

# Qatar Food Industries Co. - Oil Plant

P.O. Box 1444  
44415000

No: QFI/2023/011

## PURCHASE MEMORANDUM

Date: 08-03-2023

| BASIC DETAILS        |  | IF CAPEX, NATURE OF CAPEX |                          | LAST PURCHASE |                               |
|----------------------|--|---------------------------|--------------------------|---------------|-------------------------------|
| Item / Asset Title   | : DM Water   | a) Expansion              | <input type="checkbox"/> | Supplier name | : Qatar Detergent Company WLL |
| Type of Item / Asset | : DM Water   | b) Capacity enhancement   | <input type="checkbox"/> | Total value   | : QAR 6,800/-                 |
| Department           | : Production   | c) Cost reduction         | <input type="checkbox"/> | Rate          | : QAR 3.4/Ltr                 |
| Type of expenditure  | : Capital <input checked="" type="checkbox"/> Revenue <input type="checkbox"/> | d) Replacement            | <input type="checkbox"/> | Total Qty     | : 2,000 Ltr                   |
|                      |  | e) Office equipments      | <input type="checkbox"/> | Pur. Memo. No | : QFI-2023-002                |
|                      |  | f) Furniture & Fittings   | <input type="checkbox"/> | Date          | : 03.01.2023                  |
|                      |  | g) Others (specify)       | <input type="checkbox"/> |               |                               |

(Note: Pls attach feasibility study if a/b/c is/are applicable.)

### REASON/OBJECTIVE OF THIS PURCHASE

- 1-Ordering Demineralized Water which is used in High pressure boiler for processing oil in refinery.
- 2-This PM is being processed for purchase of DM Water towards MOCI Tamween corn oil tender requirements for processing entire supply quantity as per contract.
- 3-Delivery will be staggered based upon production requirement.
- 4-Approved supplier and quality.
- 5-Supplier has maintained the same as last rate.

### RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

Going ahead with single supplier as Qatar Detergent Company is the only identified approved local supplier for demineralized water. Other supplier such as QALCO, Deluxe Trading and any other supplier are not able to offer DM water with required parameter of Conductivity between 50 to 300 range.

| QUOTED SUPPLIER(S) DETAILS |  |                   |               |          |                 |                     |               |          |           |             |                     |  |
|----------------------------|--|-------------------|---------------|----------|-----------------|---------------------|---------------|----------|-----------|-------------|---------------------|--|
| No                         | Party Name                             | Country of Origin | Shipment Term | Currency | Quoted rate/ltr | Negotiated rate/ltr | Exchange rate | Qty. Ltr | Amount FC | Total - Qr. | Payment Term / Mode | Remarks  |
| 1                          | Qatar Detergent Company/ DM Water 100% | Qatar             | Door to Door  | QAR      | 3.4             | 3.4                 | 1.00          | 7,000    | -         | 23,800      | 90 days credit      | 1-Approved supplier for DM water<br>2-Door delivered price<br>3-Local producer<br>4-Quantity tolerance +/-10% is acceptable. |
|                            |  |                   |               |          |                 |                     |               |          | Total QAR |             | 23,800              |  |

\* All the supported quotations should be attached

| RECOMMENDED SUPPLIER DETAILS           |                   |               |               |               |                      |           |             |              |                  |
|--|-------------------|---------------|---------------|---------------|----------------------|-----------|-------------|--------------|------------------|
| Party Name                             | Country of Origin | Shipment Mode | Shipment Term | Exchange rate | Qty. Ltr             | Amount FC | Total - Qr. | Payment Mode | Date of shipment |
| Qatar Detergent Company/ DM Water 100% | Qatar             | Road          | Door to Door  | 1.00          | 7,000                | -         | 23,800      | As per above | N/A              |
|  |                   |               |               |               | Period of completion | N/A       |             |              |                  |

Supplier selection criteria(s):  
☐ Lowest bidder  
☐ Reputed supplier  
☒ Others (specify) ☒ Approved quality and supplier

| BUDGET DETAILS                                 |              |                       |  | Remarks, if any |
|--|--------------|-----------------------|--|-----------------|
| Particulars                                    | Amount (QAR) | as per tender costing |  |                 |
| Budgeted value for the requested Capex/expense | 23,800       |                       |  |                 |
| Budget utilized till last purchase             | -            |                       |  |                 |
| Balance available for this purchase            | 23,800       |                       |  |                 |
| Proposed as per this purchase memorandum       | (23,800)     |                       |  |                 |
| Surplus/(Deficit)                              |              |                       |  |                 |

### AUTHORIZATION / APPROVAL

|  |  |  |   |   |   |  |   |
|--|--|--|---|---|---|--|---|
| Devidha Prasad<br>Senior Officer - Procurement<br>09/03/2023 | Devendra Sonivanshi<br>Plant Manager<br>12/03/2023 | Fazzan Khanri<br>Manager Finance<br>12/03/2023 | Fahim Razaq<br>Senior Manager - Finance<br>12/03/2023 | Hamed Bushra<br>General Manager<br>13/03/2023 | Salim Pothan<br>General Manager<br>14/03/2023 | Khalifa Bshaidin<br>Asst. Vice President - Finance<br>14/03/2023 | Tarique Mohammad<br>Chief Executive Officer<br>15/03/2023 |
|--|--|--|---|---|---|--|---|

Date: 24/03/2023

PURCHASE MEMORANDUM

No: QEI/2023/013

| BASIC DETAILS        |  | IF CAPEX, NATURE OF CAPEX   |  | LAST PURCHASE |                          |
|----------------------|--|---|--|---------------|--------------------------|
| Item / Asset Title   | : Caustic Soda   | a) Expansion  | <input type="checkbox"/> b) Capacity enhancement | Supplier name | : Aspect Chemical        |
| Type of Item / Asset | : Chemical   | c) Cost reduction   | <input type="checkbox"/> d) Replacement          | Total value   | : QAR 51,300/            |
| Department           | : Production   | e) Office equipments  | <input type="checkbox"/> f) Furniture & Fittings | Total Qty     | : 27,000 kg Caustic Soda |
| Type of expenditure  | : Capital <input type="checkbox"/> Revenue <input checked="" type="checkbox"/> | g) Others (specify) <input type="checkbox"/>  |  | Pur. Memo. No | : QEI/2022/320           |
|                      |  | Note: Pls attach feasibility study if a / b / c / d / e / f / g / h / i / j / k / l / m / n / o / p / q / r / s / t / u / v / w / x / y / z / aa / ab / ac / ad / ae / af / ag / ah / ai / aj / ak / al / am / an / ao / ap / aq / ar / as / at / au / av / aw / ax / ay / az / ba / bb / bc / bd / be / bf / bg / bh / bi / bj / bk / bl / bm / bn / bo / bp / bq / br / bs / bt / bu / bv / bw / bx / by / bz / ca / cb / cc / cd / ce / cf / cg / ch / ci / cj / ck / cl / cm / cn / co / cp / cq / cr / cs / ct / cu / cv / cw / cx / cy / cz / da / db / dc / dd / de / df / dg / dh / di / dj / dk / dl / dm / dn / do / dp / dq / dr / ds / dt / du / dv / dw / dx / dy / dz / ea / eb / ec / ed / ee / ef / eg / eh / ei / ej / ek / el / em / en / eo / ep / eq / er / es / et / eu / ev / ew / ex / ey / ez / fa / fb / fc / fd / fe / ff / fg / fh / fi / fj / fk / fl / fm / fn / fo / fp / fq / fr / fs / ft / fu / fv / fw / fx / fy / fz / ga / gb / gc / gd / ge / gf / gg / gh / gi / gj / gk / gl / gm / gn / go / gp / gq / gr / gs / gt / gu / gv / gw / gx / gy / gz / ha / hb / hc / hd / he / hf / hg / hh / hi / hj / hk / hl / hm / hn / ho / hp / hq / hr / hs / ht / hu / hv / hw / hx / hy / hz / ia / ib / ic / id / ie / if / ig / ih / ii / ij / ik / il / im / in / io / ip / iq / ir / is / it / iu / iv / iw / ix / iy / iz / ja / jb / jc / jd / je / jf / jg / jh / ji / jj / jk / jl / jm / jn / jo / jp / jq / jr / js / jt / ju / jv / jw / jx / jy / jz / ka / kb / kc / kd / ke / kf / kg / kh / ki / kj / kl / km / kn / ko / kp / kq / kr / ks / kt / ku / kv / kw / kx / ky / kz / la / lb / lc / ld / le / lf / lg / lh / li / lj / lk / ll / lm / ln / lo / lp / lq / lr / ls / lt / lu / lv / lw / lx / ly / lz / ma / mb / mc / md / me / mf / mg / mh / mi / mj / mk / ml / mm / mn / mo / mp / mq / mr / ms / mt / mu / mv / mw / mx / my / mz / na / nb / nc / nd / ne / nf / ng / nh / ni / nj / nk / nl / nm / no / np / nq / nr / ns / nt / nu / nv / nw / nx / ny / nz / oa / ob / oc / od / oe / of / og / oh / oi / oj / ok / ol / om / on / oo / op / oq / or / os / ot / ou / ov / ow / ox / oy / oz / pa / pb / pc / pd / pe / pf / pg / ph / pi / pj / pk / pl / pm / pn / po / pp / pq / pr / ps / pt / pu / pv / pw / px / py / pz / qa / qb / qc / qd / qe / qf / qg / qh / qi / qj / qk / ql / qm / qn / qo / qp / qq / qr / qs / qt / qu / qv / qw / qx / qy / qz / ra / rb / rc / rd / re / rf / rg / rh / ri / rj / rk / rl / rm / rn / ro / rp / rq / rr / rs / rt / ru / rv / rw / rx / ry / rz / sa / sb / sc / sd / se / sf / sg / sh / si / sj / sk / sl / sm / sn / so / sp / sq / sr / ss / st / su / sv / sw / sx / sy / sz / ta / tb / tc / td / te / tf / tg / th / ti / tj / tk / tl / tm / tn / to / tp / tq / tr / ts / tt / tu / tv / tw / tx / ty / tz / ua / ub / uc / ud / ue / uf / ug / uh / ui / uj / uk / ul / um / un / uo / up / uq / ur / us / ut / uu / uv / uw / ux / uy / uz / va / vb / vc / vd / ve / vf / vg / vh / vi / vj / vk / vl / vm / vn / vo / vp / vq / vr / vs / vt / vu / vv / vw / vx / vy / vz / wa / wb / wc / wd / we / wf / wg / wh / wi / wj / wk / wl / wm / wn / wo / wp / wq / wr / ws / wt / wu / wv / ww / wx / wy / wz / xa / xb / xc / xd / xe / xf / xg / xh / xi / xj / xk / xl / xm / xn / xo / xp / xq / xr / xs / xt / xu / xv / xw / xx / xy / xz / ya / yb / yc / yd / ye / yf / yg / yh / yi / yj / yk / yl / ym / yn / yo / yp / yq / yr / ys / yt / yu / yv / yw / yx / yy / yz / za / zb / zc / zd / ze / zf / zg / zh / zi / zj / zk / zl / zm / zn / zo / zp / zq / zr / zs / zt / zu / zv / zw / zx / zy / zz |  |               |                          |

REASON/OBJECTIVE OF THIS PURCHASE

- 1-Ordering Caustic Soda for Processing Crude Corn Oil.
- 2-This PM is being processed for purchase of Caustic Soda towards MOC Tamween corn oil tender requirements for processing entire supply quantity as per contract.
- 3-Delivery will be staggered based upon production requirement.
- 4-Ordered quantity is minimum requirement for processing crude corn oil for Tamween supply considering usual FFA% of crude oil as per historical purchases.
- 5-There is price advantage of QAR 0.35/kg x 86,400 kgs = QAR 30,240/- as compared to last purchase.

RISKS/CONCERNS/NON-COMPLIANCE OF SOPs or POLICY

| QUOTED SUPPLIER(S) DETAILS                        |  |                   |                |               |                |                    |               |                     |  |
|---|--|-------------------|----------------|---------------|----------------|--------------------|---------------|---------------------|--|
| No  | Party Name   | Country of Origin | Shipment Term  | Currency      | Quoted rate/kg | Negotiated rate/kg | Exchange rate | Qty. Kg             | Amount FC  |
| 1   | Qatar Detergents Co.WLL / Caustic Soda                 | Qatar             | Door Delivered | QAR           | 1.67           | 1.55               | 1             | 86,400              | N/A  |
| 2   | Aspect Chemical / Caustic Soda                         | Mix origin        | Door Delivered | QAR           | 1.86           | 1.55               | 1             | 86,400              | N/A  |
| 3   | United Industrial Materials Company LLC / Caustic Soda | Mix origin        | Door Delivered | QAR           | 1.60           | 1.60               | 1             | 86,400              | N/A  |
| 4   | Deluxe Trading & Services WLL / Caustic Soda           | Mix origin        | Door Delivered | QAR           | 1.60           | 1.60               | 1             | 86,400              | N/A  |
| * All the supported quotations should be attached |  |                   |                |               |                |                    |               |                     |  |
| RECOMMENDED SUPPLIER DETAILS                      |  |                   |                |               |                |                    |               |                     |  |
| Party Name  | Country of Origin                                      | Shipment Mode     | Shipment Term  | Exchange rate | Qty. Kg        | Amount FC          | Total - Qr.   | Payment Term / Mode | Remarks  |
| Qatar Detergents Co.WLL / Caustic Soda            | Qatar  | N/A               | Door Delivered | 1.55          | 86,400         | N/A                | 133,920       | 90 Days             | 1-Competitive price<br>2-Quantity tolerance of ±20% is acceptable<br>3-Partial delivery and Partial payment is acceptable<br>4-Approved supplier |
|   |  |                   |                |               |                |                    | 133,920       | 80 Days             | Going ahead with Qatar Detergent Co. WLL   |
|   |  |                   |                |               |                |                    | 138,240       | 90 days             | Price advantage in ordering from Qatar Detergent Co. WLL   |
|   |  |                   |                |               |                |                    | 138,240       | 30 days             | Price advantage in ordering from Qatar Detergent Co. WLL   |

| RECOMMENDED SUPPLIER DETAILS           |                   |               |                |               |         |           |             |                     |                                |
|--|-------------------|---------------|----------------|---------------|---------|-----------|-------------|---------------------|--------------------------------|
| Party Name                             | Country of Origin | Shipment Mode | Shipment Term  | Exchange rate | Qty. Kg | Amount FC | Total - Qr. | Payment Term / Mode | Remarks                        |
| Qatar Detergents Co.WLL / Caustic Soda | Qatar             | N/A           | Door Delivered | 1.55          | 86,400  | N/A       | 133,920     | As per above        | Partial as per our requirement |
| Total Amount in QAR                    |                   |               |                |               |         |           | 133,920     |                     |                                |

Supplier selection criteria(s) :  
Better quality      Lowest bidder      Others (specify)      Approved quality

| BUDGET DETAILS                                 |              | Remarks, if any       |  |
|--|--------------|-----------------------|--|
| Particulars                                    | Amount (QAR) |                       |  |
| Budgeted value for the requested Capex/expense | 164,160      | as per tender costing |  |
| Budget utilized till last purchase             | -            |                       |  |
| Balance available for this purchase            | 164,160      |                       |  |
| Proposed as per this purchase memorandum       | (133,920)    |                       |  |
| Surplus/(Deficit)                              | 30,240       |                       |  |

AUTHORIZATION / APPROVAL

|                              |                    |                              |                 |                          |                 |                 |                                |                         |                |
|------------------------------|--------------------|------------------------------|-----------------|--------------------------|-----------------|-----------------|--------------------------------|-------------------------|----------------|
| Prepared by                  | Reviewed by        | Approved by                  | Checked by      | Signature                | Signature       | Signature       | Signature                      | Signature               | Signature      |
| Wahid Prasad                 | Devendra Somvanshi | Tayyab Mohammad Azam         | Faizaan Khuri   | Fahim Rasmy              | Hamed Bushra    | Adnan Meerji    | Khalid                         | Tariq Muhammad          | Sheikh Munsoor |
| Senior Officer - Procurement | Plant Manager      | Senior Manager - Procurement | Manager Finance | Senior Manager - Finance | General Manager | General Manager | Asst. Vice President - Finance | Chief Executive Officer | Board Member   |