

DEPARTURE SHEET

Date 7-Apr-25

Reason

ANNUAL LEAVE

Wages for March & Apr 2025

Joined Date: 26-Apr-2022

Leave Start Date: 08-Apr-2025

Leave End Date: 18-Jun-2025

AJAY CHAUHAN		PP#: P8896385	
Reg No 3780		Designation: PLUMBER HELPER	
		Nationality: INDIAN	
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,855.00	
01.03.2025 - 31.03.2025	30.5		3,792.82
01.04.2025 - 30.04.2025	5		642.50
Allowance	No. of Days		
Service Allowance - Mar	30.5	1,514.46	1,490.03
Service Allowance - Apr	5	1,514.46	252.41
Professional Allowance - Mar			-
Professional Allowance - Apr			-
Delivery Allowance - Mar			-
Delivery Allowance - Apr			-
Safety Store Allowance - Mar			-
Safety Store Allowance - Apr			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr			-
OT Areas			-
Over Time - Mar		552.00	552.00
Deductions			
Absent/No Pay Oct			-
Salary Advance			
Medical - Feb			
Medical - Mar			
Phone Allowance			
Food & Tea Allowance - Apr	22	2,000.00	1,466.67
Insurance			
WP Medical Fee			
PPE's cost			
Work Permit Fee			0.00
Phone			

1,466.67 6,729.77

MVR

5,263.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

AJAY CHAUHAN
3780

Signature

PREPARED BY:
HR OFFICERCHECKED BY:
HR MANAGERCHECKED BY:
CFO/ACCOUNTANTAPPROVED BY:
CHAIRMAN/MD/DIRECTOR