



بنك دخان
DUKHAN BANK

Main Branch

شركات
Corporate

رقم الشيك
Cheque No.

00009649

04-May-2023

Date التاريخ

Pay to the order of **** BOMLAL JAISI ****
or bearer

إدفعوا لأمر
أو لحامله

Amount **** THREE THOUSAND FIVE HUNDRED ONLY ****
in words

المبلغ
بالحروف

رق
Q.R

3,500.00

UMMSAID BAKERY
A/C No. 1000-00792-506

Signature التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

0000964901634020015100000100000792506

Ummsaid Bakery Qatar

Al Meena Street

P.O Box 1444 Doha Qatar

E-mail: info@qbake.qa

كيوبيك
Qbake

Payment Advice

Payment Date : 04.05.2023

Document Number : 2360000428

GL Account :

Payee Name :

Exchange rate :

Remarks : LE BOM LAL JAISI#4813

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009649	04.05.2023	3,500.00	0.00	3,500.00	QAR
		3,500.00	0.00	3,500.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009649	04.05.2023	3,500.00	QAR
100000792506		Total :	3,500.00	QAR

Amount in words : Qatari Riyal Three Thousand Five Hundred Only

Kindly acknowledge the receipt

Thanking You

Prepared By



Verified By



Authorized By

Receiver's Signature

Document Date/Time:04.05.2023/16:18:09



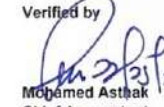

Ummsaid Bakery

(A subsidiary of Zad Holding Company Q.P.S.C.)

كيوبيك
Qbake

مخبز مسعيد

(مملوك لشركة زاد القابضة ش.م.ق.ع.)

Service Period From: 22-04-22 To 23-03-23																																										
LEAVE ENCASHMENT	USB	OF Mr.BOM LAL JAISI																																								
UPTO		23-Mar-23	103942 - 4813																																							
DEPARTMENT	Sales																																									
DESIGNATION	Van Salesman																																									
<table border="1"> <tr> <td>Basic salary</td> <td>QR</td> <td>1,500</td> </tr> <tr> <td>HRA</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Transport Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Telephone Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Cost of Living Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Food Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Other Allowance</td> <td>QR</td> <td>-</td> </tr> <tr> <td>Total Package</td> <td>QR</td> <td>1,500</td> </tr> <tr> <td>Service Duration</td> <td colspan="2">5 Years 11 Months 1 Days</td> </tr> <tr> <td>Leave Category</td> <td colspan="2">30</td> </tr> <tr> <td>Appointment date</td> <td colspan="2">22-Apr-17</td> </tr> <tr> <td>Joining/Rejoining/Encashment date</td> <td colspan="2">22-Apr-22</td> </tr> <tr> <td>Payment Type</td> <td colspan="2">d-Pay Card</td> </tr> </table>				Basic salary	QR	1,500	HRA	QR	-	Transport Allowance	QR	-	Telephone Allowance	QR	-	Cost of Living Allowance	QR	-	Food Allowance	QR	-	Other Allowance	QR	-	Total Package	QR	1,500	Service Duration	5 Years 11 Months 1 Days		Leave Category	30		Appointment date	22-Apr-17		Joining/Rejoining/Encashment date	22-Apr-22		Payment Type	d-Pay Card	
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LEAVE ALLOWANCE																																										
From	22-Apr-22	to	23-Mar-23																																							
(335 x 30) / 335 =	30.00	days @ Qr	50.00																																							
			1,500																																							
HOUSE RENT ALLOWANCE																																										
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	30.00	days @ Qr	0																																							
AIR TICKET																																										
Amount of air fare	Economy Class		2,000																																							
Doha-Kathmandu-Doha																																										
Self																																										
Full Fare QR. 2000																																										
NET TOTAL			3,500																																							
(Qrs.Three Thousand Five Hundred Only)																																										
Prepared by	Verified by	Verified by	Approved by																																							
 Anwar Qazi Accountant	 Anwar Qazi Manager HR & Admin	 Mohamed Asthak Chief Accountant	 Sameer Mohammed Sr. Finance Manager																																							
07 MAY 2023																																										
Saheem Bhat General Manager																																										
I, the undersigned Bom Lal JAISI declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totaling Qr.3,500(Qrs.Three Thousand Five Hundred Only) vide Cheque No.																																										
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.																																										
Name	BOM LAL JAISI																																									
Signature																																										
Date																																										

State Of Qatar
Residency Permit



دولة قطر
رخصة إقامة

ID.No: 28052408785 الرقم الشخصي:
D.O.B.: 09/06/1980 تاريخ الميلاد:
Expiry: 19/04/2023 الصلاحية:
الجنسية: نيبال

Nationality: NEPAL

Occupation: سائق المهنة:



الاسم: بوملال جايسي

Name: BOMLAL JAISI

Passport Number: 07267006 رقم جواز السفر:
Passport Expiry: 20/04/2024 تاريخ انتهاء الجواز:
Serial No: 31028052408785 الرقم المسجل:
Residency Type: عمل نوع الرخصة:
Employer: شركة مطاحن الدقيق القطرية المستقدم:



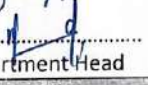


مدير عام الإدارة العامة للجوازات
General Director of the General
Directorate of Passports

توقيع حامل البطاقة
Holder's signature





Leave Requisition Form

Part 1 (To be filled by Employee)		Date of Initiation: 22.04.2023	
Full Name :	BOMLAL JAISI		
Job Title :	SALESMEN	Employee Code :	4813
Department :	SALES	Business Unit :	Q.BAKE
Leave Type			
Annual []	Encashment <input checked="" type="checkbox"/>	Leave Without Pay []	Leave With Pay []
Leave Information			
Leave From:	Leave up to :	No of Days :	Return to duty date:
Contact Details while on vacation			
Telephone No. :	Mobile No. :		
Address :	Email ID :		
Backup employee during leave period based on discussion with Dept. Head:		Signature of backup employee:	
		 Signature of Employee	
Part 2 (Department Approval – to be filled by Department Head)			
Remarks (if any): <i>Kindly approve if due</i>			
 Signature of Department Head		<i>23.04.2023</i> Date	
Part 3 (Leave Eligibility – to be filled by HR)			
DOJ : <i>22/4/17</i>	Total leave taken :		
Passport Expiry : -	QID Expiry : -		
Leave Passage & Dependent Details: <i>From 22/4/22 To 23/3/23 - 30</i> <i>Doha - Kathmandu - Doha</i> <i>Economy Class Air Ticket for self.</i>		 Unit – HR & Admin	
Part 4 (Final Approval – to be filled by CEO/GM/VP)			
No of Days :	Signature : 	Date : <i>27/4/23</i>	