



Employee Information

Employee No:	4691	Employee Name:	MUNNAWWAR MOHAMED DIDI	Passport / NIC No:	A302966
Designation:	IT OFFICER	Department:	ID Department	Nationality:	MALDIVIAN
Date Of Join:	27-Jan-2024	Passport/NIC Exp. Date:	13-Nov-2028	Visa Expiry Date:	Not Available

Leave Details

Leave Type	Emergency Leave	Start Date	19-May-2025	End Date	25-May-2025
Total Days	5	Leave Balance	0 Days	Destination	Not Assigned

Previous Leave Records

Contact Details While on Leave

Mobile	X	WhatsApp / Viber	X	Email	xm@com
--------	---	------------------	---	-------	--------

WORK HANDOVER TO:

Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Fathimath Shahidha	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
	 Luqman A. Mohamed	 21/5/2025		