# Plugin Name: Tutor LMS Instructor Availability Scheduler

## Overview

The Tutor LMS Instructor Availability Scheduler plugin is designed specifically for instructors, allowing them to define their availability using a Google Calendar-based interface. Students can then book sessions based on the available time slots set by the instructors.

## **Features**

## 1. Instructor Availability Management

- o Instructors can set their availability for 1-hour slots from 8 AM to 11 PM.
- A dedicated page for instructors to select available time slots.
- The availability is applied for the entire day.
- Instructors can schedule their availability only for the next 5 months.
- o Instructors can mark a leave for the entire day.
- Instructors can cancel availability in case of an emergency and provide a reason for cancellation.
- Availability will be directly synced from Google Calendar.
- Any existing events in Google Calendar will block availability for booking.
- Once a time slot is booked, it is added to the instructor's Google Calendar.
- o If a session is canceled, the time slot becomes available again for booking.
- Recurring availability settings: Instructors can set recurring availability on specific days of the week to avoid manually scheduling each week. Recurring availability can also be overridden for specific dates.
- Custom session durations: Instructors can define session durations (30 min, 45 min, 1 hour, etc.) instead of only 1-hour slots. Overlapping with other booked slots will be prevented. Buffer times between sessions can be configured.
- Booking conflict prevention: The system ensures that once a time slot is booked, it cannot be double-booked unless the earlier session is canceled.
- Advanced Instructor Availability Controls: Instructors can set availability for specific course types (e.g., only for Webinars or Consultation Classes). They can also configure different availability schedules for weekdays vs. weekends.

#### 2. Multi-Instructor Coordination

- Allows multiple instructors to collaborate on a single event.
- Enables students to book sessions with co-instructors if their primary instructor is unavailable.

## 3. Instructor-Centric Booking System

- Students can view the available time slots set by the instructor.
- Students can only book sessions based on the instructor's predefined availability.
- Tutor LMS Pro integration ensures that all bookings are linked directly to the instructor's profile.
- Prevents booking overlapping with existing Google Calendar events, ensuring the instructor's time is managed efficiently.
- Payment integration for paid bookings: Instructors can enable paid sessions where students must complete payment before booking via Stripe, PayPal, or other gateways.
- Booking confirmation & refund support: Instructors can define cancellation policies, and refunds may be processed accordingly.
- **Discount & coupon support:** Instructors can offer promotional discounts and coupons for paid bookings.

## 4. Instructor Event Categorization

- Three types of instructor-led events: Webinars, Consultation Classes, and College Lectures.
- Each event is categorized to ensure better organization for the instructor.
- No overlapping of events within the same time slot to prevent double-booking.
- Events are automatically categorized and managed in the instructor's Google Calendar.
- Event priority handling: If an instructor schedules a session in a slot already occupied by an event, priority rules will determine whether the booking can proceed.

### 5. Admin Controls for Instructor Management

- Admin can view and manage all instructor availability schedules.
- Ability to override instructor schedules if needed.
- Control refund policies for paid bookings.
- Admin can enable or disable payment features for specific instructors.

### 6. Integration with Google Calendar and Zoom for Instructors

- o Google Calendar API is used to fetch and update instructor availability.
- o Blocks unavailable slots based on existing events in the instructor's calendar.
- Automatically adds booked sessions to the instructor's Google Calendar.
- Removes or updates events if availability changes or sessions are canceled.
- Categorizes events as Webinars, Consultation Classes, or College Lectures.
- Automatic Zoom link generation for booked sessions.
- Email & App Reminders: Automated email and in-app notifications for scheduled sessions (sent to both students and instructors before their booked session). Reminders can be configured for different intervals (24 hours before, 1 hour before, etc.).

# **Pages**

## 1. Availability Schedule (Instructor-Specific)

- This page allows instructors to schedule their availability.
- Displays a list of 1-hour time slots from 8 AM to 11 PM.
- Availability is fetched and updated in real-time with Google Calendar.
- Instructors can mark leave for the entire day.
- Instructors can cancel availability and provide a reason.
- Instructors can define recurring availability and custom session durations.

## 2. Upcoming Events (Instructor-Focused)

- This page displays all scheduled events for instructors in ascending order of time.
- The earliest event appears at the top.
- Events are categorized as Webinars, Consultation Classes, or College Lectures.
- Events sync in real-time with Google Calendar.
- Ensures that once a slot is booked, it cannot be booked again unless canceled.

# Workflow

## **Instructor Side**

- 1. Login to the Tutor LMS instructor dashboard.
- 2. Navigate to the "Availability Schedule" section.
- 3. Connect and sync Google Calendar.
- 4. Select available 1-hour time slots from 8 AM to 11 PM.
- 5. Save availability settings.
- 6. Availability is stored in Google Calendar and displayed to students.
- 7. Can schedule availability only for the next 5 months.
- 8. Can mark leave for the entire day.
- 9. Can cancel availability in case of an emergency and provide a reason.
- 10. View upcoming events on the "Upcoming Events" page, sorted in ascending order.
- 11. Set recurring availability for selected days of the week.
- 12. Define custom session durations with buffer times.

### Student Side

- 1. Login to the Tutor LMS student dashboard.
- 2. Go to the "Book a Session" section.
- 3. Select an instructor and view their available time slots.
- 4. Book a session in an available slot.
- 5. Pay for the session (if required).
- 6. Receive confirmation and meeting link.
- 7. Receive email and in-app reminders before the session.

8. Booked session appears in the instructor's Google Calendar.

## **Future Enhancements**

- Additional customization for instructor recurring availability.
- More payment gateway options tailored for instructor earnings.
- Enhanced analytics and reporting for instructor bookings.
- Mobile app integration for instructor push notifications.
- Support for instructor group bookings and bulk session purchases.
- Advanced event priority conflict resolution for instructors.

# Conclusion

This plugin enhances Tutor LMS Pro by providing a structured scheduling system specifically for instructors, allowing them to define availability, categorize events, handle payments, and seamlessly sync with Google Calendar for streamlined booking and scheduling. The instructor-focused approach ensures better control over time management, session planning, and revenue generation.