

DEPARTURE SHEET

Date 17-Mar-25

Reason ANNUAL LEAVE

Wages for Feb & March 2025

Joined Date: 16-Aug-2023

Departure Date: 19-Mar-2025

Leave End Date: 23-Apr-2025

MOSIM KHAN		PP#: W6 85173	
Reg No 4551		Desigantion: LAOURER	
Nationality: INDIAN			
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,855.00	
01.02.2025 - 28.02.2025	28		3,855.00
01.03.2025 - 31.03.2025	18		2,238.39
Allowance	No. of Days		
Service Allowance - Feb			-
Service Allowance - Mar			-
Professional Allowance - Feb			-
Professional Allowance - Mar			-
Brick and Batching Plant Allowance - Feb			-
Brick and Batching Plant Allowance - Mar			-
Safety/Store Allowance - Feb			-
Safety/Store Allowance - Mar			-
Long Term Allowance - Feb			-
Long Term Allowance - Mar			-
Attendance Allowance - Feb			-
Attendance Allowance - Mar			-
OT Areas			-
Over Time - Feb		32.00	32.00
Over Time - Mar			-
Petrol			-
Deductions			
Absent/No Pay Oct			-
Salary Advance			-
Medical - Feb		443.00	
April OT deduction			-
Phone Allowance			-
Food & Tea Allowance	12	2,000.00	774.19
Insurance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-




1,217.19 6,125.39

MVR 4,908.00

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

MOSIM KHAN
4551

Signature

PREPARED BY: HR OFFICER	CHECKED BY: HR MANAGER	CHECKED BY: CFO/ACCOUNTANT	APPROVED BY: CHAIRMAN/MD/DIRECTOR
	 17/3/2025	 18/3/2025	