ADITYA MEHTA

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PROFILE

Motivated and detail-oriented with a strong interest in data analytics and business insights. Eager to apply analytical and problem-solving skills in an entry-level Data Analyst role to support data-driven decision-making and gain industry experience.

WORK EXPERIENCE

Operations Intern – DPP (Delivery Processing Point)   Apr 2022 - Aug 2022

- Conducted audit checks to verify shipment accuracy and compliance with operational standards.
- Assisted with inventory control, sorting, and daily operational reporting.
- Handled dispatch and return processes to improve efficiency and customer satisfaction.
- Managed loading and unloading of goods at the Delivery Processing Point (DPP) hub, ensuring smooth and timely operations.
- Supported warehouse operations with administrative and office tasks.
- Key Skills: Logistics Management, Inventory Control, Operational Efficiency, Audit & Compliance

Virtual Data Analytics Intern – TATA (Forage)   July 2025

- Designed an AI-powered data analytics strategy to improve decision-making.
- Performed Exploratory Data Analysis (EDA), handled missing data, and applied model selection techniques.
- Generated analytical reports and GenAI insights to present business findings.

Virtual Data Analytics Intern – Deloitte Australia (Forage)   July 2025

- Applied spreadsheet and Tableau skills to analyze business datasets.
- Conducted data modeling and statistical analysis for deriving insights.
- Prepared dashboards and reports to support business decisions.

ACADEMIC PERFORMANCE

- B.Com (Bachelor of Commerce) – MLSU, Udaipur   2022 - 2025
- Class 12 (Commerce) – Lav Kush Sr. Sec. School, RBSE   2022
- Class 10 – Global Academy Secondary School, RBSE   2020

CERTIFICATIONS & TRAINING

Data Analytics Training – TOPS Technologies Pvt. Ltd   **May2025 – Aug 2025**

- Excel, Power BI, Python, NumPy, Pandas, Matplotlib, Seaborn, Statistics, SQL

Data Analytics Essentials – Cisco Networking Academy   **Aug 2025**

- Data Analytics, Data Visualization, SQL, Microsoft Excel, Tableau, Dashboard Design, Data Storytelling

Career Essentials in Business Analysis – Microsoft & LinkedIn   **Sep 2025**

- Requirements Gathering, Project Management, Business Analysis

Career Essentials in Project Management – Microsoft & LinkedIn   **Sep 2025**

- Budget Development, Project Management, Project Communications

ADCA – STP Computer Education   **2024 - 2025**

- Computer Fundamentals, MS Office, Excel, Word, PowerPoint, Data Entry, Internet & Email

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TECHNICAL SKILLS

- **Data Analytics Tools:** MS Excel, Power BI, Tableau, SQL
- **Programming & Libraries:** Python (NumPy, Pandas, Matplotlib, Seaborn)
- **Data Analytics Concepts:** Data Cleaning, EDA, Data Modeling, KPI Tracking, Dashboard Design, Data Storytelling
- **Business & Project Skills:** Requirements Gathering, Project Management, Budget Planning, Project Communications, Business Analysis
- **Other Tools & Skills:** Online Research (Google, LinkedIn), Data Collection & Verification
- **ERP & Office Tools:** Tally ERP, MS Office (Word, PowerPoint)

PROJECTS   July 2025

1. BlinkIT Grocery Sales Dashboard – Power BI

- Designed and developed an interactive dashboard to analyze grocery sales data.
- Performed data cleaning and transformation using Power Query.
- Created DAX measures for KPIs like Total Sales, Profit Margin, and Order Trends.
- Built visualizations for category-wise sales, top-selling products, and monthly trends.

2. Heart Disease Data Analysis – Python (NumPy, Pandas, Matplotlib, Seaborn)

- Performed Exploratory Data Analysis (EDA) on the Heart Disease UCI dataset.
- Conducted statistical analysis using NumPy (mean, median, standard deviation, percentiles).
- Visualized patterns with Matplotlib & Seaborn (target distribution, correlation heatmap, histograms, boxplots, pairplots).
- Extracted insights on relationships between cholesterol, heart rate, and heart disease.