



Employee Information

Employee No:	1612	Employee Name:	SUBRAMANIYAN MAHA:MUNI	Passport / NIC No:	R9996608
Designation:	CIVIL ENGINEER	Department:	Projects	Nationality:	INDIAN
Date Of Join:	11-Jun-2009	Passport/NIC Exp. Date:	03-Sep-2027	Visa Expiry Date:	28-Nov-2025

Leave Details

Leave Type	Emergency Leave	Start Date	21-Jun-2025	End Date	01-Jul-2025
Total Days	10	Leave Balance	0 Days	Destination	Not Assigned

Previous Leave Records

26/10/2024-29/11/2024

Contact Details While on Leave

Mobile	X	WhatsApp / Viber	X	Email	xm@com
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WORK HANDOVER TO:

Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Abdulla Miuwan Rafeeq	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
				