

DEPARTURE SHEET

Date 17-Mar-25

Reason EMERGENCY LEAVE

Wages for Feb & March 2025

Joined Date: 26-Jul-2021

Departure Date: 26-Mar-2025

Leave End Date: 07-Apr-2025

VISHNURAJ KRISHNARAJ		PP#: C2489171	
Reg No 2977		Designation: SENIOR PLANNING ENGINEER	
		Nationality: INDIAN	
DESCRIPTION		DR	CR
Wages for	Basic Salary	1,000.00	
01.02.2025 - 28.02.2025	28		1,000.00
01.03.2025 - 31.03.2025			-
Allowance	No. of Days		
Service Allowance - Feb	28	100.00	100.00
Service Allowance - Mar			-
Professional Allowance - Feb			-
Professional Allowance - Mar			-
Island Allowance - Feb			-
Island Allowance - Mar			-
Safety/Store Allowance - Feb			-
Safety/Store Allowance - Mar			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Phone Allowance - Feb			-
Phone Allowance - Mar			-
Attendance Allowance - Feb	28	600.00	600.00
Attendance Allowance - Mar			-
OT Areas			-
Over Time - Feb			-
Over Time - Mar			-
Petrol			-
Deductions			
Absent/No Pay Oct			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Food & Tea Allowance - Mar			-
Insurance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		0.00	1,700.00

USD

1,700.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

VISHNURAJ KRISHNARAJ
2977

Signature

PREPARED BY:
HR OFFICERCHECKED BY:
HR MANAGER
17/3/2025CHECKED BY:
CFO/ACCOUNTANTAPPROVED BY:
CHAIRMAN/MD/DIRECTOR