

## DEPARTURE SHEET

Date 28-May-25

Reason Annual Leave

Wages for April &amp; May 2025

Joined Date: 06-Oct-2021

Leave Start Date: 31-May-2025

Leave End Date: 05-Jul-2025

MOHAMED IBRAHIM ABDUL HAKKEEM		PP#: N5418145	
Reg No 3191		Designation: SUPERVISOR	
DESCRIPTION		Nationality: INDIAN	
		DR	CR
<b>Wages for</b>	Basic Salary	7,210.00	
01.04.2025 - 30.04.2025			-
01.05.2025 - 31.05.2025	28		6,512.26
<b>Allowance</b>	No. of Days		
Service Allowance - Apr			-
Service Allowance - May	28	257.00	232.13
Professional Allowance - Apr			-
Professional Allowance - May			-
Delivery Allowance - Apr			-
Delivery Allowance - May			-
Safety Store Allowance - Apr			-
Safety Store Allowance - May	28	500.00	451.61
Long Term Allowance - Apr			-
Long Term Allowance - May			-
Phone Allowance - Mar			-
Phone Allowance - May	28	100.00	90.32
Attendance Allowance - Apr			-
Attendance Allowance - May	28	514.00	464.26
Salary Areas - May		435.50	435.50
OT Tea Money			-
Over Time - Apr			-
Over Time - May		688.00	688.00
<b>Deductions</b>			
Water Deduction			-
Salary Advance			-
Medical - April			-
Medical - May			-
Food & Tea Allowance - May	2	2,000.00	129.03
Phone Allowance			-
Petrol Allowance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		129.03	8,874.08
	MVR	8,745.00	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.


MOHAMED IBRAHIM ABDUL HAKKEEM  
3191

Signature

PREPARED BY:  
HR OFFICER



CHECKED BY:  
HR MANAGER

  
28/5/2025

CHECKED BY:  
CFO/ACCOUNTANT

  
28/05/2025

APPROVED BY:  
CHAIRMAN/MD/DIRECTOR

