



Employee Information

Employee No:	3307	Employee Name:	MASEEH MOHAMED	Passport / NIC No:	A135276
Designation:	SUPERVISOR	Department:	Projects	Nationality:	MALDIVIAN
Date Of Join:	01-Dec-2021	Passport/NIC Exp. Date:	30-Nov--0001	Visa Expiry Date:	Not Available

Leave Details

Leave Type	Annual Leave	Start Date	07-Jun-2025	End Date	12-Jun-2025
Total Days	6	Leave Balance	24 Days	Destination	Not Assigned

Previous Leave Records

Contact Details While on Leave

Mobile	X	WhatsApp / Viber	X	Email	X
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WORK HANDOVER TO:

Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Fathimath Shahidha	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
		 2/6/2025		