

DEPARTURE SHEET

Date 4-Jun-25

Wages for May & June 2025

Reason Annual Leave

Joined Date: 02-Aug-2021

Leave Start Date: 05-Jun-2025

Leave End Date: 16-Aug-2025


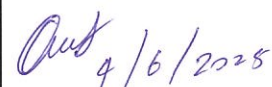
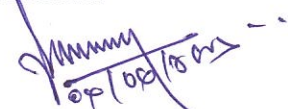
| NAYAN MIAH | | PP#: EK0848158 | |
|------------------------------|--------------|--------------------------|-----------------|
| Reg No 4568 | | Designation: LABOURER | |
| | | Nationality: BANGLADESHI | |
| DESCRIPTION | | DR | CR |
| Wages for | Basic Salary | 3,855.00 | |
| 01.05.2025 - 31.05.2025 | 31 | | 3,855.00 |
| 01.06.2025 - 30.06.2025 | 3 | | 385.50 |
| Allowance | No. of Days | | |
| Service Allowance - May | 31 | 385.50 | 385.50 |
| Service Allowance - Jun | 3 | 385.50 | 38.55 |
| Professional Allowance - May | | | - |
| Professional Allowance - Jun | | | - |
| Delivery Allowance - Apr | | | - |
| Delivery Allowance - May | | | - |
| Safety Store Allowance - May | | | - |
| Safety Store Allowance - Jun | | | - |
| Long Term Allowance - Apr | | | - |
| Long Term Allowance - May | | | - |
| Phone Allowance - Mar | | | - |
| Phone Allowance - Apr | | | - |
| Attendance Allowance - May | | | - |
| Attendance Allowance - Jun | | | - |
| Salary Areas | | | - |
| OT Tea Money | | | - |
| Over Time - May | | 1,282.00 | 1,282.00 |
| Over Time - Jun | | 40.00 | 40.00 |
| Deductions | | | - |
| Water Deduction | | | - |
| Ticket Money | | | - |
| MVR | | | - |
| Medical - May | | | - |
| Food & Tea Allowance - Jun | 26 | 2,000.00 | 1,733.33 |
| PETROL ALLOWANCE | | | - |
| PHONE ALLOWANCE | | | - |
| PPE's cost | | | - |
| Work Permit Fee | | | - |
| Work Permit Fee | | | - |
| Phone | | | - |
| | | 1,733.33 | 5,986.55 |

MVR 4,253.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

NAYAN MIAH
4568

Signature

| | | | |
|---|--|---|--------------------------------------|
| PREPARED BY: HR OFFICER  | CHECKED BY: HR MANAGER  | CHECKED BY: CFO/ACCOUNTANT  | APPROVED BY: CHAIRMAN/MD/DIRECTOR |
|---|--|---|--------------------------------------|