



Employee Information

Employee No:	4834	Employee Name:	CHANDANA BANDARA WASALA WASALA MUDIYANSELAGE	Passport / NIC No:	N8200450
Designation:	CFO	Department:	Accounts Department	Nationality:	SRI LANKAN
Date Of Join:	01-May-2024	Passport/NIC Exp. Date:	20-Feb-2029	Visa Expiry Date:	30-Apr-2026

Leave Details

Leave Type	Annual Emergency Leave	Start Date	07-May-2025	End Date	18-May-2025
Total Days	10	Leave Balance	6 Days 10 days	Destination	Not Assigned

Previous Leave Records

02/01/2025 - 18/01/2025

Contact Details While on Leave

Mobile	X	WhatsApp / Viber	X	Email	xm@com
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WORK HANDOVER TO:

Project:

Pending Works	Status	Action Needed	Due date	Hand Over by	Take Over by

Prepared and checked by

Name	Signature
Abdulla Miuwan Rafeeq	

Approvals & Signatures

Requested By (Employee)	Approved By (HOD)	Approved By (HRM)	Approved By (Project Director)	Approved By (MD/Chairman)
				