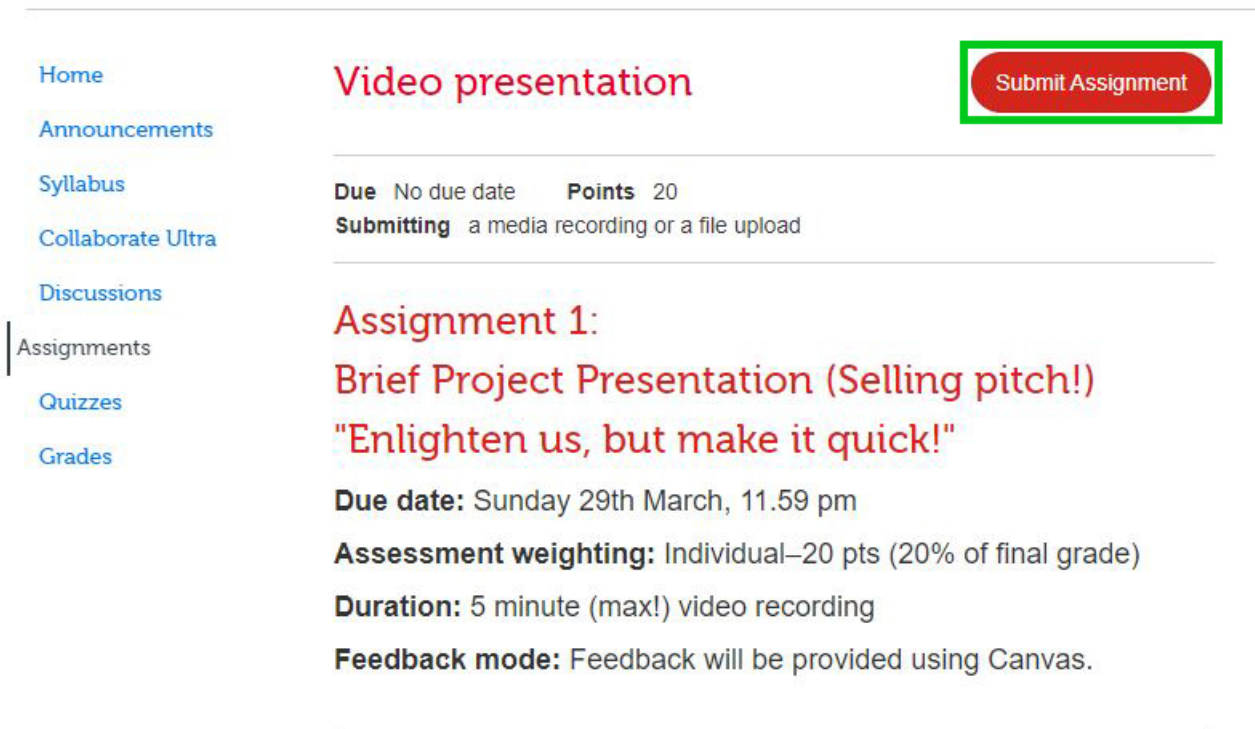


## Using Canvas Studio to record and submit your video presentation assessment

This video presentation has been set up to enable you to use the inbuilt Canvas recording tool **Studio** to submit your assessment task.

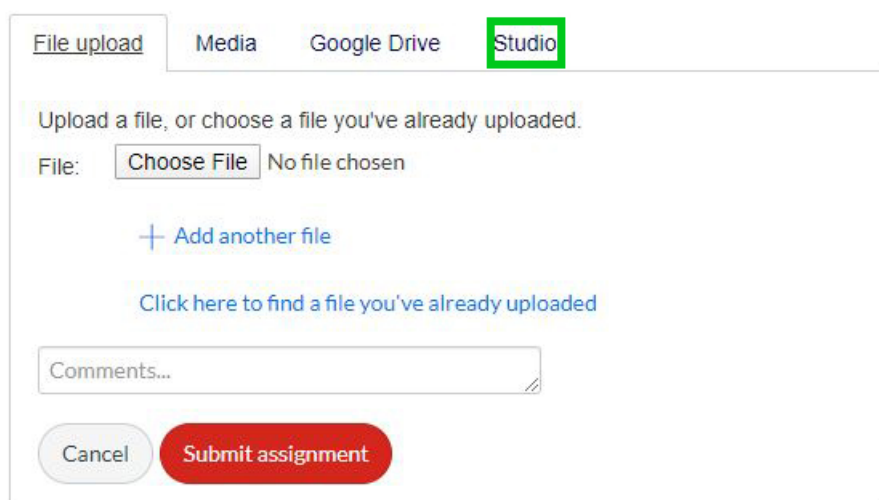
Follow these instructions to learn how to use **Studio** to record and submit your assessment task.

### 1. Go to the presentation assignment in Canvas and click **Submit Assignment**



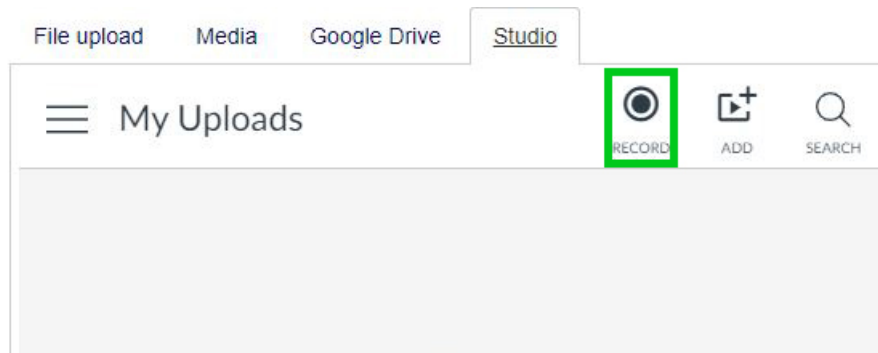
The screenshot shows the Canvas interface for a video presentation assignment. On the left is a navigation menu with links: Home, Announcements, Syllabus, Collaborate Ultra, Discussions, Assignments (highlighted), Quizzes, and Grades. The main content area is titled "Video presentation" in red. In the top right corner, there is a red button labeled "Submit Assignment" which is highlighted with a green rectangular box. Below the title, the assignment details are listed: "Due" is "No due date", "Points" is "20", and "Submitting" is "a media recording or a file upload". The assignment title is "Assignment 1: Brief Project Presentation (Selling pitch!) 'Enlighten us, but make it quick!'". Below the title, the due date is "Sunday 29th March, 11.59 pm", the assessment weighting is "Individual–20 pts (20% of final grade)", the duration is "5 minute (max!) video recording", and the feedback mode is "Feedback will be provided using Canvas."

### 2. Select the **Studio** tab

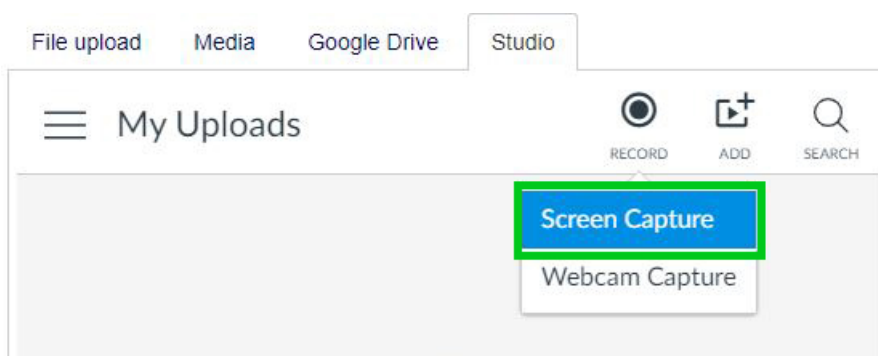


The screenshot shows the Canvas Studio submission interface. At the top, there are four tabs: "File upload", "Media", "Google Drive", and "Studio", which is highlighted with a green rectangular box. Below the tabs, the text "Upload a file, or choose a file you've already uploaded." is displayed. Underneath, there is a "File:" label followed by a "Choose File" button and the text "No file chosen". Below this, there is a blue link "+ Add another file" and another blue link "Click here to find a file you've already uploaded". At the bottom, there is a "Comments..." text input field. At the very bottom, there are two buttons: a grey "Cancel" button and a red "Submit assignment" button.

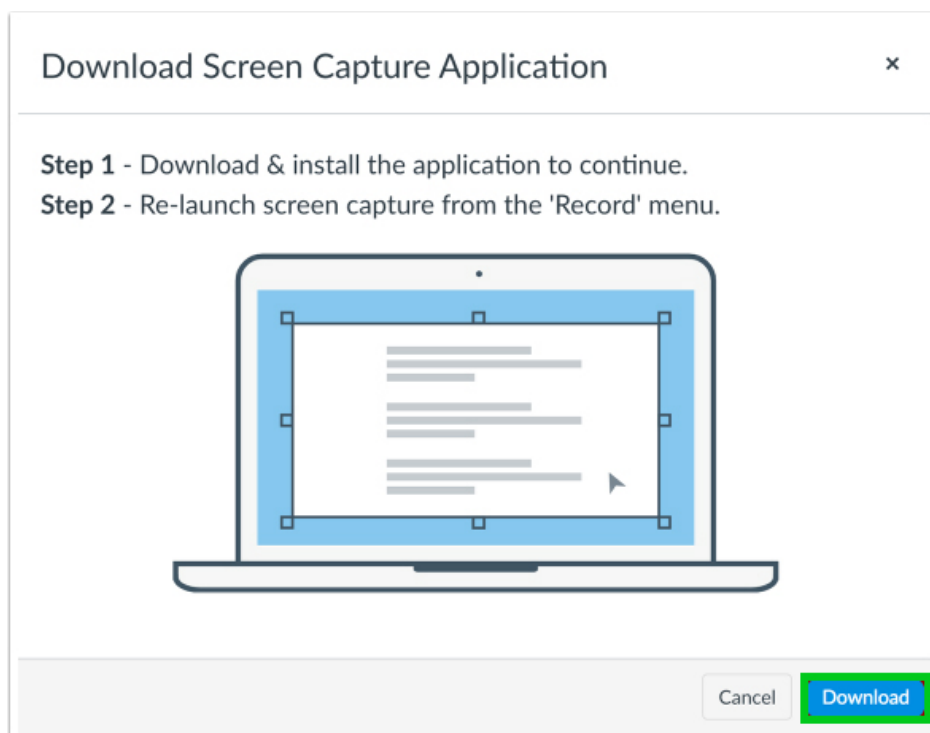
### 3. Press the **Record** button



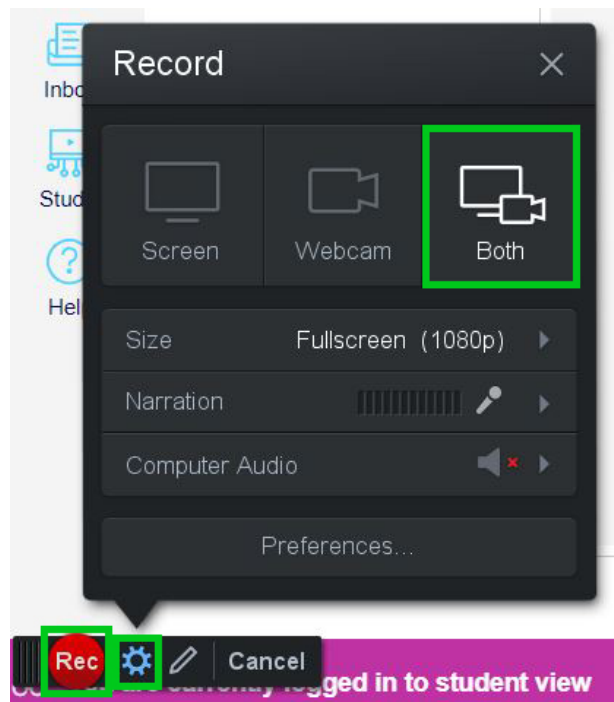
4. For this presentation you are required to share both your PowerPoint slides and be able to be seen on screen as well. This means you should select **Screen Capture**.



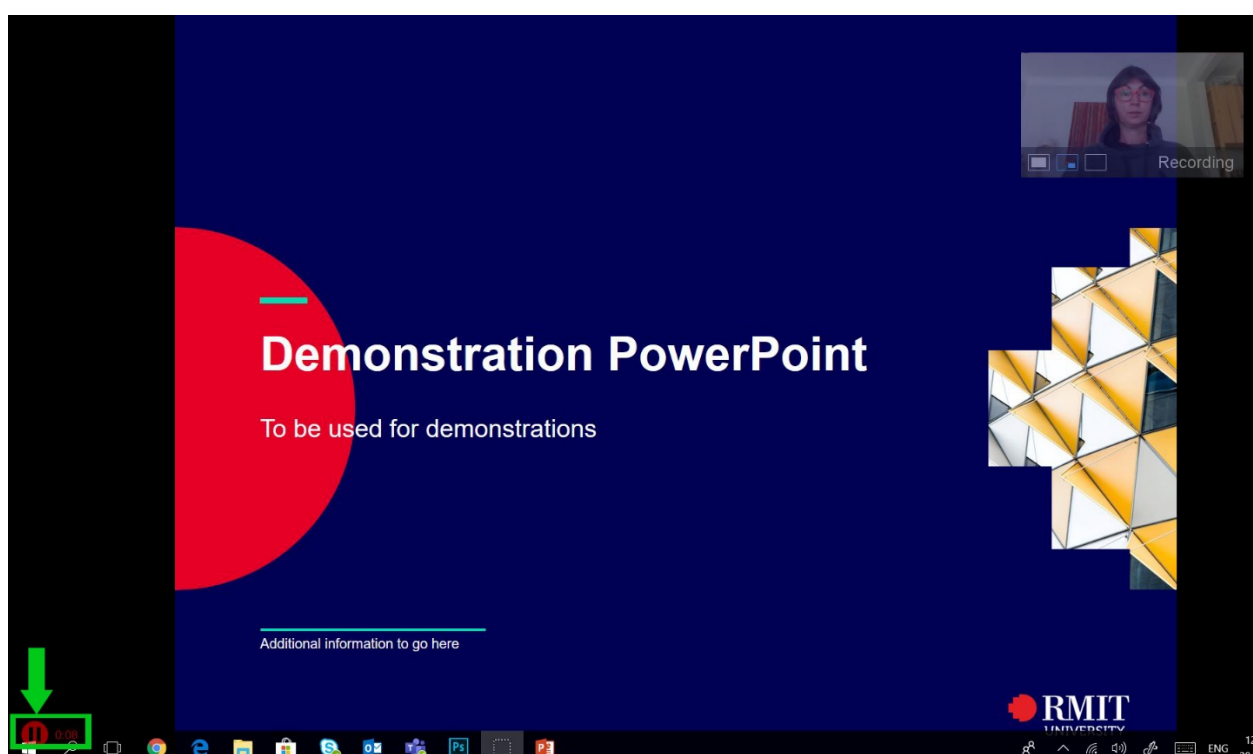
5. The first time you use **Studio** you will be required to download the screen capture application. Click the **Download** button and follow the installation instructions.



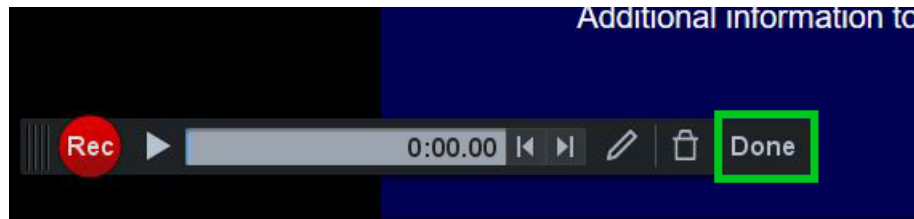
6. Once the Screen Capture tool has launched you will see the **settings panel** at the bottom left hand side of your screen. Make sure you have your PowerPoint presentation ready to go on screen. Make sure the **Both** option is selected so that your screen and web cam will be captured. To commence your recording press the **red Rec button**.



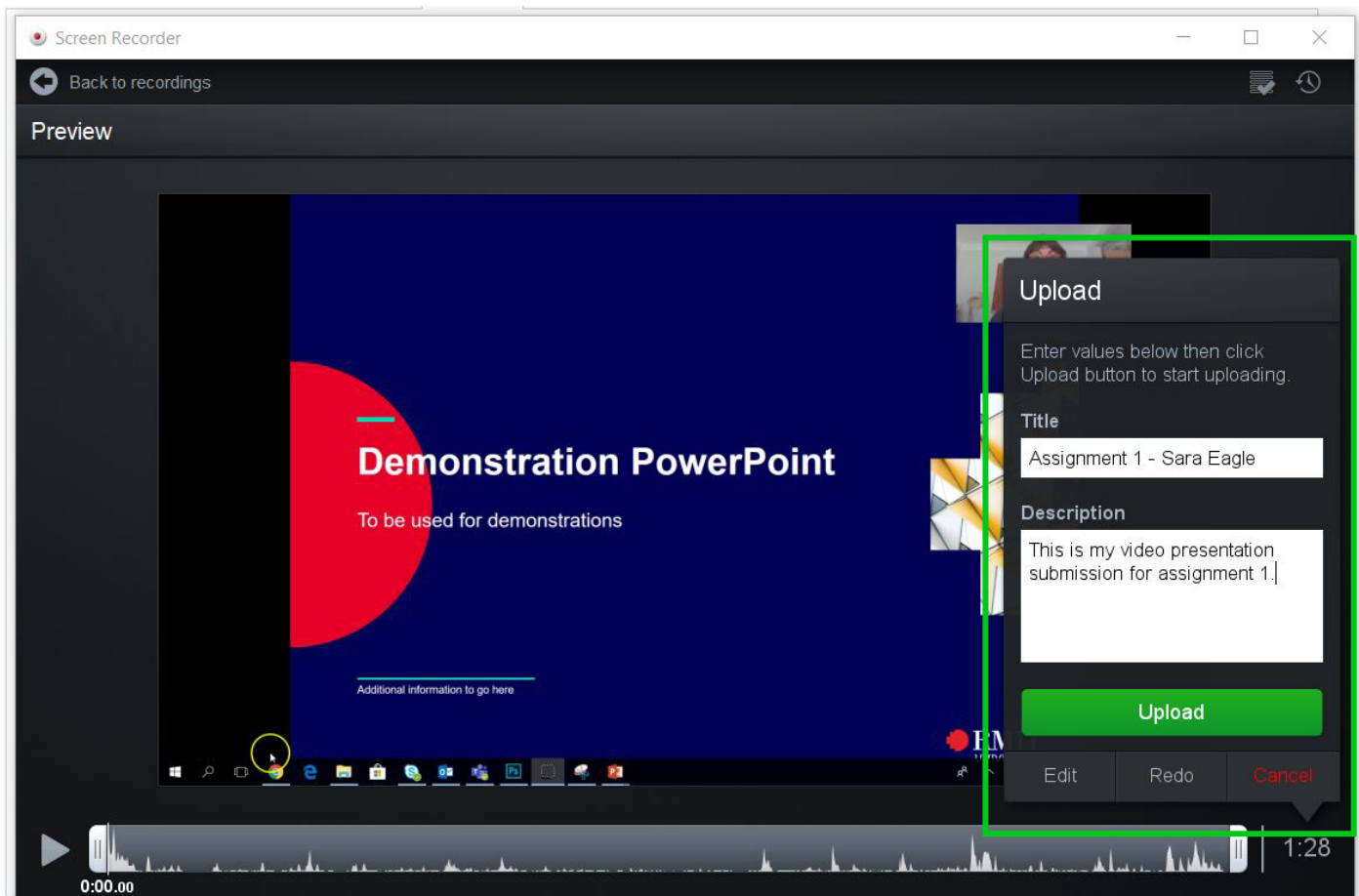
7. Complete your presentation. **Note:** you can move the Webcam window to anywhere on the screen during the recording simply by clicking the Webcam window and dragging using your mouse. You can also use the left-hand button under the Webcam video to make the Webcam window larger. To end your recording press the **red pause icon** in the bottom left of your screen.



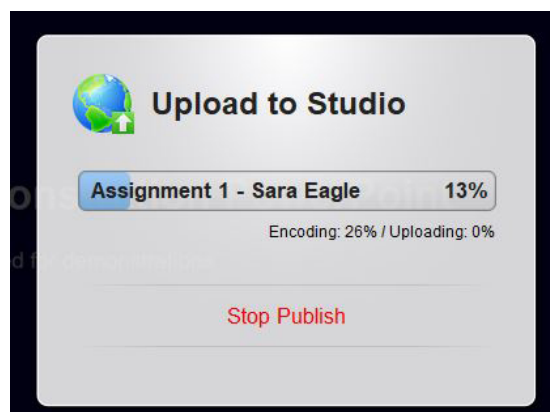
8. If you are happy with your presentation click the **Done** button. If you would like to re-do your presentation click the **delete** icon (shaped like a trash can) and start over.



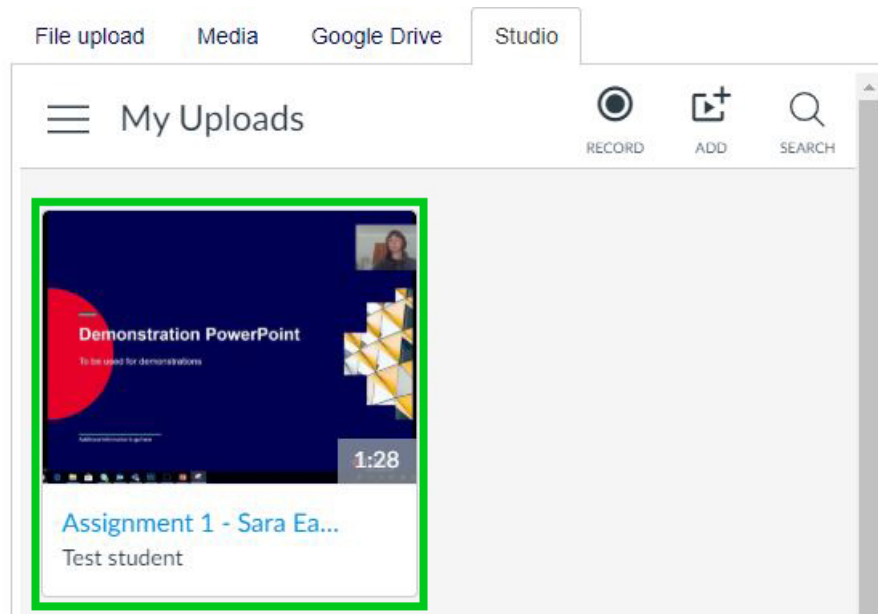
9. Once you are happy with your recording and have clicked **Done** (as per above), fill in the **Title** and **Description** fields and then click **Upload**.



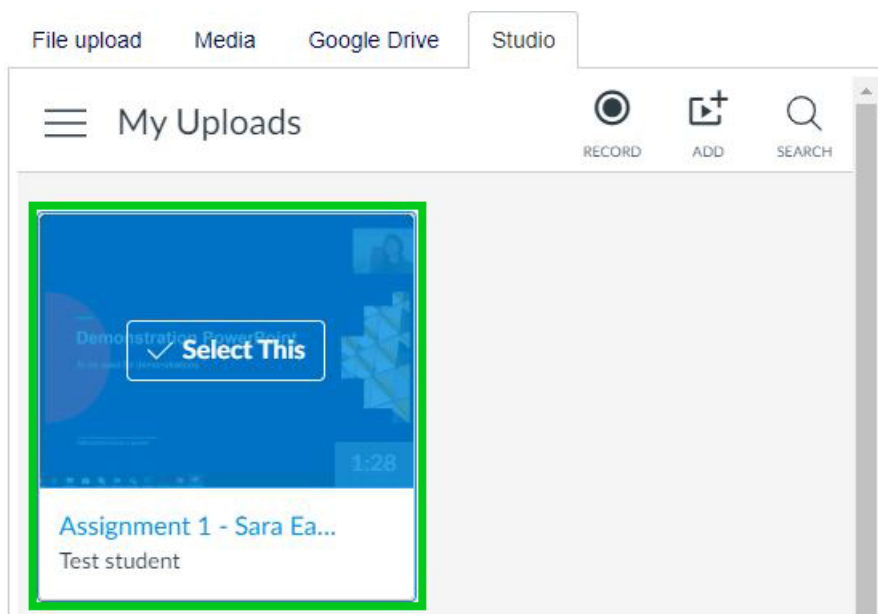
10. Wait while your video uploads.



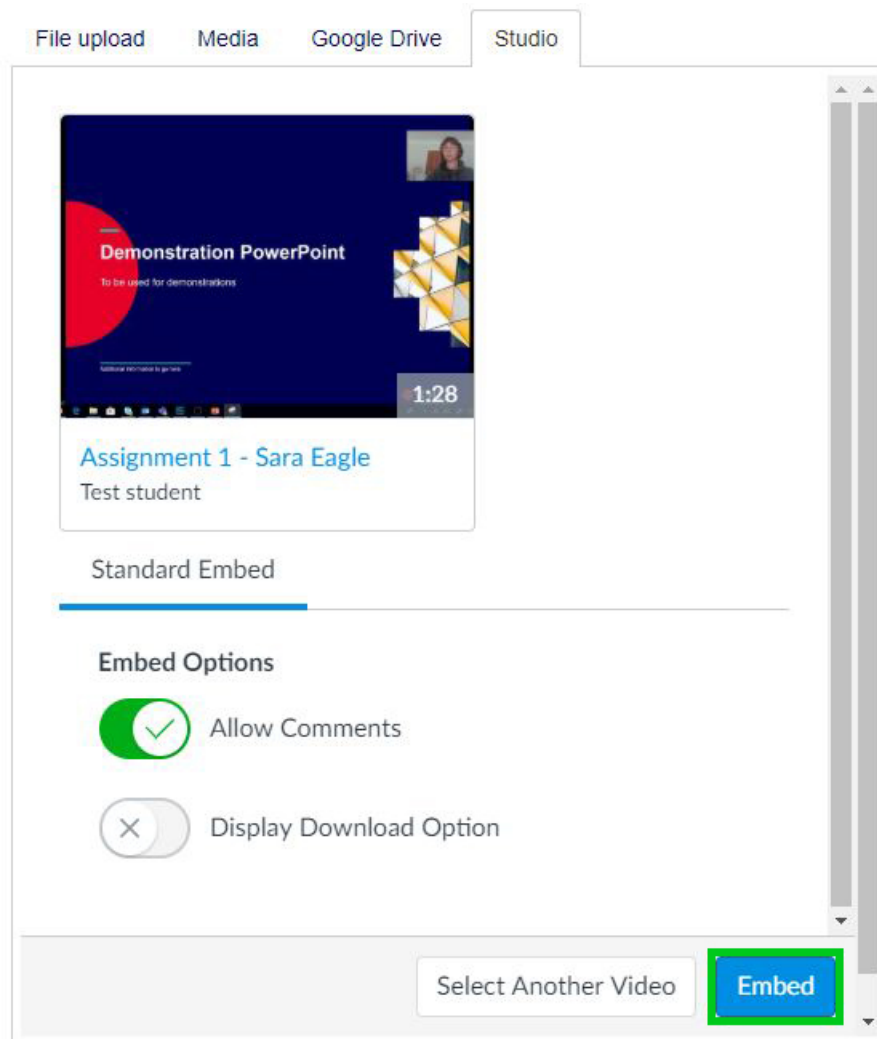
11. Once your video has successfully uploaded you will see it in the **Studio** tab of the assignment submission screen.



12. Click on your presentation to select it.

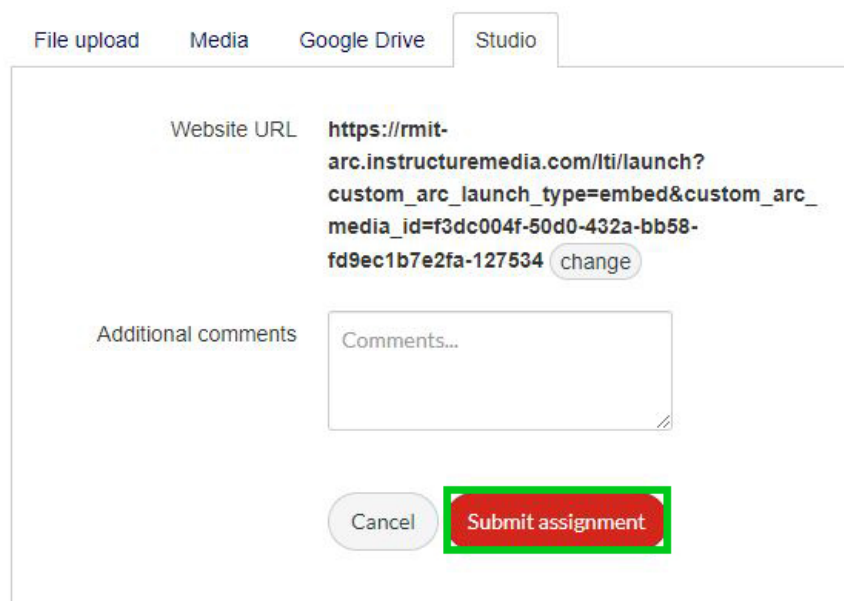


13. You will see the **Embed** options. You can choose to allow comments and downloads of your video. **Check with your teacher if they would like the download option available for this submission.** Once you have selected the appropriate Embed options click the **Embed** button.



The screenshot shows the 'Studio' tab in a software interface. At the top are tabs for 'File upload', 'Media', 'Google Drive', and 'Studio'. Below the tabs is a video player showing a 'Demonstration PowerPoint' with a duration of 1:28. Below the video player, the title 'Assignment 1 - Sara Eagle' and 'Test student' are displayed. Underneath is a section titled 'Standard Embed' with a blue underline. Below this is the 'Embed Options' section, which contains two toggle switches: 'Allow Comments' (which is turned on, indicated by a green checkmark) and 'Display Download Option' (which is turned off, indicated by a grey 'X'). At the bottom right of the interface are two buttons: 'Select Another Video' and a blue 'Embed' button with a green border.

14. Click **Submit assignment.**



The screenshot shows the 'Studio' tab in a software interface. At the top are tabs for 'File upload', 'Media', 'Google Drive', and 'Studio'. Below the tabs, the 'Website URL' field is populated with the URL: `https://rmit-arc.instructuremedia.com/lti/launch?custom_arc_launch_type=embed&custom_arc_media_id=f3dc004f-50d0-432a-bb58-fd9ec1b7e2fa-127534`. To the right of the URL is a 'change' button. Below the URL field is the 'Additional comments' section, which contains a text area with the placeholder text 'Comments...'. At the bottom of the form are two buttons: a grey 'Cancel' button and a red 'Submit assignment' button with a green border.

15. Once you have submitted your presentation you can view your submission by clicking on the **Submission details** link, available from the assignment page in Canvas.

## Video presentation

Re-submit Assignment

**Due** No due date    **Points** 20  
**Submitting** a media recording or a file upload

**Submission**  
✓ **Submitted!**  
28 Feb at 12:09  
[Submission details](#)

Comments:  
No comments

### Assignment 1:

### Brief Project Presentation (Selling pitch!)

"Enlighten us, but make it quick!"

16. You can re-watch your presentation or **Re-submit** (as long as it is **before** the due date) if you think you need to.

## Submission details

Grade: / 20

### Video presentation

Test student submitted 28 Feb at 12:09

Resubmit assignment



Add a comment:



Media comment

[Attach file](#)

Save

Details

Comments

Captions

No Comments

Add a comment...



Need Help