

DEPARTURE SHEET

Date 14-Apr-25

Reason Annual Leave

Wages for March & April 2025

Joined Date: 28-Mar-2022

Leave Start Date: 15-Apr-2025

Leave End Date: 08-Jun-2025

PRABHU MAHTO		PP#: C2278728	
Reg No 3425		Desigantion: MASON STUCCO	
Nationality: INDIAN			
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,855.00	
01.03.2025 - 31.03.2025	29.5		3,668.47
01.04.2025 - 30.04.2025	12.5		1,606.25
Allowance	No. of Days		
Service Allowance - Mar	29.5	1,542.00	1,467.39
Service Allowance - Apr	12.5	1,542.00	642.50
Professional Allowance - Mar			-
Professional Allowance - Apr			-
Island Allowance - Mar	31	500.00	500.00
Island Allowance - Apr	12.5	500.00	208.33
Safety Store Allowance - Mar			-
Safety Store Allowance - Apr			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar	29.5	386.00	367.32
Attendance Allowance - Apr	12.5	386.00	160.83
OT Areas		144.00	144.00
Over Time - Mar		1,183.68	1,183.68
Over Time - Apr		728.00	728.00
Deductions			
Absent/No Pay Oct			
Salary Advance			
Medical - Feb			
Medical - Mar			
Food & Tea Allowance - Apr	15	2,000.00	1,000.00
Phone Allowance			
Petrol Allowance			
WP Medical Fee			
PPE's cost			
Work Permit Fee			
Phone			
		1,000.00	10,676.77

MVR

9,677.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

PRABHU MAHTO
3425

Signature

PREPARED BY:
HR OFFICERCHECKED BY:
HR MANAGERCHECKED BY:
CFO/ACCOUNTANTAPPROVED BY:
CHAIRMAN/MD/DIRECTOR