

Directorate Secondary Education माध्यमिक शिक्षा निदेशालय

शिक्षा, संस्कृति एवं विकास
Education, Culture and Development

School Education, Haryana
विद्यालय शिक्षा, हरियाणा

तमसो मा ज्योतिर्गमय Lead me from Darkness to Light

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From

Director Secondary Education, Haryana, Panchkula.

To

All District Education Officers, All Block Education Officers, in the State of Haryana. And Concerned Principals/School Heads

Memo No. 3/14-2015 ICT (1) Dated Panchkula, the 08.09.2015

Sub: Interim arrangement for Computer education during the current academic session.

For imparting Computer Education to students in Govt. Sr. Sec. / High Schools, the Computer Faculty and Lab Assistants were engaged through outsourcing agencies, where contracts have either been terminated or expired on completion.

Computer Education in the schools is not being imparted to over one million students in the current academic session due to absence of Computer Faculty and Lab Assistants. The computer education is being adversely effected inspite of the good physical infrastructure available in the form of ICT Labs in the schools. The process of regular appointments of Computer Instructors and Junior Computer Instructors already initiated by the Department is likely to take some time.

The State Government has directed that in order to make short term arrangement during the current academic session for imparting Computer Education, the Principals/ School Heads of the schools are hereby authorized to engage qualified Computer Teachers and Computer Lab Assistants on work order basis up-to the time regular appointees join or up-to 31.03.2016 whichever is earlier. These engagements shall be @ Rs. 10000/- per month in case of Computer teacher and Rs. 6000/- per month in case of Lab Assistants. Computer Faculty and ICT Computer Lab Assistants who were working through the Service Providers would be given preference in such engagements. The required qualification and other terms & conditions of engagement are enclosed herewith as Annexure 'A' for Computer Faculty and Annexure 'B' for Lab Assistants.

Encl. As above

H. R. Satija

Chief Project Officer (ICT)

For Director Secondary Education

Haryana, Panchkula

Annexure- A

Essential Qualifications for the post of Computer Faculty

B Tech Computer Science with 55% marks or above

OR

Master in Computer Application with 55% marks or above

OR

M.Sc. (Computer Science/IT) with 55% marks or above

OR

B.Sc. (Computer Science) with 60% marks or above and at least one year computer teaching experience

OR

'A' Level DOEACC accredited course with 60% marks or above and at least one year computer teaching experience

OR

M.Sc. (Physics/Mathematics/Economics/Statistics) with APGDCA/PGDCA with 55% marks or above from a recognized university.

Terms and Conditions for appointment on the post of Computer Faculty:

- 1. The Computer faculty shall be engaged for a period upto 31.03.2016 or till the regular appointments of Computer Instructor whichever is earlier, with a consolidated remuneration of Rs. 10,000/- (Rs. Ten Thousand Only) per month. (Note: The post/assignment is under ICT Scheme on the said emoluments/remuneration basis which doesn't carry any regular scale of the Government. This fact must be understood by the candidates who are going to join on the said posts).
- All Sundays and Gazatted Holidays shall be permissible holidays (excluding winter vacations).
- 3. The appointed person shall be entitled for one (1) casual leave per month of services rendered. Any leave availed more than the above shall entail deduction @ Rs. 400/- per day.
- The appointed person on the post will not work and hold any other post or office
 of profit in any Government, Semi-Government and Private establishment while
 working in the School.
- 5. The services of appointed person shall come to an end on 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier, unless extended further by the competent authority. No claim for extension shall be binding on the Department.
- If the work and conduct of the appointed person is not found satisfactory or is found guilty of insubordination or any other misconduct, the services can be terminated with immediate effect.
- 7. The appointed persons shall furnish attested copies of certificate in support of date of birth, academic/professional qualification and experience, if applicable before joining the post. If it is revealed later on that any appointed person doesn't possess prescribed qualifications, experience etc., and/ or the certificates are found to be fake or bogus at any stage, his/ her services shall be terminated forthwith and the concerned person may also be liable for legal action.

(2. R. Sotye)

- 8. The deployment of the appointed person, for this work, shall in no case and circumstance confer him/ her any right to continue beyond the aforesaid date nor would confer him/ her any right to the appointed person to seek any employment in the Department.
- 9. The appointed person shall be working under the concerned Principal/School head being the immediate officer-in-charge in the school.

Must (ma Catal)

Annexure- B

Essential Qualifications for the post of ICT Lab Assistant:

"Minimum qualification as DOEACC O Level course or I.T.I. in Electronics / Computers / Electrical OR 10+2 with one year diploma in Computer Software / Hardware from reputed institution equivalent to DOEACC O Level course and six months experience in Software/ Hardware/ Networking etc."

Terms and Conditions for appointment on the post of ICT Computer Lab Assistants:

- 1. The ICT Computer Lab Assistant shall be engaged for a period upto 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier with a consolidated remuneration of Rs. 6000/- (Rs. Six Thousand Only) per month. (Note: The post/assignment is under ICT Scheme on the said emoluments/remuneration basis which doesn't carry any regular scale of the Government. This fact must be understood by the candidate who is going to join on the said post).
- 2. All Sundays and Gazatted Holidays shall be permissible holidays (excluding winter vacations).
- The appointed person shall be entitled for one (1) casual leave per month of services rendered. Any leave availed more than the above shall entail deduction @ Rs. 240/- per day.
- The appointed person on the post will not work and hold any other post or office
 of profit in any Government, Semi-Government and Private establishment while
 working in the School.
- 5. The services of appointed person shall come to an end on 31.03.2016 or till the regular appointment of Junior Computer Instructors whichever is earlier, unless extended further by the competent authority. No claim for extension shall be binding on the Department.
- 6. If the work and conduct of the appointed person is not found satisfactory or is found guilty of insubordination or any other misconduct, the services can be terminated with immediate effect.
- 7. The appointed person shall furnish attested copies of certificate in support of date of birth, academic/professional qualification and experience, if applicable before joining the post. If it is revealed later on that any appointed person doesn't possess prescribed qualifications, experience etc., and/ or the certificates are found to be fake or bogus at any stage, his/ her services shall be terminated forthwith and the concerned person may also be liable for legal action.
- 8. The deployment of the appointed person, for this work, shall in no case and circumstance confer him/ her any right to continue beyond the aforesaid date nor would confer him/ her any right to seek any employment in the Department.
- The appointed person shall be working under the concerned Principal/School head being the immediate officer-in-charge in the school.

(M.R. Cabe)