

DEPARTURE SHEET

Date 15-Mar-25

Reason

ANNUAL LEAVE

Wages for Feb & March 2025

Joined Date: 21-Dec-2023

Departure Date: 17-Mar-2025

Leave End Date: 21-Apr-2025

SANTOSH KUMAR MAHAPATRA		PP#: R3047792	
Reg No 4662		Desigantion: R3047792	
		Nationality: INDIAN	
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,855.00	
01.02.2025 - 28.02.2025			
01.03.2025 - 31.03.2025	16		1,989.68
Allowance	No. of Days		
Service Allowance - Feb			-
Service Allowance - Mar			-
Professional Allowance - Feb			-
Professional Allowance - Mar			-
Brick and Batching Plant Allowance - Feb			-
Brick and Batching Plant Allowance - Mar			-
Safety/Store Allowance - Feb			-
Safety/Store Allowance - Mar			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Attendance Allowance - Feb			-
Attendance Allowance - Mar			-
OT Areas			-
Over Time - Feb			-
Over Time - Mar			-
Petrol			-
Deductions			
Absent/No Pay Oct			
Salary Advance			
Medical - Feb			
April OT deduction			
Phone Allowance			
Food & Tea Allowance	14	2,000.00	903.23
Insuarance			
WP Medical Fee			
PPE's cost			
Work Permit Fee			
Phone			

903.23 1,989.68



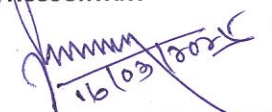

MVR

1,086.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

SANTOSH KUMAR MAHAPATRA
4662

Signature

PREPARED BY: HR OFFICER 	CHECKED BY: HR MANAGER  16/3/2025	CHECKED BY: CFO/ACCOUNTANT  16/03/2025	APPROVED BY: CHAIRMAN/MD/DIRECTOR 
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