

## DEPARTURE SHEET

Date 17-Apr-25

Reason

Annual Leave

Wages for March &amp; April 2025

Joined Date: 25-Sep-2021

Leave Start Date: 19-Apr-2025

Leave End Date: 24-May-2025


SURINDER SINGH		PP#: R9189046	
Reg No 3173		Desigantion: PLUMBER	
Nationality: INDTAN			
DESCRIPTION		DR	CR
<b>Wages for</b>	Basic Salary	3,855.00	-
01.03.2025 - 31.03.2025			-
01.04.2025 - 30.04.2025	18		2,313.00
<b>Allowance</b>	No. of Days		
Service Allowance - Mar			-
Service Allowance - Apr	18	1,542.00	925.20
Professional Allowance - Mar			-
Professional Allowance - apr			-
Pump Brick Batching Allowance - Mar			-
Pump Brick Batching Allowance - Apr			-
Island Allowance - Mar			-
Island Allowance - Apr			-
Long Term Allowance - Mar			-
Long Term Allowance - Apr			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr	18	386.00	231.60
OT Areas			-
Over Time - Mar			-
Over Time - Apr			-
<b>Deductions</b>			
Water Deduction			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Food & Tea Allowance - Apr	11	2,000.00	733.33
Phone Allowance			-
Petrol Allowance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		733.33	3,469.80
	MVR	2,736.00	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

**SURINDER SINGH**  
3173

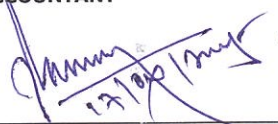
Signature

PREPARED BY:  
HR OFFICER



CHECKED BY:  
HR MANAGER

CHECKED BY:  
CFO/ACCOUNTANT



APPROVED BY:  
CHAIRMAN/MD/DIRECTOR

