GOVERNMENT OF HARYANA / हरियाणा सरकार

Directorate Secondary Education
माध्यमिक शिक्षा निदेशालय

शिक्षा, संस्कृति एवं विकास
Education, Culture and Development
School Education, Haryana
विद्यालय शिक्षा, हरियाणा
तमसो मा ज्योतिर्गमय
Lead me from Darkness to Light

Off.: Plot No. 1B, Shiksha Sadan, Sector 5, Panchkula, Haryana 134109 (India) - Tel: 91(0172)-2560246 Fax: 91(0172)-2560253
कार्यालयः प्लॉट न0 1बी, शिक्षा सदन, सैक्टर 5 पंचकुला–134109 (भारत) दूरभाष : 91 (0172) 2560246 फैक्स: 91 (0172) 2560253
e-mail: edusecondaryhry@gmail.com - site: www.schooleducationharyana.gov.in

From

Director Secondary Education,
Haryana, Panchkula.

To

All District Education Officers,
All Block Education Officers, in the State of Haryana.
And Concerned Principals/School Heads

Memo No. 3/14-2015 ICT (1)
Dated Panchkula, the 08.09.2015

Sub: Interim arrangement for Computer education during the current academic session.

For imparting Computer Education to students in Govt. Sr. Sec. / High Schools, the Computer Faculty and Lab Assistants were engaged through outsourcing agencies, where contracts have either been terminated or expired on completion.

Computer Education in the schools is not being imparted to over one million students in the current academic session due to absence of Computer Faculty and Lab Assistants. The computer education is being adversely effected inspite of the good physical infrastructure available in the form of ICT Labs in the schools. The process of regular appointments of Computer Instructors and Junior Computer Instructors already initiated by the Department is likely to take some time.

The State Government has directed that in order to make short term arrangement during the current academic session for imparting Computer Education, the Principals/ School Heads of the schools are hereby authorized to engage qualified Computer Teachers and Computer Lab Assistants on work order basis up-to the time regular appointees join or up-to 31.03.2016 whichever is earlier. These engagements shall be @ Rs. 10000/- per month in case of Computer teacher and Rs. 6000/- per month in case of Lab Assistants. Computer Faculty and ICT Computer Lab Assistants who were working through the Service Providers would be given preference in such engagements. The required qualification and other terms & conditions of engagement are enclosed herewith as Annexure 'A' for Computer Faculty and Annexure 'B' for Lab Assistants.

Encl. As above

08/09/2015

H. R. Satija
Chief Project Officer (ICT)
For Director Secondary Education
Haryana, Panchkula

Annexure- A

Essential Qualifications for the post of Computer Faculty

B Tech Computer Science with 55% marks or above

OR

Master in Computer Application with 55% marks or above

OR

M.Sc. (Computer Science/IT) with 55% marks or above

OR

B.Sc. (Computer Science) with 60% marks or above and at least one year computer teaching experience

OR

'A' Level DOEACC accredited course with 60% marks or above and at least one year computer teaching experience

OR

M.Sc. (Physics/Mathematics/Economics/Statistics) with APGDCA/PGDCA with 55% marks or above from a recognized university.

Terms and Conditions for appointment on the post of Computer Faculty:

1. The Computer faculty shall be engaged for a period upto 31.03.2016 or till the regular appointments of Computer Instructor, whichever is earlier, with a consolidated remuneration of Rs. 10,000/- (Rs. Ten Thousand Only) per month. (Note: The post/assignment is under ICT Scheme on the said emoluments/remuneration basis which doesn't carry any regular scale of the Government. This fact must be understood by the candidates who are going to join on the said posts).
2. All Sundays and Gazatted Holidays shall be permissible holidays (excluding winter vacations).
3. The appointed person shall be entitled for one (1) casual leave per month of services rendered. Any leave availed more than the above shall entail deduction @ Rs. 400/- per day.
4. The appointed person on the post will not work and hold any other post or office of profit in any Government, Semi-Government and Private establishment while working in the School.
5. The services of appointed person shall come to an end on 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier, unless extended further by the competent authority. No claim for extension shall be binding on the Department.
6. If the work and conduct of the appointed person is not found satisfactory or is found guilty of insubordination or any other misconduct, the services can be terminated with immediate effect.
7. The appointed persons shall furnish attested copies of certificate in support of date of birth, academic/professional qualification and experience, if applicable before joining the post. If it is revealed later on that any appointed person doesn't possess prescribed qualifications, experience etc., and/ or the certificates are found to be fake or bogus at any stage, his/ her services shall be terminated forthwith and the concerned person may also be liable for legal action.

(Z.R. Satya)

8. The deployment of the appointed person, for this work, shall in no case and circumstance confer him/ her any right to continue beyond the aforesaid date nor would confer him/ her any right to the appointed person to seek any employment in the Department.

9. The appointed person shall be working under the concerned Principal/School head being the immediate officer-in-charge in the school.

Mrs. R. Satyal
8/6/2017

Annexure- B

Essential Qualifications for the post of ICT Lab Assistant:

"Minimum qualification as DOEACC O Level course or I.T.I. in Electronics / Computers / Electrical OR 10+2 with one year diploma in Computer Software / Hardware from reputed institution equivalent to DOEACC O Level course and six months experience in Software/ Hardware/ Networking etc."

Terms and Conditions for appointment on the post of ICT Computer Lab Assistants:

1. The ICT Computer Lab Assistant shall be engaged for a period upto 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier with a consolidated remuneration of Rs. 6000/- (Rs. Six Thousand Only) per month. (Note: The post/assignment is under ICT Scheme on the said emoluments/remuneration basis which doesn't carry any regular scale of the Government. This fact must be understood by the candidate who is going to join on the said post).
2. All Sundays and Gazatted Holidays shall be permissible holidays (excluding winter vacations).
3. The appointed person shall be entitled for one (1) casual leave per month of services rendered. Any leave availed more than the above shall entail deduction @ Rs. 240/- per day.
4. The appointed person on the post will not work and hold any other post or office of profit in any Government, Semi-Government and Private establishment while working in the School.
5. The services of appointed person shall come to an end on 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier, unless extended further by the competent authority. No claim for extension shall be binding on the Department.
6. If the work and conduct of the appointed person is not found satisfactory or is found guilty of insubordination or any other misconduct, the services can be terminated with immediate effect.
7. The appointed person shall furnish attested copies of certificate in support of date of birth, academic/professional qualification and experience, if applicable before joining the post. If it is revealed later on that any appointed person doesn't possess prescribed qualifications, experience etc., and/ or the certificates are found to be fake or bogus at any stage, his/ her services shall be terminated forthwith and the concerned person may also be liable for legal action.
8. The deployment of the appointed person, for this work, shall in no case and circumstance confer him/ her any right to continue beyond the aforesaid date nor would confer him/ her any right to seek any employment in the Department.
9. The appointed person shall be working under the concerned Principal/School head being the immediate officer-in-charge in the school.

(N.R. Sahu)
8/9/15

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From

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Haryana, Panchkula.

To

All District Education Officers,
All Block Education Officers, in the State of Haryana.
And Concerned Principals/School Heads

Memo No. 3/14-2015 ICT (1)
Dated Panchkula, the 09.09.2015

Sub: Interim arrangement for Computer Education during the current academic session.

This has reference to this office Memo of even no. dated 08.09.2015 in respect of the subject cited above. In this respect it is further directed to follow the Time-line for effecting the above short-term arrangement as under:-

Sr. No.	Particulars	Date of Event
1.	Date of issue of Instructions for engaging qualified persons on short term basis:	08.09.2015
2.	Date for Completion of the process of Engaging Persons:	20.09.2015
3.	Date for effecting the Computer Education through this arrangement:	21.09.2015

For any clarification in this respect, the Principals/School Heads may contact the following officials <u>from 09.00 AM to 12.00 Noon</u>:

(i) Ms. Deepika, School Information Manager (SIM), Mb: 8699584020

(ii) Ms. Nandita, School Information Manager (SIM), Mb: 9888104189

9/9/2015

H. R. Satija
Chief Project Officer (ICT)
For Director Secondary Education
Haryana, Panchkula

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From

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Haryana, Panchkula.

To

All District Education Officers,
All Block Education Officers, in the State of Haryana.
And Concerned Principals/School Heads

Memo No. 3/14-2015 ICT (1)
Dated Panchkula, the 11.09.2015

Sub: Interim arrangement for Computer Education during the current academic session.

This has reference to the office memos of even number dated 08.09.2015 and 09.09.2015 on the above subject issuing instructions to the Principals/Head of Schools for engaging Computer Faculty and Lab Assistants. On the aforesaid instructions issued to the Principals/ School Heads, a number of queries have been received on telephone from School Principals/Head of Schools. Accordingly the matter is clarified as under:-

i) It is again reiterated that while engaging Computer faculty and Lab Assistants, the first preference is required to be given to the persons who had already worked through the Service Providers immediately prior to the cancellation of contract or completion of last contract. If such candidates apply or come for joining, the joining may be taken without any further questioning in the matter. These instructions of the State Government are required to be followed in letter and spirit and any Principal/ Head of School would be personally responsible for any kind of lapse on this account.

ii) For early compliance of the aforesaid instructions, the Principals can even call the Computer Faculty and Lab Assistants who had worked in their respective schools earlier through the Service Providers. The salary of Computer Teacher and Lab Assistant shall start from the date of joining for which instructions have been issued to take joining between 09/09/2015 and 20/09/2015.

Musotya
(N.R. Satya)
11/09/15

iii) In respect of number of persons to be engaged in each school, it may be clarified that the number would be same as per earlier engagement through the Service Provider i.e one Lab Assistant per ICT Lab in the ICT Computer Labs set up either by CORE Education & Technologies Ltd. or by HCL Infosystems Ltd. and one/two Computer Faculty in each school as per earlier engagement through Service Providers.

iv) Some of the Principals are not taking joining of the candidates due to 'Code of Conduct' having become effective. In this regard, it may be clarified that the instructions were issued on 08/09/2015 i.e. prior to the effective date of Code of Conduct i.e. 09/09/2015. As such they may be again directed to comply with the above instructions of the State Government without any delay in the matter.

v) Some of the candidates have worked through the Service Providers in the Govt. Schools on the basis of qualifications other than the one mentioned in the letter of 08.09.2015 but has passed the C-DAC examination conducted under the supervision of the Department and were qualified for the engagement through the Service Providers. Those persons stand merit, who have passed the C-DAC examination and have worked in the Government Schools through Service Providers. As such they may be considered for engagement and given preference accordingly. In this respect the qualification of B.Tech (IT) may be considered equivalent to B.Tech (Computer Science) for the purpose of engagement of Computer Faculty.

For meticulous compliance of the aforesaid instructions, DEOs and BEOs are directed to monitor proper implementation of the above instructions. As per the instructions from the State Government the Computer Education is required to be revived immediately by engaging Computer Faculty and Lab Assistants. Strict Administrative Action shall be taken for any lapse in this respect.

For any clarification in this respect, the Principals/School Heads may contact the following officials <u>from 09.00 AM to 12.00 Noon</u>:

(i) Ms. Deepika, School Information Manager (SIM), Mb: 8699584020

(ii) Ms. Nandita, School Information Manager (SIM), Mb: 9888104189

H. R. Satija
Chief Project Officer (ICT)
For Director Secondary Education
Haryana, Panchkula

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To

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Memo No. 3/14-2015 ICT (1)
Dated Panchkula, the 14.09.2015

Sub: Interim arrangement for Computer Education during the current academic session - clarification regarding qualification thereof

This has reference to this office memo of even number dated 08.09.2015, 09.09.2015 and clarifications issued on 11.09.2015 on the above subject for engaging Computer Faculty and Lab Assistants.

In respect of the additional queries regarding equivalent qualification for the position of Computer Faculty, the matter is clarified as under:-

i) The qualification of B.E (Comp. Science) & B.E (IT) is equivalent to B.Tech (Computer Science) and B.Tech (IT) respectively

ii) The qualification of B.Sc. (IT) and Bachelor of Computer Applications (BCA) is equivalent to B.Sc. (Computer Science).

iii) The qualification of M.A (Economics) is equivalent to M.Sc. (Economics)

For any clarification, the Principals/School Heads may contact the following officials <u>from 09.00 AM to 05.00 PM</u>:

(i) Ms. Savita, School Information Manager (SIM), Mb: 8729086343
(ii) Ms. Satwinder, School Information Manager (SIM), Mb: 9876593984
(iii) Ms. Deepika, School Information Manager (SIM), Mb: 8699584020
(iv) Ms. Nandita, School Information Manager (SIM), Mb: 9888104189

14/09/15

H. R. Satija
Chief Project Officer (ICT)
For Director Secondary Education
Haryana, Panchkula

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Memo No. 3/14-2015 ICT (1)
Dated Panchkula, the 17.09.2015

Sub: Clarifications (CL-II) - Interim arrangement for Computer education during the current academic session- Clarifications thereof

This has reference to the meeting held with all the District Education Officers on 16.09.2015 under the Chairmanship of Addl. Director (Admn-III) to discuss various issues of the Department including revival of the Computer Education and the ICT Computer Labs on the joining of the Computer Teachers and Lab Assistants.

In the aforesaid meeting of DEO's, the matter regarding the subject cited matter were also discussed and accordingly are clarified as under:

i. The matter regarding joining during the period Code of Conduct stands already clarified in the letter dated 11.09.2015 of this office.

ii. In respect of the Schools where there is no Lab or the Total Lab Equipment stands stolen, the guidelines shall be issued after 20.09.2015.

iii. Where ICT Computer Lab set up in any Govt. Sr. Sec/ High School, either by CORE Education & Technologies Ltd or by HCL Infosystems Ltd has been shifted to Aarohi School, the Computer Teacher and Lab Assistant may be engaged by the Principal of the Aarohi School by giving preference to the Computer Teacher and Lab Assistant who had worked through the Service Provider prior to the cancellation of the contract with the Service Provider.

iv. The draft model appointment letter to be issued to the selected candidate, contract conditions to be agreed by the appointees are

Mehta (H.R. Sahu)

enclosed herewith as Annexure 'A' , Annexure 'B' respectively for Computer Faculty and Annexure 'C' Annexure 'D' respectively for Lab Assistants.

v. The matter regarding giving preference to the Computer Teachers and Lab Assistants who had earlier worked in the Schools through the Service Provider was discussed at length in view of the date given as 20.09.2015 for completion of the process of engaging qualified persons in the Schools and for giving appointment letter to fresh entrants during the period of Code of Conduct. It was clarified that in the event of not getting the suitable candidate who had worked through the Service Providers, the concerned Principal / Head can consult this office for any clarification/ for further guidance in the matter. In this respect it was further indicated that in most of the schools, the candidates have already joined. As the time shall be involved in giving further clarifications/ guidelines, the process of engaging persons on the left over positions is continued up-to 30.09.2015. The salary of the appointee shall start from the date of joining.

vi. For resolving the issue of addressing innumerable queries at the level of DEOs, new **Email-IDs** have been created for giving reply to the queries raised by DEOs with in 24 hrs if no approval from Higher Authorities is required in the matter. The new **Email-IDs** are as under:-

For issues relating to **Computer Faculty**: icthry.cf@gmail.com

For issues relating to **Lab Assistants**: icthry.la@gmail.com

Encl. As above

H. R. Satija
Chief Project Officer (ICT)
For Director Secondary Education
Haryana, Panchkula

Annexure- A

To

Sh.
S/O or D/O
Address

Memo:
Dated:

Sub: Engagement on Short Term Basis

This has reference to your application dated _____, you are hereby engaged as Computer Faculty on short term basis upto 31.03.2016 or till the regular appointees join, whichever is earlier on the following terms and conditions:-

1. The Computer faculty shall be engaged for a period upto 31.03.2016 or till the regular appointments of Computer Instructor whichever is earlier, with a consolidated remuneration of Rs. 10,000/- (Rs. Ten Thousand Only) per month. (Note: The post/assignment is under ICT Scheme on the said emoluments/remuneration basis which doesn't carry any regular scale of the Government. This fact must be understood by the candidates who are going to join on the said posts).
2. All Sundays and Gazetted Holidays shall be permissible holidays (excluding winter vacations).
3. The appointed person shall be entitled for one (1) casual leave per month of services rendered. Any leave availed more than the above shall entail deduction @ Rs. 400/- per day.
4. The appointed person on the post will not work and hold any other post or office of profit in any Government, Semi-Government and Private establishment while working in the School.
5. The services of appointed person shall come to an end on 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier, unless extended further by the competent authority. No claim for extension shall be binding on the Department.
6. If the work and conduct of the appointed person is not found satisfactory or is found guilty of insubordination or any other misconduct, the services can be terminated with immediate effect.

7. The appointed persons shall furnish attested copies of certificate in support of date of birth, academic/professional qualification and experience, if applicable before joining the post. If it is revealed later on that any appointed person doesn't possess prescribed qualifications, experience etc., and/ or the certificates are found to be fake or bogus at any stage, his/ her services shall be terminated forthwith and the concerned person may also be liable for legal action.
8. The deployment of the appointed person, for this work, shall in no case and circumstance confer him/ her any right to continue beyond the aforesaid date nor would confer him/ her any right to the appointed person to seek any employment in the Department.
9. The appointed person shall be working under the concerned Principal/School head being the immediate officer-in-charge in the school.

Date

Signatures
Name
Stamp of the Principal

Annexure- B

Model terms and conditions to be signed by the candidate for appointment on the post of Computer Faculty:

1. The Computer faculty shall be engaged for a period upto 31.03.2016 or till the regular appointments of Computer Instructor whichever is earlier, with a consolidated remuneration of Rs. 10,000/- (Rs. Ten Thousand Only) per month. (Note: The post/assignment is under ICT Scheme on the said emoluments/remuneration basis which doesn't carry any regular scale of the Government. This fact must be understood by the candidates who are going to join on the said posts).
2. All Sundays and Gazetted Holidays shall be permissible holidays (excluding winter vacations).
3. The appointed person shall be entitled for one (1) casual leave per month of services rendered. Any leave availed more than the above shall entail deduction @ Rs. 400/- per day.
4. The appointed person on the post will not work and hold any other post or office of profit in any Government, Semi-Government and Private establishment while working in the School.
5. The services of appointed person shall come to an end on 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier, unless extended further by the competent authority. No claim for extension shall be binding on the Department.
6. If the work and conduct of the appointed person is not found satisfactory or is found guilty of insubordination or any other misconduct, the services can be terminated with immediate effect.
7. The appointed persons shall furnish attested copies of certificate in support of date of birth, academic/professional qualification and experience, if applicable before joining the post. If it is revealed later on that any appointed person doesn't possess prescribed qualifications, experience etc., and/ or the certificates are found to be fake or bogus at any stage, his/ her services shall be terminated forthwith and the concerned person may also be liable for legal action.
8. The deployment of the appointed person, for this work, shall in no case and circumstance confer him/ her any right to continue beyond the aforesaid date nor would confer him/ her any right to the appointed person to seek any employment in the Department.

9. The appointed person shall be working under the concerned Principal/School head being the immediate officer-in-charge in the school

I, So/Do of Sh. Resident of ------- ---------- do hereby undertake to abide by and agree to all the above terms and conditions for engagement as Computer Faculty on work order basis as a short term arrangement for Computer Education in the ---------- -(School Name, CODE) w.e.f. ---------- (Date of Joining)

Date:
Place:

Signature of Computer Faculty:
Name:
Mob No.:
Correspondence Address:

Annexure- C

To

Sh.
S/O or D/O
Address

Memo:
Dated:

Sub: Engagement on Short Term Basis

This has reference to your application dated _____, you are hereby engaged as Lab Assistant on short term basis upto 31.03.2016 or till the regular appointees join, whichever is earlier on the following terms and conditions:-

1. The ICT Computer Lab Assistant shall be engaged for a period upto 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier with a consolidated remuneration of Rs. 6000/- (Rs. Six Thousand Only) per month. (Note: The post/assignment is under ICT Scheme on the said emoluments/remuneration basis which doesn't carry any regular scale of the Government. This fact must be understood by the candidate who is going to join on the said post).
2. All Sundays and Gazetted Holidays shall be permissible holidays (excluding winter vacations).
3. The appointed person shall be entitled for one (1) casual leave per month of services rendered. Any leave availed more than the above shall entail deduction @ Rs. 240/- per day.
4. The appointed person on the post will not work and hold any other post or office of profit in any Government, Semi-Government and Private establishment while working in the School.
5. The services of appointed person shall come to an end on 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier, unless extended further by the competent authority. No claim for extension shall be binding on the Department.
6. If the work and conduct of the appointed person is not found satisfactory or is found guilty of insubordination or any other misconduct, the services can be terminated with immediate effect.

7. The appointed person shall furnish attested copies of certificate in support of date of birth, academic/professional qualification and experience, if applicable before joining the post. If it is revealed later on that any appointed person doesn't possess prescribed qualifications, experience etc., and/ or the certificates are found to be fake or bogus at any stage, his/ her services shall be terminated forthwith and the concerned person may also be liable for legal action.
8. The deployment of the appointed person, for this work, shall in no case and circumstance confer him/ her any right to continue beyond the aforesaid date nor would confer him/ her any right to seek any employment in the Department.
9. The appointed person shall be working under the concerned Principal/School head being the immediate officer-in-charge in the school.

Date

Signatures
Name
Stamp of the Principal

Annexure- D

Model terms and conditions to be signed by the candidate for appointment on the post of ICT Computer Lab Assistants:

1. The ICT Computer Lab Assistant shall be engaged for a period upto 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier with a consolidated remuneration of Rs. 6000/- (Rs. Six Thousand Only) per month. (Note: The post/assignment is under ICT Scheme on the said emoluments/remuneration basis which doesn't carry any regular scale of the Government. This fact must be understood by the candidate who is going to join on the said post).
2. All Sundays and Gazetted Holidays shall be permissible holidays (excluding winter vacations).
3. The appointed person shall be entitled for one (1) casual leave per month of services rendered. Any leave availed more than the above shall entail deduction @ Rs. 240/- per day.
4. The appointed person on the post will not work and hold any other post or office of profit in any Government, Semi-Government and Private establishment while working in the School.
5. The services of appointed person shall come to an end on 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier, unless extended further by the competent authority. No claim for extension shall be binding on the Department.
6. If the work and conduct of the appointed person is not found satisfactory or is found guilty of insubordination or any other misconduct, the services can be terminated with immediate effect.
7. The appointed person shall furnish attested copies of certificate in support of date of birth, academic/professional qualification and experience, if applicable before joining the post. If it is revealed later on that any appointed person doesn't possess prescribed qualifications, experience etc., and/ or the certificates are found to be fake or bogus at any stage, his/ her services shall be terminated forthwith and the concerned person may also be liable for legal action.
8. The deployment of the appointed person, for this work, shall in no case and circumstance confer him/ her any right to continue beyond the aforesaid date nor would confer him/ her any right to seek any employment in the Department.

9. The appointed person shall be working under the concerned Principal/School head being the immediate officer-in-charge in the school.

I, So/Do of Sh. Resident of ------- ---------- do hereby undertake to abide by and agree to all the above terms and conditions for engagement as Lab Assistant on work order basis as a short term arrangement for Lab Assistant in the ----------(School Name, CODE) w.e.f. ---------- (Date of Joining)

Date:
Place:

Signature of Computer Faculty:
Name:
Mob No.:
Correspondence Address:

GOVERNMENT OF HARYANA / हरियाणा सरकार

Directorate Secondary Education
माध्यमिक शिक्षा निदेशालय

शिक्षा, संस्कृति एवं विकास
Education, Culture and Development

School Education, Haryana
विद्यालय शिक्षा, हरियाणा

तमसो मा ज्योतिर्गमय
Lead me from Darkness to Light

Off.: Plot No. 1B, Shiksha Sadan, Sector 5, Panchkula, Haryana 134109 (India) - Tel: 91(0172)-2560246 Fax: 91(0172)-2560253
कार्यालय: प्लॉट न0 1बी, शिक्षा सदन, सैक्टर 5 पंचकुला–134109 (भारत) दूरभाष : 91 (0172) 2560246 फैक्स: 91 (0172) 2560253
e-mail: edusecondaryhry@gmail.com - site: www.schooleducationharyana.gov.in

From

Director Secondary Education,
Haryana, Panchkula.

To

All District Education Officers,
All Block Education Officers, in the State of Haryana.
And Concerned Principals/School Heads

Memo No. 3/14-2015 ICT (1)
Dated Panchkula, the 19.09.2015

Sub: Clarifications - Interim arrangement for Computer Education during the current academic session.

This has reference to the office memos of even number dated 08.09.2015, 09.09.2015, 11.09.2015, 14.09.2015 and 17.09.2015 on the above subject issuing instructions/ clarifications to the Principals/Head of Schools for engaging Computer Faculty and Lab Assistants. On the aforesaid instructions/ clarifications issued to the Principals/ School Heads, further queries are being received on telephone from School Principals/Head of Schools. Accordingly the matter is further clarified as under:-

i) It is again reiterated that for taking joining of the Computer Faculty who had worked on contract basis through the Service Providers prior to the cancellation of contract with the Service Providers on 22.03.2015 and has cleared C-DAC Examination, no further questioning is required for his/ her joining. Only these two documents are sufficient.

ii) Similarly for engaging Lab Assistants who had worked on contract basis through the Service Providers (i.e CORE Education & Technologies Ltd and HCL Infosystems Ltd), their joining may be taken without further questioning.

iii) No Medical/ Fitness Certificate is required in case of Candidate, who had been working on Contract basis through the Service Provider.

iv) In case of candidates other than the above i) & ii), interviews shall be conducted at District HQ Level by Experts in the Field of Computer Education, who shall be deputed by the Department. As such the list of

(H.R. Satya)

shortlisted candidates may be sent to the concerned DEO for further consideration and recommendations to the Department.

v) In respect of long leave including maternity leave, it is clarified that the issue of Long Leave including Maternity Leave shall be decided by the Directorate Office where the appointee proceeds on long leave with due permission. His or her substitute shall be provided by the Department.

19/09/11

H. R. Satija
Chief Project Officer (ICT)
For Director Secondary Education
Haryana, Panchkula