



**THE INSTITUTE OF
Company Secretaries of India**
IN PURSUIT OF PROFESSIONAL EXCELLENCE
Statutory body under an Act of Parliament

39th

National Convention of Company Secretaries

Days & Dates

**Thursday, Friday & Saturday
October 13-14-15, 2011**

**10 PCH
for
Members of
ICSI**

Venue

Jaypee Palace Hotel & Convention Centre, Agra

Taj Mahal, India

solbuddy.com

Theme

Corporate Dynamism and Innovative Professionalism

Sub-Themes

- Dynamic Business Environment, Innovation and Risk Management
- Regulatory Convergence, Technology and Innovative Professionalism
- From Compliance to Creative Solutions – Vision 2020 challenges
- Leveraging Globalisation for Trade in Professional Services
- Harmonisation of Companies Bill, 2009 vis-à-vis other Corporate Laws

PARTICIPANTS

Company Secretaries and other Professionals in Secretarial, Legal and Management disciplines, Directors, CEOs, CFOs, Shareholder Communications and Investment Relations Professionals, legal counsels and other professionals would benefit by participating in the Convention

SPEAKERS

Eminent faculty with comprehensive exposure to the practical aspects of the topics will address and interact with the participants.



PAPERS FOR DISCUSSION

Members who wish to contribute papers for publication in the souvenir or for circulation at the Convention are requested to send the same preferably through email [sudhir.dixit@icsi.edu] with one hard copy to Dr. S K Dixit, Director (Academics), The Institute of Company Secretaries of India, 22, Institutional Area, Lodi Road, New Delhi 110 003 on or before **September 10, 2011**. The paper should not normally exceed 15 typed pages. The Articles Screening Committee will consider the articles so received and the decision of the Institute based on the recommendations of the Screening Committee will be final in all respects. An honorarium of Rs. 2,500 will be paid by the Institute for each paper selected for publication in the souvenir or circulation at the Convention.

DELEGATE FEE & REGISTRATION PROCEDURE

A. PACKAGE - 1 (NON-RESIDENTIAL)

Package - 1 (Non – Residential)		
Description	Early Birds (Payment Received upto 30.08.2011)	Others (Payment Received after 30.08.2011)
Members of ICSI/ICAI/ICWAI	5000	5500
Non-Members	5500	6000
Company Secretary in Practice	4500	5000
Senior Members (60 years & above)	4500	5000
Students	4000	4500
Foreign	US\$100	US\$150
Spouse	4000	4500

Non-Residential includes Lunch (3), Dinner(2), Morning /Evening Tea/ Coffee with Cookies, Convention Bag & Kit, Cultural Programme on two evenings. Other attractions including visit to Taj Mahal, Cookery Demonstration for Spouses with complimentary Tea / Coffee with Cookies in Hotel Jaypee Palace, etc.



**B. PACKAGE - 2 (RESIDENTIAL) *(HOTEL JAYPEE PALACE, AGRA)
*(TOTAL ROOMS AVAILABLE : 200)**

The accommodation has been arranged at the venue i.e. Hotel Jaypee Palace, Agra.

The regal Jaypee Palace Hotel and Convention Centre, a glorious structural blend of red sandstone and marble, is spread over an unbounded 25 acres of elegantly landscaped luxuriant greenery. Sprinkled with enormous water bodies and endless walkways, this magical creation impeccably blends Mughal and contemporary architecture with modern amenities. Leading the way to luxurious rooms and suites, the impressive interiors along the way set the tone for a majestic stay.

Taj Mahal, India

Room Occupancy Basis	Package -2 <i>Residential (Remittance by 30.08.2011)</i>	
	Accommodation Charges for Two Nights (Check in from 12 Noon of 13 th October, 2011 and Checkout by 12 Noon of 15 th October, 2011) (in Rs. all inclusive)	
Twin Sharing (Two Delegates in One Room, Charges per Delegate)	6250	Add Delegate Fee as per Package-1
Double Occupancy (Delegates with Spouse or Any Other Delegate)	12500	Add Delegate Fee for Two as per Package-1 and also mention details in the form.
Triple Occupancy (Three Delegates in One Room) subject to pairing by delegates themselves. (The entire payment/ settlement has to be made/ arranged by the concerned delegate who shall be booking the accommodation on behalf of other two delegates.)	15600	Add Delegate Fee for Three as per Package-1 and also mention details in the form.

Residential Package in Hotel Jaypee Palace, Agra includes stay from 13.10.2011 (12 Noon) to 15.10.2011 (12 Noon), Breakfast(2), Lunch (3), Dinner(2), Morning / Evening Tea/ Coffee with cookies, Convention Bag & Kit, Cultural Programme on two evenings and Other facilities like visit to Taj Mahal, Traditional Welcome, Welcome drink on arrival, Tea/Coffee Maker in the rooms, Children below 5 years sharing the room with parents without extra bed complimentary, Unlimited use of Swimming Pool & Gymnasium, 20% discount will be given on laundry, telephones, room service and internet, Cookery demonstration will be organized on 15th October for spouses with complimentary service of tea, coffee and cookies, etc. Extra payment is to be made for Children between 5-12 years sharing the room without extra bed (Rs.718 per day).



Package Offered by Hotel Jaypee Palace

The Institute acknowledges the special package offered by Hotel Jaypee Palace, which includes Convention Hall with a capacity of 1200 delegates, Business Centres, Exhibition Court, Pavilion Hall for Press Conference, a few rooms for the Institute, Flower Arrangements, Garlands, Bouquets, etc. on complimentary basis.

Contact details of Hotel Jaypee Palace	Distances from the Hotel
Jaypee Palace Hotel & Convention Centre Fatehabad Road, Agra - 282 003 Tel. : 91-562-233 0800 Website : www.jaypeehotels.com	Railway Station → (i) Agra Cantt. : 8 Km. (ii) Raja Ki Mandi : 10 Km. Airport : 10 Km. Taj Mahal : 3 Km.

IMPORTANT :

1. Checkin and Checkout time is 12 Noon. Early Checkin/ Late Checkouts will be subject to availability of rooms.
2. Interested delegates may send their requests by 30th August, 2011 alongwith the requisite tariff in full (non-refundable) for booking their accommodation in the aforesaid hotel.
3. Delegates have to pay for their other expenses including overstay (subject to availability of rooms) to the Hotel directly at the time of checking out.
4. Rooms will be allotted on First-Come-First-Served Basis on receipt of requisite payment in the Institute subject to availability. If rooms are not available at the time of receipt of payment, the delegates will be kept in the waiting list and / or the payment received will be refunded.
5. Rooms will only be booked / confirmed on receipt of actual payment in the Institute. Merely sending the request through E-Mail/ Phone without the requisite payment shall not be sufficient for booking the accommodation.
6. Early Bird Discount is subject to receipt of the payment in the Institute on or before **30th August, 2011.**

The entire fee is payable in advance and shall not be refunded once the nomination is received.

The registration form duly completed along with a crossed payable at par cheque / demand draft drawn in favour of The Institute of Company Secretaries of India payable at New Delhi may please be sent to The Institute of Company Secretaries of India, C-37, Sector-62, Noida – 201 309. The delegate registration form is attached herewith.

Venue of the Convention

Jaypee Palace Hotel & Convention Centre
Fatehabad Road, Agra 282 003
Tel : 91-562-233 0800 Website : www.jaypeehotels.com



**39TH NATIONAL CONVENTION OF COMPANY SECRETARIES
DELEGATE REGISTRATION FORM**

The Secretary & Chief Executive Officer

The Institute of Company Secretaries of India
C-37, Sector – 62, Institutional Area, Noida – 201 309

FOR OFFICE USE	
Date of Receipt	
Delegate Registration No.	

Dear Sir,

Please register Mr./ Ms. _____ as a delegate for attending the 39th National Convention of Company Secretaries to be held during October 13-15, 2011 at Jaypee Palace Hotel & Convention Centre, Agra . The particulars of the delegate are as under : -

1.	Name of the Delegate			
2.	Designation			
3.	Name and Address of the Organization (Professional Address) [®] (may attach Visiting Card)			Address of the Delegate (for Convention Correspondence) [®]
4.	E-Mail		Mobile No.	
5.	Telephone Numbers (incl. STD Code)		Fax Numbers	
6.	If Senior Citizen, Date of Birth		Non-Veg	Veg.
7.	ACS/FCS NO.	CP NO.	Student Regn. No.	ICAI/ICWAI Membership No.
8.	Name of Accompanying Spouse / Guest			Veg.
9.	Details of Payment			Rs.
(i)	Delegate Fee (Member of ICSI, ICAI or ICWAI/ Non-Member/ Student/ CP Holder/ Member above 60 Years/ Foreign Delegate)			
(ii)	Accompanying Spouse Fee			
(iii)	Amount for Hotel Booking from 13.10.2011 (Checkin 12:00 Noon) to 15.10.2011 (Checkout 12:00 Noon) at Hotel Jaypee Palace (Tick whichever is applicable)			
	→ Twin Sharing Basis			Rs.
	→ Double Occupancy Basis			Rs.
	→ Triple Occupancy Basis			Rs.
	(*) Name of Other Two Delegates / Guests			
	1. _____			
	2. _____			
	Total Amount			Rs.
10.	Details of Payment			
	Bank Draft/ Payable At Par Cheque bearing No. _____ dated _____ for Rs. _____ favouring “The Institute of Company Secretaries of India” payable at New Delhi OR Fee Acknowledgement bearing No. _____ dated _____ for Rs. _____ is attached.			

Yours faithfully,

(Signature of the Sponsoring Authority/ Delegate)

Note :

☞ Kindly mention your E-Mail Id / Mobile Number in this form legibly. Delegate Registration Letter / Confirmation of Hotel Accommodation will be sent by E-Mail.

☞ In view of limited availability of hotel accommodation, even after remitting the requisite fee, kindly DO NOT treat the booking as confirmed until a formal confirmation is received by you from the Institute.