DEPARTURE SHEET

Date

12-Apr-25

Wages for March & April 2025

Reason

EMERGENCY LEAVE

Joined Date: 01-Aug-2019 Leave Start Date: 15-Apr-2025 Leave End Date: 03-May-2025

HEMANATHAN SELVARAJ		PP#: C2280158					
HEMANATHAN SELVARAJ		Desigantion: SAFETY ENGINEER					
Reg No 2565	Nationality: INDIAN	Nationality: INDIAN					
DESCRIPTION			DR	CR			
Wages for	Basic Salary						
01.03.2025 - 31.03.2025				-			
01.04.2025 - 30.04.2025				¥			
Allowance	No. of Days						
Service Allowance - Mar	*			⊆			
Service Allowance - Apr			(*)	-			
Professional Allowance - Mar				-			
Professional Allowance - apr				-			
Delivery Allowance - Mar				-			
Delivery Allowance - Apr				-			
Safty Store Allowance - Mar				-			
Safty Store Allowance - Apr				-			
Long Term Allowance - Feb				-			
Long Term Allowance - Mar				-			
Phone Allowance - Mar				-			
Phone Allowance - Apr				-			
Attendance Allowance - Mar				-			
Attendance Allowance - Apr							
OT Areas				-			
Over Time - Mar				(5)			
Deductions							
Absent/No Pay Oct							
Salary Advance							
Medical - Feb							
Medical - Mar		Market State of the					
Food & Tea Allowance - Apr	15	2,000.00	1,000.00				
Phone Allowance	15	150.00	75.00				
Petrol Allowance	15	100.00	50.00				
WP Medical Fee							
PPE's cost							
Work Permit Fee			0.00				
Phone							
			1,125.00	0.00			
		(4.48= 55)	Ì				
	MVR	(1,125.00)					

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

HEMANATHAN SELVARAJ
Signature
2565

PREPARED BY: HR OFFICER CHECKED BY: HR MANAGER CHECKED BY:

CFO/ACCOUNTANT

APPROVED BY:

CHAIRMAN/MD/DIRECTOR

DEPARTURE SHEET

Date

12-Apr-25

Wages for March & April 2025

Reason

EMERGENCY LEAVE

Joined Date: 01-Aug-2019 Leave Start Date: 15-Apr-2025 Leave End Date: 03-May-2025

HEMANATHAN SELVARAJ	PP#: C2280158				
	Desigantion:	SAFETY ENG	INEER	=	
Reg No 2565	Nationality:				
DESCRIPTION				DR	CR
Wages for	Basic Salary		1,000.00		
01.03.2025 - 31.03.2025	31				1,000.00
01.04.2025 - 30.04.2025	30				1,000.00
Allowance	No. of Days				
Service Allowance - Mar					-
Service Allowance - Apr					-
Professional Allowance - Mar					-
Professional Allowance - apr					15
Delivery Allowance - Mar					-
Delivery Allowance - Apr					-
Safty Store Allowance - Mar					-
Safty Store Allowance - Apr					12
Long Term Allowance - Feb					-
Long Term Allowance - Mar					15 N=0
Phone Allowance - Mar					200
Phone Allowance - Apr					s da s ir.
Attendance Allowance - Mar	31		100.00		100.00
Attendance Allowance - Apr	30		100.00		100.00
OT Areas					-
Over Time - Mar					-
<u>Deductions</u>					1.1
Absent/No Pay Oct					
Salary Advance					
Medical - Feb					
Medical - Mar					
Phone Allowance					
Food & Tea Allowance - Apr					
Insuarance					
WP Medical Fee					
PPE's cost					
Work Permit Fee				0.00	
Phone					
			_	0.00	2,200.00
	USD	2,2	200.00		

I received all my Entitled Salary & benefits (according to the Agreement) for the period which I served for RCC Pvt Ltd. I am signing this without any force and I don't have anything against the company.

HEMANATHAN SELVARAJ 2565 Signature

PREPARED BY: HR OFFICER CHECKED BY: HR MANAGER

СН

CHECKED BY: CFO/ACCOUNTANT

APPROVED BY:

CHAIRMAN/MD/DIRECTOR