**Proposal Overview Template Guidance**

Proposal overviews exceeding the page limit (**1 page**) cannot be submitted. Use at least 11 point font. The completed document must be converted to pdf prior to attachment.

1. **Proposal Overview**:

The overview section must include the four subsections below. Do not include supplemental text beyond what directly responds to the four subsections. :

* + **Problem Statement**. Summarize the issue(s) to be addressed and why the project is responsive to the issue.
  + **Objectives**. Clearly state project objective(s) in measurable terms. Include a brief statement of the hypotheses to be tested or questions to be addressed and a description of the resultant information or product(s) that will be provided at the end of the project.
  + **Benefits**: Summarize the benefits to be derived from proposed research, including scientific advancements and the deliverables to be provided, audiences targeted, and mechanisms of delivery.
  + **Task Statement Relevancy**. Describe how the project objectives, hypotheses, and expected research outcomes directly respond to the task statement’s specified research needs or questions. Clear linkages between these must be demonstrated. Pay close attention to which research needs are required to be addressed versus those that are optional. Proposals that do not demonstrate relevancy to all required research needs will not be considered for further review.

The Proposal Overview is intended to provide reviewers with concise evidence that the proposal is responsive to the task statement, demonstrates important new work or significantly builds on previous or on-going work, and provides useful outcomes.

**Note:** The Proposal Overview section is used by JFSP for two purposes: to develop a project abstract and to evaluate relevancy to the research needs or questions articulated in the task statement. As a result, proposers must copy and paste the first three subsections of the proposal overview—Problem Statement, Objectives, and Benefits—into the Abstract field in the **Details tab** of the JFSP database. Proposers must copy and paste the fourth subsection—Task Statement Relevancy—into the Task Statement Relevancy field in the **Details tab**. Both fields are limited to 4000 characters, including spaces. If selected for funding, the Abstract becomes the publicly accessible description of the project.

**Proposal Overview Template**

**Proposals must use the following template to be considered, including providing below the proposal title and principal investigator name and affiliation**

**Page limit for this template is 1 page and you must use at least 11 point font**

**Proposal Number/Title:**

**Principal Investigator Name and Affiliation:**

**Proposal Overview**

1. **Problem Statement**

<Narrative>

1. **Objectives**

<Narrative>

1. **Benefits**

<Narrative>

1. **Task Statement Relevancy**

<Narrative>