ANTHONY DICDIQUIN

CONTACT ME AT

📍 4085 Gen. del Pilar St. South Cembo, Makati City, 1214 Philippines

✉️ anthonydicdiquin1022@gmail.com

💻 https://adicdiquin.github.io/adicdiquinofficial.github.io/

📞 09612856676

SKILLS SUMMARY

●●●○ Html, Css, and Javascript

●●○○ Unity, C# and Php

●●●● Adobe Photoshop, Illustrator and Canva

●●●● Installation of Windows OS

●●●● Installation of MS Office

●●●○ Wondershare Filmora/Adobe Premier

●●●● Service Desk Support

CERTIFICATES

🔖 Introduction to CSS

🔖 Installing and Configuring Computer Systems

🔖 SMART Technopreneurship 101

ABOUT

Hi! I am looking for a full-time position in the field of IT, where I can apply my knowledge and develop my skills through experience and implement my innovative ideas, skills and utilize creativity for accomplishing the projects while making a significant contribution to the success of the company.

WORK EXPERIENCE

Helpdesk Support
Accent Micro Technologies Inc.| May 2021 - Present

- Handles IT incidents, queries and requests received via telephone & email.
- Perform software and hardware configuration.
- Resolving PC and Printer connectivity issues.
- ID Administrator for password reset and unlock.

Technical Service Representative (Part-Time)
Harte Hanks | April 2021 - May 2021

- Accurately document and update customer records in the computer system.
- Talk to customers over the phone to resolve their questions or concerns.

Customer Service Advisor
Concentrix | Feb 2021 - March 2021

- Make Outbound and Inbound Calls.
- Ensuring customer queries are answered to their satisfaction.
- Verify transactions and place appropriate actions.

EDUCATIONAL HISTORY

Adamson University
BS Information Technology | June 2015 - October 2020

- Thesis involved studying Virtual Reality and applying it in the system for Architectural viewing and interaction.