

DEPARTURE SHEET

Date 9-Jun-25

Reason

Annual Leave

Wages for May & June 2025

Joined Date: 03-Jun-2024

Leave Start Date: 10-Jun-2025

Leave End Date: 14-Jul-2025

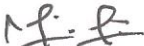
VIGNESH RANGANATHAN		PP#: U4943646	
Reg No 4882		Designation: DRIVER	
		Nationality: INDIAN	
DESCRIPTION		DR	CR
Wages for			
01.05.2025 - 31.05.2025	Basic Salary 31	3,855.00	3,855.00
01.06.2025 - 30.06.2025	9		1,156.50
Allowance	No. of Days		
Service Allowance - May	31	1,542.00	1,542.00
Service Allowance - Jun	9	1,542.00	462.60
Professional Allowance - May			-
Professional Allowance - Jun			-
Delivery Allowance - Apr			-
Delivery Allowance - May			-
Safety Store Allowance - May	31	250.00	250.00
Safety Store Allowance - Jun	9	250.00	75.00
Long Term Allowance - May			-
Long Term Allowance - Jun			-
Island Allowance - May			-
Island Allowance - Jun			-
Attendance Allowance - May			-
Attendance Allowance - Jun			-
Salary Areas			-
OT Tea Money			-
Over Time - May			-
Over Time - Jun			-
Deductions			
Water Deduction			-
Ticket Money			-
Medical - April			-
Medical - May			-
Food & Tea Allowance - May	20	2,000.00	1,333.33
Insurance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Work Permit Fee			-
Phone			-
		1,333.33	7,341.10
	MVR	6,008.00	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

VIGNESH RANGANATHAN
4882

Signature

PREPARED BY:
HR OFFICER



CHECKED BY:
HR MANAGER

 9/6/2025

CHECKED BY:
CFO/ACCOUNTANT



APPROVED BY:
CHAIRMAN/MD/DIRECTOR

