## **DEPARTURE SHEET**

Date

3-Api 25

Reason

ANNUAL LEAVE

Wages for March & April 2025

Joined Date:06-Apr-2022 Leave Start Date: 12-Apr-2025 Leave End Date: 28-May-2025

KOUSHIK RAMADUGU	PP#: V1789841 Desigantion: PLANNING ENGINEER				
DESCRIPTION				DR	CR
Wages for	Basic Salary		1,000.00		
01.03.2025 - 31.03.2025	31				1,000.00
01.04.2025 - 30.04.2025	30				1,000.00
Allowance	No. of Days				
Service Allowance - Mar					S= .
Service Allowance - Leave Salary		₽k.			12
Professional Allowance - Mar		献			-
Professional Allowance - apr					-
Delivery Allowance - Mar					-
Delivery Allowance - Apr					-
Safty Store Allowance - Mar					· .
Safty Store Allowance - Apr					1-
Long Term Allowance - Mar					
Long Term Allowance - Apr					- 12
Long Term Allowance - Leave Salary					-
Phone Allowance - Mar					
Phone Allowance - Apr					
Attendance Allowance - Mar	31		100.00		100.00
Attendance Allowance - Apr	30		100.00		100.00
OT Areas			V		
Over Time - Feb					11.2
Over Time - Mar					100
Petrol					
Deductions		Bi			Section 1
Absent/No Pay Oct		4			
Salary Advance					
Medical - Feb					
Medical - Mar					
Phone Allowance					
Food & Tea Allowance - Apr				-	
Insuarance					
WP Medical Fee					
PPE's cost					
Work Permit Fee					
Phone					
			· · · · · · · · · · · · · · · · · · ·	0.00	2,200.00
					_,
	u.c.s		200.00		
	USD	4	2,200.00		

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Fvt Ltd. I am signing this without any force and I don't have anything against the company.

KOUSHIK RAMADUGU 3446

Signature

PREPARED BY: HR OFFICER CHECKED BY: HR MANAGER

LAGER CEO (ACCOUNT

APPROVED BY:

MARI

CHAIRMAN/MD/DIRECTOR

lil.

Out 4/4/2025

CHECKED BY: CFO/ACCOUNTANT

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## DEPARTURE SHEET

Date

Reason

3-Apr-25

ANNUAL LEAVE

Wages for March & April 2025

Joined Date:06-Apr-2022 Leave Start Date: 12-Apr-2025 Leave End Date: 28-May-2025

KOUSHIK RAMADUGU	PP#: V1789841	
	Desigantion: PLANNING ENGINEER	
Reg No 3446	Nationality: INDIAN	
DESCRIPTION	DR	CR
Wages for	Basic Salary	,
01.03.2025 - 31.03.2025		-
Leave Salary		-
Allowance	No. of Days	
Service Allowance - Mar		1921
Service Allowance - Leave Salary	*	-
Professional Allowance - Mar		-
Professional Allowance - apr		950
Delivery Allowance - Mar		-
Delivery Allowance - Apr		-
Safty Store Allowance - Mar		-
Safty Store Allowance - Apr		-
Long Term Allowance - Mar		
Long Term Allowance - Leave Salary		
Phone Allowance - Mar		-
Phone Allowance - Apr		10/2
Attendance Allowance - Mar		-
Attendance Allowance - Apr	and the first of t	_
OT Areas	4	-
Over Time - Feb	*	-
Over Time - Mar		-
Petrol		_
<u>Deductions</u>		-
Absent/No Pay Oct		
Salary Advance		
Medical - Feb		
Medical - Mar		
Phone Allowance		
Food & Tea Allowance - Apr	18 2,000.00 1,200.00	
Petrol Allowane - Apr	18 150.00 90.00	
Phone Allowance - Apr	18 100.00 60.00	
PPE's cost		
Work Permit Fee		
Phone		
	1,350.00	0.00
	. a	
	(1.350.00)	
	MVR (1,350.00)	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

KOUSHIK RAMADUGU 3446 Signature

PREPARED BY: HR OFFICER CHECKED BY: HR MANAGER

CHECKED BY: CFO/ACCOUNTANT APPROVED BY:

CHAIRMAN/MD/DIRECTOR

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July a la 12025

homman och par

MPI