



Employee Information

Employee No:	3716	Employee Name:	BALASUBRAMANI CHANDRAN	Passport / NIC No:	X4322321
Designation:	PROJECT ENGINEER	Department:	Projects	Nationality:	INDIAN
Date Of Join:	29-Jun-2022	Passport/NIC Exp. Date:	25-Feb-2034	Visa Expiry Date:	10-Nov-2026

Leave Details

Leave Type	Annual Leave	Start Date	05-Jul-2025	End Date	04-Sep-2025
Total Days	53	Leave Balance	0 Days	Destination	MADURAI (xm)

Previous Leave Records

26-Apr-2025 - 07-May-2025

Contact Details While on Leave

Mobile	X 9482112	WhatsApp/Viber	X 8760608456	Email	balasubramanicoo
--------	-----------	----------------	--------------	-------	------------------

WORK HANDOVER TO: After Project handover will leave site.

Project: HA-DHINDHOO Islamic center

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Abdulla Miawan Rateeq	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)