



EMPOWERING YOUR COLLEGE JOURNEY

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COMPREHENSIVE MENTORSHIP SESSION GUIDE FOR MENTORS

Introduction to Mentorship Excellence:

This document serves as a comprehensive guide for mentors participating in mentorship sessions with prospective students.

Mentors-Mentees Session Format

Initial Rapport Building (5 minutes)

1. **Introduce Yourself:** Start by sharing a bit about yourself, like your background, hobbies, position, and what you do. This helps create a comfortable atmosphere and allows your mentee to get to know you better.
 - o Example: "Hi there! I'm [Your Name]. I'm currently in [x] year and in [ABC] branch. I'm into coding, literacy, and drama. Apart from all these I enjoy hiking and photography as well. What about you?"
2. **Learn About Your Mentee:** It's important to show interest in your mentee's background too. Ask about their experiences, hobbies, and interests. This helps build a connection and sets a positive tone for the session.

Addressing Concerns (35 minutes)

1. **Encourage Sharing:** Encourage your mentee to share any doubts or questions they may have.
2. **Covering Questions:** Aim to cover all questions while being mindful of time constraints.
3. **Use Screen share:** Try to share your screen whenever you are talking about any data or visuals

Closing (5 minutes)

1. **Summarize:** Summarize the key points discussed during the session.
2. **Final Questions and Feedback:** Invite the mentee to ask any remaining questions. Ask for feedback as well.
3. **Ongoing Support:** Remember, our mentorship doesn't end here. Even after this session, they'll have the community forum to discuss their doubts.

Addressing Concerns - Preparation of Resources

Mentors should have various resources ready to share with users during the session, including:

1. **Campus Tours:**
 - YouTube links for campus tour videos to provide a virtual tour of the college campus.
 - Videos showcasing campus facilities such as the mess, playground, sports facilities, hostel accommodations, etc., to give users a visual representation of college life.
 - Photos depicting various aspects of campus life, including mess, playground, sports facilities, hostel amenities, fests etc.
2. **Placement Data:**
 - Placement-related data and statistics to showcase the college's placement record, top recruiters, average salary packages, etc. Try to keep the data branch wise also.
3. **Additional Resources:**
 - Time Table of Classes
 - Curriculum (branch wise – labs, subjects etc)
 - Mess Menu
 - Specialization and Hons related criteria and subjects

Closing - Feedback and Further Support

1. **Request Feedback:** At the end of the session, prompt users to offer feedback by rating and reviewing the session. Feedback plays a crucial role in enhancing our services and guaranteeing a positive experience for all users. Users can provide their review through their dashboard in the past bookings section.
2. **Join WhatsApp Community:** Upon reviewing, they are invited to join the WhatsApp community specific to their college for ongoing support and guidance beyond the session. This community serves as a platform for sustained engagement and assistance regarding college life and academics.

Additional Instructions

1. **Guide for Students:** Mentors should review the guide we prepared for students to anticipate the questions users may ask. You can access the guide through the link.
2. **Other Colleges:** If users ask about other colleges, provide them with the links to the relevant mentor profiles and showcase the profiles on Precollege by visiting our website. If mentor is not present then, guide them on how to find seniors and additionally tell them how to research for any college
3. **Social Media Engagement:**
 - Ask users to take a screenshot of the session and tag Precollege on Instagram to receive exciting prizes from us.
 - Encourage users to follow our social media profiles. Links to our profiles are available in the guide, and mentors should also keep these links handy.
4. **Social Media Promotion:** Mentors are also strictly advised to take a screenshot of the session and ask for the Instagram ID of the user at the end. We will post about the session on our Instagram story and tag the user to help spread the word within their connections.
5. **Branch vs College, College vs College, Branch vs Branch:** You can comment on the basis of your knowledge but also mention them that it's best to research and then decide.

6. **Handling Unknown Information:** Refrain from discussing topics you are not knowledgeable about. Instead, inform the mentee that you will gather the necessary information and update them on the WhatsApp Group. This community support group is available after the session, and users can join it after providing a review and rating.

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Other socials:

