## DEPARTURE SHEET

Date

20-Feb-25

Wages for Jan & Feb 2025

Reason

ANNUAL LEAVE

Joined Date: 21-Sep-2013 Departure Date: 22-Feb-2025 Arrival Date: 29-Mar-2025

| RATHAKRISHNAN PADMANATHA PILLAI     | PP#:         | X7375483     |          | 4  |         |
|-------------------------------------|--------------|--------------|----------|----|---------|
|                                     | Desigantion: | MASON STU    | ССО      |    |         |
| Reg No 1999                         | Nationality: |              |          |    |         |
| DESCRIPTION                         |              |              |          | DR | CR      |
| Wages for                           | Basic Salary |              | 3,855.00 |    |         |
| 01.01.2025 - 31.01.2025             | 31           |              |          |    | 3,855.0 |
| 01.02.2025 - 28.02.2025             | 20           |              |          |    | 2,753.5 |
| Allowance                           | No. of Days  |              |          |    | 1.14    |
| Service Allowance - Jan             | 31           |              | 1,156.50 |    | 1,156.5 |
| Service Allowance - Feb             | 20           | )            | 1,156.50 |    | 826.0   |
| Professional Allowance - Jan        | 31           |              | 385.50   |    | 385.5   |
| Professional Allowance - Feb        | 20           | )            | 385.50   |    | 275.3   |
| Pump/Brick/Batching Allowance - Jan | 31           |              | 1,000.00 |    | 1,000.0 |
| Pump/Brick/Batching Allowance - Feb | 20           | )            | 1,000.00 |    | 714.2   |
| ATTENDANCE Allowance - Jan          | 31           |              | 385.50   |    | 385.5   |
| ATTENDANCE Allowance - Feb          | 20           | )            | 385.50   |    | 275.3   |
| Long Term Allowance - Jan           | 31           | Labrata en . | 500.00   |    | 500.0   |
| Long Term Allowance - Feb           | 20           | )            | 500.00   |    | 357.1   |
| Food & Tea Allowance                | 22           |              | 2,000.00 |    | 1,571.4 |
| Over Time - JAN                     |              |              | 2,061.00 |    | 2,061.0 |
| Over Time - FEB                     |              |              | 224.00   |    | 224.0   |
| Petrol                              |              |              |          |    |         |
| Deductions                          |              |              |          |    |         |
| Absent/No Pay Oct                   |              |              |          |    |         |
| Salary Advance                      |              |              |          |    |         |
| Medical - Jan                       |              |              |          |    |         |
| April OT deduction                  |              |              |          |    |         |
| Phone Allowance                     |              |              |          |    |         |
| Food & Tea Allowance                |              |              |          |    |         |
| Other Deduction (PCR )              |              |              |          |    |         |
| Quota fees                          |              |              |          |    |         |
| Petrol                              |              |              |          |    |         |
| Pension                             |              |              |          |    |         |
| Phone                               |              |              |          |    |         |

0.00 16,340.71

MVR **16,341.00** 

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

RATHAKRISHNAN PADMANATHA PILLAI 1999 Signature

PREPARED BY: HR OFFICER CHECKED BY:

HR MANAGER

CHECKED BY:

APPROVED BY:

CHAIRMAN/MD/DIRECTOR

O O

ant 20/2/2025

CFO/ACCOUNTANT

MM100 190

## DEPARTURE SHEET

Date

20-Feb-25

Wages for Jan & Feb 2025

Reason

RETIREMENT

Joined Date: 21-Sep-2013 Departure Date: 22-Feb-2025 Arrival Date: 29-Mar-2025

| RATHAKRISHNAN PADMANATHA PILLAI     | PP#: X7375         | PP#: X7375483 |      |           |  |  |
|-------------------------------------|--------------------|---------------|------|-----------|--|--|
|                                     | Desigantion: MASO  | N STUCCO      |      |           |  |  |
| Reg No 1999                         | Nationality: INDIA |               |      |           |  |  |
| DESCRIPTION                         |                    |               | DR   | CR        |  |  |
| Wages for                           | Basic Salary       | 3,855.00      |      |           |  |  |
| 01.01.2025 - 31.01.2025             | 31                 |               |      | 3,855.00  |  |  |
| 01.02.2025 - 28.02.2025             | 20                 |               |      | 2,753.57  |  |  |
| 01.03.2025 - 31.03.2025             | 31                 |               |      | 3,855.00  |  |  |
| 01.04.2025 - 30.04.2025             | 30                 |               |      | 3,855.00  |  |  |
| Allowance                           | No. of Days        |               |      |           |  |  |
| Service Allowance - Jan             | 31                 | 1,156.50      |      | 1,156.50  |  |  |
| Service Allowance - Feb             | 20                 | 1,156.50      |      | 826.07    |  |  |
| Service Allowance - Mar             | 31                 | 1,156.50      |      | 1,156.50  |  |  |
| Service Allowance - Apr             | 30                 | 1,156.50      |      | 1,156.50  |  |  |
| Professional Allowance - Jan        | 31                 | 385.50        |      | 385.50    |  |  |
| Professional Allowance - Feb        | 20                 | 385.50        |      | 275.36    |  |  |
| Professional Allowance - Mar        | 31                 | 385.50        |      | 385.50    |  |  |
| Professional Allowance - Apr        | 30                 | 385.50        |      | 385.50    |  |  |
| Pump/Brick/Batching Allowance - Jan | 31                 | 1,000.00      |      | 1,000.00  |  |  |
| Pump/Brick/Batching Allowance - Feb | 20                 | 1,000.00      |      | 714.29    |  |  |
| ATTENDANCE Allowance - Jan          | 31                 | 385.50        |      | 385.50    |  |  |
| ATTENDANCE Allowance - Feb          | 20                 | 385.50        |      | 275.36    |  |  |
| ATTENDANCE Allowance - Mar          | 31                 | 385.50        |      | 385.50    |  |  |
| ATTENDANCE Allowance - Apr          | 30                 | 385.50        |      | 385.50    |  |  |
| Long Term Allowance - Jan           | 31                 | 500.00        |      | 500.00    |  |  |
| Long Term Allowance - Feb           | 20                 | 500.00        |      | 357.14    |  |  |
| Long Term Allowance - Mar           | 31                 | 500.00        |      | 500.00    |  |  |
| Long Term Allowance - Apr           | 30                 | 500.00        |      | 500.00    |  |  |
| Food & Tea Allowance                | 22                 | 2,000.00      |      | 1,571.43  |  |  |
| Over Time - JAN                     |                    | 2,061.00      |      | 2,061.00  |  |  |
| Over Time - FEB                     |                    | 224.00        |      | 224.00    |  |  |
| Petrol                              |                    |               |      |           |  |  |
| Deductions                          |                    |               |      | 7-        |  |  |
| Absent/No Pay Oct                   |                    |               |      |           |  |  |
| Salary Advance                      |                    |               |      |           |  |  |
| Medical - Jan                       |                    |               |      |           |  |  |
| April OT deduction                  |                    |               |      |           |  |  |
| Phone Allowance                     |                    |               |      |           |  |  |
| Food & Tea Allowance                | Hold               |               |      |           |  |  |
| Other Deduction (PCR )              | 10                 |               |      |           |  |  |
| Quota fees                          |                    |               |      |           |  |  |
| Petrol                              |                    |               |      |           |  |  |
| Pension                             |                    |               |      |           |  |  |
| Phone                               |                    |               |      |           |  |  |
|                                     |                    |               |      |           |  |  |
|                                     |                    |               | 0.00 | 28,905.71 |  |  |

0.00 28,905.71

MVR

28,906.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

RATHAKRISHNAN PADMANATHA PILLAI 1999

Signature

PREPARED BY: HR OFFICER CHECKED BY:

HR MANAGER

CHECKED BY: CFO/ACCOUNTANT APPROVED BY:

CHAIRMAN/MD/DIRECTOR

y life

and 20/2/2025

fundo par