

Job Proposal Letter

Adnan Shaikh
Mumbai, Maharashtra
400043

Date: 21 October, 2021

Mr. Huzaifa Shah
Hiring Manager
Wipro
Pune, Maharashtra
400089

Dear Mr. Huzaifa Shah:

I am very glad to have received the job offer of Senior Software Engineer in your organization. I look forward to accept this great opportunity to work with your esteemed company. I agree to perform on my role of with the help of my five years experience and think I can be the perfect candidate for this post.

Your organization has offered me \$65,000 per year. As per my study of market, I believe that a salary of \$75,000 is suitable for the post offered to me. I hope you will consider my experience and my salary package in previous company. It is worth for the knowledge I will use for this job.

I like the benefits package offered by company. These benefits can be seen in only some of the best organization in this field. I would like to ask three months waiting period for my joining. I have gone through the vacation policy and agree with them. Although, we have already discussed about the contract period, it will be better if we have another talk about it to clear some of my doubts. The agreement norms and conditions are also not cleared. Hence, we should have a meeting regarding these issues.

The position of Senior Computer Engineer is of great interest to me. I am pleased to accept this job, as it serves my professional goals and objectives and enhance my knowledge gained from previous experience. I can contribute with full efforts for the success of your organization. I am always ready to talk to you about these modifications suggested in the job offer.

Again, thank you for the offer. I am looking to hear from you.

Sincerely,
Adnan Shaikh