

## DEPARTURE SHEET

Date 3-Apr-25

Reason ANNUAL LEAVE

Wages for March &amp; April 2025

Joined Date: 26-Jan-2022

Leave Start Date: 10-Apr-2025

Leave End Date: 02-May-2025

DHANUSHKA NISHAN SAMPATH DISSANAYAKE EKANAYAKE MUDIYANSELAGE		PP#: N6564080	
Reg No 3347		Designation: PROJECT ENGINEER	
Nationality: SRI LANKAN			
DESCRIPTION		DR	CR
<b>Wages for</b>	Basic Salary		
01.03.2025 - 31.03.2025			-
Leave Salary			-
<b>Allowance</b>	No. of Days		
Service Allowance - Mar			-
Service Allowance - Leave Salary			-
Professional Allowance - Mar			-
Professional Allowance - Apr			-
Delivery Allowance - Mar			-
Delivery Allowance - Apr			-
Safety Store Allowance - Mar			-
Safety Store Allowance - Apr			-
Long Term Allowance - Mar			-
Long Term Allowance - Leave Salary			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr			-
OT Areas			-
Over Time - Feb			-
Over Time - Mar			-
Petrol			-
<b>Deductions</b>			
Absent/No Pay Oct			
Salary Advance			
Medical - Feb			
Medical - Mar			
Phone Allowance			
Food & Tea Allowance - Apr	20	2,000.00	1,333.33
Petrol Allowance - Apr	20	150.00	100.00
Phone Allowance - Apr	20	100.00	66.67
PPE's cost			
Work Permit Fee			
Phone			
		<b>1,500.00</b>	<b>0.00</b>

MVR


(1,500.00)

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

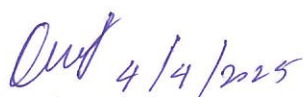
NISHAN SAMPATH DISSANAYAKE EKANAYAKE MUDIYANSELAGE  
3347

Signature

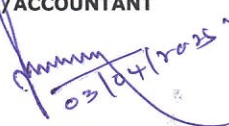
PREPARED BY:  
HR OFFICER




CHECKED BY:  
HR MANAGER



CHECKED BY:  
CFO/ACCOUNTANT



APPROVED BY:  
CHAIRMAN/MD/DIRECTOR



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DHANUSHKA NISHAN SAMPATH DISSANAYAKE EKANAYAKE MUDIYANSELAGE		PP#: N6564080	
Reg No 3347		Desigantion: PROJECT ENGINEER	
Nationality: SRI LANKAN			
DESCRIPTION		DR	CR
<b>Wages for</b>	Basic Salary	1,300.00	
01.03.2025 - 31.03.2025	31		1,300.00
01.04.2025 - 30.04.2025	30		1,300.00
<b>Allowance</b>	No. of Days		
Service Allowance - Mar			-
Service Allowance - Leave Salary			-
Professional Allowance - Mar			-
Professional Allowance - Apr			-
Delivery Allowance - Mar			-
Delivery Allowance - Apr			-
Safety Store Allowance - Mar			-
Safety Store Allowance - Apr			-
Long Term Allowance - Mar			-
Long Term Allowance - Apr			-
Long Term Allowance - Leave Salary			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar	31	100.00	100.00
Attendance Allowance - Apr	30	100.00	100.00
OT Areas			-
Over Time - Feb			-
Over Time - Mar			-
Petrol			-
<b>Deductions</b>			
Absent/No Pay Oct			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Phone Allowance			-
Food & Tea Allowance - Apr			-
Insurance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		0.00	2,800.00
	USD	2,800.00	

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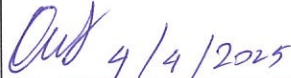
NISHAN SAMPATH DISSANAYAKE EKANAYAKE MUD  
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Signature

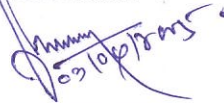
PREPARED BY:  
HR OFFICER



CHECKED BY:  
HR MANAGER



CHECKED BY:  
CFO/ACCOUNTANT



APPROVED BY:  
CHAIRMAN/MD/DIRECTOR

