

## DEPARTURE SHEET

Date 4-Jun-25

Wages for May &amp; June 2025

Reason Annual Leave

Joined Date: 10-Oct-2007

Leave Start Date: 05-Jun-2025

Leave End Date: 20-Sep-2025

MAZNU MIAH		PP#: A15293301	
Reg No 1367		Designation: SHUTTERING CARPENTER	
DESCRIPTION		Nationality: BANGLADESHI	
		DR	CR
<b>Wages for</b>			
Basic Salary		3,084.00	
01.05.2025 - 31.05.2025	31		3,084.00
01.06.2025 - 30.06.2025	2		205.60
<b>Allowance</b>			
No. of Days			
Service Allowance - May	31	1,542.00	1,542.00
Service Allowance - Jun	2	1,542.00	102.80
Professional Allowance - May	31	2,313.00	2,313.00
Professional Allowance - Jun	2	2,313.00	154.20
Delivery Allowance - Apr			-
Delivery Allowance - May			-
Safety Store Allowance - May			-
Safety Store Allowance - Jun			-
Long Term Allowance - May	31	1,250.00	1,250.00
Long Term Allowance - Jun	2	1,250.00	83.33
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - May	31	386.00	386.00
Attendance Allowance - Jun	2	386.00	25.73
Salary Areas			
OT Tea Money			
Over Time - May		240.00	240.00
Over Time - Jun			
<b>Deductions</b>			
Water Deduction			
Ticket Money			
MVR			
Medical - May		200.00	200.00
Food & Tea Allowance - Jun		26	2,000.00
PETROL ALLOWANCE			1,733.33
PHONE ALLOWANCE			-
PPE's cost			-
Work Permit Fee			
Work Permit Fee			
Phone			
		<b>1,933.33</b>	<b>9,386.67</b>

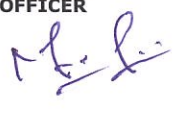

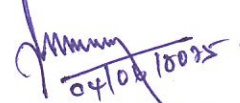
MVR

7,453.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

MAZNU MIAH  
1367

Signature

PREPARED BY: HR OFFICER 	CHECKED BY: HR MANAGER  4/6/2025	CHECKED BY: CFO/ACCOUNTANT  04/06/2025	APPROVED BY: CHAIRMAN/MD/DIRECTOR
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