

EDWARD C. GAINEY
MAYOR



LEE C. SCHMIDT
DIRECTOR

CITY OF PITTSBURGH
DEPARTMENT OF PUBLIC SAFETY
CITY-COUNTY BUILDING

September 30, 2024

Dear Aditya:

To formally continue and proceed for further consideration in the selection process, you must complete the information below and return this form via email within seven (7) calendar days to the email address listed below.

Based on your resume, you are being asked to complete an assignment so that we can further assess your skills and abilities for the position of Crime Analyst with the City of Pittsburgh Bureau of Police.

For this assignment, please compose a Crime Analysis Memo in which you present findings from the attached 911 Calls for Service Data. Analyze some aspects of the attached dataset and present your findings/recommendations in the form of a memo addressed to the Chief of Police. Please keep the memo to no longer than 3 pages. At least one visual (graph, chart, map, etc.) is recommended. A dataset and a data dictionary are included.

Submit your product to me, Fiona Kelman at fiona.kelman@pittsburghpa.gov by five pm on Monday, October 7th.

Sincerely,

A handwritten signature in red ink, appearing to read "Fiona M. Kelman", with a long, flowing horizontal line extending to the right.

Fiona M. Kelman
Department Business Administrator PBP
Department of Public Safety