

DEPARTURE SHEET

Date 14-Apr-25

Reason Annual Leave

Wages for March & April 2025

Joined Date: 15-Feb-2023

Leave Start Date: 15-Apr-2025

Leave End Date: 25-Jun-2025

SHER JUNG RANA MAGAR		PP#: PAJ199881	
Reg No 4348		Designation: ALUMINIUM FABRICATOR	
Nationality: NEPALESE			
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,855.00	
01.03.2025 - 31.03.2025	31		3,855.00
01.04.2025 - 30.04.2025	14		1,799.00
Allowance	No. of Days		
Service Allowance - Mar	31	1,542.00	1,542.00
Service Allowance - Apr	14	1,542.00	719.60
Professional Allowance - Mar	31	771.00	771.00
Professional Allowance - Apr	14	771.00	359.80
Delivery Allowance - Mar			-
Delivery Allowance - Apr			-
Safety Store Allowance - Mar			-
Safety Store Allowance - Apr			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr			-
OT Areas			-
Over Time - Mar		184.00	184.00
Deductions			-
Absent/No Pay Oct			
Salary Advance			
Medical - Feb			
Medical - Mar			
Food & Tea Allowance - Apr	15	2,000.00	1,000.00
Phone Allowance			
Petrol Allowance			
WP Medical Fee			
PPE's cost			
Work Permit Fee			
Phone			

1,000.00 9,230.40

MVR 8,230.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

SHER JUNG RANA MAGAR
4348

Signature

PREPARED BY: HR OFFICER	CHECKED BY: HR MANAGER	CHECKED BY: CFO/ACCOUNTANT	APPROVED BY: CHAIRMAN/MD/DIRECTOR
			