

ANNEXURE I

Funding Norms under grant-in-Aid

Categories of expenses for which
Grant-in-Aid will be available

Normal level of ceiling on
funding under G.I.A.

- | | |
|--|---|
| 1. Essential office equipment like
Office tables, chairs, almirahs
etc. on a one time basis. | 75% subject to maximum of
Rs.20,000/-. |
| 2. All activities and infrastructure | 75% |

Categories of expenses for which
Grant-in-Aid will not be available

1. Acquisition of land and building.
2. Purchase of vehicles, computers, electronic typewriters, plant and Machinery, etc.

FORMAT IN WHICH ORGANISATION SEEKING ASSISTANCE FOR ACTION ORIENTED PROJECTS ARE TO
APPLY/FORM IN WHICH PROJECTS ARE TO BE PLACED BEFORE THE GRANT-IN-AID

I. ABOUT THE ORGANISATION

1. Name and address of the organization
2. Nature of the organization
(e.g. a society, trust, co-operative, etc.)
3. Date of voluntary organization's constitution registration alongwith the following papers
 - a. Copy of certificate of registration
 - b. Copy of prospectus
 - c. Constitutions of the Board of Management
 - d. Annual report of the previous year
 - e. Copy each of the Receipts and Payments Accounts and/or Income and Expenditure Account and the Balance sheet for the previous year certified by a Chartered Accountant or a Government Auditor.
4. Brief history/and a brief account of activities of the organization since inception particularly in the field of child/women labour and whether similar programmes, have been taken up on behalf of other Government Department,
5. Whether recognized or recommended by any State Government.
6. Additional information, if any
7. List of additional papers, if any

II. ABOUT THE PROJECT

1. Name of the project
2. Objectives of the project
3. Duration of the project
4. Target group
5. Total cost of the project (project budget with item-wise break up)

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6. Cost(with item-wise break up) of any similar project financed by the Ministry of Labour.
7. Extent of financial assistance sought from the Ministry of Labour for this project.
8. Other sources of finance for the project (e.g. own funds; other organizations etc.)

9. Per beneficiary cost:-

Per Year

Per month

10. Output in measurable terms (e.g. number of child workers educated upto primary level formation of groups of woman workers etc.

11. Any other relevant information.

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A. Central Scheme

(1) Organising Women labour in various industries and other activities.

Under the Seventh Five Year Plan, the Women Labour Section in the Ministry of Labour has administering a section entitled "Financial assistance to voluntary organizations for schemes to benefit women labour". This is a general scheme under which voluntary agencies and non-governmental agencies are encouraged to formulate various kinds of schemes and action oriented projects for women labour. The amount of assistance given by the Ministry to voluntary agencies, etc. for organizing, such programmes to for the benefit of women labour is normally restricted to 75% of the total cost of the project. The remaining 25% of the cost has to be borne by the organization concerned.

Under the above project assistance is given to voluntary agencies for the following types of activities :-

- (i) For organizing women workers to ensure better wages working conditions and other benefits, and for formulation of formal/ informal groups such as Co-operative Societies, etc.
- (ii) For organizing seminars, workshops, etc. aimed at bringing the problems of the women labour.

There has been considerable success in the projects relating to organizing women Workers under the above scheme. On the basis of the experience so far gained, it is felt that during the Eight Five year Plan, an intensive scheme exclusively for organizing unorganized women workers should be taken up. This is an assured and effective way of ensuring that the women workers get their right. Moreover, this is an area which no other department can fund, or take up. The organizing activity envisaged under this scheme will be left to the voluntary organizations as is being done at present. It has been observed that voluntary organizations can play a very positive role in this regard.

This has been proved by our experience in projects such as organizing women beedi workers in Indore and Organising women zari workers in Lucknow, both of which were taken up by the Self Employee Women's Association.

The objective of the present scheme would be to select a few industrial/occupational categories in which large number of women work and to concentrate on these categories for taking up organizing of women in different parts of the country. The following areas could be selected:-

1. Beedi Making
2. Garment Manufacturers
3. Agriculture
4. Any other employment where large numbers of women are employed as Unorganized workers.

In concentrating on a few industries/occupations, the idea is to ensure that in these industries, women works throughout the country got organized. Concentrating on a few industries will bring tangible results. The following steps would be required to be taken:-

Identification of the industries/occupations in which organizing activity should be taken up.

1. Identification of voluntary organization who will be take up such activity in different parts of the country.

2. The individual project will consist of:-

- (a) An initial survey of the conditions of women workers in the specified areas and industry.
- (b) Contact with the women workers through field workers/organizers under the project.
- (c) Camp(at least two per project per year) to raise awareness, etc.
- (d) Registration as a formal organization (trade union, registered society, co-operative society, etc.)

Each project will run 3-5 years and about 7-10 projects will be taken up in each industry during the Eighth Plan Period. The yearly budget of each project should be within Rs.55,100/- and will include the cost of survey, camps, salaries, establishment cost etc. The quantum of assistance from the Government of India would be limited to 75%. During the Eighth Plan Period it is proposed to assist 15 such projects. The total budget requirement for the scheme would thus be Rs.7,37,500/-(75% of 70,000x15) or say Rs.7,85,000/-. A tentative budget for one project is below:-

Tentative Budget for organizing 300-400 women workers.

Budget for one Year.

1.	Organizers (4) Rs.600/-PM per organizer	Rs.28,800/-
2.	Office Assistant (1)@Rs.525/-PM	Rs.6,300/-
3.	Traveling Allowance	Rs.5,000/-
4.	Rent for office	Rs.6,000/-
5.	Stationary	Rs.3,000/-
6.	Misc.(including legal assistance)	Rs.6,000/-
	Total:	<u>Rs.55,100/-</u>

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PROFORMA FOR REPORT FROM STATE GOVERNMENTS ON PROJECT PROPOSALS
SUBMITTED BY VOLUNTARY ORGANIZATIONS UNDER THE GRANT-IN-AID SCHEME
FOR PROJECTS FOR THE BENEFIT OF WOMEN LABOUR

1. Name & address of the organization
2. Title of the project
3. Year of registration of the organization
4. Place of registration
5. Registration valid upto
6. Objectives of the organization
 - i)
 - ii)
 - iii)
 - iv)
7. Experience of the organization in undertaking welfare projects.
8. Activities taken up by the organization in the preceding 3 years.
 - (i)
 - (ii)
 - (iii)
9. Financial status of the organization
10. Details of assets and liabilities
(Last one year only)

	<u>Amount in Rupees</u>	<u>Year</u>
(i) Land and building		
(ii) Equipment, furniture etc.		
(iii) Fixed deposits, investments made, loans given		
(iv) Cash in hand and cash at bank		
(v) Borrowings		
(vi) Other liabilities, if any		
11. Sources of funding of activities taken up in the previous 3 years(Central Govt./State Govt./Other Govt./other organizations) please specify year, amount & sources.
 - (i)
 - (ii)
 - (iii)
12. Details of funding from external sources. Please specify year, amount and source.
 - (i)
 - (ii)
 - (iii)
13. Area in which the organization wishes to take up the work.
(District, block, village)

14. Whether the organization has undertaken work in the area previously. (Please mention period since when the agency has been working in the area and the nature of work taken up).
15. Persons involved with the project.
(Names, residential addresses, education & other qualification, occupations & institutions to which they belong)
16. Whether the organization has the experience/ability to take up the present project.
17. Whether the project is complete in all respects in accordance with the requirements of the scheme.
18. Whether there is any other child labour project being implemented in the area/women labour project of similar nature being implemented in the area.

Certified that the above facts have been verified. The project proposal is duly recommended for consideration by the M/o Labour.

Stamp and Signature of Officer
of the State Govt. not below
the rank of Joint Secretary.