

### **Steps for installing MS Office 2010 Standard or Professional**

1. Remove earlier version of MS office from system from Add/Remove programs.
2. Restart Windows.
3. Open MS word 2010 and select “ Use Recommended Settings”
4. Open MS Word 2010 and select “FILE” option from tab and then select “HELP” option.

On right side of screen enter Activation Key as per following options

- ✓ MS Office 2010 Professional (32 & 64 bit) : 27XTP-4H6XQ-Q37DQ-8JJXM-DB848
- ✓ MS Office 2010 Standard (32 & 64 bit) : 7RYYY-WPW2Y-V4FJ9-CDQH3-PQY6D