

Employee No:	2283		Employee Name:		MD MANIK MIA		Po	Passport / NIC No:		A17695331	
Designation:	LABOURER		Department:		Projects		No	Nationality:		BANGLADESHI	
Date Of Join:	28-Feb-	2016	Passport/NIC Ex	p. Date:		20-Jan-20	35	Visa Expiry Dat	te:	17-May-2025	
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Leave Details	**										
Leave Type	Annual Leave		Start Date		01-Jul-2025		End Date		(05-Aug-2025	
Total Days	s 30		Leave Balance		60 Days			Destination		MALE - DHAKA	
Previous Leave I	Records						86				
22/01/2023 - 08/0	05/2023						*				
				78-111-2-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-1-							
Contact Details	While on L	Leave									
Mobile X			WhatsApp/	Viber	X	-		Email	X		
WORK HANDOW											
WORK HANDOV	ER IO:										
Project:											
Project:											
Project: Pending Works		Status	Action Need	led	Due	e date	Ho	ınd Over by	-	Take Over by	
	73777	Status	Action Need	led	Due	e date	90	ınd Over by	-	Take Over by	
		Status	Action Need	led	Due	e date		ınd Over by	-	Take Over by	
	23 27	Status	Action Need	led	Due	e date	90	ind Over by	-	Take Over by	
		Status	Action Need	led		e date	90	ind Over by	-	Take Over by	
		Status	Action Need	led		e date	90	and Over by		Take Over by	
		Status	Action Need	led		e date	90	ind Over by		Take Over by	
Pending Works			Action Need	led		e date	90	ind Over by		Take Over by	
	hecked by		Action Need	led		e date	90	and Over by	-	Take Over by	
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Pending Works Prepared and c Name Abdulla Miuwan	Rafeeq		Action Need	led			*	ind Over by		Take Over by	
Pending Works Prepared and c	Rafeeq		Action Need	led			**				
Prepared and c Name Abdulla Miuwan Approvals & Sig	Rafeeq gnatures	/	Action Need			nature	**	roved By (Project		Approved By	
Pending Works Prepared and c Name Abdulla Miuwan Approvals & Sig Requester (Employe	Rafeeq gnatures	Appro			sigr	nature	**				
Prepared and c Name Abdulla Miuwan Approvals & Sig	Rafeeq gnatures	/	oved By (HOD)	Appr	sigr	nature	**	roved By (Project		Approved By	