

DEPARTURE SHEET

Date 17-Apr-25

Wages for March & April 2025

Reason Annual Leave

Joined Date: 06-May-2022

Leave Start Date: 24-Apr-2025

Leave End Date: 04-Jun-2025

SURENDAR RAVI		PP#: R0874970	
Reg No 3543		Designation: PROJECT ENGINEER	
		Nationality: IN / IAN	
DESCRIPTION		DR	CR
Wages for	Basic Salary	1,400.00	
01.04.2025 - 30.04.2025	30		1,400.00
01.05.2025 - 30.05.2025	31		1,400.00
Allowance	No. of Days		
Service Allowance - Mar			-
Service Allowance - Apr			-
Professional Allowance - Mar			-
Professional Allowance - apr			-
Pump Brick Batching Allowance - Mar			-
Pump Brick Batching Allowance - Apr			-
Island Allowance - Mar			-
Island Allowance - Apr			-
Long Term Allowance - Mar			-
Long Term Allowance - Apr			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr	30	100.00	100.00
Attendance Allowance - May	31	100.00	100.00
OT Areas			-
Over Time - Mar			-
Over Time - Apr			-
Deductions			-
Water Deduction			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Food & Tea Allowance - Apr			-
Phone Allowance			-
Petrol Allowance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		0.00	3,000.00

USD

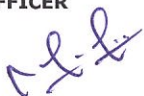
3,000.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

SURENDAR RAVI
3543

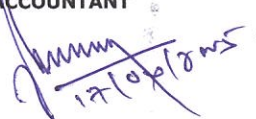
Signature

PREPARED BY:
HR OFFICER

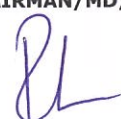


CHECKED BY:
HR MANAGER

CHECKED BY:
CFO/ACCOUNTANT



APPROVED BY:
CHAIRMAN/MD/DIRECTOR



DEPARTURE SHEET

Date

17-Apr-25

Reason

Annual Leave

Wages for March & April 2025

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SURENDAR RAVI		PP#: R0874970	
Reg No 3543		Designation: PROJECT ENGINEER	
Nationality: INDIAN			
DESCRIPTION		DR	CR
Wages for	Basic Salary		
01.04.2025 - 30.04.2025			-
01.05.2025 - 30.05.2025			-
Allowance	No. of Days		
Service Allowance - Mar			-
Service Allowance - Apr			-
Professional Allowance - Mar			-
Professional Allowance - Apr			-
Pump Brick Batching Allowance - Mar			-
Pump Brick Batching Allowance - Apr			-
Island Allowance - Mar			-
Island Allowance - Apr			-
Long Term Allowance - Mar			-
Long Term Allowance - Apr			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr			-
Attendance Allowance - May			-
OT Areas			-
Over Time - Mar			-
Over Time - Apr			-
Deductions			
Water Deduction			
Salary Advance			
Medical - Feb			
Medical - Mar			
Food & Tea Allowance - Apr	6	2,000.00	400.00
Phone Allowance	6	150.00	30.00
Petrol Allowance	6	100.00	20.00
WP Medical Fee			
PPE's cost			
Work Permit Fee			
Phone			
		450.00	0.00


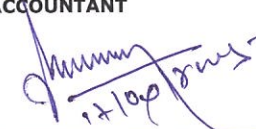

MVR

(450.00)

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SURENDAR RAVI
3543

Signature

PREPARED BY: HR OFFICER 	CHECKED BY: HR MANAGER	CHECKED BY: CFO/ACCOUNTANT 	APPROVED BY: CHAIRMAN/MD/DIRECTOR 
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