

Service Period From:11-Nov-07 To 15-Feb-23				
FULL AND FINAL SETTLEMENT OF Mr.			LUISITO EVAR DONE ZACATE	
TO BE RECEIVED ON			15-Feb-23	0/1073
DEPARTMENT			Workshop	
DESIGNATION			Asst. Operations Clerk	

Basic Salary	QR	2,600
HRA	QR	-
Transport Allowance	QR	-
Telephone Allowance	QR	-
Cost of Living Allowance	QR	-
Other Allowance	QR	1,000
Total Package	QR	3,600
Service Duration	15 Years 3 Months 4 Days	
Leave Category	30	
Appointment date	11-Nov-07	
Joining/Rejoining/Encashment date	9-Nov-20	

BASIC SALARY				
From	1-Feb-23	to	15-Feb-23	
	15.00	days @ Qr	92.86	1,393

OTHER ALLOWANCE				
From	1-Feb-23	to	15-Feb-23	
	15.00	days @ Qr	35.71	536





OTHER ALLOWANCE				
From	1-Jan-23	to	31-Jan-23	
Overtime Salary - January 2023				1,097
From	1-Feb-23	to	15-Feb-23	
Overtime Salary - February 2023				528

LEAVE SALARY FOR 2021-2023				
<u>Excess leave 362 Days</u>				
From	9-Nov-20	to	6-Oct-22	
(335 x 30) / 335 =	30.00	days @ Qr	86.67	2,600
AIR TICKET				
Amount of air fare				3,100
Doha-Manila-Doha				
Full Fare QR. 3100				
Economy Class				

BASIC SALARY				
From	5-Nov-22	to	15-Feb-23	
(335 x 30) / 335 =	9.22	days @ Qr	86.67	799

AIR TICKET EXIT				
Provided by Company				
Doha-Manila-Doha				

END OF SERVICE BENEFITS				
From	11-Nov-2007 to	15-Feb-2023		32,081
(5576 Days)				
(2600 x 21 / 26 x 5576 / 365)				
Less: Recovery on account of loan and advances paid for expenses as per attached working.				(5,026)
NET TOTAL				37,108
(Qrs. Thirty Seven Thousand One Hundred Eight Only)				

Prepared by	Verified by	Verified by	Verified by	Verified by
				
Siddik Abdul Karim Executive - Finance	Abdul Munaf. K Sr.Executive - Finance	Danish Wahid Manager - HR & Operations	Abu Ahmed Saleh Finance Manager	Hamed Boshrai General Manager

I, the undersigned Luisito Evar Done Zacate declare that I have received with thanks from ALCAT LOGISTICS COMPANY all my dues relating to salary, leave salary and end of service totaling Qr.37,108(Qrs. Thirty Seven Thousand One Hundred Eight Only) vide Cheque No.

I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from ALCAT LOGISTICS COMPANY to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.

Name	LUISITO EVAR DONE ZACATE
Signature	_____
Date	_____

J.V.
2360000055