

DEPARTURE SHEET

Date 19-Apr-25

Reason

Annual Leave

Wages for March & April 2025

Joined Date: 25-Jun-2009

Leave Start Date: 20-Apr-2025

Leave End Date: 30-Jun-2025

MOHAMMED SHARIF		PP#: A1 904957	
Reg No 1624		Designation: ALUMINIUM FABRICATOR	
Nationality: BANGLADESHI			
DESCRIPTION		DR	CR
Wages for	Basic Salary	3,084.00	
01.03.2025 - 31.03.2025			-
01.04.2025 - 30.04.2025	19		1,953.20
Allowance	No. of Days		
Service Allowance - Mar			-
Service Allowance - Apr	19	3,469.50	2,197.35
Professional Allowance - Mar			-
Professional Allowance - Apr	19	1,619.10	1,025.43
Pump Brick Batching Allowance - Mar			-
Pump Brick Batching Allowance - Apr			-
Island Allowance - Mar			-
Island Allowance - Apr			-
Long Term Allowance - Mar			-
Long Term Allowance - Apr	19	1,250.00	791.67
Phone Allowance - Mar			-
Phone Allowance - Apr			-
Attendance Allowance - Mar			-
Attendance Allowance - Apr	19	386.00	244.47
OT Areas			-
Over Time - Mar			-
Over Time - Apr			-
Deductions			
Water Deduction			-
Salary Advance			-
Medical - Feb			-
Medical - Mar			-
Food & Tea Allowance - Apr	10	2,000.00	666.67
Phone Allowance			-
Petrol Allowance			-
WP Medical Fee			-
PPE's cost			-
Work Permit Fee			-
Phone			-
		666.67	6,212.11
MVR		5,545.00	

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

MOHAMMED SHARIF
1624

Signature

PREPARED BY: HR OFFICER	CHECKED BY: HR MANAGER	CHECKED BY: CFO/ACCOUNTANT	APPROVED BY: CHAIRMAN/MD/DIRECTOR
			