

# Suki Williams

📍 Jacksonville, FL 32210

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## RESUME OBJECTIVE

Experienced Dental Assistant with a proven track record in patient care and equipment management. Skilled in enhancing procedural efficiency and reducing operational costs. Committed to providing top-tier dental services.

## EDUCATION

**Master of Science | Dental Assisting**  
Harmony University, Riverview, FL

06/2023

**Associate of Science | Dental Hygiene**  
Harmony Community College, Riverview, FL

06/2021

## SKILLS

Appointment scheduling



Patient management



Inventory control



Dental equipment



operation

Post-procedure education



## WORK HISTORY

### DENTAL ASSISTANT

01/2025 to 12/2025

Smile Care Dental | Jacksonville, FL

- Managed 150+ patient appointments monthly.
- Prepared dental equipment, saving 10% setup time.
- Educated patients on post-procedure care, improving outcomes.

### DENTAL TECHNICIAN

01/2024 to 12/2024

Bright Smiles Dental Lab | Jacksonville, FL

- Created 100+ dental molds monthly.
- Collaborated with dentists, reducing error rate by 15%.
- Streamlined inventory management, cutting costs by 8%.

## ACCOMPLISHMENTS

- Implemented effective patient feedback system.
- Reduced procedural errors through training.