

DEPARTURE SHEET

Date 22-Mar-25

Reason

ANNUAL LEAVE

Wages for March 2025

Joined Date: 02-Jul-2016

Departure Date: 23-Mar-2025

Leave End Date: 27-Apr-2025

SANKAR NARAYANASAMY		PP#: R9122201	
Reg No 2324		Desigantion: BARBENDER	
		Nationality: INDIAN	
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,855.00	-
01.02.2025 - 28.02.2025			-
01.03.2025 - 31.03.2025	21		2,611.45
Allowance	No. of Days		
Service Allowance - Feb			-
Service Allowance - Mar	21	1,927.50	1,305.73
Professional Allowance - Feb			-
Professional Allowance - Mar	21	1,156.50	783.44
Island Allowance - Feb			-
Island Allowance - Mar			-
Safety/Store Allowance - Feb			-
Safety/Store Allowance - Mar			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar	21	1,000.00	677.42
Phone Allowance - Feb			-
Phone Allowance - Mar			-
Attendance Allowance - Feb			-
Attendance Allowance - Mar	21	386.00	261.48
OT Areas			-
Over Time - Feb			-
Over Time - Mar		112.00	112.00
Petrol			-
Deductions			
Absent/No Pay Oct			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Food & Tea Allowance - Mar	8	2,000.00	516.13
Insuarance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		516.13	5,751.52
	MVR	5,235.00	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

SANKAR NARAYANASAMY
2324

Signature

PREPARED BY:
HR OFFICER

CHECKED BY:
HR MANAGER

CHECKED BY:
CFO/ACCOUNTANT

APPROVED BY:
CHAIRMAN/MD/DIRECTOR



and 22/3/2025

22/03/2025

