



Employee Information

Employee No:	4050	Employee Name:	SATYANARAYANA ERRAGUNTA	Passport / NIC No:	W4053771
Designation:	LABOURER	Department:	Projects	Nationality:	INDIAN
Date Of Join:	23-Nov-2022	Passport/NIC Exp. Date:	31-Aug-2032	Visa Expiry Date:	24-Nov-2026

Leave Details

Leave Type	Annual Leave	Start Date	05-Aug-2025	End Date	08-Sep-2025
Total Days	30	Leave Balance	0 Days	Destination	Not Assigned

Previous Leave Records

Contact Details While on Leave

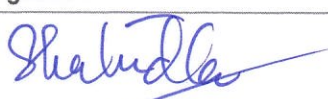
Mobile	93378650	WhatsApp / Viber	+916352441442	Email	styannarayanerragunta@gmail.com
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WORK HANDOVER TO:

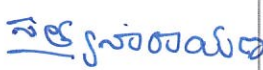
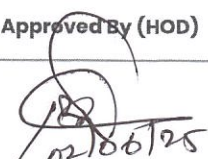
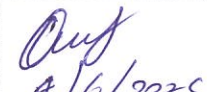
Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Fathimath Shahidha	 02/06/2025

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
	 02/06/25	 4/6/2025	