

DEPARTURE SHEET

Date 4-Jun-25

Wages for May & June 2025

Reason Annual Leave

Joined Date: 25-Feb-2012

Leave Start Date: 05-Jun-2025

Leave End Date: 10-Jul-2025

ABDUL HAMID		PP#: T9732908	
Reg No 1903		Designation: LABOURER	
DESCRIPTION		Nationality: INDIAN	
		DR	CR
Wages for			
01.05.2025 - 31.05.2025	Basic Salary	3,469.50	
01.06.2025 - 30.06.2025	31		3,469.50
	4		462.60
Allowance			
Service Allowance - May	No. of Days		
Service Allowance - Jun	31	2,698.50	2,698.50
Professional Allowance - May	4	2,698.50	359.80
Professional Allowance - Jun	31	1,233.60	1,233.60
Pump Brick Batching Allowance - May	4	1,233.60	164.48
Pump Brick Batching Allowance - Jun	31	1,000.00	1,000.00
Safety Store Allowance - May	4	1,000.00	133.33
Safety Store Allowance - Jun			-
Long Term Allowance - May	31	1,000.00	1,000.00
Long Term Allowance - Jun	4	1,000.00	133.33
Island Allowance - May			-
Island Allowance - Jun			-
Attendance Allowance - May			-
Attendance Allowance - Jun			-
Salary Areas			
OT Tea Money - May		350.00	350.00
OT Tea Money - Jun		210.00	210.00
Over Time - May		1,661.44	1,661.44
Over Time - Jun		899.36	899.36
Deductions			
Water Deduction			-
Ticket Money			-
Medical - April			-
Medical - May			-
Food & Tea Allowance - May	25	2,000.00	1,666.67
Insurance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Work Permit Fee			-
Phone			-

1,666.67 13,775.95

MVR

12,109.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

ABDUL HAMID
1903

Signature

PREPARED BY:
HR OFFICERCHECKED BY:
HR MANAGER
4/6/2025CHECKED BY:
CFO/ACCOUNTANT
04/06/2025APPROVED BY:
CHAIRMAN/MD/DIRECTOR