

DEPARTURE SHEET

Date 24-Mar-25

Reason

ANNUAL LEAVE

Wages for March 2025

Joined Date: 15-Dec-2022

Leave Start Date: 03-Apr-2025



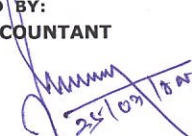

Leave End Date: 09-May-2025

MAQBOOL		PP#: P7497783	
Reg No 4131		Designation: FINISHING CARPENTER	
Nationality: INDIAN			
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,855.00	
01.03.2025 - 31.03.2025	31		3,855.00
01.04.2025 - 30.04.2025	2		257.00
Allowance	No. of Days		
Service Allowance - Mar	31	1,542.00	1,542.00
Service Allowance - Apr	2	1,542.00	102.80
Professional Allowance - Mar			-
Professional Allowance - Apr			-
Island Allowance - Mar	31	500.00	500.00
Island Allowance - Apr	1	500.00	16.67
Pump Brick Batching Allowance - Mar			-
Pump Brick Batching Allowance - Apr			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr			-
OT Areas			-
Over Time - Feb			-
Over Time - Mar			-
Petrol			-
Deductions			
Absent/No Pay Oct			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Phone Allowance			-
Food & Tea Allowance - Apr	27	2,000.00	1,800.00
Insurance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			0.00
Phone			-
		1,800.00	6,273.47
MVR		4,473.00	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

MAQBOOL
4131

Signature

PREPARED BY: HR OFFICER 	CHECKED BY: HR MANAGER  24/3/2025	CHECKED BY: CFO/ACCOUNTANT  25/03/2025	APPROVED BY: CHAIRMAN/MD/DIRECTOR 
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