



GEU/TBI/

DATE: 13-07-2024

Dear Aditya Sirohi,

We are thrilled to extend an offer for you to join Technology Business Incubator at Graphic Era Deemed to be University (TBI-GEU) as an intern. Your enthusiasm and potential have impressed us, and we are excited to welcome you to our team.

Position: SDE Assistant Intern

Duration: 3 months.

Terms: This internship is for a duration of 3 months, with the possibility of extension based on performance.

Role and Responsibilities: As discussed during the application process, your role and responsibilities as SDE Assistant Intern will align with the tasks and expectations outlined in the internship description provided.

Schedule: Your internship will commence on 15th July 2024 and conclude on 15th October. The internship will be conducted in hybrid mode, and your working hours will be flexible depending on your allotted work.

Terms and Conditions:

1. **Confidentiality:** During the course of your internship, you may have access to confidential information. You are required to maintain the confidentiality of such information and not disclose it to any third parties.
2. **Code of Conduct:** You are expected to adhere to TBI-GEU's code of conduct and policies at all times during your internship.
3. **Performance Evaluation:** Your performance will be evaluated periodically during the internship, and any extension will be based on satisfactory performance.
4. **Extension:** Based on your performance, there is a possibility of extending your internship beyond the initial 3-month period.
5. **Termination:** In the event of unsatisfactory performance or inappropriate behavior, TBI-GEU reserves the right to terminate the intern instantly.

Support and Resources: Throughout your internship, you will have access to the necessary resources and support to excel in your role. Our team will provide guidance, mentorship, and opportunities for professional development to help you make the most of your internship experience.

Internship Agreement: By accepting this offer, you agree to abide by the terms and conditions outlined in this offer letter and any additional policies or procedures communicated to you during the internship. You understand that your internship is subject to extension based on performance evaluation.



TBI Technology
Business
Incubator
INCUBATING IDEAS INTO REALITY

Graphic Era
Deemed to be
University
DEHRADUN



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Offer Acceptance Form:

I, _____ hereby accept the offer for the position of _____ at TBI-GEU, subject to the terms and conditions outlined in the offer letter dated _____.

Signature: _____

Date: _____

Please sign and return this form by _____ to confirm your acceptance of the internship offer.

We look forward to having you on board and are confident that your contributions will make a valuable impact on our team. Welcome to TBI-GEU!

Sincerely,

Ms. Sarishma Dangi
Associate CEO
TBI-GEU

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