

RESOLUTION

A meeting of the Executive Committee of

_____ held on _____ and resolved that the terms and conditions laid down in the Pilot Scheme of Financial Assistance for organizing Book Fairs, Book Exhibitions and Participation in International Book Fairs and Publishing Events and the sanction letter that Ministry of Culture may issue in pursuance of our application are and will be acceptable to our Institution and the Committee hereby authorize Shri/Smt. _____ President/Secretary to sign the application, indemnity bond, Bank Authorization letter etc. on behalf of the Institution.

The following members were present in the meeting:

SL. No.	Name of Member	Signature (in blue ink)
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1.

2.

3.

4.

5.

6.

Signature of the President/Chairman
(with Name & Address and Official Seal)

Place:

Date:

N.B. The grantee organization should ensure that the name & signatures of the Chairman/President and members of the organization are entered.

BANK AUTHORIZATION LETTER

(I/We _____) Organizing/Society/NGO/name) would like to receive the sums disbursed by the Ministry of Culture to me/us electronically to our bank account; detailed below:-

Payee's Particulars	
Name of payee as in Bank Account	
Address	
District & Pin Code	
State	
Telephone Number with STD code	
Mobile No.	
E-mail Address (if any)	
Bank Details	
Name of the Bank	
Bank Branch (full address & Telephone Number)	
Bank Account Number	
Account Type	
Mode of Electronic Transfer available ECS/RTGS/NEFT	
IFSC Code	
MICR Code	

Signature** _____

Name _____

Name of Organization _____

To be signed by the authorized signatory, as per resolution.

Account number and IFSC/MICR Code have been verified by me and are correctly recorded above.

Manager *

(Bank branch maintaining the Account)

* (to be signed by the Manager of the Bank in blue ink)

(Seal)