

DEPARTURE SHEET

Date 7-Apr-25

Wages for March & Apr 2025

Reason ANNUAL LEAVE

Joined Date: 26-Apr-2022

Leave Start Date: 08-Apr-2025

Leave End Date: 18-Jun-2025

UPENDRA RAJBHAR		PP#: N0549622	
Reg No 3483		Desigantion: LABOURER	
		Nationality: INDIAN	
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,855.00	
01.03.2025 - 31.03.2025	31		3,855.00
01.04.2025 - 30.04.2025	5		642.50
Allowance	No. of Days		
Service Allowance - Mar			-
Service Allowance - Apr			-
Professional Allowance - Mar			-
Professional Allowance - Apr			-
Delivery Allowance - Mar			-
Delivery Allowance - Apr			-
Safety Store Allowance - Mar			-
Safety Store Allowance - Apr			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr			-
OT Areas		108.60	108.60
Over Time - Mar		1,260.00	1,260.00
Deductions			
Absent/No Pay Oct			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Phone Allowance			-
Food & Tea Allowance - Apr	22	2,000.00	1,466.67
Insuarance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			0.00
Phone			-

1,466.67 5,866.10

MVR 4,399.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

UPENDRA RAJBHAR
3483

Signature

PREPARED BY: HR OFFICER	CHECKED BY: HR MANAGER	CHECKED BY: CFO/ACCOUNTANT	APPROVED BY: CHAIRMAN/MD/DIRECTOR
			