



Employee Information

Employee No:	4913	Employee Name:	NAWARATHNA BANDA RAJANAYAKA MUDIYANSELAGE WELEGEDARA	Passport / NIC No:	N8332435
Designation:	HR MANAGER	Department:	HR Department	Nationality:	SRI LANKAN
Date Of Join:	22-Jun-2024	Passport/NIC Exp. Date:	28-May-2029	Visa Expiry Date:	21-Jun-2026

Leave Details

Leave Type	Annual Leave	Start Date	05-Jul-2025	End Date	20-Jul-2025
Total Days	14	Leave Balance	16 Days	Destination	Not Assigned

Previous Leave Records

09-Apr-2025 - 20-Apr-2025

Contact Details While on Leave

Mobile	9763069	WhatsApp / Viber	X	Email	x@x.com
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WORK HANDOVER TO:

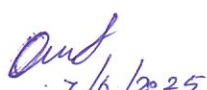
Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Abdulla Miawan Rafeeq	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
 7/6/2025			