائية (فونيكو)	المستقدم:

مدير عام الادارة العامة للمجوازات
General Director of the General Directorate of Passports

توقيع حامل البطاقة
Holder's signature



Leave Requisition Form

Part 1 (To be filled by Employee)

Date of Initiation: 18.01.23

Full Name : RUDRA BAHADUR KUNWAR
 Job Title : MERCHANDISER Employee Code : 5248
 Department : SALES Business Unit : BAKERY

Leave Type

Annual [] Encashment [✓] Leave Without Pay [] Leave With Pay []

Leave Information

Leave From:	Leave up to :	No of Days :	Return to duty date:
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Contact Details while on vacation

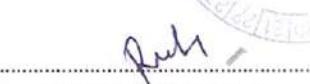
Telephone No. :	Mobile No. :
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Address :	Email ID :
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Backup employee during leave period based on discussion with Dept. Head:	Signature of backup employee:
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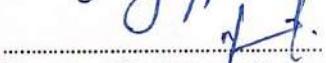
24 JAN 2023



Signature of Employee

Part 2 (Department Approval – to be filled by Department Head)

Remarks (if any): *Finally approved, of due.*



18.01.2023

Date

Signature of Department Head

Part 3 (Leave Eligibility – to be filled by HR)

DOJ : 18/03/18	Total leave taken :
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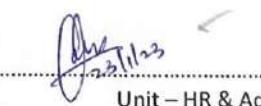
Passport Expiry :	QID Expiry :
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Leave Passage & Dependent Details: **Delayed from vacation by 80 days.*

From 18/03/21 To 05/11/22 - 31:5b

Doha - Kathmandu - Doha

Economy class Air Ticket for soj.



Unit - HR & Admin

Part 4 (Final Approval – to be filled by CEO/GM/VP)

No of Days :	Signature :	Date : 23.1.23
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