



Employee Information

Employee No:	2318	Employee Name:	RAMAR VENKATACHALAM	Passport / NIC No:	N7894950
Designation:	SUPERVISOR	Department:	Projects	Nationality:	INDIAN
Date Of Join:	28-May-2016	Passport/NIC Exp. Date:	20-Apr-2026	Visa Expiry Date:	20-Apr-2026

Leave Details

Leave Type	Emergency Leave	Start Date	09-Jun-2025	End Date	19-Jun-2025
Total Days	10	Leave Balance	0 Days	Destination	Not Assigned

Previous Leave Records

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Contact Details While on Leave

Mobile	7513554	WhatsApp / Viber	9786121299	Email	RAMEVRAMER@GMAIL.COM
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WORK HANDOVER TO:

Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Abdulla Miawan Rafeeq	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
V. Ramar V. Ramar	19/06/25	21/4/2025	PL	