

Miami Beach, August 26, 2023
EF International Language Schools

To Whom It May Concern

This is a letter of reference for Adnan Sardi, who was my student in General English Level B.2.1. and Business English and Business Language and Marketing.

Throughout the course of studies, Mr. Sardi proved to be a responsible and enthusiastic student. His inquisitive mind led him to go beyond his regular class tasks and assignments. He proved to be knowledgeable in different areas, whether it was the regular General English classes or the Business classes. His leadership qualities were quickly displayed in all the business tasks.

Mr. Sardi can work well alone or in small groups or with the entire class. He performed excellent in his Project Presentations. He socialized with everyone, and was interested in finding out and sharing information with all the students. He was friendly, yet prudent and diplomatic. He approached every task with an open mind, ready to share his viewpoint as well as listen attentively to others. He was well aware of his surroundings and knew how to interpret body language in an international setting, which at times can be challenging. He proved this in our networking activity, which he thoroughly enjoyed and participated actively.

Furthermore, Mr. Sardi proved to have excellent time-management skills. All his tasks, assignments and projects were spot-on, delivered in a timely fashion. He had perfect attendance and was on time to all his classes. He was the last one to leave because he always wanted to know more about the topic that had been dealt with in class. In addition, he proved to have excellent organizational skills, as he kept all his work well organized and easily available upon request.

All in all, Mr. Sardi takes his profession very seriously, and works hard because he wants to succeed in his career. His character traits of responsible, enthusiastic and dependable, as well as his leadership, time-management, networking, and organizational skills all contribute to shape Mr. Sardi's intellectual and personal being as a whole. Indeed, it has been a pleasure working with him. I am sure that Mr. Sardi will prove to be—beyond doubt, an important asset to any university program of studies as well as to any role he is assigned within a company.

Thanking you for your kind attention and consideration, I remain,

Sincerely yours,

Amanda Leticia Bueso
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