



To
The Manager
Citizens Bank International Ltd.
Kamaladi, Kathmandu

June 3, 2012

Sub: Opening of New Current Account

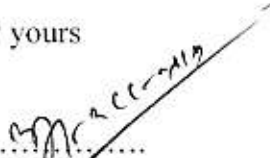
Dear Sir,

As decided by Company's board of directors meeting dated 2 June 2012, you are requested to open new Current account in the name of Eastern Motor Pvt Ltd.

Specimen signature of signatory and necessary documents are attached herewith.

Your earliest action in this regard will be highly appreciated.

Sincerely yours


.....
(Ananda Raj Batas)

Chairman

Eastern Motor Pvt. Ltd.



Statement of Account

A/C No.: 0010001878CA
A/C type: CURRENT ACCOUNT

From: 17/07/2018 to 16/11/2018
Currency: NPR IntRateCr:0 % Limit:

Date	Description	Value Date	Debit	Credit	Balance
01Oct18	PREVIOUS BALANCE ON : 09Jul18	01Oct18			931,764.33
01Oct18	3rdparty D			24,545.00	
01Oct18	PK NIRMAN SEWA				
01Oct18	Date summary				956,309.33

Transaction Summary

Opening Balance

Dr Entries

Cr Entries

931,764.33

0.00

24,545.00

27th Nov., 2018

To,
Citizens Bank Limited
Durbarmarg,
Kathmandu, Nepal.

Sub: Request for Bank Certificates


Dear Sir,

In connection with the Statutory audit of our financial statements for financial year 2017/2018 AD, you are requested to provide us following certificates for our account no. 0010001878CA as on 16th July 2018 with the bearer of this letter. You are also requested to debit bank charge if required, from our account no. 0010001878CA maintained with you and send necessary advice to us.

- 1/ Bank balance confirmation certificates
2. Loan balance confirmation certificates
3. Interest paid certificates (For F.Y. 2017/18)

Your earliest action in this regard will be highly appreciated.

Sincerely yours


Authorized Signatory



26th Nov., 2018

To,
citizen Bank International Ltd.
Kamaladi, Kathmandu
Nepal .

Sub.: Request for Bank Statement

Dear Sir,

You are requested to provide us bank statement for our Account No. 0010001878CA for the period 17/07/2018 to 16/11/2018 with the bearer of this letter .

Your earliest action in this regard will be highly appreciated.

Sincerely yours

Authorized Signatory

Bank

निर्देशित बैंक इन्टरनेशनल लि.

Citizens Bank International Limited

Durbarmarg, Kathmandu, Nepal

Tel: +977-1-4427842, 4427824

Fax: +977-1-4427044, P.O. Box: 19681

E-mail: durbarmarg@ctznbank.com

URL: www.ctznbank.com

Swift Code: CTZNNPKA

Date: 12 December, 2018

BALANCE CERTIFICATE

TO WHOM IT MAY CONCERN

This is to certify that Account Holder as mentioned below:

Name	: EASTERN MOTORS PVT. LTD
A/C No.	: 0010001878CA
A/C Type	: CURRENT ACCOUNT
Currency	: NPR

has a Balance of NPR 931,764.33

In Words: NPR Nine Hundred Thirty-One Thousand Seven Hundred Sixty-Four and 33/100 Only

as on **16 July 2018**

This certificate has been issued as per the request of the afore stated account holder without any obligation on the part of the bank.


ct-cu3

Authorized Signature(s)

Citizens Bank International Ltd.


C-641

*Only for Audit Purposes

Bank

सिटीजन्स बैंक इन्टरनेशनल लि.

Citizens Bank International Limited

Durbarmarg, Kathmandu, Nepal

Tel: +977-1-4427842, 4427824

Fax: +977-1-4427044, P.O. Box: 19681

E-mail: durbarmarg@ctznbank.com

URL: www.ctznbank.com

Swift Code: CTZNNPKA

Date: 11 December, 2018

BALANCE CERTIFICATE

TO WHOM IT MAY CONCERN

This is to certify that Account Holder as mentioned below:

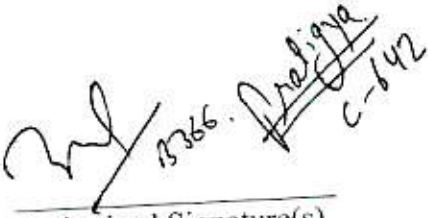
Name	: EASTERN MOTORS PVT. LTD
A/C No.	: 0010001878CA
A/C Type	: CURRENT ACCOUNT
Currency	: NPR

has a Balance of NPR 931,764.33


In Words: NPR Nine Hundred Thirty-One Thousand Seven Hundred Sixty-Four and 33/100 Only

as on 16 July 2018

This certificate has been issued as per the request of the afore stated account holder without any obligation on the part of the bank.


Authorized Signature(s)
Citizens Bank International Ltd.

*Only for Audit Purposes


9840577978



Date: 10/01/2019
Ref: 01032019-PBL-01

To,
Citizen Bank International Ltd.
Kamaladi, Kathmandu

Sub: Official Name Change of Eastern Motors Pvt. Ltd.

Dear Sir/Madam,

With reference to the subject matter cited above, we would like to inform you that the official name of **Eastern Motors Pvt. Ltd.** has been changed to **Eastern Management Pvt. Ltd.** Hence you are kindly requested to incorporate the changed name in our below accounts maintained with your organization.

1. Account No: 0010001878CA

Furthermore, the new Stamp to be used in all transaction with new company name is below in the box. Account Signatories and other details remain same.

New Company Registration Certificate, PAN certificate with New Company name and letter from Office of Company Registrar for name change are attached herewith for your reference.

New Stamp of Eastern Management Pvt. Ltd.



Thanking you.

Dim Prasad Poudel
CEO

2014/12/12

CUSTOMER DUE DILIGENCE REVIEW

Account Number: 0 0 1 0 0 0 1 8 7 8 CA Date: _____

Account Holder's Name: Eastern motors pvt. Ltd. Account Opened Date: _____

Present Address: Krishna Chandra Mahamandir Permanent Address: _____

Contact No. 954004 622 Citizenship Nos. _____ Issuing Office & date: _____

Address verifying supporting documents obtained? ☒ Yes ☐ No Remarks, if _____

Mandate to operate the account given to Third Party? ☐ Yes ☒ No ☐ N/A

Identification of Third Party Signatory obtained? ☐ Yes ☒ No ☐ N/A

Residential Address of Third Party Signatory verified? ☐ Yes ☒ No ☐ N/A

Relationship with the Third Party established? ☐ Yes ☒ No ☐ N/A

Politically exposed person? ☐ Yes ☒ No Why? _____

Monthly Turnover: ☒ Less Than 5 Lakhs ☐ Less Than 10 Lakhs ☐ Above 10 L

Monthly Transaction: ☒ Less Than 15 ☐ Less Than 25 Lakhs ☐ Above 25

Purpose of Account: ☐ Remittance ☐ savings ☒ Business ☐ Others

Source Of Fund: ☐ Salary ☐ Remittance ☐ Investment ☐ Sale of Asset

☐ Donation ☐ Borrowings ☐ Loan Repayment ☒ Others

Account Turnover in Last Six Months: Nos. of TXN _____ Amount Rs _____

Any other remark of accountholder noted? _____

As per the points mentioned above, recommended categorization of account:

<input type="checkbox"/>	High Risk	<input checked="" type="checkbox"/>	Medium Risk
		<input type="checkbox"/>	Low Risk

Name listed in OFAC (Office of Foreign Assets Control)?

<input type="checkbox"/>	Yes	<input type="checkbox"/>	No
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Reason for Recommendation:-

Information Update in Core Banking System

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>
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Date Updated on:

02/12/2015


Branch Manager

Date:

20/12/15


CSD Staff

Date

02/12/2015



नेपाल सरकार
अर्थ मन्त्रालय
आन्तरिक राजस्व विभाग
ठूला करदाता कार्यालय
(करदाता सेवा शाखा)
सुदूरपश्चिम प्रदेश, ललितपुर
२०६०

५० १० ०५० प्र.क.प्र.
५० १० ०५४
५० १० ०५३
५० १० ०५२
५० १० ०५१
५० १० ०५१ फ्याक्स
Email: lto@ird.gov.np

प.सं.: २०७१/७२
च.नं. २३२६

हरिहरभवन, ललितपुर

मिति: २०७१/११/१४

विषय: करचुक्ता प्रमाण पत्र ।

यस कार्यालय अन्तर्गतका स्थायी लेखा नं. ३०२९६७८४७ का करदाता श्री ईष्टर्न मोटर्स प्रा.लि. ले आय वर्ष २०७०/७१ मा कारोबार अंक रु. १,०९,२२,५९,७६९/१३ को आय विवरण मिति २०७१/०९/३० मा दाखिला गरी सो वमोजिम दाखिला गर्नुपर्ने आयकर रु. ०० दाखिला गरिसकेको व्यहोरा प्रमाणित गरिन्छ ।

[Signature]
२०७१/११/१४
कर अधिकृत

पुनश्च: पछि छानविनमा परी थप कर दायित्व श्रृजना भएमा करदाताले पेश गरेको स्वयं कर निर्धारण विवरण साथ संलग्न कर मिलान दावि विवरणमा उल्लेखित रकम प्रमाणित हुन नसकेमा सोको जवाफदेही करदाता स्वयं नै हुनुपर्ने व्यहोरा समेत जानकारी गराईन्छ ।



"हामीले तिरेको कर हाम्रै लागि र आधुनिक र समृद्ध नेपाल निर्माणको लागि"

Citizens Bank Intranational Limited
Kamaladil
Kathmandu

November 02, 2015

Sub: Accounts operation signature

Dear Sir,

As decided by Company's board of directors meeting dated 1st November 2015, Company's accounts maintained with your bank shall be operated with joint (two) signatory of any five of the below:-

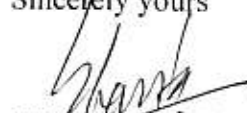
1. Mr Ananda Raj Batas ✓
2. Mr Shanta Raj Batas ✓
3. Mr Rajendra Bikram Poudel ✓
4. Mr Sushilman Pradhananga ✓
5. Mr Dim Prasad Poudel ✓

So we would like to request you to replace new signatories for accounts operation.

Specimen signature of new signatories and necessary documents are attached herewith.

Your earliest action in this regard will highly be appreciated.

Sincerely yours


(Shanta Raj Batas)

Director



CUSTOMER DUE DILIGENCE REVIEW

Account Number:	0010001878CA	Date:	06/06/2016
Account Holder's Name:	Eastern Motors Pvt. Ltd.	Account Opened Date:	09/06/2012
Present Address:	Cherichana neemmanadu	Permanent Address:	11
Contact No.	01-4004626/27/28	Citizenship Nos.	44936
Issuing Office & date:		Remarks, if any:	
Address verifying supporting documents obtained?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Mandate to operate the account given to Third Party?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Identification of Third Party Signatory obtained?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Residential Address of Third Party Signatory verified?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Relationship with the Third Party established?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Fully exposed person?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Monthly Turnover:		<input checked="" type="checkbox"/> Less Than 5 Lakhs	<input type="checkbox"/> Less Than 10 Lakhs
Monthly Transaction:		<input type="checkbox"/> Less Than 15	<input checked="" type="checkbox"/> Less Than 25 Lakhs
Purpose of Account:		<input type="checkbox"/> Remittance	<input type="checkbox"/> savings
Source Of Fund:		<input type="checkbox"/> Salary	<input type="checkbox"/> Remittance
		<input type="checkbox"/> Donation	<input type="checkbox"/> Borrowings
		<input type="checkbox"/> Investment	<input type="checkbox"/> Loan Repayment
		<input type="checkbox"/> Others	<input checked="" type="checkbox"/> Others
Account Turnover in Last Six Months:		Nos. of TXN	Amount Rs
Any other remark of accountholder noted?		Dr: 146	Cr: 141092109.41
		Cr: 28	Cr: 1411441356.00
As per the points mentioned above, recommended categorization of account:		<input type="checkbox"/> High Risk	<input checked="" type="checkbox"/> Medium Risk
		<input type="checkbox"/> Low Risk	
Name listed in OFAC (Office of Foreign Assets Control)?		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Reason for Recommendation:		Information Update in Core Banking System:	
		<input checked="" type="checkbox"/> Yes	
		Date Updated on: 06/06/2016	

Branch Manager

Date:

CSD Staff
Date

06/06/2016





EASTERN MANAGEMENT PVT. LTD.

Date: 16/7/2019

To,
Citizen Bank
Durbarmarga, Kathmandu.

Sub: Request you to update Signatories.

Dear Sir/Madam,

We, Eastern Management Pvt Ltd (EMPL) would like to inform that EMPL management team had decided to update on Signatories on the below mentioned details. Hence, request you to kindly update and incorporate the changes accordingly.

- Account Name : Eastern Management Pvt. Ltd
- Account Number : 0010100001460201

Furthermore, BOD Minute and KYC of each new signatories are attested with this request letter for your convenient.

We look forward to your kind co-operation and prompt attention to our request.

Sincerely,

Eastern Management Pvt. Ltd



EASTERN MANAGEMENT PVT. LTD.

Date: 6/3/2020

1878 CA

To,

Citizen Bank
Durbarmarga, Kathmandu.

Sub: Request you to update Signatories.

Dear Sir/Madam,

We, Eastern Management Pvt Ltd (EMPL) would like to inform that EMPL management team had decided to update on Signatories on the below mentioned details. Hence, request you to kindly update and incorporate the changes accordingly.

- Account Name : Eastern Management Pvt. Ltd
- Account Number : 0010100001460201

Furthermore, BOD Minute and KYC of each new signatories are attested with this request letter for your convenient.

We look forward to your kind co-operation and prompt attention to our request.

Sincerely,


Eastern Management Pvt. Ltd







नेपाल सरकार
उद्योग मन्त्रालय

कम्पनी रजिष्टारको कार्यालय

(..... शाखा)

शा.नं.

काठमाडौं, नेपाल

पत्र संख्या:-

७१/७२

चलानी नम्बर:-६९१९

त्रिपुरेश्वर

काठमाडौं, नेपाल ।
२०७१-०७-२४

शेयरलगत र ठेगाना परिवर्तन सहितको प्रबन्धपत्र/नियमावली संशोधन अभिलेख सम्बन्धमा ।

इष्टर्न मोटर्स (प्रा.लि. नं. ४४९३६)

का.म.न.पा.-१, काठमाण्डौ, बाग्मती,

त्यस कम्पनीले हालसम्म कम्पनीमा कायम रहन आएका शेयरधनीहरुको लगत र ठेगाना परिवर्तन सहितको प्रबन्धपत्र/नियमावली संशोधन अभिलेख गरिपाउँ भनी मिति २०७१/०७/१८ मा दिएको निवेदनको सन्दर्भमा लेखिदैछ ।

त्यस कम्पनीले हालसम्म यस कार्यालयलाई उपलब्ध गराएको कम्पनी ऐन, २०६३ बमोजिमको शेयरलगत र कम्पनीको मिति २०७१/०७/१४ मा सम्पन्न बार्षिक/विशेष साधारण सभाको निर्णय बमोजिम कम्पनीको ठेगाना परिवर्तन सहित प्रबन्धपत्रको दफा २ (क) (ख) र (ग) तथा नियमावलीको नियम २ मा भएको संशोधनलाई सम्बन्धित निकायको स्वीकृत लिनु पर्ने भए लिई कार्यान्वयन गर्ने शर्तमा सो को समेत अभिलेख गरी सो शेयरलगत तथा दफा/नियम संशोधनको १/१ प्रति यसैसाथ संलग्न राखी पठाएको व्यहोरा मिति २०७१/०७/२१ को निर्णयानुसार जानकारी गराईन्छ ।

बोधार्थ

श्री आन्तरिक राजश्व कार्यालय, काठमाण्डौ ।

(कुमार दुगाना)

सहायक रजिष्टार

