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Date: 01st October 2023.

To:

General Manager,

Qatar Foods Industries,

Subject: Request of Personal Loan.

Dear Sir,

I, Prabhu Prasad Gupta, working as Helper in Qatar Foods Industries, requesting for a loan of QAR 3,000/- for my wife's treatment.

Kindly consider and approve my request. I will be very grateful.

Thanking you,
Yours Faithfully,

52537611

Prabhu Prasad Gupta
(Emp Code: 6231)

Dear Mr. Adnan,

Employee has requested for a personal loan from company for medical treatment of his wife.

His EOSB details are attached for your reference.

Note: His EOSB as on 1st October is QAR 2963.78/- however he has requested for QAR 3000/- as loan.

OK
Hk

2m/2023
11/10/23