



Employee Information

Employee No:	2491	Employee Name:	SATHISH SIVAGNANAM	Passport / NIC No:	W9615277
Designation:	CIVIL ENGINEER	Department:	Projects	Nationality:	INDIAN
Date Of Join:	04-Oct-2018	Passport/NIC Exp. Date:	21-Feb-2033	Visa Expiry Date:	25-Dec-2026

Leave Details

Leave Type	Annual Leave	Start Date	20-May-2025	End Date	23-Jun-2025
Total Days	28	Leave Balance	28 Days	Destination	Not Assigned

Previous Leave Records

23/01/2025 - 09/02/2025

Contact Details While on Leave

Mobile	9771937	WhatsApp / Viber	X	Email	sathish@rcc.com.mv
--------	---------	------------------	---	-------	--------------------

WORK HANDOVER TO:

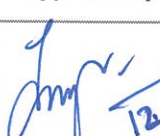
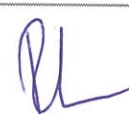
Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Abdulla Miuwan Rafeeq	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
S. S. M. S.	 12.04.25			



Employee Information

Employee No:	2491	Employee Name:	SATHISH SIVAGNANAM	Passport / NIC No:	W9615277
Designation:	CIVIL ENGINEER	Department:	Projects	Nationality:	INDIAN
Date Of Join:	04-Oct-2018	Passport/NIC Exp. Date:	21-Feb-2033	Visa Expiry Date:	25-Dec-2026

Leave Details

Leave Type	Medical Leave	Start Date	23-Jun-2025	End Date	28-Jul-2025
Total Days	30	Leave Balance	0 Days	Destination	Not Assigned

Previous Leave Records

Contact Details While on Leave

Mobile	9771937	WhatsApp / Viber	X	Email	sathish@rcc.com.mv
--------	---------	------------------	---	-------	--------------------

WORK HANDOVER TO:

Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Abdulla Miawan Rafeeq	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
S. Sanyal	12/04/25		Rah	





Employee Information

Employee No:	2491	Employee Name:	SATHISH SIVAGNANAM	Passport / NIC No:	W9615277
Designation:	CIVIL ENGINEER	Department:	Projects	Nationality:	INDIAN
Date Of Join:	04-Oct-2018	Passport/NIC Exp. Date:	21-Feb-2033	Visa Expiry Date:	25-Dec-2026

Leave Details

Leave Type	no Pay	Start Date	29-Jul-2025	End Date	01-Sep-2025
Total Days	30	Leave Balance	N/A Days	Destination	Not Assigned

Previous Leave Records

Contact Details While on Leave

Mobile	9771937	WhatsApp / Viber	X	Email	sathish@rcc.com.mv
--------	---------	------------------	---	-------	--------------------

WORK HANDOVER TO:

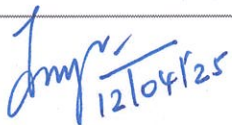
Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Abdulla Miuwan Rafeeq	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
S. S. M. H.	 12/04/25		