

DEPARTURE SHEET

Date 17-Mar-25

Reason ANNUAL LEAVE

Wages for Feb & March 2025

Joined Date: 11-Jul-2016

Departure Date: 25-Mar-2025

Leave End Date: 18-May-2025

SANJAY PRASAD		PP#: N9368298	
Reg No 2328		Desigantion: MASON STUCCO	
		Nationality: INDIAN	
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,855.00	
01.02.2025 - 28.02.2025	28		3,855.00
01.03.2025 - 31.03.2025	24		2,984.52
Allowance	No. of Days		
Service Allowance - Feb	28	1,233.60	1,233.60
Service Allowance - Mar	24	1,233.60	955.05
Professional Allowance - Feb	28	1,079.40	1,079.40
Professional Allowance - Mar	24	1,079.40	835.66
Island Allowance - Feb	28	500.00	500.00
Island Allowance - Mar	24	500.00	387.10
Safety/Store Allowance - Feb			-
Safety/Store Allowance - Mar			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Phone Allowance - Feb			-
Phone Allowance - Mar			-
Attendance Allowance - Feb			-
Attendance Allowance - Mar			-
OT Areas			-
Over Time - Feb			-
Over Time - Mar		96.00	96.00
Petrol			-
Deductions			
Absent/No Pay Oct			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Phone Allowance			-
Food & Tea Allowance - Mar	6	2,000.00	387.10
Insurance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		387.10	11,926.32
		MVR	11,539.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

SANJAY PRASAD
2328

Signature

PREPARED BY:
HR OFFICERCHECKED BY:
HR MANAGERCHECKED BY:
CFO/ACCOUNTANTAPPROVED BY:
CHAIRMAN/MD/DIRECTOR
17/3/2025
18/03/2025