

DEPARTURE SHEET

Date 4-Jun-25

Reason Annual Leave

Wages for May & June 2025

Joining Date: 19-Aug-2015

Leave Start Date: 05-Jun-2025

Leave End Date: 20-Sep-2025

MOHAMMAD KAWSAR		PP#: T9732908 A06431421	
Reg No 2168		Designation: SHUTTERING CARPENTER	
DESCRIPTION		Nationality: BANGLADESHI	
		DR	CR
Wages for	Basic Salary	3,084.00	
01.05.2025 - 31.05.2025	31		3,084.00
01.06.2025 - 30.06.2025	4		411.20
Allowance	No. of Days		
Service Allowance - May	31	771.00	771.00
Service Allowance - Jun	4	771.00	102.80
Professional Allowance - May	31	1,542.00	1,542.00
Professional Allowance - Jun	4	1,542.00	205.60
Pump Brick Batching Allowance - May			-
Pump Brick Batching Allowance - Jun			-
Safety Store Allowance - May			-
Safety Store Allowance - Jun			-
Long Term Allowance - May			-
Long Term Allowance - Jun			-
Island Allowance - May	13	500.00	209.68
Island Allowance - Jun			-
Attendance Allowance - May	31	386.00	386.00
Attendance Allowance - Jun	4	386.00	51.47
Salary Areas			
OT Tea Money - May			-
OT Tea Money - Jun			-
Over Time - May			-
Over Time - Jun			-
Deductions			
Water Deduction			-
Ticket Money			-
Medical - April			-
Medical - May			-
Food & Tea Allowance - May	25	2,000.00	1,666.67
Insurance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Work Permit Fee			-
Phone			-


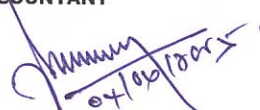
1,666.67 6,763.74

MVR 5,097.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

MOHAMMAD KAWSAR
2168

Signature

PREPARED BY:
HR OFFICERCHECKED BY:
HR MANAGERCHECKED BY:
CFO/ACCOUNTANTAPPROVED BY:
CHAIRMAN/MD/DIRECTOR
4/6/2025
04/06/2025