ADITYA MEHTA

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PROFILE

Motivated and detail-oriented with a strong interest in data analytics and business insights. Skilled in Excel, SQL, Power BI, and Python, with hands-on project experience in data cleaning, visualization, and reporting.

Eager to apply analytical and problem-solving skills in an entry-level Data Analyst role to support data-driven decision-making and gain industry experience.

WORK EXPERIENCE

Operations Intern – DPP (Delivery Processing Point)   Apr 2022 - Aug 2022

- Conducted audit checks to verify shipment accuracy and compliance with operational standards.
- Assisted with inventory control, sorting, and daily operational reporting.
- Handled dispatch and return processes to improve efficiency and customer satisfaction.
- Managed loading and unloading of goods at the Delivery Processing Point (DPP) hub, ensuring smooth and timely operations.
- Supported warehouse operations with administrative and office tasks.
- Key Skills: Logistics Management, Inventory Control, Operational Efficiency, Audit & Compliance

ACADEMIC PERFORMANCE

Bachelor of Commerce, Mohanlal Sukhadia University Udaipur   2022 – 2025 (Pursuing)

- Key Coursework: Financial Accounting, Statistics, Business Management, Auditing, Cost Accounting

CERTIFICATIONS & TRAINING

Data Analytics Training – TOPS Technologies Pvt. Ltd   Apr 2025 - Sep 2025

- Excel, Power BI, Python, NumPy, Pandas, Matplotlib, Seaborn, Statistics, SQL

Data Analytics Essentials – Cisco Networking Academy   Aug2025

- Data Analytics, Data Visualization, SQL, Microsoft Excel, Tableau, Dashboard Design, Data Storytelling

TECHNICAL SKILLS

- **Data Tools**: MS Excel, Power BI, SQL
- **Programming**: Python (NumPy, Pandas, Matplotlib, Seaborn)
- **Concepts**: Data Cleaning, Data Handling (Duplicates Removal, Formatting, Pivot Tables), Visualization, Dashboarding
- **Other Skills**: Online Research (Google, LinkedIn), Data Collection & Verification
- **ERP Software:** Tally

VIRTUAL INTERNSHIPS & ADDITIONAL CERTIFICATIONS

TATA – GenAI Powered Data Analytics Job Simulation (Forage)   July 2025

- Skills: AI Strategy Design, Analytical Reporting, GenAI Data Insights, Handling Missing Data, Model Selection, Exploratory Data Analysis (EDA)

Deloitte Australia – Data Analytics Job Simulation (Forage)   July 2025

- Skills: Spreadsheets, Tableau, Data Modeling, Data Analysis

Advanced Diploma in Computer Application – STP Computer Education Apr 24 - Apr 25

- Skills: Computer Fundamentals, Microsoft Office, Microsoft Excel, Microsoft Word, Microsoft PowerPoint, Data Entry, Internet and Email

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PROJECTS

1. BlinkIT Grocery Sales Dashboard – Power BI   July 2025

- Designed and developed an interactive dashboard to analyze grocery sales data.
- Performed data cleaning and transformation using Power Query.
- Created DAX measures for KPIs like Total Sales, Profit Margin, and Order Trends.
- Built visualizations for category-wise sales, top-selling products, and monthly trends.

2. Sales Analysis Project – Excel (Pivot Tables, Functions, Power Query)   July 2025

- Worked with a dataset of 5,000+ rows to perform sales data analysis.
- Applied Excel functions (VLOOKUP, IF, IFS, TEXT, DATE) for data cleaning and analysis.
- Built Pivot Tables for region/category-wise sales and profit trends.
- Used Power Query to merge and transform multiple CSV files.

3. Heart Disease Data Analysis – Python (NumPy, Pandas, Matplotlib, Seaborn) Aug 2025

- Performed Exploratory Data Analysis (EDA) on the Heart Disease UCI dataset.
- Conducted statistical analysis using NumPy (mean, median, standard deviation, percentiles).
- Visualized patterns with Matplotlib & Seaborn (target distribution, correlation heatmap, histograms, boxplots, pairplots).
- Extracted insights on relationships between cholesterol, heart rate, and heart disease.