

## DEPARTURE SHEET

Date 3-May-25

Wages for April &amp; May 2025

Reason Annual Leave

Joined Date: 01-May-2024

Leave Start Date: 07-May-2025

Leave End Date: 18-May-2025

CHANDANA BANDARA WASALA WASALA MUDIYANSELAGE		PP#: N800450	
Reg No 4834		Designation: CFO	
DESCRIPTION		Nationality: SRI LANKAN	
		DR	CR
<b>Wages for</b>			
01.04.2025 - 30.04.2025	Basic Salary	3,000.00	
01.05.2025 - 31.05.2025	30		3,000.00
	31		3,000.00
<b>Allowance</b>		No. of Days	
Service Allowance - Apr			-
Service Allowance - May			-
Professional Allowance - Apr			-
Professional Allowance - May			-
Safty Store Allowance - Apr			-
Safty Store Allowance - May			-
Pump Brick Batching Allowance - Apr			-
Other Fixed Allowance - Apr			-
Island Allowance - Apr			-
Long Term Allowance - Mar			-
Long Term Allowance - Apr			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr			-
OT Areas			-
Food & Tea Allowance - May			-
Over Time - Apr			-
<b>Deductions</b>			
Water Deduction			
Salary Advance			
Medical - Feb			
Medical - Mar			
Food & Tea Allowance - Apr			
Phone Allowance			
Petrol Allowance			
WP Medical Fee			
PPE's cost			
Work Permit Fee			
Phone			
		0.00	6,000.00
		USD	6,000.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

ANDANA BANDARA WASALA WASALA MUDIYANSELA  
4834

Signature

PREPARED BY:  
HR OFFICER

CHECKED BY:  
HR MANAGER

CHECKED BY:  
CFO/ACCOUNTANT

APPROVED BY:  
CHAIRMAN/MD/DIRECTOR



3/5/2025

04/05/2025

