



بنك دخان
DUKHAN BANK

A/C PAYEE ONLY

Main Branch

شركات
Corporate

رقم الشيك
Cheque No. 00009625

Date 01-May-2023 التاريخ

 SECURITY PRINTING PRESS

Pay to the order of **** MOHAMMED ASIF PANDARATHIL ****
or bearer

إدفعوا لأمر
أو لحامله

Amount **** SEVEN THOUSAND EIGHT HUNDRED ONLY ****
in words

المبلغ
بالحروف

رق
QR

7,800.00

UMMSAID BAKERY

A/C No. 1000-00792-506

Signature _____ التوقيع

Please do not write or stamp in the space below this line

الرجاء عدم الكتابة أو وضع ختم أسفل الخط

000096250101634020015100000100000792506

Ummsaid Bakery Qatar

Al Meena Street

P.O Box 1444 Doha Qatar

E-mail: info@qbake.qa

كيوبيك
Qbake

Payment Advice

Payment Date : 01.05.2023

Document Number : 2360000389

GL Account :

Payee Name :

Exchange rate :

Remarks : MOHAMMED ASIF#6706

Payment Method :

Ref.Document.no	Document Date	Document Amount	Other Deduction	Net Amount	Curr
00009625	01.05.2023	7,800.00	0.00	7,800.00	QAR
		7,800.00	0.00	7,800.00	QAR

Payment Detail(s)

Bank's Name / A/c No.	Cheque Number	Instrument Date	Amount	Currency
DUKHAN BANK	00009625	01.05.2023	7,800.00	QAR
100000792506		Total :	7,800.00	QAR

Amount in words : Qatari Riyal Seven Thousand Eight Hundred Only

Kindly acknowledge the receipt

Thanking You

Prepared By

[Signature]

Verified By

[Signature]

Authorized By

[Signature]

Receiver's Signature



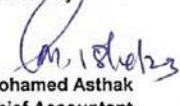
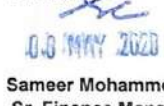
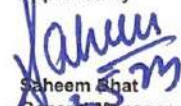
Document Date/Time:02.05.2023/10:16:17

Ummsaid Bakery

(A subsidiary of Zad Holding Company Q.P.S.C.)

**كيوبيك
Qbake****مخبز مسعيد**

(مملوك لشركة زاد القابضة ش.م.ق.ع.)

Service Period From: 15-03-22 To 12-05-23			
106747 - 6706	LEAVE SETTLEMENT OF Mr.	USB	MOHAMMED ASIF PANIKKAVEETIL
TO BE RECEIVED ON	12-May-23	Basic Salary	QR 4,000
DEPARTMENT	Dispatch	HRA	QR 1,500
DESIGNATION	In charge - Dispatch	Transport Allowance	QR -
		Telephone Allowance	QR -
		Cost of Living Allowance	QR -
		Food Allowance	QR -
		Other Allowance	QR -
		Total Package	QR 5,500
		Service Duration	0 Years 10 Months 29 Days
		Leave Category	30
		Appointment date	15-Mar-22
		Joining/Rejoining/Encashment date	15-Mar-22
		Payment Type	Bank
LEAVE SALARY FOR 2021-2022			
BASIC SALARY			
From	15-Mar-22	to	13-Feb-23
(335 x 30) / 335 =	30.00	days @ Qr	133.33
			4,000
HOUSE RENT ALLOWANCE			
From	15-Mar-22	to	13-Feb-23
(335 x 30) / 335 =	30.00	days @ Qr	50.00
			1,500
AIR TICKET			
Amount of air fare			
Doha-Cochin-Doha	Economy Class		
SELF			2,300
Full Fare QR. 2300			
NET TOTAL			7,800
(Qrs.Seven Thousand Eight Hundred Only)			
Prepared by	Verified by	Verified by	Verified by
 Anwar Qazi Accountant	 Anwar Qazi Manager HR & Admin	 Mohamed Asthak Chief Accountant	 Sameer Mohammed Sr. Finance Manager
			Approved by
			 Saheem Chat General Manager
I, the undersigned Mohammed Asif Panikkaveettil Pandarathil declare that I have received with thanks from Ummsaid Bakery all my dues relating to salary and leave salary totalling Qr.7,800(Qrs.Seven Thousand Eight Hundred Only) vide Cheque No. 7625.			
I further declare that by receiving the total amount stated above, no further amounts of any type or origin remain due from Ummsaid Bakery to myself, successor or legal heirs and my signature below should be considered as a final and comprehensive settlement and discharge which cannot be revoked by me, successor or legal heir for any reason whatsoever.			
Name	MOHAMMED ASIF PANIKKAVEETIL PANDARATHIL		
Signature	_____		
Date	_____		

ص.ب: ١٤٤٤، الدوحة، قطر. الهاتف: +٩٧٤ ٤٤٤١ ٥٠٠٠، الفاكس: +٩٧٤ ٤٤٣١ ٤٩٧٣ | سجل تجاري رقم: ٤٣٩٧٣

P.O. Box: 1444, Doha, Qatar. Tel.: +974 4441 5000, Fax: +974 4431 4973, E-mail: info@qbake.qa | Website: www.qbake.qa | C.R. No.: 43972

State Of Qatar
Residency Permit



دولة قطر
رخصة إقامة

ID.No: 29535621665 الرقم الشخصي:
D.O.B.: 15/11/1995 تاريخ الميلاد:
Expiry: 10/03/2023 الصلاحية:

الهند

الجنسية:

Nationality: INDIA

Occupation: سائق

المهنة:

الاسم: محمد اسيف بانديكافيتيل باتنداراتيل



Name: MOHAMMED ASIF PANDARATHIL

Passport Number: R0522156 رقم جواز السفر:
Passport Expiry: 04/05/2027 تاريخ انتهاء الجواز:
Serial No: 30429535621665 الرقم الممثل:
Residency Type: عمل نوع الرخصة:
Employer: / مخبز امسيد المستقيم:

مدير عام الإدارة العامة للجوازات
General Director of the General
Directorate of Passports

توقيع حامل البطاقة
Holder's signature





Leave Requisition Form

Part 1 (To be filled by Employee)

Date of Initiation: 06-04-2023

Full Name : Mohammed Asif

Job Title : Incharge-Dispatch

Employee Code : 6706

Department : Dispatch

Business Unit : Ummsaid Bakery

Leave Type
Annual [☒]Encashment [☐]Leave Without Pay [☐]Leave With Pay [☐]
Leave Information

Leave From: 13-05-2023

Leave up to : 27-06-2023

No of Days : 45

Return to duty date: 28-06-2023

Contact Details while on vacation

Telephone No. :

Mobile No. : +919633116924

Address :

Email ID : masif@qbake.qa

Backup employee during leave period based on

discussion with Dept. Head:

Mr Basit hanif (Reporting to)

Ikhtisar Mukhtar, Wasim mansuri, Tulsi & Kamar

Signature of backup employee:



Signature of Employee

Part 2 (Department Approval – to be filled by Department Head)

Remarks (if any): ... marriage has been fixed for my 21st.

Signature of Department Head

09/April/2023

Date

Part 3 (Leave Eligibility – to be filled by HR)

DOJ : 15/3/22

Total leave taken :

Passport Expiry : 4/5/27

QID Expiry : 10/3/24

Leave Passage & Dependent Details:

From 15/3/22 To 13/2/23 - 30

Doha - Cochin - Doha

Economy Class Air Ticket for self

Unit – HR & Admin

Part 4 (Final Approval – to be filled by CEO/GM/VP)

No of Days : 45

Signature :

Date : 11/4/24