

## DEPARTURE SHEET

Date 15-Mar-25

Reason ANNUAL LEAVE

Wages for Feb &amp; March 2025

Joined Date: 13-Jul-2022

Departure Date: 16-Mar-2025

Leave End Date: 26-May-2025

SRINIVASAN ARUMUGAM		PP#: V8529248	
Reg No 3734		Desigantion: SECURITY	
Nationality: INDIAN			
DESCRIPTION		DR	CR
<b>Wages for</b>	Basic Salary	3,855.00	
01.02.2025 - 28.02.2025	28		3,855.00
01.03.2025 - 31.03.2025	15		1,865.32
<b>Allowance</b>	No. of Days		
Service Allowance - Feb	28	1,542.00	1,542.00
Service Allowance - Mar	15	1,542.00	746.13
Professional Allowance - Feb	28	771.00	771.00
Professional Allowance - Mar	15	771.00	373.06
Brick and Batching Plant Allowance - Feb			-
Brick and Batching Plant Allowance - Mar			-
Safety/Store Allowance - Feb	28	1,250.00	1,250.00
Safety/Store Allowance - Mar	15	1,250.00	604.84
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Attendance Allowance - Feb			-
Attendance Allowance - Mar			-
OT Areas			-
Over Time - Feb			-
Over Time - Mar			-
Petrol			-
<b>Deductions</b>			
Absent/No Pay Oct			
Salary Advance			
Medical - Feb			
April OT deduction			
Phone Allowance			
Food & Tea Allowance	15	2,000.00	967.74
Insurance			
WP Medical Fee			
PPE's cost			
Work Permit Fee			
Phone			

967.74 11,007.35


MVR 10,040.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

SRINIVASAN ARUMUGAM  
3734

Signature

PREPARED BY:  
HR OFFICERCHECKED BY:  
HR MANAGERCHECKED BY:  
CFO/ACCOUNTANTAPPROVED BY:  
CHAIRMAN/MD/DIRECTOR

  
15/3/2025