

Form number 2	Form name Preparation Graduation Project	Enrollment year 2021/2022 or later	Fill in moment 6 weeks before the start of Preparation Graduation Project
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Name:

ID-Number:

Graduation supervisor:

Research cluster:

Degree program:

Instruction

Please try to fill in the form digitally. In the case your current individual study program differs from the one you handed in via form 1, please add a revised form 1 with this form. For more information on the study program check [online education guide](#). Please be aware that you can only start your preparation phase when the Examination Committee has approved your preparation for graduation project plan and program of examinations (form 1). Students are advised to have 60 ECTS of completed course work; Supervisors may require 60 ECTS of course work to be completed before the Preparation Graduation Project starts, to ensure a timely uninterrupted project. At the start of your preparation Graduation Project all homologation courses must have been passed.

1. On the first page, please indicate whether your graduation project will be internal (so within TU/e or at another university) or external (e.g. at a company). Keep in mind that the internship and graduation project cannot both be done in industry or both internally with the same supervisor. So, if you did an internship in industry, you have to do your graduation project within TU/e. If you did a research internship at TU/e, you either have to do your graduation project in the industry or at TU/e with a different supervisor.
 2. On the second page please indicate if your individual study program has been previously approved by the Examination Committee.
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Organization

My graduation project will take place at TU/e.

My graduation project will take place at another organization. Please fill in the following information:

Name organization:

Name contact person:

Email address:

Phone number:

Planning

Start date preparation phase:

Estimated end date preparation phase:

The student is strongly advised to take no more than 2 Quarters for their preparation Graduation Project.

Preparation Graduation Project form

Supervision

The Graduation supervisor is the final responsible person. This person should be an assistant, associate or full professor at Eindhoven University of Technology. For details on the requirements please see section 9b of the Regulations Examination Committee, on the rules and regulations page of your programs' education guide.

Name:

Cluster:

The Graduation tutor takes care of the practical supervision.

The tutor can be same person as the graduation supervisor; if so, leave blank. Company supervisors act as graduation tutors.

Name :

(TU/e) email address:

Phone number:

Cluster or Organization:

Others involved

Name:

Email address:

Cluster or organization:

Name:

Email address:

Cluster or organization:

Individual Study Program

My individual Program of Examinations (form 1) was previously approved by the Examination Committee and no changes were made since.

I have included my Individual Program of Examinations (form 1) and indicated changes not previously approved by the Examination Committee.

Topic of your Graduation Preparation Project

Agreement student and supervisor

Signature Student:

Date:

Signature Supervisor:

Date:

Declaration concerning the TU/e Code of Scientific Conduct

I have read the TU/e Code of Scientific Conduct¹ (as established by the TU/e Executive Board at 31-01-2019).

In carrying out research, design and educational activities, I shall observe the five central values of scientific integrity, namely: trustworthiness, intellectual honesty, openness, independence and societal responsibility, as well as the norms and principles which follow from them.

Student ID:

Name:

Date:

Signature:

¹ See [this webpage](#). The Netherlands Code of Conduct for Academic Practice of the VSNU can be found here as well. More information about scientific integrity is published on the websites of TU/e and VSNU.

This form must sent to the Examination Committee mcs.examination.committee@tue.nl.

If you do not agree with the decision of the Examination Committee, you may submit an appeal

<https://educationguide.tue.nl/practical-info/regulations-codes-of-conduct-and-guidelines/complaints-and-disputes/form-for-submitting-complaints-objections-or-appeals/?L=2> within a period of six weeks after the date of this decision.

This section to be completed in by the Examination Committee

Approval Examination Committee:

Date: