



Employee Information

Employee No:	2963	Employee Name:	MOHAMMAD SHAPAN MIAH	Passport / NIC No:	EH0643705
Designation:	SHUTTERING CARPENTER	Department:	Projects	Nationality:	BANGLADESHI
Work Permit Expiry Date:	Not Available	Passport/NIC Exp. Date:	27-Feb-2026	Visa Expiry Date:	29-Jun-2025

Leave Details

Leave Type	Annual Leave	Start Date	20-May-2025	End Date	04-Sep-2025
Total Days	90	Leave Balance	0 Days	Destination	MALE - DHAKA

Previous Leave Records

07/05/2022 - 22/07/2022

Contact Details While on Leave

Mobile	7611538	WhatsApp / Viber	0183548138	Email	X@c
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WORK HANDOVER TO:

Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Abdulla Miawan Rafeeq	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
SHAPAN	Impv 29/03/25	Conf 30/3/2025	PL	