

DEPARTURE SHEET

Date 6-May-25

Reason Annual Leave

Wages for April & May 2025

Joined Date: 06-Aug-2020

Leave Start Date: 07-May-2025





Leave End Date: 16-Jul-2025

| RABI AWAL | | PP#: EL0242360 | |
|------------------------------|--|---------------------------|----------|
| Reg No 2791 | | Designation: MASON STUCCO | |
| DESCRIPTION | | Nationality: BANGLADESHI | |
| | | DR | CR |
| Wages for | | | |
| Basic Salary | | 3,855.00 | |
| 01.04.2025 - 30.04.2025 | | 30 | 3,855.00 |
| 01.05.2025 - 31.05.2025 | | | - |
| Allowance | | | |
| No. of Days | | | |
| Service Allowance - Apr | | 30 | 693.90 |
| Service Allowance - May | | | - |
| Professional Allowance - Apr | | 30 | 385.50 |
| Professional Allowance - May | | | - |
| Safty Store Allowance - Apr | | | - |
| Safty Store Allowance - May | | | - |
| Other Fixed Allowance - Apr | | | - |
| Island Allowance - Apr | | | - |
| Long Term Allowance - Mar | | | - |
| Long Term Allowance - Apr | | | - |
| Phone Allowance - Mar | | | - |
| Phone Allowance - Apr | | | - |
| Attendance Allowance - Apr | | | - |
| Attendance Allowance - May | | | - |
| Salary Areas | | | 238.76 |
| Food & Tea Allowance - May | | 6 | 2,000.00 |
| Over Time - Apr | | | 160.00 |
| Deductions | | | |
| Water Deduction | | | - |
| Salary Advance | | | |
| Medical - Feb | | | |
| Medical - Mar | | | |
| Food & Tea Allowance - Apr | | | |
| Phone Allowance | | | |
| Petrol Allowance | | | |
| WP Medical Fee | | | |
| PPE's cost | | | |
| Work Permit Fee | | | |
| Phone | | | |
| | | 0.00 | 5,720.26 |
| | | MVR | 5,720.00 |

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Ltd. I am signing this without any force and I don't have anything against the company.

RABI AWAL
2791

Signature

| | | | |
|---|--|--|---|
| PREPARED BY: HR OFFICER  | CHECKED BY: HR MANAGER  6/5/2025 | CHECKED BY: CFO/ACCOUNTANT  10x/05/2025 | APPROVED BY: CHAIRMAN/MD/DIRECTOR  |
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