

DEPARTURE SHEET

Date 15-May-25

Wages for April & May 2025

Reason ANNUAL + MEDICAL + NO PAY LEAVE

Joined Date: 04-Oct-2018

Leave Start Date: 20-May-2025

Leave End Date: 01-Sep-2025

SATHISH SIVAGNANAM		PP#: W5615277	
Reg No 2491		Designation: CIVIL ENGINEER	
Nationality: INDIAN			
DESCRIPTION		DR	CR
Wages for	Basic Salary	1,000.00	
01.04.2025 - 30.04.2025	30		1,000.00
01.05.2025 - 31.05.2025	31		1,000.00
Leave Salary	28		933.33
Allowance	No. of Days		
Service Allowance - Apr	30	267.57	267.57
Service Allowance - May	31	267.57	267.57
Service Allowance - Leave Salary	28	267.57	249.73
Professional Allowance - Apr			-
Professional Allowance - May			-
Safety Store Allowance - Apr			-
Safety Store Allowance - May			-
Other Fixed Allowance - Apr	30	32.43	32.43
Other Fixed Allowance - May	31	32.43	32.43
Other Fixed Allowance - Leave Salary	28	32.43	30.27
Long Term Allowance - Apr			-
Long Term Allowance - May			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Apr	30	100.00	100.00
Attendance Allowance - May	31	100.00	100.00
Attendance Allowance - Leave Salary	28	100.00	93.33
Salary Areas			-
Food & Tea Allowance - May			-
Over Time - Apr			-
Over Time - May			-
Deductions			-
Water Deduction			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Food & Tea Allowance - May			-
Phone Allowance			-
Petrol Allowance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-

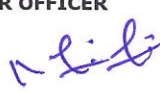
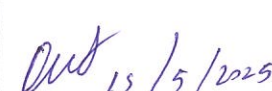
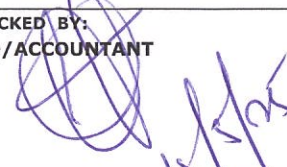

0.00 4,106.67

USD 4,107.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

SATHISH SIVAGNANAM
2491

Signature

PREPARED BY: HR OFFICER 	CHECKED BY: HR MANAGER 	CHECKED BY: CFO/ACCOUNTANT 	APPROVED BY: CHAIRMAN/MD/DIRECTOR 
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Joined Date: 04-Oct-2018

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SATHISH SIVAGNANAM		PP#: W9615277	
Reg No 2491		Desigantion: CIVIL ENGINEER	
Nationality: INDIAN			
DESCRIPTION		DR	CR
Wages for	Basic Salary		
01.04.2025 - 30.04.2025			-
01.05.2025 - 31.05.2025			-
Allowance	No. of Days		
Service Allowance - Apr			-
Service Allowance - May			-
Professional Allowance - Apr			-
Professional Allowance - May			-
Safety Store Allowance - Apr			-
Safety Store Allowance - May			-
Other Fixed Allowance - Apr			-
Island Allowance - Apr			-
Long Term Allowance - Apr			-
Long Term Allowance - May			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Apr			-
Attendance Allowance - May			-
Salary Areas			-
Food & Tea Allowance - May			-
Over Time - Apr			-
Over Time - May			-
Deductions			
Water Deduction			
Salary Advance			
Medical - Feb			
Medical - Mar			
Food & Tea Allowance - May	11	2,000.00	709.68
Phone Allowance	11	100.00	35.48
Petrol Allowance	11	150.00	53.23
WP Medical Fee			
PPE's cost			
Work Permit Fee			
Phone			
		798.39	0.00
	MVR	(798.00)	

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SATHISH SIVAGNANAM
2491

Signature

PREPARED BY: HR OFFICER 	CHECKED BY: HR MANAGER  15/5/2025	CHECKED BY: CFO/ACCOUNTANT  15/5/25	APPROVED BY: CHAIRMAN/MD/DIRECTOR 
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