Project Scope

Organization Time Tracking System

1. Views
   1. Employee View (shows all actions available to employees)
      1. View Timecard (shows employee’s time clocks for a given timeframe)
         1. Month-to-Date (shows all time punches from first of current month to current date)
         2. Last 31 Days (shows all time punches from last 31 days)
         3. Current Pay Period (shows all time punches from start of current pay period)
   2. Manager/Administrator View (shows all actions available to managers/administrators)
      1. View Employees (shows list of all company employees)
2. Actions
   1. Employees
      1. Clock In
      2. Clock Out
      3. View Timecard
   2. Managers/Administrators
      1. Add Employee
      2. Remove Employee
      3. Edit Employee Data
      4. Run Timecards
      5. View Employee List
3. Other
   1. Dashboard will display which view is currently displayed (Employee or Manager/Administrator)
   2. Each dashboard will have available an exit program button