

DEPARTURE SHEET

Date 14-Apr-25

Reason Annual Leave

Wages for March & April 2025

Joined Date: 01-Aug-2019

Leave Start Date: 15-Apr-2025

Leave End Date: 20-May-2025


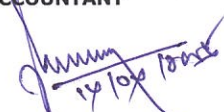

BRAJESH KUMAR BAITHA		PP#: V6068192	
Reg No 1919		Desigantion: WELDER	
Nationality: INDIAN			
DESCRIPTION		DR	CR
Wages for	Basic Salary	4,240.50	
01.03.2025 - 31.03.2025	31		4,240.50
01.04.2025 - 30.04.2025	14		1,978.90
Allowance	No. of Days		
Service Allowance - Mar	31	1,542.00	1,542.00
Service Allowance - Apr	14	1,542.00	719.60
Professional Allowance - Mar	31	2,313.00	2,313.00
Professional Allowance - Apr	14	2,313.00	1,079.40
Delivery Allowance - Mar			-
Delivery Allowance - Apr			-
Safety Store Allowance - Mar	31	300.00	300.00
Safety Store Allowance - Apr	14	300.00	140.00
Long Term Allowance - Feb	31	1,000.00	1,000.00
Long Term Allowance - Mar	14	1,000.00	466.67
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar	31	386.00	386.00
Attendance Allowance - Apr	14	386.00	180.13
OT Areas			-
Over Time - Mar			-
Deductions			-
Absent/No Pay Oct			
Salary Advance			
Medical - Feb			
Medical - Mar			
Food & Tea Allowance - Apr	15	2,000.00	1,000.00
Phone Allowance			
Petrol Allowance			
WP Medical Fee			
PPE's cost			
Work Permit Fee			
Phone			
		1,000.00	14,346.20

MVR 13,346.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

BRAJESH KUMAR BAITHA
1919

Signature

PREPARED BY: HR OFFICER 	CHECKED BY: HR MANAGER	CHECKED BY: CFO/ACCOUNTANT 	APPROVED BY: CHAIRMAN/MD/DIRECTOR 
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