

## Morah Orah's Gan!

Dear Parents,

Welcome to Gan! I am so excited to be taking care of your child, and ready for an amazing year together! My goal is to provide your child with a happy, caring, and safe environment that will promote your child's growth and development.

Please send diapers, wipes, food, drink, and an extra change of clothes with your child every day. If your child's stroller is not coming into Gan, please also send a crib sheet in your child's bag, in which he/she will use during nap-time. If there is anything else that you think he/she will need, please include that as well. (diaper cream, a pacifier, a blanket, etc.)

Kindly see the guidelines of the Gan that are listed in the contract attached. Please sign the contract and fill out the form at your earliest convenience.

Feel free to contact me with any questions or concerns.

Looking forward to a wonderful year together!

Fondly,  
Morah Orah

Achinoam 16 #18

Cell: 053-419-8440

## Gan Contract 5780/81

### Gan Schedule and Hours

Gan begins each day at 8:30am, and ends at 1:30pm.

Gan ends at 12:00pm on fast days.

Parents will notify the Morah if the child will be picked up early. To avoid any confusion, a parent is responsible to notify the Morah if someone else will be picking up the child for a given day.

Gan will not be in session on Erev Shabbos or on Erev Yom Tov.

Toys should not be sent to Gan. If toys are sent and are misplaced, the Morah cannot be held liable.

### Health and Safety

A child should not be sent to Gan if he/she has a fever or is contagious.

Nits/Lice transfers easily from head-to-head contact. Each child's hair should be combed with a proper lice comb 1-2 times a week. If nits/lice are discovered, he/she should only attend Gan once it has been completely removed.

The Morah is responsible for taking precautions to promote the safety of each child. However, despite precautions and supervision, unfortunately accidents can happen. In case of an accident in, the Morah cannot be held liable.

In the rare case that a child is causing consistent problems to the running of the Gan, the child may be dismissed, and any compensation will be paid back in full.

### Payment

Payment of 700 nis per month should be paid on Rosh Chodesh for the upcoming month. This includes the months of Tishrei, Nissan, and Av (a total of 12 payments). If for any reason a child is absent from Gan, even for an extended period of time, payment is due as usual.

If for some reason, the child leaves Gan before the end of the school year, payment is still required for the remainder of the year, unless a suitable replacement is found.

### Miscellaneous

If any matters that need to be dealt with by a Rav come up, Rav Dovid Koenig shlita will be the Rav that will be asked about what should be done.

I have read the above contract and I agree to its terms.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Registration Form 5781

Hebrew name of Child: \_\_\_\_\_

English name of Child: \_\_\_\_\_

Home Address: \_\_\_\_\_

Home Phone #: \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Cell # \_\_\_\_\_

Father's Name: \_\_\_\_\_ Cell # \_\_\_\_\_

**Emergency information:**

Child's Pediatrician: \_\_\_\_\_ Phone #: \_\_\_\_\_

Allergies: \_\_\_\_\_

\_\_\_\_\_

Other Medical Information:

\_\_\_\_\_

\_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone #: \_\_\_\_\_