

IRELAND

STUDENT VISA – CHECKLIST

NB: STUDENTS PLEASE BE AWARE THAT YOU ARE RESPONSIBLE FOR ALL INFORMATION SUBMITTED IN YOUR APPLICATION.

FALSE OR MISLEADING INFORMATION WILL RESULT IN THE REFUSAL OF AN APPLICATION, REGARDLESS OF WHO IS RESPONSIBLE FOR PREPARATION AND SUBMISSION OF THE APPLICATION.

IF YOUR VISA IS GRANTED AND IT EMERGES THAT FALSE/MISLEADING INFORMATION WAS SUPPLIED TO THE VISA OFFICER IT WILL AFFECT YOUR IMMIGRATION STATUS IN IRELAND.

	Yes	No
1. Printed and signed summary from online application. All applications must be lodged online – see www.embassyofireland.in for details. ALL QUESTIONS ON THE ONLINE APPLICATION FORM SHOULD BE ANSWERED. FAILURE TO DO THIS WILL RESULT IN YOUR APPLICATION BEING REFUSED		
2. Additional Student Visa Application form and Questionnaire. No Duplicates Required – these will not be returned to the applicant.		
3. Original Passport valid for at least 6 months after the intended date of departure from Ireland following visits. A full copy of all pages of this passport should be submitted.		
4. One recent passport sized photograph not more than 6 months old. Please see www.embassyofireland.in for details of photograph requirements. If the submitted photograph does not meet these requirements it will delay processing on your application.		
5. You should submit all previous passports along with a photocopy of each page of all the passport(s) submitted. If you have been refused a visa for any other country, details of this, preferably the original letter issued to you by the authorities of that country, should be submitted. Concealment of other visa refusals will result in your Irish visa application being refused		
6. The required visa fee in the form of DD in favor of “Embassy of Ireland, New Delhi”. DD’s can be obtained from all VFS Application centers.		
7. An up to date Police Clearance Certificate or Observation in your passport is required from each applicant.		

Original plus one copy for each of the following documents:

7. Acceptance Letter & Confirmation of fees paid -- this is not necessary for those		
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courses listed for “Approval In Principal”.			
Course Commencement Date: _____			
Agent Name: _____			
If you do not supply your agents name this will be considered as an attempt to mislead the Visa Official and your application will be refused. This will also be reported to the Educational Institute in Ireland.			
8. Details of family members residing in Ireland or another EU country.			
9. Statement of Purpose.			
10. Brief CV.			
11. Certificate of Educational Qualifications.			
a. Class 10 th Mark Sheet & Certificate.			
b. Class 12 th Mark Sheet & Certificate.			
c. Graduation Mark Sheet & Certificate (Inc case of PG Course).			
12. Evidence of adequate level of English e.g. TOEFL, IELTS (Where the Course being pursued is through English). A guideline of the scores required is as follows:- <ul style="list-style-type: none"> IELTS: A MINIMUM SCORE OF 5 IELTS IS REQUIRED FROM INDIAN STUDENTS WHO WISH TO APPLY FOR A STUDY VISA FOR IRELAND. TOEFL: A MINIMUM SCORE OF 173 IS REQUIRED FROM INDIAN STUDENTS WHO WISH TO APPLY FOR A STUDY VISA FOR IRELAND. 			
13. Letter from Current Employer or Experience Certificate (Where applicable). Only a letter from the student’s current employer should be submitted. Any other recommendation letters should not be included.			
14. Affidavit of Support Relationship with the Sponsor (1): _____ Relationship with the Sponsor (2): _____ Relationship with the Sponsor (3): _____			

Financial Documents	Sponsor (1)	Sponsor (2)	Sponsor (3)		
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
a. Bank Statement & Bank Certificate (Last 6 Months)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

b. Bank Loan Paper (If any)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
c. CA Statement.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
d. Evaluation Report.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
e. Income Tax Return Papers.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
f. Any other Financial documents (Please Specify):					
1. Documents pertaining to property deeds, NSC's, KVP's, Mutual Funds should not be collected at all & will not be accepted by the Embassy also- a Chartered accountant's statement incorporating the value of above property / funds will suffice. 2. Fixed deposit receipts should not be submitted. A statement from the bank (Bank letter head) giving the total value of the deposits will suffice.					
15. Please supply full contact details for all your sponsors. If they are not directly related to you, eg: Mother/Father/Sibling, please explain the relationship and provide some evidence of this. If your sponsors are unrelated to you please give some explanation as to why they are undertaking to sponsor your education in Ireland.					

ALL OF THE ABOVE DOCUMENTS MUST BE SUBMITTED WITH YOUR APPLICATION. IF YOU ARE UNABLE TO PROVIDE ANY OF THESE DOCUMENTS PLEASE PROVIDE A WRITTEN EXPLANATION FOR THE OMISSION.

PLEASE PROVIDE A PHOTOCOPY OF ALL DOCUMENTS YOU WISH TO HAVE RETURNED TO YOU

ALL DOCUMENTATION MUST BE IN ENGLISH OR ACCOMPANIED BY A NOTARISED TRANSLATION

NOTE: THE PROVISION OF ALL THE DOCUMENTATION LISTED IN NO WAY GUARANTEES THAT A VISA WILL BE GRANTED.

Any Comments (Include any explanations for missing documentation).

Date:_____

Sign of SO:_____

Visa Fees:_____

Name of SO:_____

AC Location:_____

******* NB: THIS IS NOT AN EXHAUSTIVE LIST *******

A VISA OFFICER MAY REQUIRE FURTHER DOCUMENTATION IF HE OR SHE DEEMS IT NECESSARY, BEFORE THEY CAN MAKE A DECISION ON AN APPLICATION.

PLEASE NOTE THAT APPLICANTS MAY BE REQUIRED TO ATTEND A PERSONAL INTERVIEW

APPLICATIONS DEALT WITH BY THE VISA OFFICE NEW DELHI MAY TAKE UP TO 4WEEKS TO PROCESS IF ALL DOCUMENTATION IS IN ORDER.

NOTE: THE PROVISION OF ALL THE DOCUMENTATION LISTED IN NO WAY GUARANTEES THAT A VISA WILL BE GRANTED.