

DEPARTURE SHEET

Date 17-Mar-25

Reason EMERGENCY LEAVE

Wages for Feb & March 2025

Joined Date: 26-Jul-2021

Departure Date: 26-Mar-2025

Leave End Date: 07-Apr-2025

VISHNURAJ KRISHNARAJ		PP#: C2-89171	
Reg No 2977		Designation: SENIOR PLANNING ENGINEER	
DESCRIPTION		Nationality: INDIAN	
		DR	CR
Wages for	Basic Salary		
01.02.2025 - 28.02.2025			-
01.03.2025 - 31.03.2025			-
Allowance	No. of Days		
Service Allowance - Feb			-
Service Allowance - Mar			-
Professional Allowance - Feb			-
Professional Allowance - Mar			-
Island Allowance - Feb			-
Island Allowance - Mar			-
Safety/Store Allowance - Feb			-
Safety/Store Allowance - Mar			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Phone Allowance - Feb			-
Phone Allowance - Mar			-
Attendance Allowance - Feb			-
Attendance Allowance - Mar			-
OT Areas			-
Over Time - Feb			-
Over Time - Mar			-
Petrol			-
Deductions			
Absent/No Pay Oct			
Salary Advance			
Medical - Feb			
Medical - Mar			
Food & Tea Allowance - Mar	5	2,000.00	322.58
Petrol Allowance - Mar	5	150.00	24.19
Phone Allowance - Mar	5	100.00	16.13
PPE's cost			
Work Permit Fee			
Phone			
		362.90	0.00
MVR		(363.00)	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

VISHNURAJ KRISHNARAJ
2977

Signature

PREPARED BY:
HR OFFICER

CHECKED BY:
HR MANAGER

CHECKED BY:
CFO/ACCOUNTANT

APPROVED BY:
CHAIRMAN/MD/DIRECTOR



17/3/2025

18/03/2025

