3 Key differences between Resume and CV

Resume:

1. It is used by Freshers having 0-1 years of experience and generally used to apply for jobs in various industries.
2. It showcases skills and projects that are relevant to the job the person is applying for and is customizable for various jobs that the person may be applying for in the future.
3. The length of a resume is typically 1 or 2 pages.

   Ex- A programmer applying for the role of a software developer at a company.

CV:

1. It is used by experienced professionals who have 2-3+ years of experience and is generally used to apply for academic or research positions.
2. It contains a complete summary of the person's career including all work experience, achievements, awards, certifications,publications etc.
3. The length of a CV is often 2-3 pages or even longer and doesn't have a strict limit.

   Ex- A professor applying for a faculty position at a university.

A Skeleton Structure of a Resume

1. Header Section

Full Name
Contact No. 1 | Contact No. 2 | Email | Github Link | LinkedIn link | Portfolio Link

2. Projects Section (Recent to Oldest)
   (At least 3 projects with links showcasing the projects)
   Project No.1[link]

   Skills and Tools Used
   - Small description about the objective of the project.
   - Small description regarding the methodology used in the project.
   - Small description listing the outcomes/results/improvements achieved due to the project preferably using numerical values.

Project No.2[link]

Skills and Tools Used

- Small description about the objective of the project.
- Small description regarding the methodology used in the project.
- Small description listing the outcomes/results/improvements achieved due to the project preferably using numerical values.

Project No.3[link]

Skills and Tools Used

- Small description about the objective of the project.
- Small description regarding the methodology used in the project.
- Small description listing the outcomes/results/improvements achieved due to the project preferably using numerical values.

3. Education Section (Recent to Oldest)

Post Graduate Degree
Graduate/Technical/Bachelor's Degree
Higher Secondary Education
Etc.

4. Skills Section

Technologies:
Tools:
Languages:
Operating Systems:

5. Awards/Certifications/Extracurricular Section

Award/Achievement 1
Award/Achievement 2
Post Educational/Upskill Certification 1
Post Graduation/Upskill Certification 2
Sports Achievements
Extra Languages Certifications
Etc.
With links to the certifications or achievements if possible.

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