

BASIC DETAILS		IF CAPEX, NATURE OF CAPEX		LAST PURCHASE	
Item / Asset Title	Nichrome Machine upgrade	a) Expansion	b) Capacity enhancement	Supplier name	COO
Type of Item / Asset	Upgrade	c) Cost reduction	d) Replacement	Total value	
Department	Maintenance	e) Office equipments	f) Furniture & Fittings	Total Qty	
Type of expenditure	Capital	g) Others (specify)		Pur. Memo. No	
	Revenue	<p>Note: Pls attach feasibility study if a/b / c is/are applicable.</p>			

REASON/OBJECTIVE OF THIS PURCHASE
1-Proposing to upgrade automation of existing Nichrome packaging machine. This machine is used for packing retail pouch packs of chakki atta, semolina, hares/Jareesh and sugar in 1kg, 2kg, and 5kg.
2-This will ensure continued smooth operation, minimize downtime and recovery time in case of breakdown.
3-We have budgeted complete replacement of existing machinery as a capex, however, after detailed assessment technical team has recommended upgrading the existing machinery considering the capacity utilization. The new machine would cost approx. ₹ 168,290/- (QAR 612K).
4-Nichrome is OEM Supplier.
5-Recommended by Maintenance department.

RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

Nichrome is OEM supplier hence no comparison is available

No	Party Name	Country of Origin	Shipment Term	Currency	QUOTED SUPPLIERS' DETAILS						Payment Term / Mode	Remarks
					Quoted Amount	Negotiated Amount	Exchange rate	Quantity set	Amount PC	Total - Qar.		
1	Nichrome India Ltd, India Changeover Parts	India	Ex-work	USD	15,115	14,056.95	3.65	1 lot (4 items)	14,056.95	51,308	50% advance & balance prior to dispatch	1-Cost QAR 6,500 (shipment approx.) for clearance, legalization, delivery Order, transportation etc. any other shipping line/port charges not included in this PM. 2- The above cost is indicative only. However actual will be paid by us at the time of clearance. 3-These are not duty exempted hence 5% duty will be paid by us at the time of clearance. 4-Insurance will be taken care by BU finance 5-Details as per Quotation No. NIL dtd 19.05.2025 attached. 6-Freight is indicative and may vary at the time of shipment. However will be paid by us at actual 7-Visa, air fare (approx. QAR 3,000/-), lodging & boarding, local travel etc (approx. QAR 5,000/-) will be additional and paid by us at actual.
	Critical spares kit for basic machine and filters				5,500	5,115.00	3.65	1 lot (15 items)	5,115.00	18,670		
					Handling, Packing, Insurance & Freight Charges				3,885.00	14,180		
					Total CPT, Doha, Qatar				23,056.95	84,158		
					Apprx. Testing & Commissioning				2,500.00	9,125		
					Total CPT, Incl. Testing and Commissioning				25,556.95	93,283		
					This is indicative only and will be paid by us at actual							

RECOMMENDED SUPPLIER DETAILS

Party Name / Description	Country of Origin	Shipment Mode	Shipment Term	Negotiated Amount	Exchange rate	Quantity (Sct)	Amount - FC	Total - Qar.	Payment Mode	Date of shipment	Date of arrival	Period of completion
Nichrome India Ltd, India Changeover Parts	India	Air	Ex-work	14,056.95	3.65	1 lot (4 Items)	14,056.95	51,308	as above	Approx. 6-8 working weeks from order and dispatch advance	Approx. 1 week from dispatch	N/A
Critical spares kit for basic machine and filters				5,115.00	3.65	1 lot (15 Items)	5,115.00	18,670				
			Handling, Packing, Insurance & Freight Charges				3,885.00	14,180				
			Total CPT, Doha, Qatar				23,056.95	84,158				
			Apprx. Testing & Commissioning				2,500.00	9,125				
			Total CPT, incl. Testing and Commissioning				25,556.95	93,283				

Supplier selection criteria(s) :

☐ Better quality ☐ Lowest bidder ☐ Reputed supplier ☐ Others (specify)

	BUDGET DETAILS	
<i>Particulars</i>	Amount (QR)	Remarks, if any
Budgeted value for the requested capex/ expense	612,000	
Budget utilized till last purchase	-	
Balance available for this purchase	612,000	
Proposed as per this purchase memorandum	(93,283)	
Surplus/(Deficit)	518,717	

AUTHORIZATION / APPROVAL

Position	Name	Designation	Qualification	Experience	Remarks
Chief Executive Officer	Abdul Aziz	Senior Manager - Maintenance	28/06/2025		
Chief Financial Officer	Tayyab Mohammad Azam	Senior Manager - Procurement	30/06/2025		
Chief Human Resources Officer	Faizaan Khatri	Manager Finance	01/07/2025		
Chief Information Officer	Alif Hussain	Head Procurement	01/07/2025		
Chief Operations Officer	Hamed Bushra	General Manager	02/07/2025		
Chief Marketing Officer	Adnan Meerji	General Manager	03/07/2025		
Chief Legal Officer	Khaja Bahauddin	Asst. Vice President - Finance	06/07/2025		
Chief Security Officer	Sunil Kassim	Chief Technical Officer	06/07/2025		
Chief Compliance Officer	Tariq		07/07/2025		