

DEPARTURE SHEET

Date 5-May-25

Reason Medical Leave

Wages for April & May 2025

Joined Date: 14-May-2024

Leave Start Date: 06-May-2025

Leave End Date: 10-Jun-2025





KALAM MANSURI		PP#: S5775224	
Reg No 4855		Desigantion: FINISHING CARPENTER	
Nationality: INDIAN			
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,855.00	
01.04.2025 - 30.04.2025	30		3,855.00
01.05.2025 - 31.05.2025	5		621.77
Allowance	No. of Days		
Service Allowance - Apr	30	1,542.00	1,542.00
Service Allowance - May	5	1,542.00	248.71
Professional Allowance - Apr			-
Professional Allowance - May			-
Safety Store Allowance - Apr			-
Safety Store Allowance - May			-
Other Fixed Allowance - Apr			-
Island Allowance - Apr			-
Long Term Allowance - Mar			-
Long Term Allowance - Apr			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Apr			-
Attendance Allowance - May			-
Salary Areas		435.24	435.24
Food & Tea Allowance - May	5	2,000.00	322.58
Over Time - Apr			-
Deductions			
Water Deduction			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Food & Tea Allowance - Apr			-
Phone Allowance			-
Petrol Allowance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		0.00	7,025.30

MVR 7,025.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC P/t Ltd. I am signing this without any force and I don't have anything against the company.

KALAM MANSURI
4855

Signature

PREPARED BY: HR OFFICER 	CHECKED BY: HR MANAGER  05/05/2025	CHECKED BY: CFO/ACCOUNTANT  05/05/2025	APPROVED BY: CHAIRMAN/MD/DIRECTOR 
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