

Rent Receipt Template

1. Employee details

Employee ID

3117

Full Name

ADNAN HANIF

2. Address of the rented house

203, AMRUTH RESIDENCY, CELEBRITY PARADISE
E. CITY PHASE-1

CITY:

BANGALORE

STATE:

KARNATAKA

PIN CODE:

560100

3. Rent details

Received with thanks from (employee name) Mr./Ms.

ADNAN HANIF

sum of Rs.

24,999/-

(Rupees)

TWENTY FOUR THOUSAND NINE HUNDRED NINETY NINE only)

towards the rent of the above mentioned residential premises for the month of <MM / YYYY> 04-19 to 06-2019

Mode of Payment (Cash/Cheque/Online):

CASH

Payment Dated: 27-06-2019

4. Landlord Details

Permanent account
number (PAN)

Full Name

DATTA KUMAR

Landlord Signature
and Date

Datta 27-06-19

Note: The HRA tax benefit is applicable only for the amount paid towards rent. Payment towards other expenses like maintenance, water, electricity, food, security deposits, late payment charges etc. are excluded. If other expenses are being paid along with the rent, the rent receipt should contain a break-up of all the components paid.

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1. Employee details

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2. Address of the rented house

203, AMRUTH RESIDENCY, CELEBRITY PARADISE
E. CITY PHASE-1

CITY: BANGALORE

STATE: KARNATAKA

PIN CODE: 560100

3. Rent details

Received with thanks from (employee name) Mr./Ms. ADNAN HANIF

sum of Rs. 24,999/-

(Rupees TWENTY FOUR THOUSAND NINE HUNDRED NINETY NINE only)

towards the rent of the above mentioned residential premises for the month of <MM / YYYY> 07-2019 To 09-2019

Mode of Payment (Cash/Cheque/Online): CASH Payment Dated: 30-9-2019

4. Landlord Details

Permanent account
number (PAN)

Full Name

DATTA KUMAR

Landlord Signature
and Date

Datta 30-9-19

Note: The HRA tax benefit is applicable only for the amount paid towards rent. Payment towards other expenses like maintenance, water, electricity, food, security deposits, late payment charges etc. are excluded. If other expenses are being paid along with the rent, the rent receipt should contain a break-up of all the components paid.

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E. CITY PHASE-1

CITY:

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560100

3. Rent details

Received with thanks from (employee name) Mr./Ms.

ADNAN HANIF

sum of Rs.

24,999/-

(Rupees

TWENTY FOUR THOUSAND NINE HUNDRED NINETY NINE only)

towards the rent of the above mentioned residential premises for the month of <MM / YYYY>

10-2019 To
12-2019

Mode of Payment (Cash/Cheque/Online):

CASH

Payment Dated

25-12-2019

4. Landlord Details

Permanent account
number (PAN)

Full Name

DATTA KUMAR

Landlord Signature
and Date

Datta

25-12-19

Note: The HRA tax benefit is applicable only for the amount paid towards rent. Payment towards other expenses like maintenance, water, electricity, food, security deposits, late payment charges etc. are excluded. If other expenses are being paid along with the rent, the rent receipt should contain a break-up of all the components paid.