

## DEPARTURE SHEET

Date 3-May-25

Reason

Annual Leave

Wages for April &amp; May 2025

Joined Date: 16-Sep-2020

Leave Start Date: 04-May-2025



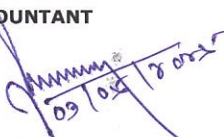
Leave End Date: 08-Jun-2025

SAKTHIVEL RAJAGOPAL		PP#: S0794854	
Reg No 2738		Desigantion: LABOURER	
Nationality: INDIAN			
DESCRIPTION		DR	CR
<b>Wages for</b>			
01.04.2025 - 30.04.2025	Basic Salary 28.5	3,855.00	3,662.25
01.05.2025 - 31.05.2025	3		373.06
<b>Allowance</b>	No. of Days		
Service Allowance - Apr			-
Service Allowance - May			-
Professional Allowance - Apr			-
Professional Allowance - May			-
Safety Store Allowance - Apr	28.5	150.00	142.50
Safety Store Allowance - May	3	150.00	14.52
Pump Brick Batching Allowance - Apr			-
Other Fixed Allowance - Apr			-
Island Allowance - Apr			-
Long Term Allowance - Mar			-
Long Term Allowance - Apr			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr			-
OT Areas			-
Food & Tea Allowance - May	3	2,000.00	193.55
Over Time - Apr			-
<b>Deductions</b>			
Water Deduction			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Food & Tea Allowance - Apr			-
Phone Allowance			-
Petrol Allowance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		0.00	4,385.88
	MVR	4,386.00	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

SAKTHIVEL RAJAGOPAL  
2738

Signature

PREPARED BY: HR OFFICER	CHECKED BY: HR MANAGER	CHECKED BY: CFO/ACCOUNTANT	APPROVED BY: CHAIRMAN/MD/DIRECTOR
	 3/5/2025	 09/05/2025	