

DEPARTURE SHEET

Date 24-Mar-25

Reason

EMERGENCY LEAVE

Wages for March & April 2025

Joined Date: 22-Jun-2024

Leave Start Date: 09-Apr-2025

Leave End Date: 20-Apr-2025

NAWARATHNA BANDA RAJANAYAKA MUDIYANSELAGE WELEGEDARA		PP#: N8332435	
Reg No 4913		Desigantion: HR MANAGER	
		Nationality: SR LANKAN	
DESCRIPTION		DR	CR
Wages for	Basic Salary	2,000.00	
01.03.2025 - 31.03.2025	31		2,000.00
01.04.2025 - 30.04.2025	20		1,333.33
Allowance	No. of Days		
Service Allowance - Mar			-
Service Allowance - Leave Salary			-
Professional Allowance - Mar			-
Professional Allowance - apr			-
Delivery Allowance - Mar			-
Delivery Allowance - Apr			-
Safty Store Allowance - Mar			-
Safty Store Allowance - Apr			-
Long Term Allowance - Mar			-
Long Term Allowance - Apr			-
Long Term Allowance - Leave Salary			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr			-
OT Areas			-
Over Time - Feb			-
Over Time - Mar			-
Petrol			-
Deductions			
Absent/No Pay Oct			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Phone Allowance			-
Food & Tea Allowance - Apr			-
Insuarance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		0.00	3,333.33
	USD	3,333.00	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

THNA BANDA RAJANAYAKA MUDIYANSELAGE WELEGEDARA
4913

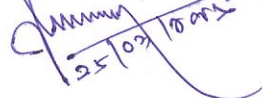
Signature

PREPARED BY:
HR OFFICER



CHECKED BY:
HR MANAGER

CHECKED BY:
CFO/ACCOUNTANT



APPROVED BY:
CHAIRMAN/MD/DIRECTOR

