

ADITYA VERMA

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Profile

- Results-driven achiever with exemplary planning and organizational skills, along with exceptional attention to detail.
- Flexible team player who thrives in environments requiring the ability to effectively prioritize concurrent projects and meet deadlines.
- Exceptional listener and communicator who effectively conveys information.
- Highly empathic with the ability to recognize and understand a situation from different angles and effectively problem-solver.
- Multilingual (English, Hindi, and Punjabi).
- Highly motivated self-starter who takes initiative with minimal supervision.
- Available to work flexible hours that may include early mornings, evenings, weekends, nights, and holidays.
- I am a huge fan of sports, especially cricket. Currently, team member of Rebels Cricket Club.
- People appreciate my extroverted nature. As I love to do standup comedy, mimicry, and acting.

Education

Undergraduate Diploma in Computer Science (2020-2022)

University of Regina, Regina SK

High School Diploma in General Engineering (2015-2019)

Air Force School, Jammu J&K (India)

Certifications

- Udeemy course- Ultimate Microsoft Office: Excel, Word, PowerPoint, Outlook, Teams.
- 8th International Mathematics Olympiad (2014-15): School Rank- 1, City Rank- 86, Province Rank-242.
- 10th International Mathematics Olympiad (2016-17): School Rank- 3, City Rank- 211, Province Rank-891.

Computer Skills

- Proficient knowledge of programming languages: C++, HTML5, CSS3.
- Decent knowledge of programming languages: JavaScript, MySQL.
- Working knowledge of various IDE such as Visual Studios, Replit, and Code Blocks.
- Quality knowledge of software like Zoom, Google meet, POS system, Oracle, etc.
- General skills such as tech support, software installation, and network configuration gained from CompTIA A+ preparation.
- Typing speed is around 60 words per minute.
- Experience in using various operating systems like Microsoft Windows, macOS, Linux, and its shell script.

Projects

Polling Stats- This is a global website where anyone can make an account, post polling questions, and people can vote for them. It includes some engaging pages. [link](#)

University of Regina Transcript- This website showcases my transcript in a different style. Moreover, it includes my other information and certification links. [link](#)

Employment Experience

SaskTel – Cornwall Centre, Regina, SK

Jan 31st, 2023 - Present

Position: **Service Representative (Casual Part-time)**

- Successful completion of both Wireline and Wireless training courses.
- Proficiency in SaskTel's products, services, pricing options, and systems such as Astra, Siebel, and Consumer KC.
- Building strong, positive, and professional relationships with coworkers and customers.
- Maintaining a calm demeanor during periods of high volume or unusual events.
- Other store functions like opening and closing, making sure the store is always clean, neat, sized, and organized.
- Handling troubleshooting problems.
- Current sales rank #13 in the whole province.

Skills Mastered: Client Management, Contract Negotiation, Connection Builder, Target achievement, People Enabler.

Jump.ca – Regina, SK

Sept 2022 – Nov 2022 (3 months)

Position: Retail Sales Associate

- Selling SaskTel Plans, Apple, and Samsung products like phones, tablets, warranties, and accessories.
- My work includes the usage of software like Astra (Java), and RQ.
- Moreover, I was one of the top performers in the sales department.

Skills Mastered: Sales Closing, Multitasking, Negotiation, and Sales Presentations.**McDonald's – Regina, SK**

May 2021 – Aug 2022 (1yr 3months)

Position: Guest Experience Leader

- Inspiring, supporting, and guiding my team to deliver a guest experience that blurs the line between restaurants and quick service restaurants.
- Connecting with guests and answering their questions about McDonald's food and making them feel valued at all touchpoints.
- Handling various situations with composure and positivity by being a model of calm and fairness.
- Performing all cash management and cash register policies.

Skills Mastered: Pressure Handling, Complaint Resolution, Delegation, Patience, Team Leader.**Course Hero – Regina, SK**

April 2021 – April 2022 (1 year)

Position: Campus Representative for Course Hero at the University of Regina

- Host virtual or in-person events (student organization partnerships and networking events) to educate students about Course Hero initiatives and products.
- Job duties include marketing, event planning, networking, and selling course hero products.
- Encourage students to apply for a chance to win the Course Hero Sweepstakes.
- Support social good initiatives like Books for Africa.
- Lastly, I was a featured speaker at a corporate meeting of Course Hero.

Skills Mastered: Hard and soft sales skills, communication, and time management.**Blue Star Tailors – India**

March 2018– March 2021 (3 years)

Position: Sales Advisor

- Selling men's designer clothes such as blazers, shirts, pants, jackets, sweaters, and coats like a trench, pea, etc.
- Provide excellent customer service like greeting them when entering or leaving an establishment.
- Processing transactions at the checkout counter and cash handling.
- Portraying a professional and well-groomed appearance.

Skills Mastered: Considerate and visionary thinking, Customer service.**References**

- Leanne Howse
Store Manager of Cornwall SaskTel Store.
306-539-2552
- Kimberly Hausermann
Business Manager- Vendor Management- IS.
306-540-7370
- Sachin Sharma
Technology Solutions Manager at SaskTel.
306-531-8920

