

Discipline Policy

Each student in the school is responsible for his or her conduct while attending Saint Paul School. Demerits may be issued to students in first through eighth grades who choose to disregard the school rules. Demerits are intended to remind students of the rules and encourage future compliance. For each demerit issued, one point will be deducted from the student's conduct grade for the quarter. Demerits will follow the standard grading scale which can be found in the handbook. For example, 5 demerits would equate to a grade of 95 in conduct. If a total of 10 demerits are issued, a Detention will be assigned to the student. **Demerit totals continue to accumulate over the course of the year; totals do not reset at the quarter or at the semester.** An automatic detention will be count as 10 demerits. An automatic ISS will count as 30 demerits. Assigned detentions will be served on the following Thursday morning at 7:00 AM, and the student will be charged a fee of **\$10 (due at the time of the detention)** to cover the cost of supervision.

If a student earns three detentions, he or she will receive an ISS (In School Suspension). The student will be assessed a fee of \$65 (**Due at the time of the ISS**) to cover the cost of supervision for an ISS. In the event that a student earns three additional detentions, the student may receive an out of school suspension (OSS). The parent(s)/guardian(s) will need to meet with the principal before the student will be allowed to return to school.

The following is a **partial list** of offenses, which may result in demerits:

1. Uniform violations (see handbook for the uniform standards)
2. Chewing gum
3. Disrespectful or inappropriate language (including saying "sucks" or "crap")
4. Eating in the hallway or the classroom without permission
5. Tardy to class (other than first period and including specials)
6. Not following directives from SPS faculty or staff
7. Talking back to an SPS faculty or staff member
8. Disrespectful behavior
9. Not following school, playground, or lunchroom rules (see handbook)
10. Destroying classroom supplies
11. Writing on self or others
12. Inappropriate behavior in church
13. Going to locker or leaving the classroom without permission
14. Not coming to class prepared with all required supplies (planner, books, loose leaf, pens, pencils, folders, highlighters, spirals, composition book, workbooks, etc.)

Depending on the severity of the incident, any of the above listed offenses may receive a more severe penalty or detention. Automatic detentions may be assigned for other incidents at the discretion of the Saint Paul faculty or staff.

General Policies

1. Students are not permitted in a classroom without a teacher. If students arrive at the classroom before the teacher, students should wait quietly in the hallway until the teacher arrives.
2. Students are expected to be in their seats and prepared when class begins.
3. Anything left in the hallway goes directly to the lost and found.
4. Cell phones, cameras, iPods, MP3 players, or other electronics are not allowed in school (See cell phone policy). If a student has one of these electronic items, it will be confiscated and can be

retrieved by a parent or guardian from the principal for a \$25 fee per incident. The phone must be claimed by the parent and will not be returned until the fee is paid.

5. Much of the communication you will receive from Saint Paul School and from the middle school teachers will come via email; with that in mind, parents need to keep a current email address on file with the school.

Cafeteria/Courtyard Policies

1. No throwing or spitting food.
2. Remain in the cafeteria/courtyard, unless permission is granted to leave.
3. Clean up after yourself.
4. Use appropriate table manners.
5. Stop talking immediately when the lights go out.
6. Quietly walk in a single file line when dismissed.
7. No food sharing; eat only what you have purchased or brought.

Playground Policies

1. Use swings only as they are intended to be used.
2. Remain in designated areas where you can be seen by supervising teachers.
3. Do not throw rocks, wood chips, etc.
4. Do not pull limbs, branches, or leaves off of the trees.
5. Do not climb trees, fences, buildings, backstop, or other structures.
6. Stay off of the bleachers at all times.
7. Keep all sports equipment out of the wood chip area.
8. Never leave the designated area without permission from the teacher.
9. Immediately report any strangers to the Teacher-In-Charge.
10. Always follow instructions from Saint Paul School faculty and staff.

