

Application Form for Financial Assistance for Book Fairs, Book Exhibitions and Participation in International Book Fairs/ Publishing Events, etc.

1. Name of Organisation:
2. Postal Address (with telephone/ fax/ email address):
3. Date of Establishment and Registration No.:
4. Unique ID issued by NGO Partnership System:
5. Permanent Account Number (Income Tax):
6. Name of the Bank and Account Number:
7. Brief details of the Institution/ organisation\*:
8. Details of the proposal/ project for which assistance is sought with date and period of execution (add extra sheet, if necessary)
9. Synopsis of the project (to be annexed):
10. Total estimated cost of the project (items-wise details to be annexed):
11. Amount of assistance sought from the Ministry:
12. Details of the other sources of finance for the proposal (matching share):
13. Quantum of Assistance received during the last three years from Ministry of Culture:
14. Whether or not audited state of accounts and the utilization certificate in respect of the grant released by the Ministry on the earlier occasions have been submitted. If so, copies of the Utilization Certificate may be enclosed.

15.I certify and declare that:

- a. The particulars of statements made above are true.
- b. The institution/ organisation will abide by the rules and conditions laid down by the Ministry of Culture.

Signature:

Name:

Designation:

Office Stamp:

\* A statement of income and expenditure of the applicant organization for the previous three years and a copy of the balance sheet for the previous year certified by a chartered accountant or a government auditor.

### **Recommendation of the Appropriate Agency**

The recommendation of any of the National Akademies, any culture-related organisation under the Government of India or by State Government/ U.T. Administration/ State Akademies, covering the following points may be forwarded along with the application:

1. That the said organisation is registered under the Societies Registration Act (XXI of 186), Trusts Act, Companies Act or any Central or State Act.
2. That the said organisation is active and good and deserves to be assisted for project as in the application.

**Note:** The officer signing the certificate should be Head of Akademi/ Cultural Organisation of the Government recommending the case, or Under Secretary or above to the State Government/ U.T. Administration.