

DEPARTURE SHEET

Date 17-Mar-25

Reason

ANNUAL LEAVE

Wages for Feb & March 2025

Joined Date: 03-Feb-2021

Departure Date: 29-Mar-2025

Leave End Date: 04-May-2025

KARTHICK ARAVIND CHANDRA SEKAR		PP#: P9189736	
Reg No 2834		Designation: CIVIL ENGINEER	
DESCRIPTION		Nationality: INDIAN	
		DR	CR
Wages for	Basic Salary		
01.02.2025 - 28.02.2025			-
01.03.2025 - 31.03.2025			-
Allowance	No. of Days		
Service Allowance - Feb			-
Service Allowance - Mar			-
Professional Allowance - Feb			-
Professional Allowance - Mar			-
Island Allowance - Feb			-
Island Allowance - Mar			-
Safety/Store Allowance - Feb			-
Safety/Store Allowance - Mar			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Phone Allowance - Feb			-
Phone Allowance - Mar			-
Attendance Allowance - Feb			-
Attendance Allowance - Mar			-
OT Areas			
Over Time - Feb		288.00	288.00
Over Time - Mar			-
Petrol			-
Deductions			
Absent/No Pay Oct			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Food & Tea Allowance - Mar	2	2,000.00	129.03
Petrol Allowance - Mar	2	150.00	9.68
Phone Allowance - Mar	2	100.00	6.45
PPE's cost			-
Work Permit Fee			-
Phone			-
		145.16	288.00
	MVR	143.00	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

KARTHICK ARAVIND CHANDRA SEKAR
2834

Signature

PREPARED BY:
HR OFFICER



CHECKED BY:
HR MANAGER

17/3/2025

CHECKED BY:
CFO/ACCOUNTANT

18/03/2025

APPROVED BY:
CHAIRMAN/MD/DIRECTOR

