

Summary for online payment of Leave Encashment								Amount in QAR		
Sr No	Employee code	Name of Employee	Designation	Start Date	Encashment Upto	Leave Salary	Air Fare	Total	Mode of Payment	
1	6728	Gopi Shrestha	Trailer Driver	30-Sep-23	27-Feb-25	1,894	2,470	4,364	Dpay	
2	6736	Sanjeev Das	Trailer Driver	7-Oct-23	6-Mar-25	1,894	2,880	4,774	Dpay	
3	6731	Pancha Narayan Syngtan	Trailer Driver	30-Sep-23	27-Feb-25	1,894	2,470	4,364	Dpay	
4	6730	Prakash Bahadur Baskota	Trailer Driver	30-Sep-23	27-Feb-25	1,894	2,470	4,364	Dpay	
5	6723	Raj Kumar Tamang	Trailer Driver	8-Aug-23	5-Jan-25	1,894	2,350	4,244	Dpay	
6	6748	Subas Niure	Trailer Driver	5-Nov-23	5-Apr-25	1,894	2,880	4,774	Dpay	
7	6743	Tika Prasad Siwakti	Trailer Driver	17-Oct-23	16-Mar-25	1,894	2,880	4,774	Dpay	
8	6740	Syed Hassan Jansyed Zamin Jan	Trailer Driver	17-Oct-23	17-Mar-25	1,894	2,420	4,314	Dpay	
9	6741	Harjinder Singh	Trailer Driver	17-Oct-23	17-Mar-25	1,894	2,800	4,694	Dpay	
10	6628	Naran Bahadur Thapa	Trailer Driver	23-Oct-23	9-Apr-25	1,894	2,880	4,774	Dpay	
11	6342	Harjit Singh	Trailer Driver	6-Mar-24	13-Mar-25	1,800	2,800	4,600	Dpay	
12	6600	Rajbabu Sah Kanu	Trailer Driver	31-Jul-23	21-Jan-25	1,894	2,350	4,244	Dpay	
13	6750	Shakil Khan Muhammad Rafiq	Trailer Driver	20-Nov-23	20-Apr-25	1,894	2,420	4,314	Dpay	
14	6758	Muhammad Asif Iqbal Muhammad Iqbal	Camp Boss	1-Jan-24	1-Jun-25	2,104	2,250	4,354	Dpay	
Total						26,632	36,320	62,952		

Prepared by
Executive Finance

Verified by
Sr. Executive Finance

Verified by
Manager - Finance

Approved by
General Manager

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Ref: May-2025 -01

Date 28-May-2025

Summary for online payment of Leave Encashment

Sr No	Employee code	Name of Employee	Designation	Encashment Upto	Amount in QAR			Mode of Payment
					Leave Salary	Air Fare	Total	
1	1888	NAGNOBI YALLAIYA	CLEANER	2-May-2025	1,200	2,800	4,000	DUKHAN CARD
2	3143	BHIM BAHADUR TAMANG	BURNER MAN	1-May-2025	1,710	2,600	4,310	DUKHAN CARD
Total					2,910	5,400	8,310	

Prepared By
Mr. Accounts Officer

Verified By
Manager - Finance

Approved By
General Manager

ALCAT Employee Leave Encashments

Month of May 2025

Amount in QAR

Sr No	Employee code	Name of Employee	Days	Encashment Upto	Leave Salary	HRA	Air Fare	Total
1	3385 ✓	Nishanth Padmanabhan	30 ✓	21-May-25 ✓	3,000.00 ✓	1,500.00 ✓	2,450.00 ✓	6,950.00
2	3482 ✓	Buddha Bahadur Gautam	60 ✓	03-Aug-24 ✓	3,000.00 ✓	- ✓	1,830.00 ✓	4,830.00
3	4136 ✓	DIPAK BOHORA ✓	60 ✓	11-May-25 ✓	3,000.00 ✓	- ✓	2,600.00 ✓	5,600.00
4	4518 ✓	Md. Fajlol Hoqe Md. Hasen Ali ✓	51 ✓	01-Jun-25 ✓	1,870.00 ✓	- ✓	2,540.00 ✓	4,410.00
5	4529 ✓	Chaudhry Arshad Jutt Ali Muhammad ✓	51 ✓	28-Dec-24 ✓	2,550.00 ✓	- ✓	1,850.00 ✓	4,400.00
6	4604 ✓	Shuakur Ali ✓	51 ✓	02-Jun-25 ✓	1,700.00 ✓	- ✓	2,540.00 ✓	4,240.00
7	4642 ✓	Srinivas Attem ✓	51 ✓	20-May-25 ✓	2,550.00 ✓	- ✓	2,800.00 ✓	5,350.00
8	4684 ✓	Violeta Villaro Abensay ✓	42 ✓	05-Nov-24 ✓	4,900.00 ✓	1,400.00 ✓	3,200.00 ✓	9,500.00
9	4873 ✓	Miraj Ul Islam ✓	42 ✓	20-Jan-25 ✓	1,400.00 ✓	- ✓	1,680.00 ✓	3,080.00
10	4874 ✓	Abdul Baqi Abdul Wadood ✓	42 ✓	09-Mar-25 ✓	1,400.00 ✓	- ✓	2,800.00 ✓	4,200.00
12	4882 ✓	Muhammad Salman Qureshi ✓	42 ✓	16-Apr-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
13	4883 ✓	Habib Ullah Shabbir Hussain ✓	42 ✓	26-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
16	4885 ✓	Muhammad Waqas Munir Ahmad	42 ✓	12-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
14	4886 ✓	Muhammad Kamran Abdul Majeed Khan ✓	42 ✓	07-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
15	4888 ✓	Muhammad Naeem Muhammad Rafiq ✓	42 ✓	21-Apr-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
11	4892 ✓	Asraf Ali Alauddin Miya ✓	42 ✓	22-Apr-25 ✓	1,680.00 ✓	- ✓	2,380.00 ✓	4,060.00
17	4896 ✓	Jawed Ali Ali Akhtar ✓	42 ✓	22-Apr-25 ✓	1,400.00 ✓	- ✓	2,380.00 ✓	3,780.00
18	4900 ✓	Manoj Kumar God Jleshwar God ✓	42 ✓	11-May-25 ✓	1,680.00 ✓	- ✓	2,380.00 ✓	4,060.00
19	4908 ✓	Pradeep Singh Balbir Singh ✓	42 ✓	28-Apr-25 ✓	2,100.00 ✓	- ✓	2,380.00 ✓	4,480.00
20	4912 ✓	Shamim Alam Mahboob Alam ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,380.00 ✓	3,780.00
21	4914 ✓	Muhammad Mujahid Door Muhammad Khan ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
22	4915 ✓	Muhammad Shafique Muhammad Sharif ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
23	4916 ✓	Muhammad Atif Rehman Gul ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
24	4917 ✓	Muhammad Shakir Zar Muhammad ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
25	4918 ✓	Amir Habib Said Habib ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
26	4919 ✓	Rasheed Khan Yousaf ✓	42 ✓	27-May-25 ✓	1,400.00 ✓	- ✓	2,250.00 ✓	3,650.00
27	4921 ✓	Shyam Kishor Yadav ✓	42 ✓	28-May-25 ✓	1,400.00 ✓	- ✓	2,600.00 ✓	4,000.00
28	101070 ✓	Sami Abdul Wahab Saeed ✓	30 ✓	20-May-25 ✓	11,000.00 ✓	4,000.00 ✓	17,800.00 ✓	32,800.00
29	101125 ✓	Bassam Bou Reslan ✓	30 ✓	01-May-25 ✓	4,600.00 ✓	- ✓	2,450.00 ✓	7,050.00
30	101286 ✓	Walid Siaga ✓	30 ✓	22-Apr-25 ✓	4,600.00 ✓	1,200.00 ✓	2,450.00 ✓	8,250.00
31	101289 ✓	Sai Prasad Venkatasubramanian ✓	30 ✓	09-May-25 ✓	3,500.00 ✓	1,500.00 ✓	2,380.00 ✓	7,380.00
Total					74,130.00	9,600.00	88,620.00	172,350.00

Prepared by

Ahamed Rikas
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Verified by

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Manager- Finance

Approved by

Dr. Hoss Chebli Banna
General Manager